City of Salem, Massachusetts
Office of the City Clerk

Ilene Simons
City Clerk

Room 1
City Hall

September 23, 2020

MEETING NOTICE AND AGENDA

The City of Salem Board of Registrar of Voters will meet remotely on **Monday, September 28, 2020 at 10:00 A.M.** for the purpose of discussing the items listed below.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20,and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this board meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the city's website, at www.salem.com. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the city's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

For this meeting, members of the public who wish to watch, listen or provide comment during the meeting may do so in the following manner:

- Please click the link below to join the webinar:
https://us02web.zoom.us/j/82857253377?pwd=cDRtVmU4QVZGaGpFSHNueXlwZGtnZz09
Password: 723296

- Go to the website link https://zoom.us/join. Enter Webinar ID: 828 5725 3377 followed by the meeting password above if directed to do so on screen.

**** PLEASE NOTE: Public access via dial in is not currently available. Please utilize the link above on an appropriate device (smartphone, computer, etc..) to attend this meeting.**
**** If you like to make comment and do not have computer access, please email isimons@salem.com or dial in 978-745-9595 ext. 41201**
You may try 888 475 4499; 833 548 0276; 833 548 0282; or 877 853 5257 (All Toll Free) to see if dial up is working by this date.

2020 SEP 24 AM 9:30
CITY CLERK
SALEM, MASS

AGENDA

1. Review and discuss the September 1, 2020 Election
2. Discuss the upcoming November 3m 2020 Election and Early Voting
3. Review of Costs due to new election laws
4. Discuss new voting equipment – demonstrations
5. Discuss date and time to open overseas ballots
6. Discuss board vacancy

"Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator at (978-619-5630) as soon as possible and no less than 2 business days before the meeting, program, or event." Assistive Listening System is available for City Council Meetings held in the Council Chambers. Those interested in utilizing these devices for meetings at 93 Washington Street may contact the City Clerk Ilene Simons at 978-745-9595 ext. 41201 or isimons@salem.com.

"Know Your Rights Under the Open Meeting Law, M.G.L. c. 30A ss. 18-25, and City Ordinance Sections 2-2028 through 2-2033."

Very truly yours,

ATTEST:

ILENE SIMONS
CITY CLERK

This notice posted on "Official Bulletin Board"
City Hall ... on Thurs. Sept. 24, 2020
at 9:30 AM ... dance with MGL Chap. 30A,
Sections 18-25

Nov 13th 5PM

City of Salem, Massachusetts

"Know Your Rights Under the Open Meeting Law, M.G.L. c. 30A ss. 18-25 and City Ordinance Sections 2-2028 through 2-2033."

The City of Salem Board of Registrars Meeting

met remotely on September 28, 2020 **at** 10:00 A.M.

for the purpose of discussing the matters(s) listed below. Notice of this meeting was posted on

September 24, 2020 **at** 9:30AM

(This meeting is being recorded)

ATTENDANCE

ABSENT WERE: _____

SUBJECT(S)

Alexander Mitchell-Meserve resigned from the Board of Registrars as he has taken a job which he feels would be in Conflict with the Board. City Clerk Ilene Simons suggested Chairman Barton and Board member Donald Bates send any replacement recommendations to Mayor Driscoll for Consideration.

City Clerk Ilene Simons Spoke about Sept. 1, 2020 State Primary and told Board how much work we did to prepare.
Donal Bates said from his observances, the Election went very Smoothly.
Clerk Simons - Now that Council meetings have resumed, She is very busy with that. Relies on Staff (primarily 2.5 persons) in Elections office to prepare for Elections. Inundated With Vote by mail Applications.
Chairman Barton: Asked about postcards from Secretary Galvin and whether or not postcards are from Voters who wanted Sept. ballots also or just Nov. applicants. Also asked if online VBM application portal is just for November 2020.

City Clerk Simons - Yes; Postcards for November ballots and online just for November as well. No way to check if voter has already submitted application by mail; system not set up to alert voter if record is a duplicate. Creates so much more work for staff. Waiting for ballots so we can stuff envelopes and mail out. A working Group was formed of individuals from various groups/organizations in Salem. CLWV, VoCes, ADA, Cheryl Lapointe) helped us prepare and assisted us in getting information to voters.
Costs to run 9/1 Election were exponential and we only had just over 11,000 voters either bymail (8,918), Early In-Person voting (764), Election Day (1,500). High Primary turnout due to VBM.
Early removal/Deposit very time-consuming, lengthy process. Ballot Collection Boxes will be open once ballots mailed out and remain open until Nov. 3 at 8PM.
Early voting + Election Day Nov. 3, 2020: Same process. Have scheduled volunteers. May only Early-remove ballots then send to polls for processing on E.D.

Bd. Member Bates: Any indication that "Double-Counting" of ballots occurred or could occur?

City Clerk Simons: Voters try to test the system by requesting mail-in ballots then appearing in person to vote. We have process to make sure only one ballot is cast per voter. Our database knows a person may have been issued two ballots; we reject one so they only vote one ballot.
-Changing position/configuration of AutoMark Voting Assistance Machine to ensure accessibility and privacy, according to ADA. Chris Nagle of ADA will come and make sure we are in compliance and it is easily accessible.

Costs (All figures approximate): Overtime $15,250
Early Voting + Advanced Tabulation $7,900; Ballot Collection Boxes $9,400 (Will be reimbursed by State); PPE $5,700; Poll Pads $1,600; Voter transportation Bus $520; Signage $2,400. Miscellaneous $1,7
Ballot Postage Paid by Building Department $.70/ballot.
$50,000 approx for 9/1/20
$30,000 approx for 11/3/20
We will be receiving a grant of around $25,000. Hope to purchase new Voting machines w/ CIP money. Could cost around $100,000. FY21 funds to go in for Jan, 2021.

mentioned mandatory meeting to open Overseas Absentee Ballots received after Nov. 3. Date will be Nov. 13 after 5 PM deadline.

C. Barton- Schedule demonstration of new equipment
City Clerk Simons- demonstration was to be in March, but cancelled due to Shutdown. Reschedule for Feb 2021
Judith Reilly- Dem City Committees can supply list for potential board member replacement.
C. Barton- already have a member from each Party. New member can be from either party or Unenrolled.
D. Bates: Can reach out to Dem & Rep Chairs for Potential new member.
J. Reilly- Concerned with Security of future Voting Equipment. Still using Paper ballots?
City Clerk Simons: Still Paper ballots; Just new machines.
C. Barton: Need to have backups.
City Clerk Simons: Always have Printout of everything. Thats Why we Print out email ballots.

Gave special thanks to League of Women Voters, esp. Judith Reilly, for helping us during elections!

Donald Bates made a motion to adjourn at 11:04 Am.

On the motion of Board Member Donald Bates the meeting adjourned at 11:04 A.M.

(Chairperson)