



PHOTO: HENRY ZBYSZYNSKI

# WELCOME TO SALEM!

## New Residents' Guide

### INFORMATION INSIDE

## Message from Mayor Kimberley Driscoll



Welcome to the great City of Salem! I am so pleased that you have decided to make Salem your home.

Salem has much to offer, from

world-class museums and cultural attractions, fine restaurants, and amazing architectural masterpieces, to an intriguing and infamous history, along with terrific retailers, diverse residential neighborhoods, an active waterfront, and a lively and historic downtown.

This is why Salem continues to attract new residents and hosts hundreds of thousands of visitors from around the globe each year!

Included in this guide is information to make your transition to Salem as easy and smooth as possible. We value citizen input; always feel free to reach out to my office or any City department with your questions or concerns.

You can discover additional information about City programs, community events and groups, and more by visiting [www.salem.com](http://www.salem.com).

Again, welcome to Salem and best wishes for the future. If I can ever be of any assistance, please do not hesitate to contact me at 978-619-5600 or [mayor@salem.com](mailto:mayor@salem.com).

I will see you around town!

*Kimberley Driscoll*

### Salem Residents Benefits

Living in Salem has many benefits. In addition to the numerous programs offered by the City, our own beaches, parks, and playgrounds, and a vibrant cultural and civic life through dozens of community and arts organizations, take advantage of **free admission to the Peabody Essex Museum and the Salem Witch Museum, a 20% discount for non-commuting round-trip fares on the Salem-to-Boston Ferry, a free bike share program, and free Salem Trolley rides throughout the summer.** Call the Mayor's office at 978-619-5600 for more details.

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## Get city updates

The City of Salem uses **Code Red**, a rapid communication system, sometimes called "Reverse 911," to alert residents and businesses whenever there is an emergency or other notification. To sign up, click on the **Code Red** link at [www.salem.com/subscribe](http://www.salem.com/subscribe) and fill out the form.

You can sign up to receive alerts on a land-line and cellphone, and by text message or email. You can also customize the type of alert you would



like to receive.

If you would like to subscribe to email lists for FYI Salem (the Mayor's newsletter), City News & Announcements, Meeting Notices, Employment Opportunities, or specific Board Agendas, visit [www.salem.com/subscriber](http://www.salem.com/subscriber) and fill out the form.

### SeeClickFix

To report anything from a pot hole to a street light out, use SeeClickFix. Click "Online Services" at [www.Salem.com](http://www.Salem.com), visit [https://seeclickfix.com/salem\\_ma](https://seeclickfix.com/salem_ma), or download the free app by searching for "See Click Fix" in your app store.

# BUILDING SALEM

Mayor Kimberley Driscoll  
City of Salem

[BUILDINGSALEM.COM](http://BUILDINGSALEM.COM)

**BuildingSalem** is a public information initiative where residents, businesses, and visitors can turn for the latest information about major construction projects in Salem.

[www.facebook.com/BuildingSalem](http://www.facebook.com/BuildingSalem)

## City Contact Information

Council on Aging: 978-744-0924  
Cemetery: 978-745-0195  
Electrical: 978-745-6300  
Fire (non-emergency): 978-744-6990  
Golf Course: 978-744-2149  
Harbormaster: 978-741-0098  
Park & Recreation: 978-744-0733  
Library: 978-744-0860  
Parking: 978-745-8120  
Police (non-emergency): 978-744-0171  
Public Services: 978-744-3302  
School Department: 978-740-1222  
Transfer Station: 978-745-0226  
Veterans Agent: 978-745-0883  
Winter Island: 978-745-9430

City Hall and Offices: 978-745-9595  
Assessor: ext. 5608  
Building: ext. 5642  
Clerk: ext. 5611  
Collector: ext. 5621  
Data Processing: ext. 5647  
Engineering: ext. 5673  
Finance: ext. 5626  
Health: ext. 5653  
Human Resources: ext. 5630  
Licensing: ext. 5648  
Mayor: ext. 5600  
Planning: ext. 5685  
Purchasing: ext. 5685  
Solicitor: ext. 5631  
Treasurer: ext. 5636

## Voter registration

Any Salem resident who is a U.S. citizen and is at least 18 years old, is eligible to register to vote in Salem. If you are not yet 18 years old, but will be on or before the next election, you can register to vote. Individuals wishing to register to vote may do so in the following ways.

1. Come to City Hall, 93 Washington St., to the Elections Office, to fill out a registration form.
2. Pick-up a voter registration form at the Salem Public Library or Post Office, or print one from [www.sec.state.ma.us/ele/elepdf/2013-Voter-reg-mail-in.pdf](http://www.sec.state.ma.us/ele/elepdf/2013-Voter-reg-mail-in.pdf), fill it out, and mail it.
3. Register to vote when you go to the Registry of Motor Vehicles.

Voters need not register annually. If voters continue to answer the annual city census, and do not move to another city, they may continue to vote in Salem. Prior to State and local elections, there is a deadline to register to vote for that election. (20 days prior). If you are uncertain as to the date of election, or registration deadline contact the City Clerk's Office at (978) 745-9595 ext. 5616 or 5617.

If you have any questions regarding voter registration, or if you are not certain if you are still registered, contact the Elections Office at (978) 745-9595 ext. 5616 or 5617.





### Finding out

The City will notify residents in the event of a snow emergency, when parking vehicles on streets is prohibited. Notification is sent through CodeRED and email alerts, and will appear on SATV Channels 3, 15, and 16, as well as on [www.salem.com](http://www.salem.com). When a snow ban is in effect flashing blue lights at key intersections throughout the City will be activated. The Salem Police snow emergency line is 978-744-0171 ext. 166.



### Snow Shoveling

City ordinance requires property owners to remove snow from bordering sidewalks within 6 hours after snowfall. The City asks residents to assist in clearing catch basins and fire hydrants near your home. A snow shoveling assistance program exists to assist elderly and infirm residents needing help. Call the Council on Aging at 978-744-0924 to enroll.



*Winter sand is available free of charge to residents at the Public Services building at 5 Jefferson Avenue.*

## Snow emergencies

Winter storms increase tension, as well as the risk of injury to members of the community who must travel during snow conditions. The City's goal is to quickly open the streets and make them passable so that essential traffic can safely negotiate roadways.

The City of Salem implements a snow emergency parking ban when it is anticipated that more than two inches of snow accumulation is likely.

Parking regulations are strictly enforced to ensure that streets remain accessible for snowplows, fire apparatus, and other emergency vehicles. Any vehicle that impedes the snow removal process will be ticketed and towed.

When a snowstorm begins, the City salts all main roads and bus routes to prevent snow from binding to the pavement. Snow plowing begins when snow accumulates to 2 inches or more. After snowfall, main streets, bus routes, and residential streets with hills and intersections are salted and sanded to achieve bare pavement conditions.

The City of Salem maintains a Plowing Plan to clear all streets in an orderly and strategic fashion. If, during a snow emergency, you have questions about a plowing issue, contact the Department of Public Services at 978-744-3302.

### Where to park

Check <http://goo.gl/maps/nmj6k> or on page 4 for all available locations for parking during a snow emergency on-street parking ban in Salem. Garage parking is \$5/24 hours or any fraction thereof during an emergency; lot parking is free. Vehicles must be removed at the conclusion of the snow emergency or they will be towed.

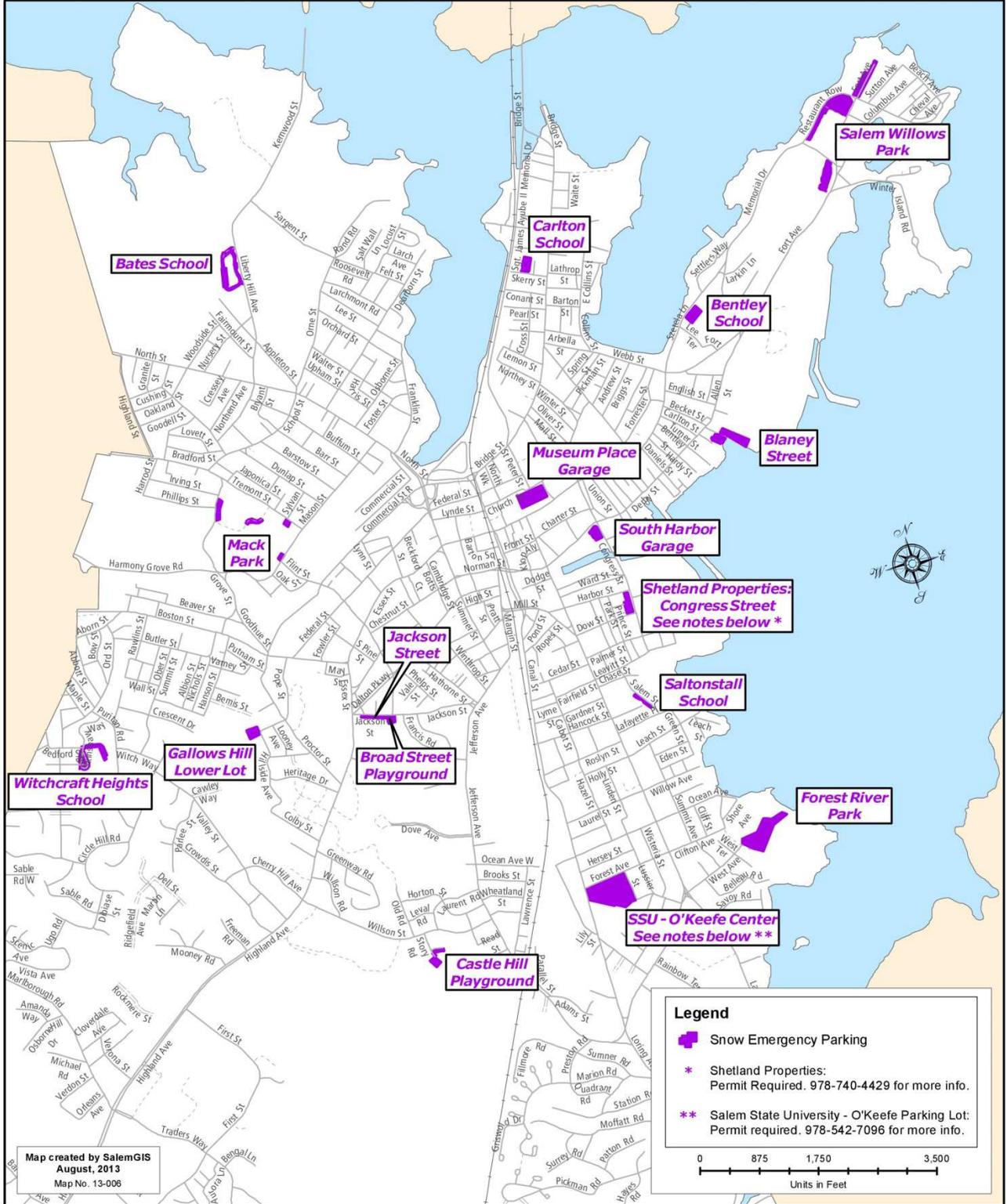
- Museum Place garage
- South Harbor garage
- All City metered lots excepting long-term Church Street lot
- Forest River Park lot
- Gallows Hill lower lot
- Mack Park lot
- Broad Street playground lot
- Castle Hill playground lot
- Salem Willows park lot
- Bentley School lot
- Saltonstall School lot (Salem St.)
- Collins Middle School lot (Jackson St.)
- Carlton School lot
- Witchcraft Heights School lot
- Bates School lot
- Blaney Street wharf lot
- Salem State University's O'Keefe Center lot (permit required; call 978-542-7096)
- Shetland Office Park lot (permit required; call 978-740-4429)



Mayor  
Kimberley Driscoll

# CITY OF SALEM MASSACHUSETTS

DESIGNATED ALTERNATIVE SNOW  
EMERGENCY PARKING  
AUGUST 2013



# Street sweeping

Each year Salem's residential streets are swept from 7 a.m. to 3 p.m. Monday through Friday in early spring and early fall. Sweep days are scheduled for the day after your trash pick-up day. If your trash is picked up on a Friday, your street will be swept on the following Monday.

The odd and even sides of residential streets are swept on the same day. To find your street sweeping dates, visit [www.salem.com](http://www.salem.com) each spring and fall.

In addition to residential street sweeping the City sweeps entrance corridors in May and in September, between 5 a.m.

and 7 a.m.

Salem's entrance corridors are:

- Boston Street
- Bridge Street
- Derby Street
- Essex Street
- Loring Avenue
- Lafayette Street
- North Street
- New Derby Street

Temporary no parking zones are posted on roadways during sweeping.

On sweeping days, please remember to move your car to avoid being ticketed and towed. By moving your vehicle you are helping to keep our City clean.

Please note that certain weather conditions prevent the use of street sweepers. During moderate to heavy rainfall and extreme cold temperatures

sweepers will not operate.

Streets are not swept on holidays. Also, certain public works emergencies, projects, staffing and/or equipment issues may cause the street sweeper to be unable to complete its daily route.

In these cases, the sweeper will return to your street on its next regularly scheduled day, if not sooner, if at all possible.



# City officials

How to contact your City officials

## Mayor

Kimberley Driscoll  
[mayor@salem.com](mailto:mayor@salem.com)  
Salem City Hall  
93 Washington Street  
978-745-9595 x5600

## City Council

Ward 1 Councillor  
Robert McCarthy  
[rmccarthy@salem.com](mailto:rmccarthy@salem.com)  
153 Bay View Avenue  
978-744-1759

Ward 2 Councillor  
Heather Famico  
[hfamico@salem.com](mailto:hfamico@salem.com)  
195 Essex Street  
978-219-4112

Ward 3 Councillor  
Stephen Lovely  
[stephen@lovelylawgroup.com](mailto:stephen@lovelylawgroup.com)  
14 Story Street  
978-745-4796

Ward 4 Councillor  
David Eppley  
[david@davideppley.org](mailto:david@davideppley.org)  
69 Boston Street #2  
617-388-6394

Ward 5 Councillor  
Josh Turiel  
[jturiel@salem.com](mailto:jturiel@salem.com)  
238 Lafayette Street  
978-801-1673

Ward 6 Councillor  
Beth Gerard  
[bgerard@salem.com](mailto:bgerard@salem.com)  
49 Larchmont Road  
978-666-0809

Ward 7 Councillor  
Stephen Dibble  
[steve@dibbleparks.com](mailto:steve@dibbleparks.com)  
74 Moffatt Road  
978-744-1388

Councillor At-Large  
Elaine Milo  
[EMilolatlarge@gmail.com](mailto:EMilolatlarge@gmail.com)  
181 Marlborough Road  
978-290-0821

Councillor At-Large  
Thomas Furey  
36 Dunlap Street  
978-744-5963

Councillor At-Large  
Jerry Ryan  
[jerryryan@comcast.net](mailto:jerryryan@comcast.net)  
4 Nichols Street  
978-744-1674

Councillor At-Large  
Arthur Sargent  
[sargeatlarge74@aol.com](mailto:sargeatlarge74@aol.com)  
8 Maple Avenue  
978-745-1055

## School Committee

Kimberley Driscoll, Mayor  
Chair  
[mayor@salem.com](mailto:mayor@salem.com)  
Salem City Hall  
93 Washington Street  
978-745-9595 x5600

Mary Manning  
[marymanningsalem@gmail.com](mailto:marymanningsalem@gmail.com)  
16 Oliver Street  
978-744-0318

Kristine Wilson  
[kristinewilson@salemk12.org](mailto:kristinewilson@salemk12.org)  
27 Beach Avenue  
978-744-1381

Rachel Hunt  
[hunt.rachelt@gmail.com](mailto:hunt.rachelt@gmail.com)  
10 Carpenter Street  
978-853-2864

James Fleming  
[jfleming47@comcast.net](mailto:jfleming47@comcast.net)  
47 Buffum Street  
978-744-8341

Patrick Schultz  
[papawolf.schultz@gmail.com](mailto:papawolf.schultz@gmail.com)  
17 Valley Street  
978-979-5770

Brendan Walsh  
[brendanwalsh@salemk12.org](mailto:brendanwalsh@salemk12.org)  
5 West Terrace  
978-744-3856

## Resident sticker parking

If you live on a street that is posted as "Resident Parking Only," your vehicle is eligible for a resident parking sticker, provided it is garaged in the City of Salem. Apply for your resident parking sticker at the City Collector's Office (93 Washington Street). The application form and a current listing of resident parking only zones are available at [www.salem.com/collectors-office/pages/resident-sticker-parking-information](http://www.salem.com/collectors-office/pages/resident-sticker-parking-information).



The fee for a resident parking sticker is \$10. Place your sticker on the driver's side lower corner of the vehicle's windshield. A sticker only permits you to park on-street in your zone. For the complete list of streets in each of the six resident sticker parking zones visit the City Collector's website. All posted parking restrictions still apply.



Residents may receive up to two visitor parking permits per household. Visitor permits may be used only when the visitor is visiting the household to which the permit is issued and cannot be replaced if lost. Hang a visitor permit on the vehicle's rear view mirror so it is fully readable from the vehicle's exterior. Visitor permits cost \$1 each.



2-year stickers for parking at Winter Island, Forest River Park, and Kernwood Marina can be obtained by bringing your vehicle to the Dept. of Parks & Recreation (5 Broad St.). The fee is \$20 (\$15 if resident is 60 years of age or older or a veteran). A second sticker can be bought for \$5. Only vehicles registered in Salem are eligible. License or proof of residency and vehicle registration are required at time of purchase.

### ANNUAL SPECIAL EVENTS



#### Salem's So Sweet Festival

2<sup>nd</sup> week of February throughout Salem. Celebrate Valentine's Day with chocolates and ice sculptures. [salemmainstreets.org/festivals/salem-so-sweet/](http://salemmainstreets.org/festivals/salem-so-sweet/)



#### Salem Farmers' Market

Thursdays, 3-7pm, mid-June through late October, in Derby Square. Over 30 vendors, live music, cooking demos, and much more. [salemfarmersmarket.org](http://salemfarmersmarket.org)



#### July 4<sup>th</sup> & Heritage Days

July 4, Derby Wharf: concert and fireworks display. The 2<sup>nd</sup> week of August is Heritage Days, with a Scooperbowl, Pizza Fest, arts events, and more.



#### Haunted Happenings

October. Fun-filled, family-friendly events all month make up America's premiere Halloween celebration. [hauntedhappenings.org](http://hauntedhappenings.org)

# Parks, Playgrounds, & Trails

Salem's parks and playgrounds, beaches, Winter Island, Salem Willows, Salem Common, and Olde Salem Greens Golf Course are among the finest public spaces on the North Shore.

Within our parks the City of Salem offers 22 basketball courts, 20 playgrounds, 15 baseball diamonds, 12 tennis courts, 5 staffed beaches, 2 street hockey courts, and 1 skate park.

These wonderful resources offer Salem residents many unique experiences for fitness, fun, and a stronger community.

Whether enjoying a park facility on your own or part of a scheduled program, Salem's open spaces, parklands, and water resources offer the opportunity of healthier lifestyles and fun for the entire family.

Salem Park and Recreation programs are not just for children, either.

Whether you are a youngster or a senior citizen or anything in between, there is a program for you, with more being added every year.

From youth basketball to boot camp, from swim lessons to art classes, there is something for everyone in the over 100 programs that the City offers.

For more information about programs, parks, and resources contact the Parks, Creation, and Community Services department at 978-744-0924 or at [www.salem.com/recreation](http://www.salem.com/recreation).

## Register online

Find a full listing of upcoming park and recreation programs and register online quickly at [www.salemrec.com](http://www.salemrec.com).

## Salem Dog Park

Located at Leslie's Retreat Park on the North River, the Salem Dog Park is available to Salem residents and their canine friends. An annual "Pooch Pass" is required for all dogs using the park and may be purchased at 5 Broad Street for \$25. To purchase a Pooch Pass you must show a current dog license, proof that your dog is current rabies and distemper, and is spayed or neutered. More information is at <http://www.salem.com/recreation/pages/salem-play-area-canine-exercise-space>.

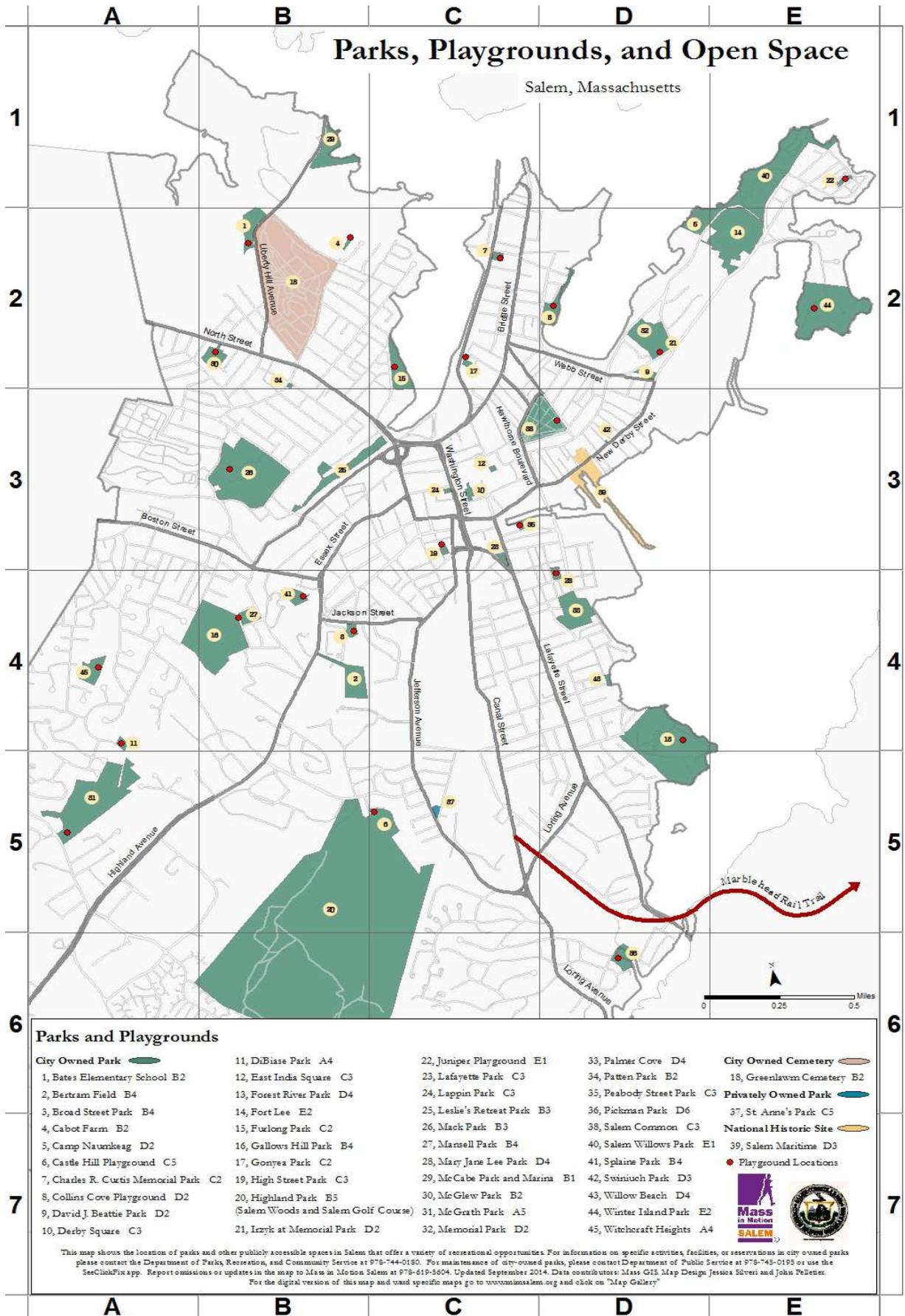
## Special Facilities

In addition to the numerous parks, playgrounds, beaches, and open spaces, the City also offers a number of special facilities, some of which can be rented for private functions or events. These include Winter Island ([www.salem.com/winter-island-park](http://www.salem.com/winter-island-park)), Salem Willows band shell, Camp Naumkeag ([www.salem.com/recreation/pages/camp-naumkeag](http://www.salem.com/recreation/pages/camp-naumkeag)), and the Salem Witch House (not available for rent) ([www.witchhouse.info](http://www.witchhouse.info)).

## Salem Bike Path

Salem is a bike-friendly city, with bicycles welcomed on the Salem Ferry, a free public bike share program – Salem Spins, mountain biking trails in the Salem Woods, and the Salem Bike Path. The Salem Bike Path is a paved, multi-use path open to all non-motored uses and is part of the East Coast Greenway Alliance Trail System. Learn more about Salem's bike programs, rules, and amenities at [www.salem.com/bicycling-advisory-committee](http://www.salem.com/bicycling-advisory-committee).





# Salem's Public Schools

Salem has 7 elementary schools—Bates, Bentley Academy Charter, Bowditch K-8, Carlton, Horace Mann, Saltonstall K-8, & Witchcraft Heights—as well as the Early Childhood Center, Collins Middle School, Salem High School, Salem Prep, & New Liberty Charter School.



Each elementary school has a focus so parents can apply for those that best suit their child. Bates' focus is music and art, while Bentley offers afterschool enrichment. Bowditch offers Spanish language classes, while Carlton offers an Innovation Curriculum and focuses on the environment. Horace Mann, on the Salem State University campus, is a lab school that benefits from a strong partnership with the University. Witchcraft Heights places an emphasis on literacy and the Saltonstall has an extended day calendar with mixed-age classes.



The Collins Middle School and Salem High School provide supportive learning environments that prioritize core academic skills, habits of mind and learning, and technological literacy. Students are inspired to reach their full potential as responsible individuals, with the ability to think critically, problem solve, and collaborate and communicate effectively as citizens of the local and global community.



Salem Public Schools participates in the Parent-Child Home Program and places a strong emphasis on parental involvement and communication. A bilingual Parent Information center is located in the Administrative offices at 29 Highland Ave and can be reached at 978-740-1225. Numerous parent committees and an online iParent tool offer ways for parents to get engaged in their child's education.



Learn more about the Salem Public School system online at [www.salemk12.org](http://www.salemk12.org).

# Trash and recycling

The City's trash collection contractor picks up trash on a weekly basis and recycling bi-weekly. The pick-up date varies by neighborhood. The schedule is available online at [www.salem.com/recycling-and-trash](http://www.salem.com/recycling-and-trash) or by calling the trash and recycling office at 978-619-5673.



Trash and recycling may be left out after 6 p.m. the night before pick-up, but no later than 7 a.m. the morning of pick-up. Trash and recycling must be placed in the wheeled carts provided by City, with lids closed. Any material placed outside the cart, with the exception of official overflow bags or scheduled bulky items, will not be collected. To schedule collection of a bulky item, such as a mattress or couch, you must call Waste Management at 866-909-4458 at least 24 hours prior to collection day. If you anticipate having additional trash for a particular week, approved over-flow bags are available for \$2.50 each from the DPS office (5 Jefferson Avenue) or the Collector's office (93 Washington Street).

Salem residents can dispose of e-waste (refrigerators, freezers, TVs, computers, air conditioners, humidifiers, etc.) on announced e-waste collection dates (check [www.salem.com](http://www.salem.com)). There is a \$10 charge for computer, TVs, and appliances. Free sharps disposal is available at the Salem Fire Department, 48 Lafayette St. Mercury thermometers and thermostats can be disposed for free at the Board of Health office, 120 Washington Street, 4<sup>th</sup> floor, or at the DPS building and fluorescent light bulbs at Ace Hardware (86 Lafayette St) or the DPS building on the last Saturday of the month from 8-noon. White goods (washer, dryer, stove, hot water heater, dishwasher, trash compactor, etc.) may be picked up by calling Waste Management at 866-909-4458.



Additional information about yard waste disposal, curbside compost collection, hazardous waste disposal, recycling bins, construction and demolition debris, recycling details, transfer station hours and rates, special recycling events, and more are available at [www.salem.com/recycling-and-trash](http://www.salem.com/recycling-and-trash) and at [www.greensalem.com](http://www.greensalem.com).

## WELCOME TO SALEM! New Residents' Guide

93 Washington Street  
Salem, MA 01970

[Addressee]  
[Street Address]  
[City, ST ZIP Code]