

COMMUNITY PRESERVATION COMMITTEE
MINUTES
March 8, 2022

A regular meeting of the Community Preservation Committee (CPC) was held on Tuesday, March 8, 2022 at 6:00 pm via remote participation through Zoom. Present were Chair Bart Hoskins, Vice Chair Carole Hamilton, John Boris, Ed Moriarty, Bob Callahan, Mark Pattison and Deborah Greel. Also present was Jane Guy and Patricia Kelleher of the City of Salem Department of Planning & Community Development.

Public Comment

Courtney Koslow of Beacon Communities stated that she was present for the eligibility application for Leefort Terrace and that she is able to answer questions, along with Cathy Hoog.

Review and Vote on Determinations of Eligibility Applications Received:

Salem Housing Authority & Beacon Communities – Leefort Terrace – Replace 50 housing units with 124 housing units

The Salem Housing Authority and Beacon Communities submitted a Determination of Eligibility application for the replacement of 50 public housing units with a new 3- and 4- story building containing 124 housing units.

John Boris stated that he will abstain from voting, due to being a member of the Board of the Salem Housing Authority, pending determination that he is permitted to vote.

MOTION/VOTE: Mr. Callahn made a motion to find the proposed project is eligible, to be submitted under a CPA funding application under Community Housing: Creation. seconded the motion. Ms. Hamilton seconded the motion. All were in favor and the motion so carried. Mr. Boris abstained from voting.

Other Business

MOTION/VOTE: Mr. Callahan made a motion to approve the minutes of February 8, 2022. Mr. Boris seconded the motion, all were in favor and the motion so carried.

Ms. Guy stated that in-person meetings must resume no later than July 15, 2022. She stated that if the CPC continues meeting remotely through the end of this funding round (ending May or June), there will likely be no in-person meetings for the CPC until October, as is typical. If for some reason a meeting is needed in July, August or September, it will be in-person. She noted that, typically, she has requested the large meeting room for the October public meeting and that for the other meetings throughout the year, the medium conference room. She noted that the October public meetings of late have not had large audiences and members agreed that the medium room is acceptable for all meetings.

Ms. Guy reminded members who have not done so to submit their acknowledgement of receipt of the annual Conflict of Interest information and to complete the annual online training, print the certificate and send in a copy.

Next Meeting(s):

Ms. Guy stated that the next meeting is scheduled for Tuesday, April 12, 2022, which will be for the review of the Funding Applications, ranking each High, Medium or Low and for approving the draft FY23 budget.

A second meeting in April should be scheduled. Available dates appear to be Thursday, April 21, Monday through Thursday April 25-28, or Monday or Tuesday May 2-3. The half-way point between the April and May meetings is Tuesday, April 26th and the members agreed to set that as the meeting date.

There being no further business, Ms. Greel made a motion to adjourn. Mr. Callahan seconded the motion; all were in favor, and the motion so carried.

Respectfully submitted,

Jane A. Guy
Administrator