

LEGAL DIVISION

Solicitor

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Mission Statement

The Solicitor's office is responsible for providing representations and advice to the City and its officials in numerous areas including but not limited to: zoning issues, employment law, civil rights, civil service, contract actions, real estate, workers' compensation, education law, tort actions involving personal injury and property damage claims. Members of the legal department regularly attend and provide advice at meetings of the City Council and sub-committees thereof and to several City boards and commissions. In addition to drafting ordinances and other legal documents, numerous verbal and written opinions are rendered to the City Council and Department Heads.

Significant Changes

Provided in-house counsel to various departments, municipal boards, commissions and committees. Prosecuted violations of health, building and zoning regulations through court system. Managing slip and fall and road defect cases with new insurance carrier. In the process of disposing of contaminated city owned property to be capped via sale/development. Settlement of collective bargaining agreements with long-term benefits/cost reductions for city.

Previous Fiscal Year Accomplishments

- Reduced funds spent on outside legal counsel
- Established in-house legal department
- Reduced city-funded claims via effective use of liability insurance
- Defended numerous law suits and achieved favorable results for the City including the defense of a Motion of Injunctive Relief and Motion for Summary Judgment regarding the implementation of a fee for solid waste removal
- Prepared Civil Complaints and Motions for Preliminary Injunction concerning zoning violations
- Prepared multiple amendments to the City's Ordinance including:
 - Fortunetelling, Adult Entertainment, Cross Connection Devices, Dog Park, Pawnbrokers, Solid Waste Management, Taxi cabs, Bicycles within Essex Street Mall
- Prepared conservation documents for Camp Naumkaeg
- Advised various boards and commissions re. state and local law and case law
- Negotiated collective bargaining agreements
- Settled labor disputes
- Prepared contracts and license agreement
- Prepared Opinions for boards and commissions
- Worked, as part of a committee, on various requests for proposals, e.g. sale of transfer station, red light violation enforcement and solid waste collection.
- Chair safety committee to reduce risk of property damage and personal injury
- Initiated collection action for unpaid police and fire details

FY 2009 Goals & Objectives

- To reduce use of outside legal counsel
- Defend claims against city and its officers
- Revise existing ordinances to address inefficiencies, e.g. mooring fees
- Establish new ordinance to meet new state law relative to trench safety
- Establish new ordinances to assist police department, e.g. panhandling, graffiti
- Address problem properties, health, building and zoning violations, through civil and criminal action
- Update zoning and sign regulations, e.g. wind turbines, flat screen television advertising

FY 2009 MANAGEMENT, BOARD MEMBERS AND PART-TIME SALARIES

Name	Dept Name	Org/Obj	Job Desc	Hire Date	Budget FY 2008	Code	# Hours Wkly = 1	# Board Meetings	Rate FY 2008 4.5%	Rate FY 2009 2.0%	Dept FY 2009	Mayor FY 2009
RENNARD	260 SOLICITOR	11511-5111	ACTING SOLICITOR	4/1/2004	75,967.66		1		1,484.43		75,967.66	77,487.02
PARISELLA	260 SOLICITOR	11511-5111	ASSISTANT SOLICITOR	6/28/06	36,715.84		1		703.37		36,715.84	37,450.16
BOSSE	260 SOLICITOR	11511-5111	PARALEGAL	8/7/06	36,599.65		1		701.14		36,599.65	37,331.64
					<u>149,283.16</u>		Total Full Time - 5111				<u>149,283.16</u>	<u>152,268.82</u>
					<u>149,283.16</u>		Department Total				<u>149,283.16</u>	<u>152,268.82</u>

	FY 2007	FY 2008	FY 2009	Variance
Full-Time Equivalent Employees:	2.0	3.0	3.0	0.0

152,268.82

**FY 2009 DETAILED BUDGET REPORT
EXPENSES**

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ORG	OBJECT	EXPENSE TITLE	AMOUNT
11512	5303	Legal Services	
		Kevin Daly	15,000
		Daniel Kulak	15,000
		Other Special Counsel	15,000
		Surveying, title Examinations, Etc.	10,000
		Filing Fees & Printing	3,000
TOTAL			58,000
11512	5421	Office Supplies and Equipment	
		Supplies	1,000
		Equipment	1,500
TOTAL			2,500
11512	5730	Dues & Subscriptions	
		Bar membership/ dues	1,000
		Subscriptions & publications; Cont. legal ed.	1,450
		Westlaw service	4,050
TOTAL			6,500
11512	5760	Judgments	
		Judgments	24,000
TOTAL			24,000
TOTAL PROPOSED			91,000