

Form CPF M 102: Campaign Finance Report Municipal Form Office of Campaign and Political Finance

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SCHEDULE A: RECEIPTS

M.G.L. c. 55 requires that the name and residential address be reported, in alphabetical order, for all receipts over \$50 in a calendar year. Committees must keep detailed accounts and records of all receipts, but need only itemize those receipts over \$50. In addition, the occupation and employer must be reported for all persons who contribute \$200 or more in a calendar year.

This page may be copied if additional pages are required to report all receipts. Please include your committee name and a page number on each page.

Date Received	Name and Residential Address (alphabetical listing required)		unt	Occupation & Employer (for contributions of \$200 or more)	

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			-		
				·	
	Total receipts in excess of \$50 (or listed above)				
	Total receipts \$50 and under* (not listed above)				
Line 11:	FOTAL RECEIPTS IN THE PERIOD	0	00	Enter on page 1, line 2	

^{*} If you have itemized receipts of \$50 and under include them in line 9. Line 10 should include only those receipts not itemized above.

SCHEDULE B: EXPENDITURES

M.G.L. c. 55 requires committees to list, in alphabetical order, all expenditures over \$50 in a reporting period. Committees must keep detailed accounts and records of all expenditures, but need only itemize those over \$50. Expenditures \$50 and under may be added together, from committee records, and reported on line 13.

This page may be copied if additional pages are required to report all expenditures. Please include your committee name and a page number on each page.

Date Paid	To Whom Paid (alphabetical listing)	Address	Purpose of Expenditure	Amount	
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		·			
					-
·					
		Line 12: 1	Expenditures over \$50		1
		Line 13: 1	Expenditures \$50 and under*	***************************************	
Er	nter on page 1, line 4	Line 14:	TOTAL EXPENDITURES	0	02

^{*}If you have itemized expenditures of \$50 and under, include them in line 12. Line 13 should include only those expenditures not itemized above.

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SCHEDULE C: "IN-KIND" CONTRIBUTIONS

Please itemize contributors who have made in-kind contributions of more than \$50. In-kind contributions \$50 and under may be added together from the committee's records and included in line 16.

Date Received	From Whom Received*	Residential Address	Description of Contribution	Value
ghe	Mary Devin Elliot St, Beverly m A 01915	Elliot St. BunlymA 01915	Graphic Design	\$150
		Line 15:	In-kind over \$50	\$150
		Line 16:	In-kind \$50 and under	0
	Enter on page 1, line 6	Line 17:	Total In-kind	\$150

^{*} If an in-kind contribution is received from a person who contributes more than \$50 in a calendar year, you must report the name and address of the contributor; in addition, if the contribution is \$200 or more, you must also report the contributor's occupation and employer.

SCHEDULE D: LIABILITIES

M.G.L. c. 55 requires committees to report ALL liabilities which have been reported previously and are still outstanding, as well as those liabilities incurred during this reporting period.

Date Incurred	To Whom Due	Address Purpose	Amount
8/27/11	Deborah Amaral	172 Marlborough Rd open campaign	\$300
	: .		
	·		
	Enter on page 1, line 7	Line 18: OUTSTANDING LIABILITIES (ALL)	300.00

This page may be copied if additional pages are required to report all activity. Please include your committee name and a page number on each page.

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