



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

July 20, 2017

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Jayne O'Leary, of 25 Wisteria Street 31, to the Salem Bicycle Advisory Committee for a three-year term to expire July 20, 2020.

Ms. O'Leary is a bicycling enthusiast and an avid mountain biker. She holds a bachelor's degree in communication and politics from Emerson College and currently works at Salem State University as a staff assistant. A trained mediator, Ms. O'Leary has served on SSU's Civic Engagement Committee. She is interested in helping to promote bicycling as a transportation alternative in Salem, but also for recreation and sport.

I strongly recommend confirmation of Ms. O'Leary's appointment to this committee. We are fortunate that she is willing to serve our community in this important role and lend her expertise and dedication to the committee and its work.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

July 20, 2017

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Lisa Kay Rosenthal, of 24 Raymond Road, to the City of Salem's Renewable Energy Task Force, for a three-year term to expire July 20, 2020.

Ms. Rosenthal is currently the Director of Admissions and Member Services for the Workplace Giving Alliance and, previous to that, was a research associate for the Economic Development Assistance Consortium in Boston. She studied environmental ethics at Kenyon College, where she completed an internship with the Conservation Fund, and went on to earn her Bachelor's degree in human ecology from College of the Atlantic and a Master's degree in religion, ethics, and politics from the Harvard Divinity School. As the RETF begins to broaden their focus onto conservation and sustainability initiatives more generally, Ms. Rosenthal's background seems aptly suited to their work.

I strongly recommend confirmation of Ms. Rosenthal's appointment to the task force. We are fortunate that she is willing to serve our community in this important role and lend her expertise and dedication to the board and its work.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

July 20, 2017

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint John Andrews of 9 English Street #1 to the Salem Public Art Commission for a two-year term to expire July 20, 2019.

Mr. Andrews is the founder and owner of Creative Salem, a collective of local artists and creative entrepreneurs and professionals. He is also a professional photographer and a regular fixture at community events and activities. Mr. Andrews has been deeply involved in a vast array of Salem's public art programs and festivals, supporting such events as the Salem Arts Festival, the Winter Island Pop-up Drive-In, the 289 Derby Street visioning process, Artists Row, and so much more. He is passionate about public art and about Salem, and in 2015 that passion was recognized when Mr. Andrews received the Salem Chamber of Commerce's Community Service Award.

I strongly recommend confirmation of Mr. Andrews' appointment to the task force. We are fortunate that he is willing to serve our community in this important role and lend his expertise and dedication to the board and its work.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

July 20, 2017

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint David Knowlton, P.E., to the position of Director of Public Services, for a two-year term to expire January 31, 2019. As you know, David has been in the role of Acting Director since our previous Director left to take a position in another community.

We are fortunate to have someone in this role who is already so closely familiar with Salem, our streets and sidewalks, our parks and open spaces, and our infrastructure. I hope that you share my confidence in David's ability to lead this department and ask that you confirm his appointment as our new Director of Public Services.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

July 20, 2017

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation in the amount of Four Thousand Fifty Dollars (\$4,050.00). These funds will be deposited into the Council on Aging Donation fund 24011-4830.

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards the Council on Aging Donation Fund.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

July 20, 2017

To accept the donation(s) listed below totaling Four Thousand and Fifty Dollars (\$4,050.00). These funds will be deposited into the account listed below in accordance with the recommendation of Her Honor the Mayor.

From:	Fund Name	Org/Obj	Amount	
Friends of the COA	Council on Aging Don Fund	24011-4830	\$	4,050.00
Total			\$	4,050.00



CITY OF SALEM, MASSACHUSETTS
PARKS, RECREATION & COMMUNITY SERVICES
5 BROAD ST., SALEM, MA 01970
TEL: (978) 744-0180 OR (978) 744-0924
FAX (978) 744-7225
POBRIEN@SALEM.COM

KIMBERLEY DRISCOLL
MAYOR

PATRICIA O'BRIEN
DIRECTOR

July 3, 2017

Dear Mayor Driscoll:

I am writing to request the acceptance of a \$4050 donation written to the Salem Council on Aging from the Friends of the Council on Aging.

Please accept the \$4050 for deposit into the Council on Aging donation account 24011-4830. This donation will be used to fund the purchase of 6 hand-held "My Senior Center" scanner devices that will be used in our vans as well as at off-site events. These scanners will electronically track passenger rides and attendance at our events. Currently, this information is entered manually into "My Senior Center." Having the ability to capture this information electronically will not only free-up staff time for other tasks, but will also ensure greater accuracy in our reporting, which is essential in securing grant monies.

Sincerely,

A handwritten signature in black ink, appearing to read "Meredith McDonald", with a long horizontal flourish extending to the right.

Meredith McDonald
Director
Council on Aging



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

July 20, 2017

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Council Order accepts donations from 29 individuals, the Deacons' Fund of the First Church of Salem, and the Towne Family Association, all gifted in support of the construction of the Proctor's Ledge Memorial. The total amount donated in support of the memorial is \$3,098.14.

I hope you will join me in thanking all of these donors for their generous support of the Proctor's Ledge Memorial. Having this site preserved and memorialized, especially as we mark the 325th anniversary of the trials, presents an opportunity for us to come together as a community, recognize the injustice perpetrated against those innocents in 1692, and recommit ourselves to the values of inclusivity and justice.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council, July 20, 2017

Ordered:

The City Council, on behalf of the City of Salem, hereby accepts the following gifts made for the improvements to Proctor's Ledge:

Brian E. Bailey	\$20
Brunonia Barry	\$100
Michael Coleman	\$50
Alyssa & Ryan Conary	\$100
Alpha DaCosta	\$25
Kristi Dariano	\$100
Carole Davis	\$75
Carla Deluca-Wardwell & Gerry, Jarrod & Faith Wardwell	\$25
Nanette de Maine	\$25
Douglas, Dianna, Lisa & Bannon Emerson	\$100
Laura & Stephen Engelhardt	\$50
Peter & Richard Fipphen	\$50
Anthony Griego	\$50
Irving Ingraham & Darleen Melis	\$250
John Keenan, Sr.	\$125
William LeBlanc	\$28.67
Joan Lovering Bartkiewicz	\$50
Arla Norton Luna & Bobby Bowman	\$50
Diane Stern & Neil Ungerleider	\$250
Rosanne Sable	\$25
Gail Sados	\$50
Mary Saratora	\$30
Geoff & Angela Schutt	\$143
Helen Shaw	\$200
Joseph Smeall-Villarroel	\$11.47
Jeffrey Stark	\$50
Jane Walsh	\$15
Linda Wyman	\$25
The Deacons' Fund of the First Church in Salem	\$500
Towne Family Association, Inc.	\$525



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

July 20, 2017

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request to transfer Fifteen Thousand Five Hundred Dollars (\$15,500.00) for the Public Property Department Fiscal Year 2016 invoices to be paid from the Fiscal year 2017 Public Property budget as listed below.

Department	Vendor	Amount
Public Property	Peabody Block LLC/RCG	\$15,500.00

This order is necessary to cover the costs to pay unanticipated expenses from Fiscal Year 2016 budget. Per MGL Chapter 44 Section 64 which allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriation by two-thirds vote of the City Council.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,
July 20, 2017

Ordered:

Per MGL Chapter 44 Section 64 which allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriations by two-thirds vote of the City Council we request to approve the maximum expenditure of Fifteen Thousand, Five Hundred Dollars (\$15,500.00) of outstanding Fiscal Year 2016 Public Property Rent and Tax invoices to be paid from the Fiscal Year 2017 Public Property budget as listed below in accordance with the recommendation of Her Honor the Mayor.

Department	Vendor	Amount
Public Property	Peabody Block LLC/RCG	\$ 15,500.00
Total		\$ 15,500.00



KIMBERLEY DRISCOLL
MAYOR

CITY OF SALEM, MASSACHUSETTS

BUILDING DEPARTMENT
120 WASHINGTON STREET, 3RD FLOOR
TEL. (978) 745-9595
FAX (978) 740-9846

THOMAS ST. PIERRE
DIRECTOR OF PUBLIC PROPERTY/BUILDING COMMISSIONER

July 13, 2017

Mayor Kimberley Driscoll
93 Washington Street
Salem Ma. 01970

R.E. Council Request

Dear Mayor Driscoll,

The Public Property Department respectfully requests to allow FY 2017 carryover monies to be used to pay a FY 2016 tax true up with the landlord of 120 Washington street, RCG. The amount requested is not to exceed \$15,500 and we are working with the Finance Department and RCG to obtain the correct number which we believe is lower.

Thank You,

A handwritten signature in black ink, appearing to read "Thomas St. Pierre", followed by a long horizontal flourish.

Thomas St. Pierre
Building Commissioner

Building Commissioner/Director of Inspectional Services



RCG LLC
17 Waldo Street
Suite 100
Somerville, MA 02143
T 617 625 8315
F 617 625 8345

**2016 Estimated Monthly Payment (EMP) True Up
2017 Estimated Monthly Payment (EMP)**

City of Salem			
		Expense 7/2015 to 6/2016	Estimated 7/2016 to 6/2017
w18 - 118-128 Washington, 247 Essex, 8-12 Barton			
6005	Real Estate Taxes - Owner Expense	\$ 134,876.50	\$ 138,248.40
Total w18		\$ 134,876.50	\$ 138,248.40
Your Share is:		41.70%	
Your share net year expenses		\$ 56,243.50	\$ 57,649.58
Total EMP Billed		\$ 42,232.26	
Net Owed (Due to)		\$ 14,011.24	
Charged 7/1/16 through 12/31/16		\$	20,885.04
Remaining estimated payment		\$	36,764.54
New Monthly EMP as of 1/1/17		\$	6,127.42



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

July 20, 2017

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request to transfer Five Hundred and Thirty-Nine Thousand, Eight Hundred and One Dollars and Ninety Cents (\$539,801.90) from the General Fund Balance Reserved for Free Cash account to the following special revenue funds.

Capital Improvement Fund (2000)	\$150,000.00
Retirement Stabilization Fund (8311)	\$389,801.90

Total: \$539,801.90

This request is necessary to cover the costs for the Capital Improvement Fund. This request is a routine end of year transfer. The Retirement Stabilization Fund request will enable the City to fund future retirement liability in this Fiscal year.

I recommend passage of this accompanying order.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over a horizontal line.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,
July 20, 2017

Ordered:

That the sum of Five Hundred and Thirty-Nine Thousand, Eight Hundred and One Dollars and Ninety Cents (\$539,801.90) is hereby appropriated from General Fund Balance Reserved for Free Cash (1-3245) to the following special revenue funds. This transfer is requested in accordance with the recommendation of Her Honor the Mayor.

Capital Improvement Fund (2000)	\$ 150,000.00
Retirement Stabilization Fund (8311)	<u>\$ 389,801.90</u>
	\$ 539,801.90



City of Salem, Massachusetts

Finance Department
93 Washington Street
Salem, MA 01970
www.salem.com

Kimberley L. Driscoll, Mayor

Sarah A. Stanton, Finance Director

July 20, 2017

Honorable Salem Mayor Kimberley Driscoll
Salem City Hall
Salem, Massachusetts

Dear Honorable Mayor Driscoll:

Enclosed herewith is a request to transfer Three-Hundred and Eighty-Nine Thousand, and Eight Hundred and One Dollars and Ninety Cents (\$389,801.90) from General Fund Balance Reserved for Free Cash to the Retirement Stabilization Fund. As you know, the City did not fully fund the retirement stabilization account during the budget process. This transfer will help replenish said account, and cover for future retirement liabilities in FY18.

In addition to the aforementioned transfer, you will also find a request to transfer One Hundred and Fifty Thousand Dollars (\$150,000) from General Fund Balance Reserved for Free Cash to the special revenue fund: Short Term Capital Improvement. This is a routine end of year transfer.

Please let me know if you'd like to discuss further.

Best,

A handwritten signature in cursive script, appearing to read "Sarah A. Stanton".

Sarah A. Stanton
Finance Director



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

July 20, 2017

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Council Order transfer \$8,615.12 from the Inspectional Services Department's salaries account to its contracted services account. This funding is necessary to pay George O'Connell, who is temporarily filling in for our plumbing inspector, Dennis Ross, who is out sick.

I recommend adoption of the enclosed Order so that these important inspections may continue to be conducted while Dennis is out.

With regrets,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,
July 20, 2017

Ordered:

That the sum of Eight Thousand Six Hundred and Fifteen Dollars and Twelve Cents (\$8,615.12) is hereby transferred from the "Public Property Full-Time Salary" account (12411-5111) to the "Public Property-Contracted Services" Account (12412-5320) in accordance with the recommendation of Her Honor the Mayor.



KIMBERLEY DRISCOLL
MAYOR

CITY OF SALEM, MASSACHUSETTS

BUILDING DEPARTMENT
120 WASHINGTON STREET, 3RD FLOOR
TEL. (978) 745-9595
FAX (978) 740-9846

THOMAS ST. PIERRE
DIRECTOR OF PUBLIC PROPERTY/BUILDING COMMISSIONER

July 18, 2017

Mayor Kimberley Driscoll
Mayor, City of Salem

RE: Budget Transfer Request
Council Orders Required

The Department of Inspectional Services request a transfer of \$8,615.12 from our Salary Account 12411-5113 to our Contracted Services account 12412-5320.

This money is needed for coverage of George O'Connell who is filling in for Dennis Ross while he is out sick which is anticipated to be at least 8 weeks.

Thank you in advance for your anticipated cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas St. Pierre".

Thomas St. Pierre
Director of Inspectional Services

Cc: City Council

Sarah Stanton, Finance Director
Nina Bridgeman, Assistant Finance Director



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

July 20, 2017

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request for an appropriation of Thirty Thousand Dollars (\$30,000.00) from the "Receipts Reserved funds listed below to the Department of Public Services Burial Account (14112-5383).

FROM			TO	AMOUNT
2430-4800	R/Res Sale of Lots	14112-5383	DPS Burial	\$15,000.00
2431-4800	R/Res Sale of Vaults	14112-5383	DPS Burial	\$15,000.00
Total:				<u>\$30,000.00</u>

This appropriation is necessary for the purchase of contractual services of Means Precast to provide the cemetery with burial services.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,
September 22, 2016

Ordered:

That the sum of Thirty Thousand Dollars (\$30,000.00) is hereby appropriated from the Receipts Reserved funds listed below to the Department of Public Services Burial Account (14112-5383) in accordance with the recommendation of Her Honor the Mayor.

From		To		Amount
2430-4800	R/Res Sale of Lots	14112-5383	DPS Burial	15,000.00
2431-4800	R/Res Sale of Vaults	14112-5383	DPS Burial	15,000.00
Total				30,000.00



KIMBERLEY DRISCOLL
MAYOR

DAVID KNOWLTON P.E.
DIRECTOR OF PUBLIC SERVICES

CITY OF SALEM, MASSACHUSETTS

DEPARTMENT OF PUBLIC SERVICES
5 JEFFERSON AVENUE - FACILITY LOCATION
120 WASHINGTON STREET - MAILING ADDRESS
SALEM, MASSACHUSETTS 01970

TEL. (978) 744-3302
FAX (978) 744-6820
DKNOWLTON@SALEM.COM

July 7, 2017

The Honorable Mayor Kimberly Driscoll
City of Salem
93 Washington Street
Salem, Massachusetts 01970

Subject: Means PreCast – burial boxes

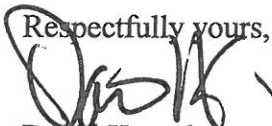
Dear Mayor Driscoll,

We respectfully request an appropriation of funds in the amount of Thirty Thousand, (30,000.00) from the following accounts:

2430-4800 Sale of Lots	\$15,000.00
2431-4800 Sale of Vaults	\$15,000.00

to be transferred in to the Public Service Burial Services Line 14112-5383. This appropriation will allow for the services of Means Precast to provide the cemetery with burial boxes for the first quarter of Fiscal Year 2018.

Respectfully yours,


David Knowlton
Director of Public Services

Cc: Sarah Stanton
File Copy

CITY OF SALEM - Finance Department

Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: DPS - Cemetery x [Signature] 7/7/17
 Department Department Head Authorizing Signature Date

Budget or R/Res
Transfers To: 14112/5383 Desc: Burial Services Budget Amt: 0
 (Org/Object) Balance: 0
 From: 2430/4800 Desc: Sale of lots Budget Amt: 0
 (*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines) Balance: 46,893.00

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or To: _____ Desc: _____ Budget Amt: _____
Retained Earnings (W/S) (Org/Object) Balance: _____
 Please circle one

Amount Requested: \$ 15,000.00
Reason (Be Specific) Need to purchase burial boxes for burial services for Cemetery.

For Finance Department and Mayor's Use Only:

_____ Budget Transfer _____ Mayor Approval _____ City Council Approval
 _____ Free Cash Appropriation - City Council Approval - Gen Fund \$ _____
 Free Cash Balance
 _____ R/E Appropriation - Water \$ _____ R/E Appropriation Sewer \$ _____
 R/E Balance R/E Balance
 ✓ _____ Receipts Reserve - City Council Approval \$ 48,693.00
 R/Res Fund Balance
 _____ Raise & Appropriate _____ Other

Recommendation: _____ Approved _____ Denied

[Signature]
 Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____

CITY OF SALEM - Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: DPS Cemetery x [Signature] 7/7/17
 Department Department Head Authorizing Signature Date

Budget or R/Res
Transfers To: 1412/5383 Desc: Burial Services Budget Amt: 0
 (Org/Object) Balance: 0
 From: 2431/4800 Desc: Sale of vaults Budget Amt: 0
 (*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines) Balance: 39,876.39

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or To: _____ Desc: _____ Budget Amt: _____
Retained Earnings (W/S) (Org/Object) Balance: _____
 Please circle one

Amount Requested: \$ 15,000.00
Reason (Be Specific) Need to purchase burial boxes for burial services for Cemetery.

For Finance Department and Mayor's Use Only:

_____ Budget Transfer _____ Mayor Approval _____ City Council Approval
 _____ Free Cash Appropriation - City Council Approval - Gen Fund \$ _____
 Free Cash Balance
 _____ R/E Appropriation - Water \$ _____ R/E Appropriation Sewer \$ _____
 R/E Balance R/E Balance
✓ Receipts Reserve - City Council Approval \$ 41,076.39
 R/Res Fund Balance
 _____ Raise & Appropriate _____ Other

Recommendation: _____ Approved _____ Denied

[Signature]
 Finance Director

Completed: Date: _____ By: _____ CO # _____ JE# _____ Transfer #: _____



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

July 20, 2017

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

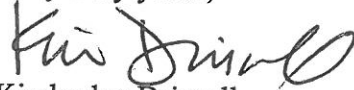
Enclosed herewith is a request for an appropriation of Ninety Thousand Dollars (\$90,000.00) to cover FY 2018 Police Superior Officers contractual increases.

FROM	TO	AMOUNT
8301 Stabilization Fund	Police FT Salaries 12101-5111	\$90,000.00
TOTAL		\$90,000.00

This appropriation is necessary for funding Police Superior Officers contractual increases.

I recommend passage of the accompanying Order

Very truly yours,


Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,
July 20, 2017

Ordered:

That the sum of Ninety Thousand Dollars (\$90,000.00) is hereby appropriated from the "Stabilization Fund 8301" to the account listed below to cover FY 2018 Police Superiors contractual increases in accordance with the recommendation of Her Honor the Mayor.

From		To		Amount
8301	Stabilization	Police FT Salaries	12101-5111	90,000.00
Total				90,000.00



KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET, 4TH FLOOR
SALEM, MASSACHUSETTS 01970
TEL. 978-619-5630
FAX 978-745-7298

July 18, 2017

Honorable Kimberley Driscoll, Mayor
Salem City Hall
93 Washington Street
Salem, Massachusetts 01970

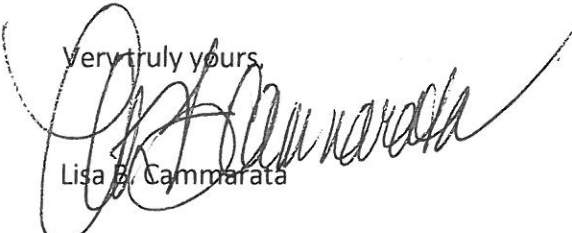
Dear Mayor Driscoll:

I am respectfully requesting an appropriation in the amount of \$90,000.00 from the Stabilization Fund be transferred to the Police Full Time Salaries to fund the costs of a 2.5% salary increase and the projected costs of attendant overtime for fiscal year 2018 for Superior Officers in the Police Department.

This increase is pursuant to a recent amendment to the collective bargaining agreement negotiated by the City with the Salem Police Superior Officers' Association in accordance with M.G.L. Chapter 150E.

Thank you for your attention to this request, and please contact me if you have any questions.

Very truly yours,


Lisa B. Cammarata

cc: Sarah A. Stanton, Director, Finance
File



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

July 20, 2017

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Two Hundred and Three Thousand, Fifty Dollars and Seventy Cents (\$203,050.70) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback costs to be expended for the employee listed below.

NAME	DEPARTMENT	AMOUNT
Judy Johnson	School	9,119.50
Jane Pace	School	32,831.20
Mary Sueltenfuss	School	14,632.00
Elisa LaSota	School	31,789.60
RuthAnn Hatt	School	15,848.00
Anne LeBlanc	School	34,332.80
Christine Morin	School	15,571.20
Luz Barreto-Longus	School	33,736.00
Paula Dobrow	School	15,190.40
Total:		\$203,050.70

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

July 20, 2017

That the sum of Two Hundred and Three Thousand, Fifty Dollars and Seventy Cents (\$203,050.70) in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2017 contractual buybacks listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Judy Johnson	School	9,119.50
Jane Pace	School	32,831.20
Mary Sueltenfuss	School	14,632.00
Elisa LaSota	School	31,789.60
RuthAnn Hatt	School	15,848.00
Anne LeBlanc	School	34,332.80
Christine Morin	School	15,571.20
Luz Barreto-Longus	School	33,736.00
Paula Dobrow	School	15,190.40
		203,050.70



CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO: Sarah Stanton, Director of Finance
DATE: June 26, 2017
RE: Retirement Stabilization Fund

Attached you will find retirement buybacks for 9 Salem Public School employees.
These former employees are contractually entitled to the following amounts in sick leave and vacation buy-back.

Judith Johnson

16 vacation days @ \$149.50 per day

\$2,392.00

45 sick days @ \$149.50 per day

\$6,727.50

Jane Pace

80 sick days @ \$410.39 per day

\$32,831.20

Mary Sueltenfuss

40 sick days @ \$368.50 per day

\$14,632.00

Elisa LaSota

80 sick days @ \$397.37 per day

\$31,789.60

RuthAnn Hatt

40 sick days @ \$396.20 per day

\$15,848.00

Anne LeBlanc

80 sick days @ \$429.16 per day

\$34,332.80

Christine Morin

40 sick days @ \$389.28 per day

\$15,571.20

Luz Barreto-Longus

80 sick days @ \$421.70 per day

\$33,736.00

Paula Dobrow

40 sick days @ \$379.76 per day

\$15,190.40

Total: \$203,050.70



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

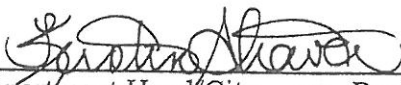
LBC



Finance Director

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department _____ Date _____

Authorized Signature: 
Department Head/City or Business Manager/School

NAME: Johnson, Judith

CALCULATION

VACATION DAYS # 16 @ \$ 149.50 = \$ 2392 ✓

SICK DAYS # 45 @ \$ 149.50 = \$ 6727.50 ✓

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 9119.50

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement

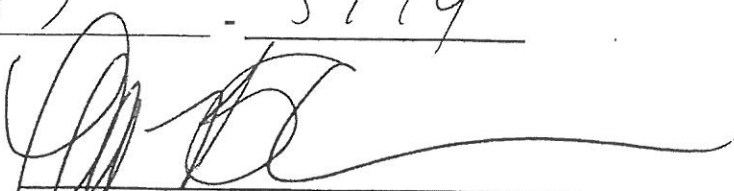
For Human Resources's Use Only:

- ☒ VACATION DAYS
☒ SICK DAYS
☐ PER ACCRUAL REPORT
☐ OTHER

Org and Object: 83113 - 5744

Recommendation:

☒ Approved


HR Director/City or Superintendent/Schools

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department School Date 6/16/17

Authorized Signature: [Signature]
Department Head/City or Business Manager/School

NAME: Pace, Jane

CALCULATION

VACATION DAYS # _____ @ \$ _____ = \$ _____

SICK DAYS # 80 @ \$ 410.39 = \$ 32,831.20

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 32,831.20

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement - Severance Pay

For Human Resources's Use Only:

- ☒ VACATION DAYS
☒ SICK DAYS
☐ PER ACCRUAL REPORT
☐ OTHER

Org and Object: 83113 - 5744

Recommendation:

☒ Approved

[Signature]
HR Director/City or Superintendent/Schools

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department School Date 6/16/17

Authorized Signature: [Signature]
Department Head/City or Business Manager/School

NAME: Sueltenfuss, Mary

CALCULATION

VACATION DAYS # _____ @ \$ _____ = \$ _____

SICK DAYS # 40 @ \$ 365⁸⁰ = \$ 14,632

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 14,632

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement - Severance Pay

For Human Resources's Use Only:

☒
☒
☐
☐

VACATION DAYS

SICK DAYS

PER ACCRUAL REPORT

OTHER

Org and Object: 83113 - 5744

Recommendation:

☒ Approved

[Signature]
HR Director/City or Superintendent/Schools

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department School

Date 6/16/17

Authorized Signature: [Signature]
Department Head/City or Business Manager/School

NAME: LaSota, Elisa

CALCULATION

VACATION DAYS # _____ @ \$ _____ = \$ _____

SICK DAYS # 80 @ \$ 397.37 = \$ 31,789.84

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 31,789.84 31,789.60 ✓
Please attach corresponding PAF or other backup to this sheet.

Reason: _____

For Human Resources's Use Only:

- ☐ VACATION DAYS
☒ SICK DAYS
☐ PER ACCRUAL REPORT
☐ OTHER

Org and Object: 83113 - 5146

Recommendation:

☒ Approved

[Signature]
H R Director/City or Superintendent/Schools

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department

School

Date

6/16/17

Authorized Signature:

[Signature]

Department Head/City or Business Manager/School

NAME:

Ruth Ann Staff

CALCULATION

VACATION DAYS

_____ @ \$ _____ = \$ _____

SICK DAYS

40 @ \$ 396.20 = \$ 15,848

PRO-RATED STIPENDS

_____ @ \$ _____ = \$ _____

OTHER

_____ @ \$ _____ = \$ _____

Total Amount Due:

\$ 15,848

Please attach corresponding PAF or other backup to this sheet.

Reason:

Retirement - Severance Pay

For Human Resources's Use Only:



VACATION DAYS



SICK DAYS



PER ACCRUAL REPORT



OTHER

83113

5144

Org and Object:

Recommendation:



Approved

[Signature]
H R Director/City or Superintendent/Schools

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department School

Date 6/16/17

Authorized Signature: [Signature]
Department Head/City or Business Manager/School

NAME: LeBlanc, Anne

CALCULATION

VACATION DAYS # _____ @ \$ _____ = \$ _____

SICK DAYS # 80 @ \$ 429.16 = \$ 34,333.80

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 34,333.80

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement - Severance pay

For Human Resources's Use Only:

- ☐ VACATION DAYS
☒ SICK DAYS
☐ PER ACCRUAL REPORT
☐ OTHER

Org and Object: 83113 - 5746

Recommendation:

☒ Approved

[Signature]
H R Director/City or Superintendent/Schools

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department School

Date 6/16/17

Authorized Signature: 

Department Head/City or Business Manager/School

NAME: Moerin, Christine

CALCULATION

VACATION DAYS # _____ @ \$ _____ = \$ _____

SICK DAYS # 40 @ \$ 389.28 = \$ 15,571.20 ✓

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 15,571.20 ✓

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement - Severance Pay

For Human Resources's Use Only:

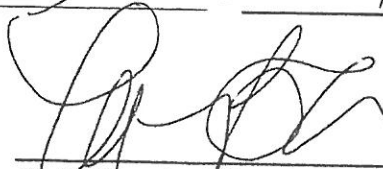
- ☐ VACATION DAYS
☒ SICK DAYS
☐ PER ACCRUAL REPORT
☐ OTHER

Org and Object: B3/13 - 5146

Recommendation:



Approved


H-R Director/City or Superintendent/Schools

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department

School

Date

6/16/17

Authorized Signature:

[Signature]

Department Head/City or Business Manager/School

NAME:

Barreto-Longus, Luz

CALCULATION

VACATION DAYS

#

@ \$

= \$

SICK DAYS

#

80

@ \$

421.70

= \$

33,736

PRO-RATED STIPENDS

#

@ \$

= \$

OTHER

#

@ \$

= \$

Total Amount Due:

\$ 33,736

Please attach corresponding PAF or other backup to this sheet.

Reason:

Retirement - Severance Pay

For Human Resources's Use Only:

☐

VACATION DAYS

☒

SICK DAYS

☐

PER ACCRUAL REPORT

☐

OTHER

Org and Object:

83113

5144

Recommendation:

☒

Approved

[Signature]
HR Director/City or Superintendent/Schools

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department School

Date 6/16/17

Authorized Signature: 

Department Head/City or Business Manager/School

NAME: Dobrow, Paula

CALCULATION

VACATION DAYS # _____ @ \$ _____ = \$ _____

SICK DAYS # 40 @ \$ 379.76 = \$ 15,190.40 ✓

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 15,190.40 ✓

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement - Severance Pay

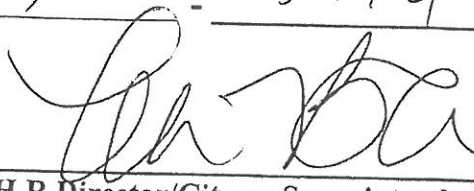
For Human Resources's Use Only:

- ☐ VACATION DAYS
☒ SICK DAYS
☐ PER ACCRUAL REPORT
☐ OTHER

Org and Object: 83113 - 5144

Recommendation:

☒ Approved


H R Director/City or Superintendent/Schools



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

July 20, 2017

City Council
City Hall
Salem, MA 01970

Ladies and Gentlemen of the Council:

Enclosed herewith is a proposed Order relative to a Home Rule Petition for an additional liquor license for the sale of wine and malt beverages to be drunk on the premises for Dotty and Rays, LLC located at 112 North Street.

As you know, Dotty and Rays has been an institution in the City for decades and they now ask that the City enable them to offer its customers a glass of wine or malt beverage with their meal. The attached application was developed by the City Solicitor and will provide the Council with additional information about the business.

I strongly support the enclosed Order and respectfully request City Council adoption.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
MAYOR



CITY OF SALEM

In City Council, July 20, 2017

Ordered:

That a petition to the General Court, accompanied by a bill for a certain additional liquor license notwithstanding the provisions of section 17 of chapter 138 of the General Laws as set forth below, be filed with an attested copy of this Order be, and hereby is, approved under Clause (1) of section 8 of Article 2, as amended, of the Amendments to the Constitution of the Commonwealth of Massachusetts, to the end that the following legislation be adopted, except for amendments by the Senate or House of Representatives which conform to the intent of this home rule petition:

AN ACT authorizing the city of Salem to grant 1 additional liquor license for the sale of wine and malt beverages to be drunk on the premises.

Be it enacted by the Senate and House of Representatives in General Court Assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the city of Salem may grant 1 additional license for the sale of wine and malt beverages to be drunk on the premises under section 12 of said chapter 138 to Dotty and Rays, LLC to be located at 112 North Street in the city of Salem. The license shall be subject to all of said chapter 138 except section 17.

The licensing authority shall not approve the transfer of the license granted pursuant to this section to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

If the license granted pursuant to this section is cancelled, revoked or no longer in use at the location of original issuance, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 2. (a) The city of Salem shall charge a fee for the granting of the license authorized in section 1 which shall be paid by the licensee at the time of issuance unless the licensing authority agrees to enter into a contract with the licensee to allow the division of the fee into multiple payments over time from the licensee. If the city elects to accept multiple payments over time from the licensee, the option shall be made available, upon request, to all qualified applicants for a license.

(b) Any fee collected by the city of Salem for the license granted pursuant to section 1 which is greater than the amount of the fee charged for an annual renewal of a similar license issued by the city shall be deposited into the city's economic development account and expended by it in a manner consistent with the purposes of such account.

SECTION 3. This act shall take effect upon its passage.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

July 20, 2017

City Council
City Hall
Salem, MA 01970

Ladies and Gentlemen of the Council:

Enclosed herewith is a proposed Order relative to a Home Rule Petition for an additional liquor license for Castle Hill Minimart at 280 Jefferson Avenue to sell wine and malt beverages not to be drunk on the premises.

You may recall that the City Council previously adopted an Order to allow for an additional license to be granted to Castle Hill Minimart. However, I did not sign the Order as I was unaware that the Home Rule Amendment prohibits the General Court from acting in relation to a single City without the approval of the voters of the city on the ballot or the approval of both the city council *and* the mayor. As my signature was required, I am asking that the Council vote once again to adopt the enclosed Order.

I strongly support the enclosed Order. I apologize for any inconvenience and respectfully request adoption of the enclosed Order.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", written in dark ink.

Kimberley Driscoll
MAYOR



CITY OF SALEM

In City Council, July 20, 2017

Ordered:

That a petition to the General Court, accompanied by a bill for a certain additional liquor license notwithstanding the provisions of section 17 of chapter 138 of the General Laws as set forth below, be filed with an attested copy of this Order be, and hereby is, approved under Clause (1) of Section 8 of Article 2, as amended, of the Amendments to the Constitution of the Commonwealth of Massachusetts, to the end that the following legislation be adopted, except for amendments by the Senate or House of Representatives which conform to the intent of this home rule petition:

AN ACT authorizing the city of Salem to grant 1 additional liquor license for the sale of wine and malt beverages not to be drunk on the premises.

Be it enacted by the Senate and House of Representatives in General Court Assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the city of Salem may grant 1 additional license for the sale of wine and malt beverages not to be drunk on the premises under section 15 of said chapter 138 to Bosolakhana Thach d/b/a Castle Hill Minimart to be located at 280 Jefferson Avenue in the city of Salem. The license shall be subject to all of said chapter 138 except section 17.

The licensing authority shall not approve the transfer of the license granted pursuant to this section to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

If the license granted pursuant to this section is cancelled, revoked or no longer in use at the location of original issuance, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 2. (a) The city of Salem shall charge a fee for the granting of the license authorized in section 1 which shall be paid by the licensee at the time of issuance unless the licensing authority agrees to enter into a contract with the licensee to allow the division of the fee into multiple payments over time from the licensee. If the city elects to accept multiple payments over time from the licensee, the option shall be made available, upon request, to all qualified applicants for a license.

(b) Any fee collected by the city of Salem for the license granted pursuant to section 1 which is greater than the amount of the fee charged for an annual renewal of a similar license issued by the city shall be deposited into the city's economic development account and expended by it in a manner consistent with the purposes of such account.

SECTION 3. This act shall take effect upon its passage.



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

July 20, 2017

City Council
City Hall
Salem, MA 01970

Ladies and Gentlemen of the Council:

Enclosed herewith is a proposed Order relative to a Home Rule Petition for the conversion of a liquor license for the sale of wine and malt beverages not to be drunk on the premises to a license for the sale of all alcoholic beverages not to be drunk on the premises for Pamplermousse, Inc. located at 185-189 Essex Street.

As you will see from the enclosed form completed by Pamplermousse's President, the business seeks to enhance their business offerings by including specialty liquors.

I strongly support the enclosed Order and respectfully request City Council adoption.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll", with a stylized flourish at the end.

Kimberley Driscoll
MAYOR



CITY OF SALEM

In City Council, July 20, 2017

Ordered:

That a petition to the General Court, accompanied by a bill for a certain additional liquor license notwithstanding the provisions of section 17 of chapter 138 of the General Laws as set forth below, be filed with an attested copy of this Order be, and hereby is, approved under Clause (1) of Section 8 of Article 2, as amended, of the Amendments to the Constitution of the Commonwealth of Massachusetts, to the end that the following legislation be adopted, except for amendments by the Senate or House of Representatives which conform to the intent of this home rule petition:

AN ACT authorizing the city of Salem to convert a liquor license for the sale of wine and malt beverages not to be drunk on the premises to a liquor license for the sale of all alcoholic beverages not to be drunk on the premises.

Be it enacted by the Senate and House of Representatives in General Court Assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the city of Salem may convert 1 license for the sale of wine and malt beverages not to be drunk on the premises under section 15 of said chapter 138 issued to Pamplermousse, Inc. pursuant to Chapter 214 of the Acts of 2004 and located at 185 to 189 Essex Street in the city of Salem to a license for the sale of all alcoholic beverages not to be drunk on the premises under section 15 of said chapter 138 to Pamplermousse, Inc. to be located at 185 to 189 Essex Street in the city of Salem. The license shall be subject to all of said chapter 138 except section 17.

The licensing authority shall not approve the transfer of the license converted pursuant to this section to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

If the license converted pursuant to this section is cancelled, revoked or no longer in use at the location of original issuance, it shall be returned physically, with all of the legal rights, privileges

and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 2. (a) The city of Salem shall charge a fee for the conversion of the license authorized in section 1 which shall be paid by the licensee at the time of issuance unless the licensing authority agrees to enter into a contract with the licensee to allow the division of the fee into multiple payments over time from the licensee. If the city elects to accept multiple payments over time from the licensee, the option shall be made available, upon request, to all qualified applicants for a license.

(b) Any fee collected by the city of Salem for the license granted pursuant to section 1 which is greater than the amount of the fee charged for an annual renewal of a similar license issued by the city shall be deposited into the city's economic development account and expended by it in a manner consistent with the purposes of such account.

SECTION 3. This act shall take effect upon its passage.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

July 20, 2017

City Council
City Hall
Salem, MA 01970

Ladies and Gentlemen of the Council:

Enclosed herewith is a proposed Order relative to a Home Rule Petition for the conversion of two seasonal all alcohol liquor licenses to be drunk on the premises to two annual licenses for the sale of all alcoholic beverage licenses to be drunk on the premises to Hazel Deli, LLC, d/b/a Brothers Taverna located at 283 Derby Street and The Good Wolf, LLC, d/b/a Mercy Tavern located at 142-148 Derby Street.

As you will note from the enclosed applications, both restaurants are currently operating within the City. The owners of these Salem restaurants have extensive business experience and wish to offer alcoholic beverages throughout the year.

I strongly support the enclosed Order and respectfully request City Council adoption.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
MAYOR



CITY OF SALEM

In City Council, July 20, 2017

Ordered:

That a petition to the General Court, accompanied by a bill for certain additional liquor licenses notwithstanding the provisions of sections 17 and 17A of chapter 138 of the General Laws as set forth below, be filed with an attested copy of this Order be, and hereby is, approved under Clause (1) of Section 8 of Article 2, as amended, of the Amendments to the Constitution of the Commonwealth of Massachusetts, to the end that the following legislation be adopted, except for amendments by the Senate or House of Representatives which conform to the intent of this home rule petition:

AN ACT authorizing the city of Salem to convert 2 seasonal licenses to annual licenses for the sale of all alcoholic beverages to be drunk on the premises.

Be it enacted by the Senate and House of Representatives in General Court Assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding sections 17 and 17A of chapter 138 of the General Laws, the licensing authority of the city of Salem may convert 1 seasonal license for the sale of all alcoholic beverages to be drunk on the premises under section 12 of said chapter 138 currently issued to Hazel Deli, LLC located at 283 Derby Street in the city of Salem to an annual license for the sale of all alcoholic beverages to be drunk on the premises under said section 12 of said chapter 138 to Hazel Deli, LLC located at 283 Derby Street in the city of Salem. The license converted under this section shall be subject to all of said chapter 138 except sections 17 and 17A.

The licensing authority shall not approve the transfer of the license converted pursuant to this section to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

If the license converted pursuant to this section is cancelled, revoked or no longer in use at the location of original issuance, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 2. Notwithstanding sections 17 and 17A of chapter 138 of the General Laws, the licensing authority of the city of Salem may convert 1 seasonal license for the sale of all alcoholic beverages to be drunk on the premises under section 12 of said chapter 138 currently issued to The Good Wolf, LLC located at 142-148 Derby Street in the city of Salem to an annual license for the sale of all alcoholic beverages to be drunk on the premises under said section 12 of said chapter 138 to The Good Wolf, LLC located at 142-148 Derby Street in the city of Salem. The license converted under this section shall be subject to all of said chapter 138 except sections 17 and 17A.

The licensing authority shall not approve the transfer of the license converted pursuant to this section to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

If the license converted pursuant to this section is cancelled, revoked or no longer in use at the location of original issuance, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 3. (a) The city of Salem shall charge a fee for the conversion of the licenses authorized in sections 1 and 2 which shall be paid by the licensee at the time of issuance unless the licensing authority agrees to enter into a contract with the licensees to allow the division of the fee into multiple payments over time from the licensee. If the city elects to accept multiple payments over time from the licensees, the option shall be made available, upon request, to all qualified applicants for a license.

(b) Any fees collected by the city of Salem for the licenses converted pursuant to sections 1 and 2 which are greater than the amount of the fees charged for an annual renewal of a similar license issued by the city shall be deposited into the city's economic development account and expended by it in a manner consistent with the purposes of such account.

SECTION 4. This act shall take effect upon its passage.