



## **CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

April 13, 2017

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Giulia Bellofatto, of 29 ½ Dearborn Street, to the Salem Beautification Committee for a three-year term to expire April 13, 2020.

Ms. Bellofatto has volunteered at many past events organized by the Beautification Committee and also at events organized by Salem Main Streets. She has an attention to detail and a passion for Salem that will lend itself well to the work of the committee. A gardener and decorator in her spare time, Ms. Bellofatto has a strong interest in the efforts of the Beautification Committee and in our continued work to make our City more clean, vibrant, and livable.

I strongly recommend confirmation of Ms. Bellofatto's appointment to the Beautification Committee. We are fortunate that she is willing to volunteer to serve our community in this role and lend her dedication to this committee and their work.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll".

Kimberley Driscoll  
Mayor  
City of Salem



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

April 13, 2017

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint David Guarino, of 4 Carpenter Street, to the Salem Redevelopment Authority for a five-year term to expire April 13, 2022, filling the seat formerly held by Conrad Baldini, who has opted to step down from the Board. I hope you will join me in thanking Mr. Baldini for his nearly two decades of service and leadership on the Redevelopment Authority board.

Mr. Guarino brings many years' experience in public communications and strategy, including his time currently as senior partner at Melwood Global and, previous to that, as Director of Public Affairs for MSL Boston. His public sector experience includes work directing communications efforts for the Office of the Speaker of the Massachusetts House and or the Office of the Attorney General. He serves on the steering committee of the JFK Presidential Library Foundation's "New Frontiers Network" and, locally has coached and volunteered for Salem Youth Soccer for the last eight years. Mr. Guarino holds a Bachelor's degree in journalism from Northeastern University.

I strongly recommend confirmation of Mr. Guarino's appointment to the SRA board. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to the authority and its work.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll  
Mayor  
City of Salem



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll

Mayor

April 13, 2017

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Rebecca Christie, J.D., of 17 Marlborough Road, to the Salem Commission on Disabilities for a three-year term to expire April 13, 2020.

Attorney Christie is a compliance officer with the Massachusetts Department of Developmental Services, where she has worked since 1996. Prior to that she worked as senior residential director at North Shore ARC and the director of residential services at Project Triangle, among other positions in her 45-year career in human services. She has extensive experience working with and supporting individuals with different abilities and needs, as well as legal and public policy expertise in the field. Attorney Christie is a certified trainer for a number of developmental programs and has volunteered locally as one of the founders of the "Freeze Your Tush Off" charity swim for the Salem Food Pantry and as a former member of the Salem Conservation Commission.

I strongly recommend confirmation of Attorney Christie's appointment to the Disabilities Commission. We are fortunate that she is willing to volunteer to serve our community in this important role and lend her expertise and dedication to this commission and their work.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll

Mayor

City of Salem



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

April 13, 2017

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request to transfer Nine Thousand Seven Hundred Dollars (\$9,700.00) from the Fund Balance Reserved for Appropriation – Free Cash account (1-3245) to the City Council accounts listed below.

This request is necessary to cover the costs of the advertising and contracted services account.

I recommend passage of this accompanying order.

Sincerely,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll  
Mayor



# CITY OF SALEM

In City Council,  
April 13, 2017

Ordered:

That the sum of Nine Thousand Seven Hundred Dollars (\$9,700.00) is hereby appropriated from the "Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to the City Council Accounts listed below in accordance with the recommendation of Her Honor the Mayor.

Description	Org/Obj	Amount
City Council - Contracted Services	11112-5320	1,700.00
City Council - Advertising	11112-5306	8,000.00
		<b>9,700.00</b>

*City of Salem, Massachusetts*  
*Office of the City Clerk*

*Cheryl A. LaPointe*  
*City Clerk*



*Room 1*  
*City Hall*

March 27, 2017

The Honorable Kimberley Driscoll  
Mayor of Salem  
City Hall  
Salem, MA 01970

Dear Mayor Driscoll:

I respectfully request a supplemental appropriation in the amount of \$8,000.00 to "City Council – Advertisement" (#11112-5306). This appropriation is necessary to fund the advertising account for the remainder of the fiscal year.

This account has been depleted due to the increased volume of Ordinances changes, Zoning, Traffic and public hearings. Thank you for your consideration.

Very truly yours,

A handwritten signature in cursive script that reads "Cheryl A. LaPointe".

CHERYL A. LAPOINTE  
CITY CLERK

W

# CITY OF SALEM - Finance Department

## Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: City Council Department Cheryl A. Balosite Department Head Authorizing Signature March 27, 2017 Date

**Budget or R/Res** Budget Amt: \_\_\_\_\_  
**Transfers** To : \_\_\_\_\_ Desc: \_\_\_\_\_ Balance: \_\_\_\_\_  
 (Org/Object)  
 From : \_\_\_\_\_ Desc: \_\_\_\_\_ Balance: \_\_\_\_\_  
 (\*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)  
 Current Balance in Receipts Reserved Fund Above (if applicable) - \$ \_\_\_\_\_ Date: \_\_\_\_\_

Budget Amt: 20,000.00  
**Free Cash or** To : 11112-5306 Desc: City Council-Advertising Balance: 876.16  
**Retained Earnings (W/S)** (Org/Object)  
 Please circle one

Amount Requested: \$ 8,000.00

Reason (Be Specific) Necessary to fund the advertising account for the remainder of the  
Fiscal Year for First Passage of ordinances and retail adds.

**For Finance Department and Mayor's Use Only:**

\_\_\_\_\_ Budget Transfer \_\_\_\_\_ Mayor Approval \_\_\_\_\_ City Council Approval  
☒ Free Cash Appropriation - City Council Approval - Gen Fund \$ 580,001.90  
 Free Cash Balance MB  
 \_\_\_\_\_ R/E Appropriation - Water \$ \_\_\_\_\_ R/E Appropriation Sewer \$ \_\_\_\_\_  
 R/E Balance R/E Balance  
 \_\_\_\_\_ Receipts Reserve - City Council Approval \$ \_\_\_\_\_  
 R/Res Fund Balance  
 \_\_\_\_\_ Raise & Appropriate \_\_\_\_\_ Other \_\_\_\_\_

Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Denied

Dr. H. J. Smith  
 Finance Director

Completed: Date: \_\_\_\_\_ By: \_\_\_\_\_ CO # \_\_\_\_\_ JE#: \_\_\_\_\_ Transfer #: \_\_\_\_\_

*City of Salem, Massachusetts*  
*Office of the City Clerk*

*Cheryl A. LaPointe*  
*City Clerk*



*Room 1*  
*City Hall*

March 27, 2017

The Honorable Kimberley Driscoll  
Mayor of Salem  
City Hall  
Salem, MA 01970

Dear Mayor Driscoll:

I respectfully request a supplemental appropriation in the amount of \$1,700.00 to "City Council – Contracted Services" (#11112-5320). This appropriation is necessary to fund for the services of Terry Hanley Audio Systems which will provide audio services for the City Council and audience for the Ad-Hoc Public Hearing for Sanctuary for Peace.

Thank you for your consideration.

Very truly yours,  
*Cheryl A. LaPointe*  
CHERYL A. LAPOINTE  
CITY CLERK



# CITY OF SALEM - Finance Department

## Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: City Council  
Department

Cheryl A. Roberts  
Department Head Authorizing Signature

March 27, 2017  
Date

**Budget or R/Res**

**Transfers** To: \_\_\_\_\_ Desc: \_\_\_\_\_ Budget Amt: \_\_\_\_\_  
(Org/Object) Balance: \_\_\_\_\_

From: \_\_\_\_\_ Desc: \_\_\_\_\_ Budget Amt: \_\_\_\_\_  
Balance: \_\_\_\_\_

(\*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ \_\_\_\_\_ Date: \_\_\_\_\_

Budget Amt: 0  
**Free Cash or** To: 11112 - 5320 Desc: City Council-Contracted Balance: 0  
**Retained Earnings (W/S)** (Org/Object) Services  
Please circle one

Amount Requested: \$ 1,700.00

Reason (Be Specific) Needed to provide audio service for the City Council Ad-Hoc Public  
Hearing and Special Meeting for Sanctuary for Peace.

**For Finance Department and Mayor's Use Only:**

\_\_\_\_\_ Budget Transfer ☒ Mayor Approval \_\_\_\_\_ City Council Approval

\_\_\_\_\_ Free Cash Appropriation - City Council Approval - Gen Fund \$ 580,001.90  
Free Cash Balance

\_\_\_\_\_ R/E Appropriation - Water \$ \_\_\_\_\_ R/E Appropriation Sewer \$ \_\_\_\_\_  
R/E Balance R/E Balance

\_\_\_\_\_ Receipts Reserve - City Council Approval \$ \_\_\_\_\_  
R/Res Fund Balance

\_\_\_\_\_ Raise & Appropriate \_\_\_\_\_ Other \_\_\_\_\_

Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Denied

[Signature]  
Finance Director

Completed: Date: \_\_\_\_\_ By: \_\_\_\_\_ CO # \_\_\_\_\_ JE#: \_\_\_\_\_ Transfer #: \_\_\_\_\_

3/30/2017 3:49 PM

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