Salem School Committee

Meeting Minutes

Tuesday, November 16, 2015

A regular meeting of the Salem School Committee was held on Monday, November 16, 2015 at 7:30 p.m. in the School Committee Chambers at Collins Middle School, 29 Highland Avenue, Salem, MA.

**Members Present**: Mayor Kimberley Driscoll, Ms. Deborah Amaral, Mr. Nate Bryant, Ms. Rachel Hunt, Mr. Patrick Schultz, and Dr. Brendan Walsh

**Members Absent:** Mr. James Fleming

**Others Present**: Ms. Margarita Ruiz, Superintendent, Kate Carbone, Assistant Superintendent, Margaret Marotta, Assistant Superintendent, Philip Littlehale, School Business Manager, Dr. Jill Conrad, Director of Operations Strategy and Eileen Sacco, Secretary.

**Call to Order**

Mayor Driscoll called the Regular Meeting of the Salem School Committee to order at 7:30 p.m.

**Approval of the Agenda**

Mr. Bryant moved to approve the agenda as presented. Ms. Hunt seconded the motion. The motion carried.

**Approval of Minutes**

The minutes of the Regular School Committee meeting held on November 2, 2015 were presented for approval.

Mr. Bryant moved approval. Dr. Walsh seconded the motion. The motion carried.

Dr. Walsh called for a moment of Silence in memory of those affected by the tragedy in Paris.

**Questions and Comments from the Audience – change this**

Fuzzy addressed the School Committee and expressed his concern that tragedy happens all over the world and we should be recognizing all of them not just a few of them.

## Action Items

## Deliberation on the approval of the Saltonstall School 5/6th grade trip to New York City, June 13-15, 2016

Dr. Walsh moved approval. Ms. Hunt seconded the motion. The motion carried.

## Deliberation on the approval of the Nathaniel Bowditch Farm School Field Trip in Athol Ma, February 29-March 2, 2015

Mr. Bryant moved approval. Ms. Hunt seconded the motion. The motion carried.

## Deliberation on the approval of the Salem High School Drama Department Trip to London April 14-20, 2016

Mr. Bryant moved approval. Dr. Walsh seconded the motion. The motion carried.

## Deliberation on the approval of participation at School Committee Meetings by Remote Participation

Dr. Walsh moved that the matter be tabled for further information regarding what was enacted by the City Council. Ms. Hunt seconded the motion. The motion carried.

## Deliberation on the approval of the First Reading of the recommendations of the Policy Subcommittee for the following policies in the 5000 Section of the Policy Manual

## 5223 Student Advisory Committee (Tabled November 2, 2015)

## 5400 Student Conduct (Tabled October 19, 2015)

## 5405 Interrogations and Searches

## 5406 Demonstrations and Strikes

## 5411 Student Dress

## 5805 Use of Hand Held Devices – Name Change

Ms. Hunt noted that the first two policies listed were tabled and suggested that the School

Committee takes up the others first.

Ms. Hunt also explained that the Policy Subcommittee in reviewing the student dress policy wanted to give each school the ability to set their own guidelines for student dress.

Ms. Hunt moved to approve the recommendation of the Policy Subcommittee on the first reading of the policies 5405 Interrogations and Searches, 5406 Demonstrations and Strikes, 5411 Student Dress, and 5805 Use of Hand Held Devices. Dr. Walsh seconded the motion. The motion carried.

Dr. Walsh moved to take the matter of policy 5223 Student Advisory Council off the table. Ms. Hunt seconded the motion. The motion carried.

Mr. Bryant moved to approve the first reading of the policy 5223 Student Advisory Council. Ms. Hunt seconded the motion. The motion carried.

Dr. Walsh moved to take the matter of policy 5411 Student Dress off the table. Mr. Bryant seconded the motion. The motion carried.

Mr. Bryant moved to approve the first reading of the policy 5411 Student Dress. Ms. Hunt seconded the motion. The motion carried.

* 1. Deliberation on the approval of the **Second** Reading of the recommendations of the Policy Subcommittee for the following policies in the 5000 Section of the Policy Manual

5601 Out of State Travel

5802 Bicycles

5803 Student Parking

5807 Athletics and Student Activities Fees

Ms. Hunt reported that there are no suggested changes to the policies submitted for second reading.

Dr. Walsh suggested that the Bicycle Policy title be changed to Alternative Transportation.

Dr. Walsh moved approval of the policies recommended for second reading as presented. Ms. Hunt seconded the motion. The motion carried.

* 1. Deliberation on the approval of the **Third** reading of the recommended revision to the policies reviewed by the Policy Subcommittee in the 5000 Section of the Policy Manual

5204 Grading and Reports on Academic Progress (Tabled 11/2/15) Name change

5402 Tobacco Use Policy

5403 Alcohol Use by Students Policy

5404 Drug Use Policy (Formerly Drug Abuse Policy)

5409 School Bus Conduct

Ms. Hunt moved to remove policy 5204 Grading and Reports on Academic Progress from the table. Dr. Walsh seconded the motion. The motion carried.

Ms. Hunt moved to approve the third reading of policy 5204 Grading and Reports on Academic Progress. Dr. Walsh seconded the motion. The motion carried.

**Superintendent’s Report**

Superintendent Ruiz reported that there will be a presentation this evening on the Salem Public Schools MCAS Assessments. She also reported that there will be a presentation tonight from Salem High School Principal David Angeramo on the results on Advanced Placement (AP) Classes, SAT and ACT Scores and the Drop Out Rate.

Ms. Ruiz reported that the Central Office Team has completed drafting School Improvement Plans. She noted that they are aligned with the Accelerated Improvement Plan for the Salem Public Schools using the strategic initiatives that are outlined in the AIP to support individual students needs.

Ms. Ruiz reported that she met this evening with the Committee of the Whole School Committee to review the draft of her goals for the 2015-16 school year and she will be making a presentation on them at a future meeting.

Ms. Ruiz reported that the district is working on updating our Student Information Systems. She explained that our current system IPass needs to be updated per the Department of Education. She explained that a Request for Proposals was issued and 5 proposals were received. She explained that staff are in the process of reviewing the presentations.

Ms. Ruiz stated that she would like to take this opportunity to wish all of our students and staff and their families a nice and peaceful Thanksgiving Holiday

**Presentations and Reports**

**Presentation on Salem High School Advanced Placement (AP) Results, SAT and ACT Results**

Salem High School Principal David Angeramo made a presentation on Advanced Placement and SAT Scores to the School Committee. This presentation is included in the School Committee Meeting materials for this meeting and are available at [www.salemk12.org](http://www.salemk12.org).

**Finance Report**

**Approval of Warrants**

November 5, 2015 in the amount of $441,241.77

November 12, 2015 in the amount of $259,463.19

Dr. Walsh moved approval of the warrants in the amounts indicated. Ms. Hunt seconded the motion. The motion carried.

**Budget Transfer Requests**

**FY16 Budget Transfer Request #9 – Collins Middle School**

Mr. Littlehale reported that Collins Middle School Principal Glenn Burns is requesting a transfer of $5,000 from Personnel Line Athletics to Non Personnel Athletics Contracted Services. The transfer is requested to move funds to the appropriate line for the needed expenses. He recommended approval of the transfer.

The transfer request is summarized as follows:



Mr. Bryant moved approval of Budget Transfer FY6-9 as presented. Ms. Hunt

**Subcommittee Reports**

There were no subcommittee reports this evening.

**School Committee Concerns and Resolutions**

Mr. Bryant stated that he would like to schedule a Committee of the Whole Meeting prior to the next School Committee meeting to discuss the heating situation at Salem High School. Mayor Driscoll suggested Monday, November 30, 2015 as a date noting that there is no regular meeting that night. Members agreed. The meeting will be at 7:00 p.m. in the School Committee Chambers on November 30, 2015.

Ms. Hunt reported that the December meeting of the District Advisory Council will be held on Monday, December 7, 2015 at 6:00 p.m. before the regular School Committee meeting.

**Questions and Comments from the Audience Regarding the November 16, 2015 Agenda**

There were no questions or comments from the audience.

**Adjournment**

There being no further business to come before the School Committee this evening, Mr. Bryant moved that the School Committee adjourn the meeting. Dr. Walsh seconded the motion. The motion carried.

The meeting adjourned at 8:45 p.m.

Respectfully submitted by:

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Eileen M. Sacco, Secretary

Salem School Committee

**Meeting Materials and Reports**

Minutes of Regular School Committee Meeting November 16, 2015

School Committee Agenda November 16, 2015

Budget Transfer Request #FY16-9

Presentation on Advanced Placement Results and SAT and ACT Test Scores

**Policies Reviewed:**

5223 Student Advisory Council

5400 Student Conduct

5405 Interrogations and Searches

5406 Demonstrations and Strikes

5411 Student Dress

5805 Use of Hand Held Devices

5601 Out of State Travel

5802 Bicycles

5803 Student Parking

5807 Athletics and Student Activities Fees

5402 Tobacco Use Policy (Formerly Tobacco Free Schools Policy)

5403 Alcohol Use by Students Policy

5404 Drug Use Policy (Formerly Drug Abuse Policy)

5409 School Bus Conduct