



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Eric Papetti to the Salem Bicycle Advisory Committee for a three-year term to expire January 14, 2019.

Mr. Papetti, of 11 Symonds Street, is a transportation program specialist with the Federal Transit Administration, where he has led bicycle and pedestrian programs throughout New England. Prior to that he was the transportation demand management coordinator at UMass-Lowell.

Most importantly, however, Mr. Papetti is currently the president of the Board of Directors of MassBike. We have worked with MassBike in the past and they have proven to be a valuable partner in our efforts to improve Salem's bicycling infrastructure and the development of our first Bicycle Master Plan. Given both his professional background and his role with MassBike, I believe Mr. Papetti will be a strong addition to the committee.

I strongly recommend confirmation of Mr. Papetti's appointment. We are fortunate that he is willing to volunteer to serve our community in this important manner.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Kylie Sullivan to the Salem Bicycle Advisory Committee for a three-year term to expire January 14, 2019.

Ms. Sullivan, of 50 Barr Street #2, is the Executive Director of Salem Main Streets, but is also a bicyclist and uses a bicycle as her primary mode of transportation. Not only is she a bicycling enthusiast herself, but in her role at Main Streets Ms. Sullivan is very interested in improving the manner in which customers and visitors connect with and access our downtown businesses. As we grow the downtown connection to the off-street Bike Trail, increase bicycle infrastructure downtown, and look at expanding and improving the Salem Spins bike share program, Ms. Sullivan will have a unique perspective given her leadership position with Salem Main Streets.

I strongly recommend confirmation of Ms. Sullivan's appointment. We are fortunate that she is willing to volunteer to serve our community in this important manner.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint William Legault to the Salem Disabilities Commission for a three-year term to expire January 14, 2019. He will take the seat of Andrew LaPointe, who recently stepped down from the Commission. I hope you will join me in thanking Andy for his dedicated service to our community on this board.

Mr. Legault, of 2 Orne Street, has been an active participant in the Commission's deliberations for a number of years already as the City Council liaison to the group. He has brought a straight-forward and common sense approach to that task, helping to initiate such innovations as the Accessible Icon project and more. Mr. Legault has long been a voice for the people of Salem, regardless of their ability or background, and I believe he will be a strong addition to the Commission as a full member.

I strongly recommend confirmation of Mr. Legault's appointment. We are fortunate that he is willing to volunteer and continue to serve our community in this important manner.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Alison Thibodeau of 64 Broad Street as a member of the Council on Aging Board, filling the void left by Dolores Nangle's resignation last year.

Mrs. Thibodeau has been a resident of Salem for over three decades and brings a wealth of experience in various professional fields. She is employed by the City of Salem in our Electrical Department where she works as a Principal Clerk. She has previously worked in the Assessor's Department and as a Parking Control Officer.

She is interested in serving on this board to continue her longstanding commitment to helping the senior population in the City. During her time in the Assessor's Department, she took great pride in helping older residents with questions or concerns they might have had on property tax valuations and other matters.

I strongly recommend confirmation of Mrs. Thibodeau's appointment. We are fortunate that she is willing to volunteer and serve on this important board.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Mary Szeman Best to the Public Art Commission for a two-year term to expire January 14, 2018. She will take the seat of Ellen Hardy, who is stepping down from the Commission. I hope you will join me in thanking Ellen for her dedicated service to our community on this commission.

Ms. Best, of 20 Central Street #201, is the current president of the Salem Arts Association and has been a board member with that organization since 2013. She has been an active volunteer with many local organizations, beyond the SAA, including with Salem Main Streets and with several charitable nonprofits in Lynn. As an artist herself Ms. Best's work has been exhibited and received awards from SAA, the Marblehead Arts Association, and with the PEM/SAA juried exhibit "Totems" in 2014. One of her pieces, "Autumn Winds II," even made an appearance on the set of the HBO movie *Olive Kitteridge*. I believe her commitment to our community and her experience as an artist will make her a valuable addition to the Public Art Commission.

I strongly recommend confirmation of Ms. Best's appointment. We are fortunate that she is willing to volunteer to serve our community in this important position.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Austen Barron Bailly to the Public Art Commission for a two-year term to expire January 14, 2018. She will take the seat of Juliette Fritsch, who has stepped down as she no longer lives in Salem. I hope you will join me in thanking Juliette for her dedicated service to our community on this commission.

As Ms. Fritsch is, Ms. Bailly, of 361 Essex Street, is a senior staff member of the Peabody Essex Museum, where she has been the George Putnam Curator of American Art for the last three years. Ms. Bailly holds a Ph.D. in Art History from the University of California in Santa Barbara. Prior to working at PEM, Ms. Bailly was on the curatorial staff at LACMA and was a researcher at the Metropolitan Museum of Art. She has numerous exhibitions, installations, and publications to her credit. Locally she most recently served as a steering committee member for the Ada Louise Huxtable symposium co-hosted by PEM, Historic Salem Inc., and Historic New England, serves on the HSI Board, and is a volunteer with the Bentley Academy Charter School Parent Teacher Association. I believe her expertise and skills will make her a valuable addition to the Public Art Commission.

I strongly recommend confirmation of Ms. Bailly's appointment. We are fortunate that she is willing to volunteer to serve our community in this important position.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Keshia De Leon to the Salem Public Art Commission for a two-year term to expire January 14, 2018. She will take the seat of Miguel Cruz, who has opted to step down from the board. I hope you will join me in thanking Miguel for his dedicated service to our community on this commission.

Keshia De Leon, of 12 Pope Street #A410, is well suited to fill the role Miguel had occupied on the Commission over the last year, providing a voice for a younger artist, as well as a Latino artist. In addition to being an artist and graphic designer, Ms. De Leon is currently the Community Engagement Coordinator for the North Shore CDC. Previous to that she was an after-school program staffer at the Salem YMCA, a camp staffer for the Boys & Girls Club, and a teacher's aide at the Nathaniel Bowditch School. I believe her background and her demonstrated commitment to our community will make her a valuable addition to the Public Art Commission.

I strongly recommend confirmation of Ms. De Leon's appointment. We are fortunate that she is willing to volunteer to serve our community in this important position.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Amanda Moore to the Salem Public Art Commission for a two-year term to expire January 14, 2018. She will take the seat of Claudia Paraschiv, who has opted to step down from the board. I hope you will join me in thanking Claudia for her dedicated service to our community on this commission.

Ms. Moore, of 51 Lafayette Street, holds a M.S. degree in Visual Studies from MIT's School of Architecture and Planning, as well as a BFA from the School of the Museum of Fine arts in Boston. She currently works at MIT as the communications and programs coordinator for the university's Program in Art, Culture, and Technology. As you can see from her enclosed resume, Ms. Moore has an accomplished background, not only as an academic and researcher, but also as an artist herself. I believe her expertise and skills will make her a valuable addition to the Public Art Commission.

I strongly recommend confirmation of Ms. Moore's appointment. We are fortunate that she is willing to volunteer to serve our community in this important position.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

January 14, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I appoint Clint M. Larrabee of 19 Station Road Salem, MA 01970 to serve as a Constable in the City of Salem for a term to expire November 17, 2016.

Very truly yours,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint David P. Desrosiers of 25 Foch Street Cambridge, MA 02140 to serve as a Constable in the City of Salem for a term to expire November 20, 2018.

Very truly yours,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request to transfer Five Thousand Dollars (\$5,000.00) from the DPS Full time Salary account (14111-5111) to the DPS Contracted Services" account (14112-5320).

This transfer is necessary for contracted cleaning services provided by SJ Services.

I recommend passage of this accompanying order.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

January 14, 2016

That the sum of Five Thousand Dollars (\$5,000.00) is hereby transferred from the "DPS Full-Time Salary" account (14111-5111) to the "DPS Contracted Services" Account (14112-5320) in accordance with the recommendation of Her Honor the Mayor.

CITY OF SALEM - Finance Department

Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: DAW 1230 Department [Signature] Department Head Authorizing Signature 12/21/15 Date

Budget or R/Res Transfers

To: 41125320 (Org/Object) Desc: PS Contracts serv. Budget Amt: _____ Balance: _____

From: 4111.5111 Desc: PS FT Budget Amt: _____ Balance: _____

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or Retained Earnings (W/S) (Org/Object) Desc: _____ Budget Amt: _____ Balance: _____

Please circle one

Amount Requested: \$ 5000.⁰⁰

Reason (Be Specific) see attached funding request letter for SI services w/ly cleaning fees for city hall + 120 wash. (Bick \$)

For Finance Department and Mayor's Use Only:

Budget Transfer _____ Mayor Approval _____ City Council Approval

_____ Free Cash Appropriation - City Council Approval - Gen Fund \$ _____ Free Cash Balance

_____ R/E Appropriation - Water \$ _____ R/E Balance _____ R/E Appropriation Sewer \$ _____ R/E Balance

_____ Receipts Reserve - City Council Approval \$ _____ R/Res Fund Balance

_____ Raise & Appropriate _____ Other

Recommendation: _____ Approved _____ Denied

[Signature]
Finance Director

Completed: Date: _____ By: _____ CO # _____ JE# _____ Transfer #: _____



KIMBERLEY DRISCOLL
MAYOR

JOHN M. TOMASZ
DIRECTOR PUBLIC SERVICES

CITY OF SALEM, MASSACHUSETTS

DEPARTMENT OF PUBLIC SERVICES
5 JEFFERSON AVENUE - FACILITY LOCATION
120 WASHINGTON STREET - MAILING ADDRESS
SALEM, MASSACHUSETTS 01970
TEL. (978) 744-3302
FAX (978) 744-6820
JTOMASZ@SALEM.COM

December 21, 2015

*City of Salem
Mayor Kimberley Driscoll
City Hall
93 Washington Street
Salem, MA 01970*

Honorable Mayor Driscoll:

I respectfully request approval for a funds transfer from Public Services FT budgeted line in the total amount of \$5,000.00 (five thousand dollars).

The transfer is needed for funding for the contracted services being provided by SJ Services, Inc through February for the weekly cleaning provided at city hall and 120 Washington Street to be funded from line 14112-5320 PS Contracted Services Line.

If further information, is requested, please do not hesitate to call on me. Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "John M. Tomasz".

*John M. Tomasz,
Director Public Services*

Attachment

Cc: Sarah Stanton- Finance

JMT:vcc



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

January 14, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request to transfer Five Thousand Nine Hundred Dollars (\$5,900.00) from the Capital Outlay Equipment account (20003-586016) to be expended for the purchase of signs by the Veteran's Services Department.

This transfer is necessary for the replacement of street signs.

I recommend passage of this accompanying order.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

January 14, 2016

Ordered:

That the sum of Five Thousand Nine Hundred Dollars (\$5,900.00) is hereby appropriated within the "Capital Outlay Equipment" account (20003-586016) to be expended for the Purchase of Signs by the Veteran Services Department in accordance with the recommendation of Her Honor the Mayor.

CITY OF SALEM
Capital Outlay Expenditure Request Form

To: MAYOR

From: Department Veterans

Date 12/9/15

Expense Line To : 20003-586016 - Equipment

Amount: \$ 5,900.00

Expense Line To : 20003-584616 - Renovations & Repairs

Amount: \$

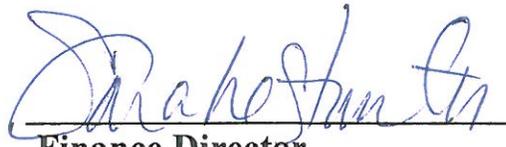
Description: _____

For Finance Dept and Mayor's Use Only:

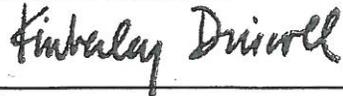
City Council Approval

Recommendation:

Approved Denied



Finance Director



Mayor

Processed: Date: _____ By: _____

CO # _____ JE# _____ Trans # _____



KIMBERLEY DRISCOLL
MAYOR

City of Salem, Massachusetts

Department of Veteran Services

Director of Veteran Services

Kim F. Emerling

December 8, 2015

Dear Mayor Driscoll,

I respectfully request \$5,900 for the purchase of 72 new veterans square signs, 3 new 'Birth Place of the National Guard' signs, and 3 new 'Salem; A Purple Heart city' signs.

I have conducted an audit of the city's veterans' square signs and have found many are missing, damaged, or in disrepair. Currently, we have 78 squares dedicated to the memory of fallen Salem residents and I would like to replace most of them. The last time these signs were updated was back in 1993 and only 37 were replaced.

Thank you for your consideration.

Sincerely,

Kim F. Emerling

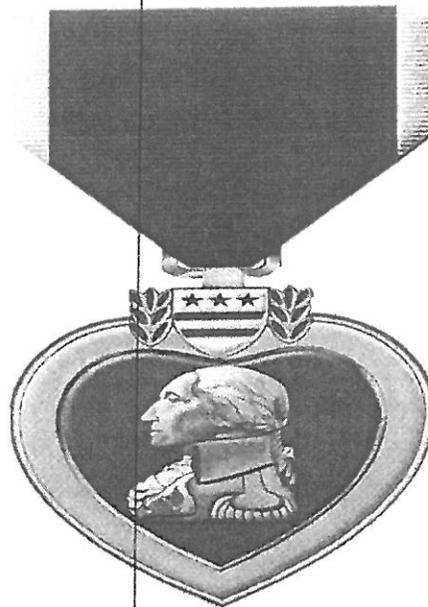


Black w/Gold Reflective Letters & Trim

60 of THESE



Salem



&

Purple Heart

City

3 of THESE

City of Salem



3 OF THESE

Birthplace Of the National Guard United States of America



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Fifteen Thousand, Four Hundred and Twenty-Four Dollars and Forty-Four Cents (\$15,424.44) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback costs to be expended for the following employee.

NAME	DEPARTMENT	AMOUNT
Jacquelyn Grimes	Council on Aging	\$15,424.44
	Total	\$15,424.44

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

January 14, 2016

That the sum of Fifteen Thousand, Four Hundred and Twenty-Four Dollars and Forty-Four Cents (\$15,424.44) in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2016 contractual buyback listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Jacquelyn Grimes	COA	15,424.44
		15,424.44



CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO: Sarah Stanton, Director of Finance
DATE: January 7, 2015
RE: Retirement Stabilization Fund

Attached is a PAF for a former employee of the Council on Aging.
This former employee is contractually entitled to the following amounts.

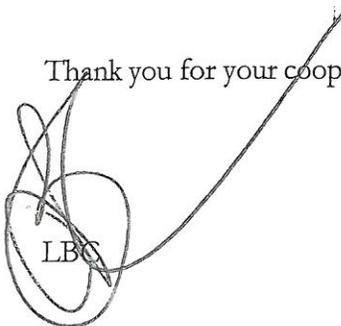
Jacquelyn Grimes

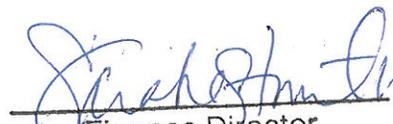
188.9992 vac hrs @ \$25.90	\$4,895.40
406.50 sick hrs @ \$25.90	\$10,529.04

TOTAL DUE: \$15,424.44

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.


LBC


Finance Director

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department COA Date 1/5/16

Authorized Signature: [Signature]
Department Head/City or Business Manager/School

NAME: Jacquelyn Grimes

CALCULATION

VACATION HOURS # 188.9992 @ \$ 25.90 = \$ 4,895.40

SICK HOURS # 406.50 @ \$ 25.90 = \$ 10,529.04

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 15,424.44
Please attach corresponding PAF or other backup to this sheet.

Reason: Retire 12/29/15

For Human Resources's Use Only:

- VACATION HOURS
- SICK HOURS
- PER ACCRUAL REPORT
- OTHER

pl attached

Org and Object: 83113 - 5146

Recommendation:

Approved

[Signature]
H R Director/City or Superintendent/Schools



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Nineteen Thousand, Nine Hundred and Sixty-Nine Dollars and Ninety-Nine Cents (\$19,969.99) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback costs to be expended for the School Department employees listed below.

NAME	DEPARTMENT	AMOUNT
Joan Pelletier	School	\$15,657.99
Joan Bick	School	\$ 4,312.00
	Total	\$19,969.99

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

January 14, 2016

Ordered:

That the sum of Nineteen Thousand, Nine Hundred and Sixty-Nine Dollars and Ninety-Nine Cents (\$19,969.99) in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2016 contractual buyback listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Joan Pelletier	School	15,657.99
Joan Bick	School	4,312.00
		19,969.99



CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO: Sarah Stanton, Director of Finance
DATE: November 30, 2015
RE: Retirement Stabilization Fund

Attached are PAF's and information for retired school employees. They are entitled to buybacks as outlined below.

Joan Pelletier

90 sick days @ \$127.56 \$11,480.40
32.75 vac days @ \$127.56 \$ 4,177.59 - 15,657.99

Joan Bick

10 sick days @ \$176.00 \$ 1,760.00
14.50 vac days @\$176.00 \$ 2,552.00 - 4,312.00

TOTAL DUE: \$19,969.99

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC

Signature of Sarah Stanton
Finance Director

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department School Date 11/23/15

Authorized Signature: [Signature]
 Department Head/City or Business Manager/School

NAME: Joon Pelletier

CALCULATION

VACATION DAYS # 32³/₄ @ \$ 127⁵⁶ = \$ 4177.59

SICK DAYS # 90 @ \$ 127⁵⁶ = \$ 11,480.40

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 15,657.99

Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement - Severance pay

For Human Resources's Use Only:

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: _____ - _____

Recommendation:

Approved

[Signature]
 H R Director/City or Superintendent/Schools

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department School Date 11/23/15

Authorized Signature: 
Department Head/City or Business Manager/School

NAME: _____

CALCULATION

VACATION DAYS # 14 1/2 @ \$ 176 = \$ 2,552

SICK DAYS # 10 @ \$ 176 = \$ 1,760

PRO-RATED STIPENDS # _____ @ \$ _____ = \$ _____

OTHER # _____ @ \$ _____ = \$ _____

Total Amount Due: \$ 4312^w
Please attach corresponding PAF or other backup to this sheet.

Reason: Retirement - Severance pay

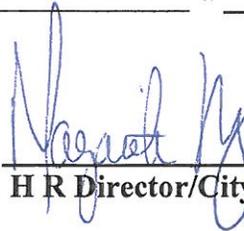
For Human Resources's Use Only:

- VACATION DAYS
- SICK DAYS
- PER ACCRUAL REPORT
- OTHER

Org and Object: _____ - _____

Recommendation:

Approved


H R Director/City or Superintendent/Schools

**City of Salem, Massachusetts
FY 2016 Retirement Stabilization - Fund 8311**

Department	Description	Org/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Y-T-D Paid	Amt Not Used	Date Paid	Outstanding Balance
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FY 2015 - Activity												
FY 2015 Amount Budgeted							600,000.00					
HR	Contract buybacks	83113-5146	09/11/14		09/11/14	495	(25,000.00)	25,000.00		9/25/14, 1/22/15, 7/30/15	-	
HR	Contract buybacks	83113-5146	01/22/15		01/22/15	47	(25,000.00)	16,945.00		10/29/15	8,055.00	

FY 2015 Ending Balance												
							435,965.29					

FY 2016 - Activity												
FY 2016 Amount Budgeted							400,000.00					

School	Elizabeth O'Neill	83113-5146	07/16/15		07/16/15	460	(29,469.60)	29,469.60			-
School	Ellen Grandpre-Badd	83113-5146	07/16/15		07/16/15	460	(9,715.95)				9,715.95
School	Betty Hegan	83113-5146	07/16/15		07/16/15	460	(15,989.50)	15,989.50			-
School	Andrea Clark	83113-5146	07/16/15		07/16/15	460	(30,105.60)	30,105.60		10/29/15	-
School	Steven Landry	83113-5146	07/16/15		07/16/15	460	(16,607.60)	16,607.60		10/15/15	-
School	Linda Bosse	83113-5146	07/16/15		07/16/15	460	(30,105.60)				30,105.60
School	Mirra O'Brien	83113-5146	07/16/15		07/16/15	460	(29,491.20)				29,491.20
School	Sarah Bennett	83113-5146	07/16/15		07/16/15	460	(15,630.40)				15,630.40
School	Richard Gagnon	83113-5146	07/16/15		07/16/15	460	(31,403.20)	31,403.20			-
School	Linda Mason	83113-5146	07/16/15		07/16/15	460	(15,394.40)	15,394.40			-
School	David Wilber	83113-5146	07/16/15		07/16/15	460	(28,788.00)	28,788.00			-
School	Mary Grassia	83113-5146	07/16/15		07/16/15	460	(30,719.20)	30,719.20			-
School	William Newell	83113-5146	07/16/15		07/16/15	460	(15,044.40)	15,044.40			-
DPS	Mike Bick	83113-5146	07/16/15		07/16/15	463	(18,250.87)	18,250.87		7/30/15	(0.00)
DPS	John Clay	83113-5146	09/24/15		09/24/15	567	(1,735.90)	1,735.90		10/8/15	-
IT	Nina Clay	83113-5146	09/24/15		09/24/15	567	(3,837.46)	3,837.46		10/8/15	-

School	Victor Theriault	83113-5146	10/22/15		10/22/15	625	(13,916.00)				13,916.00
School	William Nadeau	83113-5146	10/22/15		10/22/15	625	(21,647.50)				21,647.50
School	Alan LeClair	83113-5146	10/22/15		10/22/15	625	(20,000.00)				20,000.00

HR	Contract buybacks	83113-5146	11/12/15		11/12/15	664	(25,000.00)				25,000.00
School	Gail Doherty	83113-5146	11/12/15		11/12/15	660	(33,334.40)				33,334.40
School	Joyce Harrington	83113-5146	11/12/15		11/12/15	660	(31,335.20)				31,335.20

School	Joan Pelletier	83113-5146	01/14/16		01/14/16						-
School	Joan Bick	83113-5146	01/14/16		01/14/16						-

Interest Earned thru Oct							242.17					
Add Back Amounts not Used							-					

(19,969.99) 2016 YTD Balance							368,685.48					
							-	Total Outs -> 238,231.25				

							606,916.73					
							Total Fund Bal					



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept a donation of Two Thousand Dollars (\$2,000.00) from Dunkin Donuts – Sean’s Donuts. These funds will be deposited into the Salem Police K9 fund 24121-4830 to support the K9 Program.

In order to accept the donation, approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used to support the Police K9 Fund and thanking Dunkin Donuts for this donation.

Very truly yours,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

January 14, 2016

To accept the donation from Dunkin Donuts-Sean's Donuts totaling Two Thousand Dollars (\$2,000.00). These funds will be deposited into the Police K9 fund 24121-4830 to support the K9 program in accordance with the recommendation of Her Honor the Mayor.



City of Salem, Massachusetts Police Department Headquarters

CHIEF OF POLICE
MARY E. BUTLER

December 16, 2015

Mayor Kimberley Driscoll
City Hall
93 Washington Street
Salem, MA 01970

Dear Mayor Driscoll:

I would like to request that the enclosed donation in the amount of Two Thousand Dollars (\$2,000.00) from Dunkin Donuts be deposited into the following revenue fund:

Fund Name: Police K9 Account
Fund Number: 2412
Org/Object: 24121-4830

The purpose of this donation is to support the K-9 donation account.

Sincerely,

Mary E. Butler
Chief of Police

MEB:jc
Enclosure



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the donation of a heavy duty work truck from Iberdrola Energy Products, Inc. This vehicle will be used to support the fire protection operation at Footprint power.

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting this donation and extending our thanks to Iberdrola.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Kim Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council, January 14, 2016

Ordered:

To accept the donation from Iberdrola Energy Products, Inc of a heavy duty work truck with an estimated value of Fifty Thousand Dollars (\$50,000). This vehicle will be used to support the fire protection plan for Salem Harbor Energy Center Project. We ask that you accept this donation in accordance with the recommendation of Her Honor the Mayor.



City of Salem, Massachusetts

Fire Department

David W. Cody
Chief
(978) 744-6990
dcody@salem.com

48 Lafayette Street
Salem, Massachusetts 01970-3695
Tel. (978) 744-1235
Fax (978) 745-4646

Fire Prevention
Bureau
978-745-7777

January 7, 2016

Dear Mayor and Members of the City Council,

It is our good fortune to receive a heavy duty work truck to support the fire protection plan for the Salem Harbor Energy Center Project. This vehicle will deliver our foam trailer and store foam firefighting equipment to extinguish fires from spilled or leaking oils. Iberdrola Energy Products, Inc will supply this vehicle for the protection of their employees, the plant and responding firefighters. Iberdrola's cooperation and dedication to safety will allow us to better protect the plant both during the construction phase and into the future after the plant opening in 2017.

Please consider accepting this Heavy Duty Support Vehicle to enhance protection to all involved from the adverse effects from an oil fire.

I ask on behalf of the Fire Department that you approve this donation.

Sincerely,

David W. Cody
Chief of Department

Cc; file



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation of One Thousand Dollars (\$1,000.00) from the Employee Directed Giving, Cummings Properties in honor of Ms. Anne Olenio of Salem. These funds will be deposited into the Fire Donation fund (24131-4830) to support the needs of pets during emergency situations.

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards the Fire Donation Fund and in thanking the Cummings Properties employees for this donation.

Very truly yours,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll

Mayor



CITY OF SALEM

In City Council,

January 14, 2016

Ordered:

To accept the donation in the sum of One Thousand Dollars (\$1,000.00) from the Employee Directed Giving, Cummings Properties in honor of Ms. Anne Olenio of Salem. This donation will be used to train Salem Firefighters to better support the needs of pets during emergency situations. The donation will be deposited into the Fire Donation Fund (24131-4830). We ask that you accept this donation in accordance with the recommendation of Her Honor the Mayor.



David W. Cody
Chief
(978) 744-6990
dcody@salem.com

City of Salem, Massachusetts

Fire Department

48 Lafayette Street
Salem, Massachusetts 01970-3695
Tel. (978) 744-1235
Fax (978) 745-4646

Fire Prevention
Bureau
978-745-7777

January 7, 2016

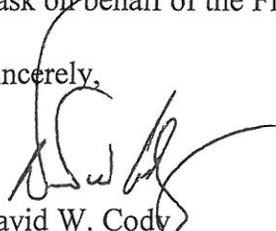
Dear Mayor and Members of the City Council,

It is our good fortune to receive a donation of one thousand dollars (\$1,000.00) through Employee Directed Giving, Cummings Properties. This gift is in honor of Ms. Anne Olenio of Salem. This donation (check # 1161982) will be used to train our firefighters to better support the needs of pets during emergency situations.

The sum of \$1,000.00 will be deposited in the account fund, Donations Fire 2413, 24131-4830 revenue, held by the department.

I ask on behalf of the Fire Department that you approve this donation.

Sincerely,



David W. Cody
Chief of Department

Cc; file



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

January 14, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order creates a 60-day trial for new parking restrictions on the SSU campus side of Loring Avenue and Lafayette Street, in an effort to improve traffic conditions on this major corridor, discourage SSU parking on-street, and improve the availability of short-term parking for Horace Mann Laboratory School families near the school.

These changes are in addition to the temporary "no parking" zones added on a trial basis by the Council last year around College Drive on Loring Avenue. Should those changes and these prove helpful in addressing conditions on the corridor, I would encourage you to adopt them as permanent Ordinances.

The enclosed changes come with the recommendation of the Salem Police Department and have been approved by both the Ward 5 and Ward 7 Councillor. We have also communicated them to SSU, the HMLS PTO, HMLS staff, the South Salem Neighborhood Association, and the SSU Neighborhood Advisory Committee.

1. (Blue line on map) 15 Minute HMLS Parking Only zone, Monday-Friday 7am to 6pm. From end of no parking zone north of College Drive to Linden Street, on Loring Avenue south side. Visitors would be given placards with the date from the HMLS office to display.
2. (Purple lines on map) 30 Minute Parking Zones, Monday-Friday 7am-6pm. From College Drive to Rainbow Terrace, on Loring Avenue south side, and from Loring Avenue to College Drive, on Lafayette Street west side.
3. (Red line on map) No Parking tow zone.

All existing handicap parking spaces, bus spaces, and loading zones will remain in place and will be unaffected by these changes.

Should you approve this Council Order at tonight's meeting we will commence with posting signage and enforcing as appropriate, so the new restrictions will be in place with the start of the SSU semester. We will also work with HMLS staff to produce the short-term parking placard described above. Also starting with the spring semester, the Parking Department will be hiring one additional part time parking enforcement officer who will be exclusively dedicated to enforcement of parking restrictions in the South Salem and SSU neighborhoods.

Sincerely,

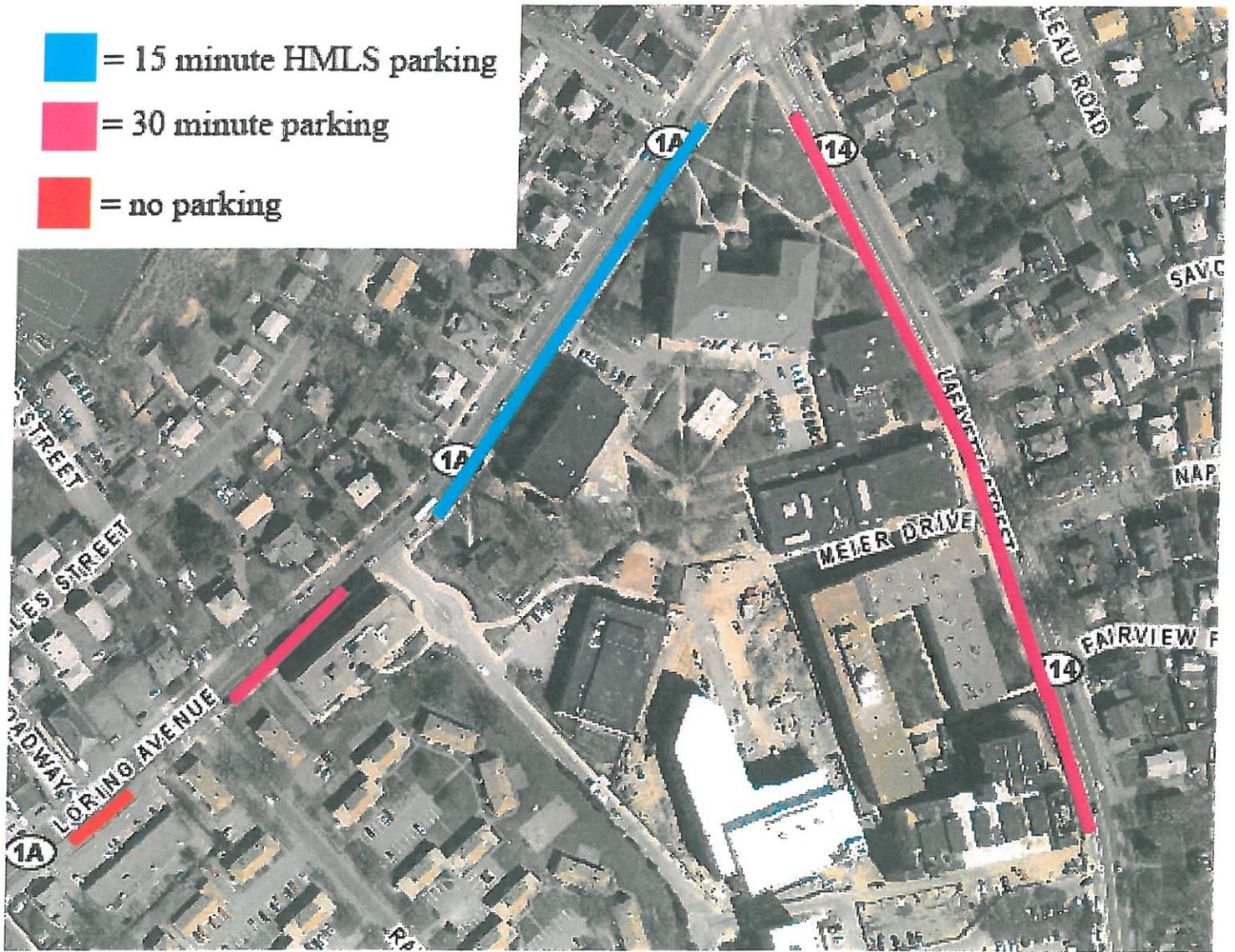


Kimberley Driscoll
Mayor
City of Salem

 = 15 minute HMLS parking

 = 30 minute parking

 = no parking





CITY OF SALEM

In City Council, January 14, 2016

Ordered:

That a 60-day trial period of the parking restriction set forth below be implemented as soon as practicable to alleviate parking and safety concerns at the Horace Mann Laboratory School (HMLS).

- 1) 15 Minute Parking Only Zone shall be posted on the south easterly side of Loring Avenue in front of HMLS, at a point 40 feet north of College Drive and continuing to the intersection of Linden Street and the marked crosswalk, from 7am to 6pm, Monday through Friday. Visitors to HMLS shall be provided placards to park in the 15 minute parking zone for no longer than 15 minutes.
- 2) 30 Minute Parking Zones shall be posted on Loring Avenue in front of Salem State University's Bowditch Dormitory, from College Drive to Rainbow Terrace, and on Lafayette Street from Loring Avenue to College Drive, from 7am to 6pm, Monday through Friday.
- 4) No Parking shall be posted on Loring Avenue in front of the White Dove shopping plaza, 57 Loring Avenue, between the entrance and exit of this plaza.
- 5) Existing Bus and Handicap parking spaces and loading zone spaces in the areas set forth above shall remain in place.
- 6) The trial period shall commence when signage is posted.