

## Draft of Minutes of Special Board of Trustees Meeting of July 25, 2019

Salem, Massachusetts

July 25, 2019

A special meeting of the Board of Trustees was held this date at 4:00pm at the Library with Trustees Buckley, Merry, Morin, Rourke, and Trustee Yale present and presiding. Miss Mansfield was present. Members of the community interested in preserving the fountain were in attendance.

Miss Mansfield distributed two proposed change orders for HVAC project from project manager Michael Lutrzykowski. The change orders were to replace the baseboard heater in one of the main floor bathrooms and to replace a rusted expansion tank. The proposed changes would cost \$5,004.

A motion was made by Trustee Morin to fund the change orders using State Aid grant money and was seconded by Kerry Rourke. UNANIMOUS.

Trustee Yale gave an introduction and a brief history of the fountain. Trustee Buckley advised on creating a friends group and 501(c)(3) certification. The Trustees noted that the Board already had this certification and was authorized to solicit donations.

Discussion of fundraising followed. Ideas for raising awareness and hosting events were discussed. Shrink wrapping the fountain during the fall was proposed to help prevent further damage and raise awareness. The Trustees asked Miss Mansfield to reach out to Miss Little regarding relocating the boxwoods surrounding the fountain.

Trustees Morin and Rourke volunteered to be liaisons for the community group interested in preserving the fountain. Miss Mansfield was asked to coordinate a time for a meeting in August. E-mail addresses were collected to form a mailing list.

A motion to withdraw the vote to establish Friends of the Fountain group was made by Trustee Buckley and seconded by Trustee Yale. UNANIMOUS.

Meeting adjourned at 5:00pm.