

Draft of Minutes of Board of Library Trustees Special Meeting of October 8, 2020

Salem, Massachusetts

October 8, 2020

A special meeting of the Board of Trustees was held this date at 4:05pm via Zoom with Trustees Buckley, Morin, Rourke, Yale, and Mayor Driscoll present and presiding. Trustee Merry was absent. Miss Mansfield was present.

Trustee Buckley gave an overview of the impacts of the FY21 budget cuts. The budget was \$34,400 short of the MBLC's Minimum Appropriation Requirements and could result in the loss of \$60,000 in State Aid grant money. Trustee Buckley gave a summary of the waiver meeting with Finance Director Laurie Giardella.

Decertification impacts were discussed. Mayor Driscoll assured the Board she would not let the library be decertified. Local aid had been level funded, so either the library would get a waiver or the budget would be supplemented.

Discussion of the library's HVAC system followed. Trustee Yale noted that the maintenance costs on the new system were \$3,980 per quarter and the library's FY21 maintenance budget was \$17,220. The Mayor will follow up with Michael Lutrzykowski.

Discussion of the HVAC upgrades needed to meet MBLC's recommendations were discussed. The estimate for the project was still not available, but it may be eligible for CARES act funding. Miss Mansfield will follow up with Michael Lutrzykowski about the delayed estimate and check with other companies about estimates for routine HVAC maintenance.

Meeting adjourned at 4:30pm.