

**CITY OF SALEM - ADDENDUM #2**  
**#T-14 ARCHITECTURAL SERVICES FOREST RIVER POOL & ASSOCIATED FACILITIES**  
**NOVEMBER 9, 2017**

1. Please see page 5 of the RFQ. Please delete the last checklist item.

☐ ~~Price Proposal (in separately sealed envelope)~~

2. Please see page 34, Section 3.9.4. Please delete the following paragraph

**~~3.5.1 Price Proposal~~**

☐ ~~See Sec. 3.7 for more information. This must be separately sealed, 5 copies, as detailed above. It must include a breakdown of cost for Task 1 (a-e) and 2 (a-e), detailed by subtask, reimbursable, etc. This must also include project team members and rates and any overhead for subconsultants.~~

3. Please see Section 3.7 on page 39. Please delete the following paragraph in its entirety:

~~“Project fees must be provided for Task One (1) and broken down by task and subtask. Fees shown shall include all costs and expenses (copying, mileage, photographs, graphic design, poster boards, etc.) to complete the scope of services defined above.~~

~~Consultants must also provide a list of all persons assigned to tasks, their hourly rates, and estimated hours dedicated to tasks. Reimbursables requested or needed in the Scope of Services for Task 1 and should be included in the Proposer’s fee, but separated out as a line item expense. Additional optional reimbursables (not included in the fee) should be clearly separated out and labeled.”~~

Please add the following paragraphs in its place:

“The City has established a not to exceed fee of \$50,000 for Task One (1). The City fee will be negotiated with the selected designer. After the City has selected the top ranked designer, it will request a fee proposal. The selected Proposer will be required to submit a fee for Task One (1) as described in this RFQ, and broken down by subtask. Fees shown shall include all costs and expenses (copying, mileage, photographs, graphic design, poster boards, etc.) to complete the scope of services defined in this RFQ for Task 1.

Proposers must also provide a list of all persons assigned to tasks, their hourly rates, and estimated hours dedicated to tasks. The designer must specify if they are using a subconsultant, their staff and hourly rates, as applicable, and the overhead applied to subconsultant costs, if any. Reimbursables requested or needed in the Scope of Services for Task 1 must be included in the Proposer’s fee, but separated out as a line item

expense. Additional optional reimbursables (not included in the fee) should be clearly separated out and labeled.

**The project fee must be submitted in a separately sealed envelope. There should be no reference in the Non-Price proposal to the price proposal.”**

4. Please see Section 4.5 on page 37 of the RFQ. Please delete the following sentence:

~~“The Designer Selection Committee will open the price proposal of the top ranked firm and make a recommendation of award to the Mayor, subject to satisfactory negotiations of the plan of services”~~

And insert this sentence in its place:

“The Designer Selection Committee will make a recommendation of award to the Mayor and then request a fee proposal from the selected designer as stated in Section 3.7.”