

**CITY OF SALEM  
BOARD OF HEALTH  
MEETING MINUTES  
*February 14, 2017***

**MEMBERS PRESENT:** Paul Kirby, Chair, Nancy Crowder, Mary Lauby & Jeremy Schiller

**OTHERS PRESENT:** Larry Ramdin, Health Agent, Suzanne Doty, Public Health Nurse & Heather Lyons-Paul  
Clerk of the Board

**EXCUSED:** Janet Greene

**TOPIC**

**DISCUSSION/ACTION**

**1. Call to Order**

7:18pm

**2. Minutes of Last Meeting**  
(January 17, 2017)

**Dr. Schiller motioned to accept the draft minutes. N. Crowder 2nd by All in Favor. Motion passed**

**3. Reorganization of the Board**

**Dr. Schiller motioned to nominate Paul Kirby for Chair of The Board. 2<sup>nd</sup> N. Crowder All in Favor. Motion passed.**

**Dr. Schiller motioned that Heather Lyons-Paul will remain the Clerk of the Board until the March 2017 meeting and Maureen Davis will continue for the remaining of the year. N. Crowder 2<sup>nd</sup> All in Favor. Motion passed**

**4. Chairperson Announcements**

**5. Monthly Reports-Updates**

**A. Public Health  
Nurse's Report**

Opiate discussion. January 2017 there were 4 fatalities and 22 overdoses.

Thursday nights at hospital there are Narcan trainings  
Copy available at the BOH office

**B. Health Agent's Report**

Needle exchange program discussion. This would create an avenue to help with people with a substance abuse problem.

Budget discussion. Larry Ramdin is asking for another fulltime clerk a program director, and to increase Janet's hours to 19 a week.

Copy available at the BOH office

**C. Administrative  
Report**

Update admin report for next month to include breakdown of types of food permits

Copy available at the BOH office

**Nancy Crowder motioned to accept the reports. 2<sup>nd</sup> by Dr. Schiller All in favor. Motion passed.**

**D. City Council Liaison  
Updates**

No updates this month

**6. Syringe exchange program –  
Board will discuss approval of  
syringe exchange program in  
keeping with MGL Chap11 s215**

Deferred item to next month meeting.  
Topic will include:  
\*Needle deposit fee/exchange program  
\*Data of towns/cities that have adopted this exchange  
\*Mary Wheeler will be asked to present next month

**7. Continue discussion on banning  
smoking in public parks and  
beaches**

No updates from Councilor Liaison Beth Gerard.  
L. Ramdin will reach out to Park and Rec and the Police  
Department to discuss enforcement responsibilities.

**8. New Business / Scheduling of future  
agenda items**

Forward thinking goals  
Mass in Motion  
Mary Wheeler – needle exchange  
Smoking ban  
Task Force

**8. MEETING ADJOURNED:**

**M Lauby motioned to adjourn the meeting. 2<sup>nd</sup> Dr Schiller by  
All in favor. Motion passed.  
9:05pm**

Respectfully submitted,

Heather Lyons-Paul  
Clerk of the Board

*Next regularly scheduled meeting is March 14, 2017 at 7pm  
At City Hall Annex, 120 Washington Street, Room 313 Salem.*