



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint James J. Fallon, of 1 Hibernia Lane, to the Public Art Commission for a two-year term to expire September 22, 2018. He takes the seat of Mary Best, who recently decided to step down from the Commission. I hope you will join me in thanking Ms. Best for her service to the board and to our community.

Prof. Fallon has taught design and technical theater at Salem State University for over thirty years. His coursework has included instructing students on scenic and lighting design, performance, and directing for theater. Prof. Fallon holds a MFA in Design/Technical Theatre from Temple University and has earned the American College Theatre Festival's Kennedy Center Medallion for his theatrical design. He has designed the lighting for numerous Salem events and celebrations in the past, including parts of Haunted Happenings, the National Park Service's Salem Maritime National Historic Site, and the grand opening of the Salem Visitors Center in 1994.

I strongly recommend confirmation of Prof. Fallon's appointment. We are fortunate that he is willing to volunteer to serve our community in this important role and lend his expertise and dedication to the Commission and their work.

Sincerely,

A handwritten signature in cursive script that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Gail Kubik, of 48 Howard Street Extension, to the Renewable Energy Task Force for a three-year term to expire September 22, 2019. She takes the seat of Cindy Keegan, who recently decided to step down from the Task Force. I hope you will join me in thanking Ms. Keegan for her service to the board and to our community.

Ms. Kubik is an architect with Arrowstreet, where she works primarily on school design. Previous to that, however, she was project manager and regional coordinator for Architecture for Humanity, where she focused on coastal hazards mitigation and sustainable communities. In her work she regularly promotes sustainable design measures and energy efficiency in her projects and her professional credentials speak to that expertise. She holds certifications from FEMA for coastal flood risk reduction and assessment and from NOAA for community planning and resilience. Ms. Kubik is a member of our Conservation Commission and I believe both boards would benefit from having this overlap. In addition, she serves on the Mayor's Special Advisory Committee for Community Resilience in Cambridge. Ms. Kubik holds a Bachelor's degree in Architecture from the New York Institute of Technology.

I strongly recommend confirmation of Ms. Kubik's appointment. We are fortunate that she is willing to volunteer to serve our community in this important role and lend her expertise and dedication to the Task Force and their work.

Sincerely,

A handwritten signature in black ink that reads "Kimberley Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

September 22, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I appoint Marc R. Salinas 218 Wilson Road, Nahant, MA 01908 to serve as a Constable in the City of Salem for a term to expire September 8, 2017.

Very truly yours,

A handwritten signature in cursive script that reads "Kim Driscoll".

Kimberley Driscoll
Mayor

Marc R. Salinas
Attorney at Law

26 Lynde Street, Suite 1A t. (978) 741-2000
Salem, Massachusetts 01970 f. (978) 741-2001

September 7, 2016

Office of the Mayor
Salem City Hall
93 Washington Street
Salem, MA 01970

Re: City of Salem Constable Appointment

Dear Sir/Madam:

Enclosed please find the following documents as part of my request for appointment as Constable:

1. Completed Constable Application;
2. Proof of Bond; and
3. Check Payable to City of Salem (\$25.00).

Thank you for your assistance. If you need further information please contact me.

Very truly yours,



Marc R. Salinas

Enclosures



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Date Sept 1, 20 16

Office of the Mayor
City Hall
Salem, Massachusetts

Application is hereby made under Chapter 41, Section 91B, for appointment as Constable. (PLEASE PRINT OR TYPE)

Name MARC R. SALINAS Date of Birth 5-30-74

Place of Birth BOSTON MA
(City) (State)

Home Address 218 WILSON ROAD NAHANT MA 01908
(Street) (City) (Zip)

Telephone (Home) N/A (Business) 978 741-2000 (Cell) 617 997-9939

Present Employer (Name & Address) LAW OFFICE OF MARC R. SALINAS Position Held OWNER / ATTORNEY

Previous Employer ANDREWS + UPDEGRAFF, P.C. From: 2002-
To: 2012

MRS
Signature of Applicant

The signatures of five reputable citizens of applicant's city or town are required, at least one of whom must be an attorney. The undersigned consider the above applicant to be of good moral character. (PLEASE PRINT NAME & ADDRESS AND SIGN.)

NAME	ADDRESS	SIGNATURE
1. PATRICK COLLINS, ESQ.	71 Lennox rd Nahant ma	<i>[Signature]</i>
2. KATHERINE PARKER	218 WILSON RD, NAHANT, MA	<i>[Signature]</i>
3. CLEMENTE TREMPER	218 WILSON RD, NAHANT, MA	<i>[Signature]</i>
4. ZENA NIES	218 WILSON RD, NAHANT, MA	<i>[Signature]</i>
5. DONNA HAYWOOD	214 WILSON RD, NAHANT, MA	<i>[Signature]</i>

Note: Application for appointment as constable shall be accompanied by a fee of Twenty-Five Dollars (\$25.00) for each year of the appointment, payable to the City of Salem to cover costs of processing. Fee must be received by the Mayor's office before appointment is presented to the City Council. A Bond must also be posted with the application covering entire period of re-appointment. Re-appointments may be made for periods of one, two or three years.

APPROVED: *[Signature]*
(Chief of Police - Salem)

APPROVED: Robert C. Dwyer, Chief Nahant, MA.
(Chief of Police - Applicant's City/Town)

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Constable City of Salem

bond with bond number 62904170

for Marc R Salinas
as Principal in the penalty amount not to exceed: \$ 5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 7th day of September, 2016.

ATTEST

L. Nelson
L. Nelson, Assistant Secretary

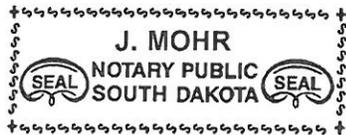
WESTERN SURETY COMPANY

By Paul T. Bruflat
Paul T. Bruflat, Vice President



STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 7th day of September, 2016, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



J. Mohr
My Commission Expires June 23, 2021 Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.





CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

September 22, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Brady A. Campusano of 120 Haverhill Street Apr 1 to serve as a Constable in the City of Salem for a term to expire September 25, 2019.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll". The signature is written in a cursive style.

Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS
 Kimberley Driscoll
 Mayor

(Please print or type)

Date 08/16 20 16

Application for Constable Re-Appointment

Office of the Mayor
 City Hall
 93 Washington Street
 Salem, Massachusetts 01970

Application is hereby made under Chapter 41, Section 91B for appointment as Constable.

Name Brady A Camposano Marrero Date of Birth 08/13/1987

Present Address 170 Haverhill St Apt 2 Lawrence, MA, 01840 From

Previous Address 161 Newbury St Apt 3 Lawrence, MA, 01841 From

Telephone Number (Home) _____ (Work) 978-681-0370 (Cell) 978-590-2152

Date Present Appointment Expires 09/25/2016

Reason to Appoint re-appointment

Present Employer (Name and Address) Adamsen Industries Corp. 45 research Dr. Haverhill, MA

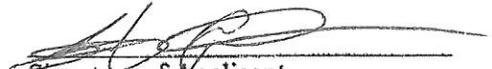
Position Held: Technician

From: 03/9/2015 To: Present

Previous Employer (Name and Address) CSG SKY CHEFS 65 Lovell St building 68, East Boston, MA 02128

Position Held: DRIVER

From: 08/2013 To: 03/2015


 Signature of Applicant

Note: Application for re-appointment as constable shall be accompanied by a fee of Twenty-Five Dollars (\$25.00) for each year of the appointment, payable to the City of Salem to cover costs of processing. Fee must be received by the Mayor's office before appointment is presented to the City Council. A Bond must also be posted with the application covering entire period of re-appointment. Re-appointments may be made for periods of one, two or three years.

Signature of City of Salem Police Chief: Maryl Agill

Signature of Police Chief in City or Town you reside: James X. Fitzpatrick

ISSUED THROUGH

A. A. DORITY COMPANY

BOSTON

CONTINUATION CERTIFICATE

The NGM Insurance Company, hereinafter called the Company, hereby continues in force its Constable Bond - Renewal Bond Number 563482

in the sum of Five Thousand dollars (\$5,000.00)

on behalf of

Brady A. Campusano

located at

120 Haverhill St.
Lawrence, MA 01840

in favor of **City of Salem, MA**

for the term beginning September 25th, 2016 and ending on September 25th, 2019, subject to all covenants and conditions of said bond.

This Continuation is executed upon the express condition that the Company's liability shall not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

In witness whereof, the Company has caused this instrument to be signed by its duly authorized Attorney-in-Fact and its Corporate Seal to be hereto affixed this day, August 23, 2016

NGM Insurance Company

By: 

Jeffrey W. Crawford

Attorney-in-Fact

A. A. DORITY COMPANY, Inc.

262 Washington Street, Suite 99

Boston, MA 02108

(617) 523-2935 Fax: 617-523-1707



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

September 22, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request for an appropriation of Thirty Thousand Dollars (\$30,000.00) from the "Receipts Reserved funds listed below to the Department of Public Services Burial Account (14112-5383).

FROM			TO	AMOUNT
2430-4800	R/Res Sale of Lots	14112-5383	DPS Burial	\$15,000.00
2431-4800	R/Res Sale of Vaults	14112-5383	DPS Burial	\$15,000.00
			Total:	<u>\$30,000.00</u>

This appropriation is necessary for the purchase of contractual services of Means Precast to provide the cemetery with burial services.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

September 22, 2016

Ordered:

That the sum of Thirty Thousand Dollars (\$30,000.00) is hereby appropriated from the Receipts Reserved funds listed below to the Department of Public Services Burial Account (14112-5383) in accordance with the recommendation of Her Honor the Mayor.

From		To		Amount
2430-4800	R/Res Sale of Lots	14112-5383	DPS Burial	15,000.00
2431-4800	R/Res Sale of Vaults	14112-5383	DPS Burial	15,000.00
Total				30,000.00



CITY OF SALEM, MASSACHUSETTS

DEPARTMENT OF PUBLIC SERVICES
5 JEFFERSON AVENUE - FACILITY LOCATION
120 WASHINGTON STREET - MAILING ADDRESS
SALEM, MASSACHUSETTS 01970

KIMBERLEY DRISCOLL
MAYOR

TEL. (978) 744-3302
FAX (978) 744-6820
JTOMASZ@SALEM.COM

JOHN TOMASZ
DIRECTOR PUBLIC SERVICES

September 12, 2016

The Honorable Mayor Kimberly Driscoll
City of Salem
93 Washington Street
Salem, Massachusetts 01970

Subject: Means PreCast – burial boxes

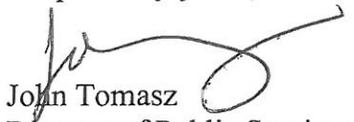
Dear Mayor Driscoll,

We respectfully request an appropriation of funds in the amount of Thirty Thousand dollars (30,000.00) from the following accounts-

2430-4800 Sale of Lots	\$15,000.00
2431-4800 Sale of Vaults	\$15,000.00

to be transferred in to the Public Service Burial Services Line 14112-538. This appropriation will allow for the services of Means Precast to provide the cemetery with burial boxes for the first quarter of Fiscal Year 2017.

Respectfully yours,


John Tomasz
Director of Public Services

Cc: Sarah Stanton
File Copy

CITY OF SALEM - Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: DPS - Cemetery X [Signature] 9/13/10
 Department Department Head Authorizing Signature Date

Budget or R/Res
Transfers To: 14112/5383 Desc: Burial Services Budget Amt: 0
 (Org/Object) Balance: 0
 From: 2431/4800 Desc: Sale of vaults Budget Amt: 0
 Balance: 39,276.39
 (*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)
 Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or Retained Earnings (W/S) To: _____ Desc: _____ Budget Amt: _____
 (Org/Object) Balance: _____
 Please circle one

Amount Requested: \$ 15,000.00
Reason (Be Specific) Need to purchase burial boxes for burial services for cemetery.

For Finance Department and Mayor's Use Only:

Budget Transfer Mayor Approval City Council Approval
 Free Cash Appropriation - City Council Approval - Gen Fund \$ _____ Free Cash Balance
 R/E Appropriation - Water \$ _____ R/E Balance R/E Appropriation Sewer \$ _____ R/E Balance
 Receipts Reserve - City Council Approval \$ 39,276.39 R/Res Fund Balance [initials]
 Raise & Appropriate Other _____
Recommendation: Approved Denied

 Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Seven Thousand Five dollars and Nineteen Cents (\$7,005.19) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback costs to be expended for the employee listed below.

NAME	DEPARTMENT	AMOUNT
William Woolley	Park & Rec	\$1,266.73
Thomas O'Shea	DPS	\$5,738.46
		<u>\$7,005.09</u>

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

September 22, 2016

That the sum of Seven Thousand Five Dollars and Nineteen Cents (\$7,005.19) is hereby appropriated in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2017 contractual buyback listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
William Woolley	Park & Rec	1,266.73
Thomas O'Shea	DPS	5,738.46
		<hr/> 7,005.19 <hr/>



CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO: Sarah Stanton, Director of Finance
DATE: September 15, 2016
RE: Retirement Stabilization Fund

Attached is a PAF for a former employee of the Park, Recreation and Community Services Department.

This former employee is contractually entitled to the following amounts.

William Woolley

41.41 vacation hours @ \$30.59 per hour	\$1,266.73
TOTAL DUE:	\$1,266.73

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC

Finance Director



CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO: Sarah Stanton, Director of Finance
DATE: September 15, 2016
RE: Retirement Stabilization Fund

Attached is a PAF for a former employee of the Public Services Department.

This former employee is contractually entitled to the following amounts.

Thomas O'Shea

156.66 vacation hours @ \$36.63 per hour	\$5,738.46
TOTAL DUE:	\$5,738.46

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC

Finance Director



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Twenty-Five Thousand Dollars (\$25,000.00) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the negotiated sick leave buyback provision.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", written in dark ink.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

September 22, 2016

That the sum of Twenty-Five Thousand Dollars (\$25,000.00) is hereby appropriated in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the negotiated sick leave buyback provision as needed in accordance with the recommendation of Her Honor the Mayor.



KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET, 4TH FLOOR
TEL. 978-619-5630
FAX 978-745-7298

September 15, 2016

Kimberley Driscoll, Mayor
City of Salem
93 Washington Street
Salem, MA 01970

RE: Retirement Stabilization

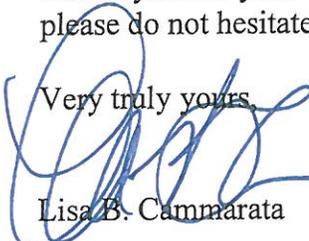
Dear Mayor Driscoll:

I am respectfully requesting the amount of twenty-five thousand dollars (\$25,000) be appropriated in the Retirement Stabilization Fund for sick leave buybacks submitted in accordance with collective bargaining agreements with our various unions.

Sick leave buy back to be filled under this particular appropriation request are for these active employees, not retirees, who wish to take advantage of the most recent contractual language allowing members to buyback certain amounts of unused sick leave, on a one-time basis. A lump sum request for this purpose will allow us to process those requests in a more efficient and timely manner.

Thank you for your attention and cooperation with this request, and if you have any questions, please do not hesitate to contact me.

Very truly yours,


Lisa B. Cammarata

cc: File


Finance Director



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

September 22, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation from Salem Rotary Club in the amount of One Thousand and Five Hundred dollars (\$1500.00). These funds will be deposited into the Salem Park & Recreation.

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards Salem Park & Recreation.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

September 22, 2017

To accept the donation(s) listed below totaling One Thousand and Five Hundred Dollars (\$1,500.00). These funds will be deposited into the Salem Park & Recreation Fund 24061-4830 as listed in accordance with the recommendation of Her Honor the Mayor.

From:	Fund Name	Org/Obj	Amount
Salem Rotary Club	Park & Rec Donation	24061-4830	\$ 1,500.00
Total			\$ 1,500.00



Kimberley Driscoll
MAYOR

CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION & COMMUNITY SERVICES
5 Broad Street, Salem MA 01970
Tel. (978) 744-0180/(978) 744-0924
Fax (978) 744-7225

August 10, 2016

Dear Mayor Driscoll:

I am writing to request the acceptance of a \$1,500 donation written to the City of Salem from the Salem Rotary Club.

Please accept \$1,500 to be deposited in the Park & Recreation Donation account of 24061-4830. This money will be used directly for youth programming.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tricia O'Brien".

Tricia O'Brien
Superintendent
Park, Recreation & Community Service



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order transmits a Home Rule Petition to the legislature to convert the seasonal liquor licenses of Bonchon and Flatbread to annual licenses and to create seven new annual licenses.

One of the new annual licenses will be designated for the Merchant Hotel and one for Brew on the Grid, a new restaurant opening shortly on Essex Street. The five remaining licenses are reserved for the B5 downtown business district, the entrance corridors, Derby Street, or Congress Street. Once a specific business is identified and approved for one of these licenses, that license will then become tied permanently to that address, as with all other special act licenses. The licensee will be required to pay the standard fee, as established by the Licensing Board, and go through the usual process for receiving the license, including demonstrating they have exhausted all options to acquire a license on the private market first.

As you know, our liquor license cap is established by statute in proportion to our City's population and, at the moment, there are few – if any – privately held licenses available on the market. For a vibrant community such as Salem, especially given our high volume of visitors year round, such an arbitrary limitation places a restrictive damper on economic growth and our small businesses. Salem has gained a reputation as a dining destination over the last decade and, with the exciting and innovative new ventures we are witnessing downtown, now is the ideal time to make these licenses ready for future entrepreneurs. As you may be aware, the average wait time for an individual special act license is 10 to 12 months. For a small business owner, that can be a deathblow to their enterprise. This measure will help reduce that red tape for future entrepreneurs and employers, and ensure our thriving downtown and commercial corridors benefit from the exciting forward progress that we see today.

I look forward to discussing this request with you in greater detail and hope you will ultimately support it.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council, September 22, 2016

Ordered:

That a petition to the General Court, accompanied by a bill for certain additional liquor licenses notwithstanding the provisions of Section 17 and 17A of chapter 138 of the General Laws as set forth below, be filed with an attested copy of this Order be, and hereby is, approved pursuant to Clause (1) of Section 8 of Article 2, as amended, of the Amendments to the Constitution of the Commonwealth of Massachusetts, to the end that the following legislation be adopted, except for amendments by the Senate or House of Representatives which conform to intent of this home rule petition:

AN ACT authorizing the City of Salem to convert certain seasonal liquor licenses to annual licenses and grant additional licenses for the sale of all alcoholic beverages to be drunk on the premises.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. (a) Notwithstanding section 17 and 17A of chapter 138 of the General Laws, the licensing authority of the city of Salem may:

- 1) grant 1 additional license for the sale of all alcoholic beverages to be drunk on the premises pursuant to section 12 of said chapter 138 to ZXE, LLC, d/b/a Merchant Hotel, to be located at 148 Washington Street;
- 2) grant 1 additional license for the sale of wine and malt beverages to be drunk on the premises pursuant to section 12 of said chapter 138 to Brew on the Grid Salem, LLC, d/b/a Brew on the Grid, to be located at 217 Essex Street;
- 3) grant 5 additional licenses for the sale of all alcoholic beverages to be drunk on the premises pursuant to section 12 of said chapter 138 to establishments located within the city of Salem's B5 Central Business District, the Entrance Corridor Overlay Zoning Districts, or Derby and Congress Streets; and

- 4) convert 2 currently issued seasonal licenses for the sale of all alcoholic beverages to be drunk on the premises under section 12 of said chapter 138, currently issued to Salem BC, LLC, d/b/a Bonchon, located at 299 Essex Street and Salem Flatbread, LLC, located at 311 Derby Street, to annual licenses for the sale of all alcoholic beverages to be drunk on the premises under said section 12 of said chapter 138.

An application for conversion of a seasonal wine and malt license to an annual wine and malt license shall not be required to notify abutters as required by section 15A of said chapter 138.

An annual license granted under this section shall be subject to all of said chapter 138 except section 17 and 17A.

(b) The licensing authority shall not approve the transfer of a license granted pursuant to this act to any other location, but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating that the license is in good standing with those departments and that all applicable taxes have been paid. If a license granted pursuant to this act is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority and the licensing authority may then grant the license to a new applicant at the same location and under the same conditions as specified in this act.

SECTION 2. (a) The city of Salem shall charge a fee for the granting of an annual license for the sale of all alcoholic beverages pursuant to this act, which shall be paid by the licensee at the time of issuance, unless the licensing authority agrees to enter into a contract with the licensee to allow the division of the fee into multiple payments over time from a licensee. If the city elects to accept multiple payments over time from a licensee, the option shall be made available, upon request, to all qualified applicants for a license.

(b) Any fee collected by the city of Salem for a license granted under this act which is greater than the amount of the fee charged for an annual renewal of a similar license issued by the city shall be deposited into the city's economic development account and expended by it in a manner consistent with the purposes of this account.

SECTION 3. This act shall take effect upon its passage.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

As you may recall, in the spring you authorized the transmission of a home rule petition to the legislature to effectuate the sale of a parcel of 1,219 square feet of park land to North Shore Medical Center to enable the hospital to construct a new road that will allow for access from the Highland Avenue side of their campus to the Jefferson Avenue side. In return, the City would be granted by NSMC 6,298 square feet of adjacent property to the facility at Bertram Field. That legislation was approved by the House and Senate and signed into law by the Governor this summer.

The enclosed Order now authorizes the City to execute and accept the deeds for these parcels. In addition, per the conditions of the special act, dedicates the 6,298 square foot parcel being accepted by the City as park land, pursuant to M.G.L. chapter 45.

I recommend adoption of the enclosed Order so the deeds may be executed and the park land accepted.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council, September 22, 2016

Ordered:

The Mayor, on behalf of the City of Salem, is hereby authorized, pursuant to Chapter 195 of the Acts of 2016, to execute a deed to convey to North Shore Medical Center, Inc. a certain parcel of dedicated City of Salem park land adjacent to Bertram Field comprising 1,219 square feet and shown as "Parcel B" on a plan on file in the office of the City Clerk of Salem entitled "Plan of Land Salem, 55 Highland Avenue", prepared by North Shore Survey Corporation and dated April 28, 2015 (hereinafter "the "Plan") in exchange for a deed from North Shore Medical Center, Inc. to the City of Salem of a 6,298 square foot parcel of land adjacent to Bertram Field, shown as "Parcel A" on the Plan.

Be it further Ordered that Parcel A is hereby dedicate for park purposes pursuant to Massachusetts General Law Chapter 45, Section 3.

POWDER HOUSE
CITY OF SALEM

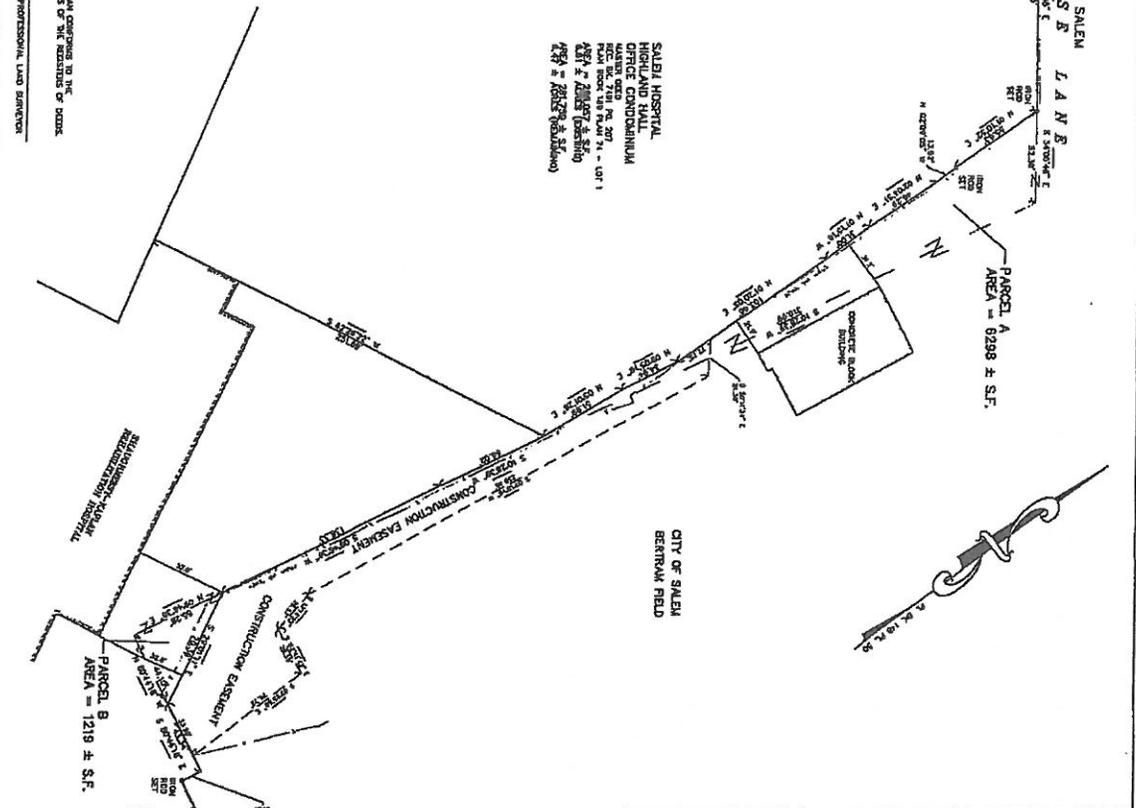
PARCEL A
AREA = 6298 ± S.F.

SALIM HOSPITAL
HIGHLAND HALL
OFFICE CONDOMINIUM
PLANNING BOARD
PLANNING BOARD APPROVAL, UNDER
THE SUPERVISION CONTROL LAW AND REGULATIONS
SALEM PLANNING BOARD

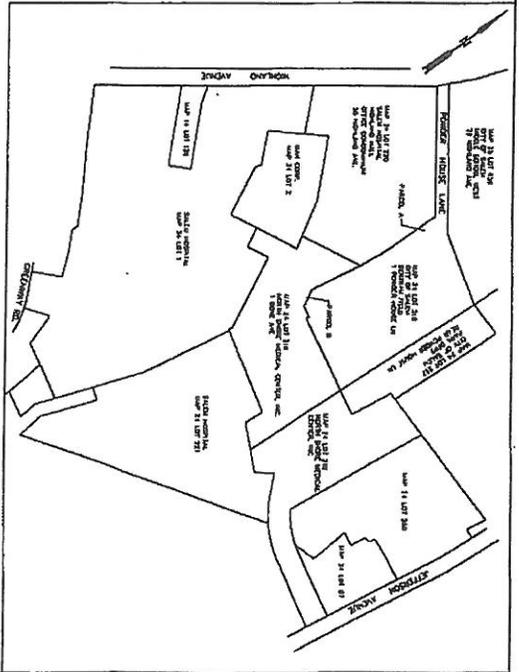
THE ABOVE CONSTITUTE A PLAN & ESTABLISHMENT
OF CONFORMANCE WITH ZONING REGULATIONS

FOR INDENTIFY USE ONLY

I CERTIFY THAT THIS PLAN CONFORMS TO THE
RULES AND REGULATIONS OF THE REGISTER OF DEEDS
DATE _____ PROFESSIONAL LAND SURVEYOR



CITY OF SALEM
BERRYDALE FIELD



LOCUS MAP
SCALE 1" = 300'

PARCEL B
AREA = 1219 ± S.F.

NORTH SHORE
MEDICAL CENTER, INC.
AREA 1 = 200.271 ± S.F.
AREA 2 = 34.142 ± S.F.
AREA 3 = 34.142 ± S.F.
AREA 4 = 34.142 ± S.F.
AREA 5 = 34.142 ± S.F.
AREA 6 = 34.142 ± S.F.
AREA 7 = 34.142 ± S.F.
AREA 8 = 34.142 ± S.F.
AREA 9 = 34.142 ± S.F.
AREA 10 = 34.142 ± S.F.
AREA 11 = 34.142 ± S.F.
AREA 12 = 34.142 ± S.F.
AREA 13 = 34.142 ± S.F.
AREA 14 = 34.142 ± S.F.
AREA 15 = 34.142 ± S.F.
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AREA 26 = 34.142 ± S.F.
AREA 27 = 34.142 ± S.F.
AREA 28 = 34.142 ± S.F.
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AREA 31 = 34.142 ± S.F.
AREA 32 = 34.142 ± S.F.
AREA 33 = 34.142 ± S.F.
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AREA 40 = 34.142 ± S.F.
AREA 41 = 34.142 ± S.F.
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AREA 45 = 34.142 ± S.F.
AREA 46 = 34.142 ± S.F.
AREA 47 = 34.142 ± S.F.
AREA 48 = 34.142 ± S.F.
AREA 49 = 34.142 ± S.F.
AREA 50 = 34.142 ± S.F.

PLAN OF LAND
SALEM

SALEM HOSPITAL HIGHLAND HALL OFFICE CONDOMINIUM
55 HIGHLAND AVENUE
PART OF
1 SOME AVENUE
NORTH SHORE MEDICAL CENTER
1 POWDER HOUSE LANE
CITY OF SALEM

SCALE 1" = 30'
NORTH SHORE MEDICAL CENTER
1 POWDER HOUSE LANE
CITY OF SALEM

- NOTES:
1. PARCEL A IS CURRENTLY OWNED BY SALIM HOSPITAL, OFFICE CONDOMINIUM. IT IS TO BE CONVEYED TO THE CITY OF SALEM, OREGON, FOR THE PURPOSES OF THE "POWDER HOUSE" PROJECT. PARCEL A IS NOT A BULKHEAD LOT.
 2. PARCEL B IS CURRENTLY OWNED BY THE CITY OF SALEM, OREGON. IT IS TO BE CONVEYED TO THE CITY OF SALEM, OREGON, FOR THE PURPOSES OF THE "POWDER HOUSE" PROJECT. PARCEL B IS NOT A BULKHEAD LOT.





CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed please find two Orders relative to parking for the month of October. The first Order establishes a \$20 fee to park in the Church Street surface parking lots and the City's parking garages on Saturdays and Sundays from October 1 through November 1, as well as Monday October 10 and Monday October 31 starting at 2:00 p.m. As in the past, Salem residents with ID will be allowed to park for free on October weekends in the Church Street lots.

This is identical to the rates we have normally established for October weekends in the past and generates the revenue necessary to support our annual Haunted Happenings programming, as well as general fund needs such as public safety, schools, and infrastructure.

The second Order allows the Salem High School music boosters, Salem High School football boosters, Salem High School drama club, and Salem Youth Football to collect a donation in the amount of \$20 per car on the following dates and times at the City's temporary parking lot on the former Universal Steel site on Bridge Street.

Sunday, October 9 – starting at 10am – Salem High School music boosters
Saturday, October 15 – starting at 10am – Salem High School music boosters
Sunday, October 16 – starting at 10am – Salem High School football boosters
Friday, October 21 – starting at 6pm – Salem High School music boosters
Saturday, October 22 – starting at 10am – Salem Youth Football
Sunday, October 23 – starting at 10am – Salem High School football boosters
Friday, October 28 – starting at 6pm – Salem High School drama club
Saturday, October 29 – starting at 10am – Salem Youth Football
Sunday, October 30 – starting at 10am – Salem High School drama club
Monday, October 31 – starting at 2pm – Salem High School music boosters

I respectfully request approval of these Orders before October 1.

Sincerely,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council, September 22, 2016

Ordered:

The daily weekend and holiday rate for parking in the South Harbor Parking Garage, Museum Place Parking Garage and Church Street Parking Lot, excluding the East lot adjacent to St. Peter's Street, shall be \$20.00 effective October 1, 2016 through and including October 31, 2016. The daily rate commences at 2:00 a.m. and concludes the following day at 1:59 a.m.

Be it further Ordered that any Salem resident who presents valid identification at the Church Street Parking Lot shall not be subject to the \$20.00 fee.



CITY OF SALEM

In City Council, September 22, 2016

Ordered:

The following Salem youth organizations are hereby authorized to staff the parking lot at 297 Bridge Street and collect at designated dates and times, for the benefit of the organization, a parking fee of \$20.00 per day:

- a) Salem High School Music Boosters: October 9, 15, and 21, 2016 at 6 p.m. and October 31, 2016 at 2 p.m.
- b) Salem High School Football Boosters: October 16 and 23, 2016 at 10 a.m.
- c) Salem Youth Football: October 22 and 29, 2016 at 10 a.m.
- d) Salem High School Drama Club: October 28, 2016 at 6 p.m. and October 30, 2016 at 10 a.m.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Ordinance prohibits public entry after dusk onto the City's property at 33 Proctor Street, the site known as Proctor's Ledge. As you are aware this site has attracted additional public interest and attention following an announcement last year by a group of historians that they believe it to be the location of the executions of 1692. The City has received a CPA grant to conduct a number of improvements to preserve and protect the parcel.

We are, at the same time, working to try to preserve the quality of life for those surrounding residential neighbors who abut the site. To that end, the enclosed Ordinance will allow the City to post signage and enforce a restriction prohibiting entry onto the site after sunset. Despite the improvements being made to the parcel, sight lines will continue to be challenging due to the elevation and ledge. This Ordinance will allow the police to take action if they observe or are called to respond to groups entering the parcel after dark. Not only will this help protect the neighbors from potential trespassing and disruption, it will help better preserve the integrity of this important historical site.

I strongly encourage adoption of this Ordinance before we advance much further into October, so we can take action to enforce the restriction during what we expect will be a potentially busy time in that area.

Sincerely,

A handwritten signature in cursive script that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In the year Two Thousand and Sixteen

An **Ordinance** to amend the Ordinance relative to 33 Proctor Street.

Be it ordained by the City Council of the City of Salem, as follows:

Chapter 24 -Offenses and Miscellaneous Provisions is hereby amended by adding a new section as follows:

“Sec. 24-29. Proctor’s Ledge – Entry between dusk and dawn prohibited.

- a) Prohibited. Entry onto city-owned property at 33 Proctor Street, known as Proctor’s Ledge, is prohibited between dusk and dawn.
- b) Penalty. Any person in violation of this section shall be subject to a fine of \$50.00 for each offense.”

Section II. This ordinance shall take effect as provided by city charter.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

September 22, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Ordinance regards the appointment and registration of constables and amends our existing Ordinances regarding constables, Section 32-19 of our Code.

Most notably, the proposed changes limit the number of constables at any one time to 50 and requires that at least half be residents of Salem. While this sets a ratio of population-to-constables that is higher than comparable communities, we are the seat of the courts for Essex County and therefore normally would have a proportionally higher percentage of constables. The Ordinance additionally sets out more stringent background check reviews, requires photo identification, and prohibits constables from wearing a uniform similar to a police officer and from carrying a visible firearm in the exercise of their constable duties. Finally, the Mayor is empowered to revoke a constable's appointment for violations of the Ordinance, with City Council approval.

The Ordinance also adjusts the fees associated with constable appointments to better align them with the actual cost of staff time and materials used to process and oversee these appointments. The adjusted fees are also more in line with what is being charged in comparable communities.

The proposed Ordinance was developed after a number of months of research and work by our Assistant City Solicitor, the Chief of Police, and my office. I believe it is a suitable revision to our Code that will bring better oversight for constable appointments and activities moving forward and ensure a more appropriate, though not excessive, compensation to the City for their registration and review. I recommend adoption of the enclosed Ordinance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kim Driscoll", is written over a faint, larger version of the same signature.

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In the year Two Thousand and Sixteen

An Ordinance to amend ordinance relative to Constables

Be it ordained by the City Council of the City of Salem, as follows:

Section I

Chapter 32 – Police is hereby amended by deleting Sec. 32-19 - Constables in its entirety and replacing it with the following:

“Sec. 32-19. - Constables.

(a) Pursuant to G.L. Chapter 41, Section 91, the mayor may appoint constables. Such appointments shall be made for a term not exceeding three years. An application for appointment as constable shall be accompanied by a non-refundable application fee of \$50.00 to cover the city’s cost of processing. There shall also be a fee of \$35.00 for each year of the appointment, payable to the city upon application which shall be refunded in the event the application is not approved. The total number of constables at any one time, shall not exceed 50, at least half of whom shall be residents of the city. No new constables shall be appointed until there are fewer than 50 appointed constables. In addition, no new non-resident constables shall be appointed until the number is reduced to fewer than half of the existing constables. All individuals currently holding valid constable appointments shall not be prevented from continuing to serve due to these limits so long as they file for reappointment and meet the requirements contained herein. No fees or limits shall apply to any city employees who are appointed to serve as constables as a part of their city jobs.

(b) Applicants for constable must be at least 21 years of age and submit a written resume and completed application to the mayor containing such information reasonably required by the city for use in determining the fitness, reputation and character of the applicant to hold the office of constable. All applicants for appointment or reappointment as constable shall, as part of the application, consent in writing to a background investigation and a Criminal Offender Record Information (CORI) report. These application materials shall be forwarded to the police chief who shall conduct an investigation and make a recommendation to the mayor as to the individual’s fitness to serve as a constable. Pursuant to M.G.L., Chap. 41, Sec. 91B, the application shall include a statement as to the moral character of the applicant signed by a minimum of five (5) citizens of the community in which he/she resides, one of whom must be an attorney. All constables shall also be subject to the fingerprinting requirements of Sec. 14-46, and shall, once appointed, receive a photo identification badge.

(c) Immediately upon appointment, a constable must submit to the city clerk a surety bond in the amount of \$5,000 pursuant to the provisions of M.G.L., Chap. 41, Sec. 92. Said bond shall be maintained throughout the term of the constable's appointment.

(d) Constables appointed pursuant to this ordinance shall be subject at all times to the orders as well as any rules and regulations pertaining to constables issued by the police chief. No constable appointed by the city shall wear a uniform similar to that of the appointed officers of the city's police department, or to that of any other appointed police officers within the Commonwealth, or otherwise attempt to present themselves as an appointed police officer. A constable who possesses a valid license to carry a firearm shall not wear the weapon as a visible part of any uniform or otherwise exhibit the weapon on his/her person while exercising duties as a constable. The mayor may, with the approval of the city council, revoke the appointment of a constable for gross misconduct. Gross misconduct shall include, but not be limited to: (1) failure to follow the police chief's orders; (2) violation of the rules and regulations governing constables; (3) violation of any provision of this section; and (4) criminal acts in violation of the laws of the United States or any local jurisdiction."

Section II. This Ordinance shall take effect as provided by City Charter.