

DRAFT
SALEM COUNCIL ON AGING
Minutes of Annual Meeting

Date and Time: October 16, 2019 at 5:15 P.M.

Meeting Location: Conference Room, 401 Bridge Street

Members Present: Lynda Coffill (LC, Chairperson), Julie Carver (JC, Secretary), Elaine Heredeen (EH, Vice Chair), Donna Clifford (DC), Alice Williams (AW) George Barbuzzi (GB), and John Russell (JR)

Member Absent: Abigail Butt

Also Present: Teresa Arnold, (TA, Director of the COA)

Clerk: Kathleen Fitzgerald

Meeting Called to Order

LC calls the meeting to order at 5:10 P.M.

Motion made by EH to approve the Annual Minutes of October 18, 2018, seconded by JR and passes unanimously.

New Business:

LC asks if there are any nominations from the floor for officers.

JR makes a motion to accept the prior appointments as follows: EH Vice President, JC Secretary, AW Treasurer, seconded by GB and passes unanimously.

LC advised the Board that the Chair is appointed by the Mayor, but if anyone would like to be the chairperson, so advise.

LC presents the Board with the Annual Report of the Chairperson and a Draft Workplan for 2019-2020 and asks if there are any additions or deletions. There are none.

AW makes a motion to accept the Annual Report and Draft Workplan, seconded by JR and passes unanimously.

JR makes a motion to adjourn. The meeting adjourns at 5:15 P.M.

Next Annual Meeting: October 21, 2020

Respectfully Submitted,

Kathleen Fitzgerald, Clerk