

COMMUNITY PRESERVATION COMMITTEE
MINUTES
November 12, 2019

A regular meeting of the Community Preservation Committee (CPC) was held on Tuesday, November 12, 2019 at 6:00 pm at 98 Washington Street, Salem, MA. Present were Chair Bart Hoskins, Vice Chair Tim Shea, Ed Moriarty, Chris Burke, Deborah Greel, and Mark Pattison. Also present was Jane Guy of the City of Salem Department of Planning & Community Development.

Public Comment

There was no public comment.

Review of written comments received

Ms. Guy provided the comments that were collected from the survey distributed at the public meeting. She stated that since the last meeting, she received written comments from the Salem Housing Authority and Historical Commission, which were emailed to the CPC members, as well as an email from the Planning Board indicating that they did not have additional comment to provide and their general approval of the CPC's work.

Review Draft Community Preservation Plan for release for public comment

Ms. Guy reviewed the Draft Community Preservation Plan. Changes from the prior year plan include updates to dates, dollar amounts, pictures and project status. She added five new plans/studies added on pages 29-34, which she encouraged the board to review prior to the review of applications in the Spring. She stated that in response to the Historical Commission comments, she added a new general criterion on page 19 regarding climate change, as well as one on page 20 under Historic Preservation. In response to comments from the public, an edit to the criteria was made on page 24 under Recreation, regarding universal access. She added that she also adjusted the quarterly reporting to include an estimated project completion date.

Ms. Guy stated that if the draft is acceptable, she will release it for public comment. She asked for a vote to accept the draft plan and to release it for a public comment period. She asked for an additional vote that if minor or no comments are received, that she be permitted to finalize the plan without requiring a final vote of the CPC (thereby not needing a December meeting) and to proceed with announcing application deadlines. If there are comments that would require substantive amendments to the plan, there would be a December meeting to approve those changes.

Mr. Shea asked if Ms. Guy could send any changes made as a result of public comment.

Ms. Guy stated that she could send the comments to the CPC and if any one of the board members feel the December meeting is necessary, she will go forward with one. She stated that if any comment results in a substantive change, there will need to be a meeting.

Ms. Greel made a motion to accept the draft FY20 Community Preservation Plan and FY19 Annual Report as proposed and to release it for a public comment period. Mr. Burke seconded the motion, all were in favor and the motion so carried.

Mr. Shea made a motion that after the close of the public comment period, to approve the final plan if minor or no public comments are received, and proceed with announcing application deadlines. Ms. Greel seconded the motion, all were in favor and the motion so carried.

Other Business

Review and Vote on Determinations of Eligibility Applications received

There were no applications to review.

Approval of minutes – 10/8/19

VOTE: Mr. Shea made a motion to approve the minutes of 10/8/19. Mr. Pattison seconded the motion, all were in favor and the motion so carried.

Funding Status

Ms. Guy stated that the funding status has not changed since the last meeting and that \$168,071.29 is currently available until the FY21 funding surcharge revenues and estimated State match funds are determined in March or April, 2020.

Mr. Burke asked where the \$168,071 came from.

Ms. Guy replied that it includes the extra State match funds, unspent admin, closed projects that came in under budget, interest, penalties and surcharges received over the estimate.

Ms. Moriarty asked about the recent email received from the Community Preservation Coalition regarding the State funding.

Ms. Guy stated that she believes it has to do with the disposition of budget surplus funds. The normal distribution of State match funds will occur this month, but any available additional funds will like happen in December.

Next Meeting Date

Ms. Guy stated that the next meeting date is tentatively scheduled for Tuesday, December 10, 2019.

There being no further business, Mr. Moriarty made a motion to adjourn. Mr. Pattison seconded the motion; all were in favor, and the motion so carried.

Respectfully submitted,

Jane A. Guy
Administrator