

COMMUNITY PRESERVATION COMMITTEE
MINUTES
November 8, 2016

A meeting of the Community Preservation Committee (CPC) was held on Tuesday, November 8, 2016 at 6:00 pm at 120 Washington Street, Salem, MA. Present were Chair Kevin Cornacchio, Ed Moriarty, Bart Hoskins, Joanne McCrea, and John Boris. Also present was Jane Guy of the City of Salem Department of Planning & Community Development.

Public Comment

There was no public comment.

Member reports on solicitation of comments from city boards/commissions & review of written comments received.

Ms. Guy stated that she had emailed members all of the written public comments received from:

- Ed Moriarty re: Salem Bicycle Advisory Committee meeting
- Joanne Mizioch, Salem Cemetery Commission
- Clifford Goodman
- Salem Historical Commission
- Barry Jordan
- Nina Cohen
- Polly Wilbert
- Paul Viccica, member of the Zoning Board of Appeals

Mr. Hoskins stated that the Conservation Commission had no comments.

Mr. Moriarty made a motion that the written comments be submitted and placed on file. Ms. McCrea seconded the motion, all were in favor and the motion so carried.

Review of Draft Community Preservation Plan for release for public comment

Ms. Guy stated that she forwarded the draft of the Community Preservation Plan to the members and is looking for an okay on the draft so that she can release it for public comment asap.

The CPC discussed minor changes to the draft.

Mr. Boris made a motion to approve the draft plan and to release it for public comment; if no comments are received, Ms. Guy may finalize the plan and announce the Step 1 application deadline of 1/9/17. Ms. McCrea seconded the motion; all were in favor and the motion so carried.

Other Business

Determinations of Eligibility Applications

Ms. Guy stated that there were no new Determination of Eligibility Applications received.

Financial Update

Ms. Guy stated that she emailed members copies of the financial reports.

Approval of Minutes

Ms. McCrea made a motion to approve the minutes of October 4, 2016. Mr. Hoskins seconded the motion; all were in favor and the motion so carried.

Mr. Moriarty suggested that the minutes of the October 4 meeting be sent to each councilor before Thursday's meeting.

Mr. Cornacchio and Ms. McCrea were in agreement.

Mr. Boris made a motion to approve the minutes of October 17, 2016. Ms. McCrea seconded the motion; all were in favor and the motion so carried.

Member emails

Ms. Guy asked provided a form for those who have not signed up for an @saalem.com email address. She will begin sending CPC emails through the @saalem.com address, including monthly budget updates for which she will no longer make hard copies.

Ms. Guy reminded members that she can provide meeting invites through Outlook.

Ms. Guy stated that the City is trying to limit the number of paper copies made and distributed and asked the members their thoughts on providing applications digitally.

Mr. Moriarty stated that he preferred hard copy for applications. Ms. McCrea and Mr. Boris were in agreement.

Next Meeting Date

Ms. Guy stated that the next meeting date is scheduled for Tuesday, December 13, 2015, which will only occur if comments are received on the draft plan.

There being no further business, Mr. Moriarty made a motion to adjourn. Ms. McCrea seconded the motion; all were in favor, and the motion so carried.

Respectfully submitted,

Jane A. Guy
Administrator