**Attendees:** Tony Keck, Nancy Gilberg, Kristin Woodruff, Beth Gillett, Melynn Nuite, Geri Yuhas, Carol Hautau, Liz Vago, Erin Huggard, Susan Yochelson, Micaela Guglielmi

**Absent**: John Roberts

Meeting called to order at 6:30p. January 7, 2020 minutes were unanimously approved.

**New Business**

1. **March 14th Bookswap** – Micaela has called Salem News to confirm they have the correct information. There have been past instances where they have printed the incorrect times, which has caused comments from the Bookswap attendees.

Committee members discussed having two book drop off spots inside the community center in order to help alleviate the back up of books that need to be put out on the tables. Micaela to look into when setting up Fri. March 13th.

Micaela to send out volunteer request email in the next week or so.

Agreed to have captains (wearing the red aprons) again. Geri will head up the intake areas, Beth will head up the runners.

1. **March 28th repair café** - discussion on doing away with pre-registration as the Repair Cafes are increasing number of participants and registration no longer working. Creation of Task Force to discuss new processes for upcoming Cafes. Geri, Kristin, Nancy volunteered.
2. **Reduce/reuse task force creation** – this is a misunderstanding. The ask is to add a section in the agenda for ideation about promoting reduce/reuse in the community.

**Old Business**

1. **February 1 Repair Café** – Our most successful event of this type to date. Committee members had many items for debrief. Decided to send all feedback to Micaela who will collate the information and circulate

**Task force updates**

1. **Simple Recycle** – Micaela provided an update that the city is reviewing a contract with the company and expects to sign it soon. Committee decided there is no further need for this Task Force.
2. **School recycling grant** – Beth asked why this is a task force as the Committee has no input or involvement with the grant. Committee members expressed frustration and concern around the fact that the grant funds have not been used up yet and need to be spent by the end of the school year. Suggested this be a topic for the Mayor at the March meeting. Committee agreed to remove this from the Task force section moving forward.
3. **Composting/food truck festival** – Task force to schedule a meeting. Task force members include Carol, Nancy, Melynn. Discussion that this topic should be “Composting” with the Food Truck Festival as a sub-topic.
4. **Mattress recycling** – Carol reported that she contacted Salem University and they don’t know enough in advance of when mattresses will be picked up and where on the grounds so they couldn’t co-sponsor anything with the town. Liz pointed out that there is a Mattress study bill in the legislature. Committee members decided to remove this item as a task force.

**Community outreach -** Micaela and Eric visited Waste Management’s MRF for a meeting. Micaela will work on a social media post showing videos and photos of how the MRF functions to separate recyclables and the fate of the recyclables. Micaela is still seeing plastic bags and films as the most common form of contamination while bin checking. They next WM audit will be August 5th – 16th.

**Correspondence**

1. **Social media update** – 2,600 followers on FB. Micaela sharing more on Instagram and twitter. Nancy will create the facebook events for are next few events. She will try adding a separate event for the Book Swap Drop Off.
2. **Newsletter** – Susan working on upcoming newsletter, shared article ideas.

**Other business -** Micaela announced Shelby Hypes resigned from Committee in December