



KIMBERLEY DRISCOLL
MAYOR

WHITNEY HASKELL
PURCHASING AGENT

CITY OF SALEM, MASSACHUSETTS

PURCHASING DEPARTMENT
120 WASHINGTON STREET, 3RD FLOOR
SALEM, MA 01970
TEL. (978) 619-5695
FAX (978) 745-7461
WHASKELL@SALEM.COM

TOWN OF SWAMPSCOTT LEGAL NOTICE IFB 16-05

Sealed bids will be received at the Office of the Purchasing Agent, 93 Washington Street, 2nd Floor, Salem, MA 01970, **at 2:00 PM, Tuesday, October 20, 2015** at which time and place they will be opened and read for the following:

Cleaning Services for Town Buildings

The bid award is made by the Purchasing Agent and is subject to approval of the Town Administrator. The Town of Swampscott reserves the right to reject any and all bids or to waive any informality in the bid process, if deemed in the Town's best interest.

Bid documents will be/are available upon request after 10:00 AM, October 5, 2015 at the Office of the Purchasing Agent, 93 Washington Street, 2nd Floor, Salem, MA 01970 and from the Purchasing Department's website at salem.com under "IFBs, RFPs, and RFQs."

Office Hours:

Mon-Wed., 8:00 AM – 4:00 PM

Thurs. 8:00 AM – 7:00 PM

Fri. 8:00 AM – 12:00 PM

Whitney Haskell
Designated Purchasing Agent

Monday, October 5, 2015