



**CITY OF SALEM, MASSACHUSETTS**

**PUBLIC PROPERTY DEPARTMENT**

120 WASHINGTON STREET, 3RD FLOOR  
SALEM, MASSACHUSETTS 01970

TELEPHONE 978-745-9595 EXT 380  
FAX 978-740-9846

**THE COMMONWEALTH OF MASSACHUSETTS  
CITY OF SALEM**

**Periodic Inspection Renewal Notice**

*In accordance with the Massachusetts Building code 780 CMR, this is to advise you that it is time to renew your Certificate of Inspection.*

**PROPERTY ADDRESS:** \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_

**BUSINESS NAME:** \_\_\_\_\_

**BUSINESS PHONE:** \_\_\_\_\_

**BUSINESS OWNER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

*The building official shall be notified within (10) days of any changes in the above information.*

Fee Due: \$ 40.00  
Return this application with your check to:  
(Make checks payable to CITY OF SALEM)

City of Salem  
Building Department  
120 Washington Street  
Salem, MA 01970

\_\_\_\_\_  
Applicant's Signature Title Date

Department use only:

Date Paid \_\_\_\_\_  
Certificate# \_\_\_\_\_

Check# \_\_\_\_\_  
Building Inspector \_\_\_\_\_