

**CITY OF SALEM  
BOARD OF HEALTH  
MEETING MINUTES**

*April 12, 2016*

**MEMBERS PRESENT:** Dr. Shama Alam, Chair, Janet Greene, Paul Kirby, & Dr. Jeremy Schiller

**OTHERS PRESENT:** Larry Ramdin, Health Agent, Beth Gerard, Council Liaison, Heather Lyons-Paul Clerk of the Board & Erica Rimpila, Public Health Nurse

**TOPIC**

**DISCUSSION/ACTION**

**1. Call to Order**

7:00pm

**2. Minutes of Last Meeting**

(March 8, 2016)

**P. Kirby motioned to take agenda out of order. J**

**Greene 2<sup>nd</sup> All in favor. Motion passed.**

**Dr. Schiller motion to approve minutes. P. Kirby 2<sup>nd</sup> All in favor. Motion passed.**

**3. Chairperson Announcements**

Introduction of and welcome to Stephanie Holinko as new Sanitarian.

Dr. Alam meeting with Mayor and L. Ramdin on April 28<sup>th</sup>.

Nancy Crowder has been submitted by the Mayor to the Council as a new Board member nomination, final confirmation by Council on April 28<sup>th</sup>.

**4. Monthly Reports-Updates**

**A. Public Health Nurse's Report**

E. Rimpila went to NJ for TB training.

Copy available at the BOH office

**B. Health Agent's Report**

Lead paint discussion. L Ramdin went over the procedures for a lead based housing inspection.

Naloxone trainings will be done at the City Council meeting on April 28<sup>th</sup> at 7pm. Board members are invited to attend.

Mosquito season discussion. Spraying will only take place when there is a threat of a mosquito borne illness in the area.

Board discussed State Level Tobacco 21 initiative.

Universal Steel discussion.

Dr. Schiller brought in a letter from a neighbor of the Universal Steel site. Letter is part of the record.

Copy available at the BOH office

**C. Administrative Report**

Copy available at the BOH office

**P. Kirby motioned to accept the reports. J. Greene 2<sup>nd</sup> All in favor. Motion passed.**

**D. City Council Liaison Updates**

McGlew Park refurbishing discussion.

## **5. Briefing by Cindy Rice on 2013 Food Code adoption**

L. Ramdin introduced Cindy Rice from Eastern Food Safety;

There are 13 North Shore communities interested in updating their food code to the 2013 version.

Changes to the code are:

- \*Inspections will be based on CDC risk factors
- \* Will insure uniformity throughout the state
- \* Will reduce conflict in communities with multi-units in different towns
- \*A value is assigned to the risk assignment of every inspection item. This will improve performance do to better understanding of inspection items.

Major Change:

- \* There are 3 definitions for violations now instead of using critical and noncritical (P priority, PF priority foundation, & Core).
- \* There is now a section in the code addressing time and temp control for safety foods
- \* 3 new groups of food; cut leafy greens, tomatoes and melons.
- \* New temperature danger zones.
- \* Date marking is now required.
- \* Some foods are allowed a time without temp control. Written methods are required and food is to be thrown out after 4-6 hrs
- \* Public notice of inspections. Establishments have to post a notice that they were inspected and have copy available for the public.
- \* New restrictions on reheating and reduce oxygen package
- \* Wiping cloth storage in sanitizers.
- \* Auto washer testing.
- \* Pest control requires establishment to be pest free.
- \* A mop sink is now required.
- \* Employee illness requirements.
- \* HACCP plans required.

Once the Board has agreed to adopt the 2013 Food Code in principal, trainings will be scheduled for all establishments and inspectors. On May 19<sup>th</sup> there is training in Beverly. The Food Code will be updated and a draft provided to the Board for further discussion and vote in the second half of 2016.

**P. Kirby motioned that we agree in principal to adopt the 2013 FDA food code in preparation for anticipated Health Department activities to bring Salem's regulations in line with this code. J. Green 2<sup>nd</sup> Motion passed**

## **6. Joyce Redford & DJ Wilson – Tobacco regulation discussion; flavor suspension, creating exclusion zones and suspension language update.**

DJ Wilson spoke to the Board about flavor restrictions. 28% of Massachusetts cities and towns are moving towards flavor restrictions. Part of the regulations that DJ will draft addresses selling flavored tobacco products in establishments as long as there adult only (21+) and they

must not sell food. As long as these are in place they can still sell flavored tobacco products. (document handed out by DJ is part of record). There is also a guidance document on MAHB website. DJ suggested giving the establishments a certain amount of time to sell their flavored products because they cannot give them back.

J. Redford spoke to the Board about suspension language in the Salem Tobacco Regulation. The Board wants to update the language to reflect that not appealing the suspension would allow the Health Agent to supply the suspension dates per the previous Board vote. The letter templates to establishments will also need to be updated. DJ Wilson offered the help edit the letter. There will also be a change to application language. Mandatory training should be added to application.

J. Redford and DJ Wilson spoke to the Board about exclusion zones. The Board requested the exclusion zones be drafted in a separate document Peabody, Swampscott and Marblehead have language on that. Putting up signs is a start, but enforcement is difficult

The draft regulations will be provided to the Board to review at May's meeting. A public hearing will be subsequently scheduled before the Board takes a vote on the topic.

#### **7. New Business / Scheduling of future agenda items**

\*Items that the Chair could not anticipate.

\*Joyce Redford tobacco flavored suspension, creating buffer zones, suspension language draft regulations for May's Agenda.

\*DEP person on Universal Steel site to discuss with the Board in May.

\*Student initiative on banning plastic bags for June agenda.

#### **8. MEETING ADJOURNED:**

**Dr. Schiller motioned to adjourn the meeting. P. Kirby 2<sup>nd</sup>**

**All in favor. Motion passed.**

9:30pm

Respectfully submitted,

Heather Lyons-Paul  
Clerk of the Board

*Next regularly scheduled meeting is May 10, 2016 at 7pm  
At City Hall Annex, 120 Washington Street, Room 313 Salem.*