

**CITY OF SALEM
BOARD OF HEALTH
MEETING MINUTES**

May 10, 2016

MEMBERS PRESENT: Dr. Shama Alam, Chair, Nancy Crowder, Janet Greene, Paul Kirby, & Dr. Jeremy Schiller

OTHERS PRESENT: Larry Ramdin, Health Agent, Erica Rimpila, Public Health Nurse & Heather Lyons-Paul Clerk of the Board, Joyce Redford Dir. NSCATACP, Council Liaison Beth Gerard

TOPIC

DISCUSSION/ACTION

1. Call to Order

7:05pm

P. Kirby motioned to take agenda out of order. Dr. Schiller 2nd All in favor. Motion passed.

2. Minutes of Last Meeting

(April 12, 2016)

Dr. Schiller motioned to approve minutes. J. Greene 2nd All in favor. Motion passed.

3. Chairperson Announcements

Nancy Crowder the new Board of Health Member was sworn in by City Clerk today.

Universal Steel topic will be postponed until more information is available.

4. Monthly Reports-Updates

A. Public Health Nurse's Report

Vibrio has been added to list of food borne illness reportable disease list.

Copy available at the BOH office

B. Health Agent's Report

NARCAN training was done at the City Council meeting. Board would like a training at a future meeting.

Trash discussion.

Copy available at the BOH office

C. Administrative Report

Copy available at the BOH office

P. Kirby motioned to accept the reports. Dr. Schiller 2nd All in favor. Motion passed.

D. City Council Liaison Updates

Home rule petition update. Councilor Gerard spoke with State Representative Paul Tucker on the matter. It is currently awaiting 3rd reading at the state's public health subcommittee.

5. 14 Bertuccio Avenue – subdivision presentation

Benjamin Osgood, Civil Engineer at TTI Environmental Inc., representing the owners of 14 Bertuccio Avenue.

L. Ramdin reviewed the plans. He provided the Board with the standard list of conditions and recommended approval

P. Kirby motioned to approve the subdivision pending compliance with the Board of Health standard list of conditions. Dr. Schiller 2nd All in favor. Motion passed

L. Ramdin will send Ben Osgood and Amanda Chiancola

from the Planning Department a letter with the list of conditions.

6. Northfields neighborhood association discussion

No members present. Councilor Beth Gerard spoke on behalf of the association that the association is interested in curbing smoking in playgrounds. The Board welcomes hearing directly from the association.

7. Joyce Redford Dir. Of NSCATACP – Draft tobacco regulation discussion; flavor suspension and suspension language update.

Joyce Redford reviewed the drafted sections of the Tobacco regulations she supplied to the Board.

*Section F cigar sales #1, is being discussed. Could lead to confusion for tobacco vendors. J. Redford will ask DJ Wilson, MAPC Tobacco Project Attorney, to follow up with the Board on this.

*Suspension language discussion

Policy was already in place for the Health Agent to delegate suspension of permits for 2nd offense. Clarification of the draft language is needed

*Section Q-c. 3rd violation possible language addition; *will notify the Board as an agenda item*

Add a (d) to Section Q. possible language addition: *any additional violation shall come before the Board for suspension or revocation.*

J. Redford suggested that DJ Wilson and Assistant City Solicitor Victoria Caldwell meet to discuss the suspension language. Paul Kirby was named to represent the Board on these discussions.

L. Ramdin will provide to the Board the Environmental Tobacco Smoke state code.

8. New Business / Scheduling of future agenda items

Items that the Chair could not anticipate.

Joyce Redford draft tobacco regulations discussion continues

Student initiative banning plastic bags

8. MEETING ADJOURNED:

P. Kirby motioned to adjourn the meeting. J. Greene 2nd All in favor. Motion passed
8:50pm

Respectfully submitted,

Heather Lyons-Paul
Clerk of the Board

*Next regularly scheduled meeting is June 14, 2016 at 7pm
At City Hall Annex, 120 Washington Street, Room 313 Salem.*