



# CITY OF SALEM DESIGNER SELECTION COMMITTEE

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## MEETING MINUTES FINAL

*Thursday January 25, 2018 at 1 pm at City Hall Annex, third floor conference room, 120 Washington Street.*

### **o Architectural Services: Forest River Pool, Bathhouse, and Associated Facilities (RFQ #T-14) -- Designer Interviews**

*For all interviews, please see attached attendance sheets. For each interview, the following agenda was followed. In addition, specific questions or notations related to each designer are noted under the architects below.*

- Overview – Jenna Ide (JI)
- Introductions – All
- Designer Discussion
  - i. Overview of company and subconsultants
  - ii. Highlights of project experience specific to this project
  - iii. Discussion of how you work as a team
  - iv. Discussion of ideas for this project.
    - What are some of the opportunities and challenges you see on the site?
    - How will your team address permitting and get buy in from multiple parties?
    - How will your team engage the community and bring consensus?
    - How would you create a space that is universally designed and usable by many different ages and groups?
- Q+A – All 20-25 minutes

All designers were asked the following questions:

- JI – requested them to follow up after the interview with a list of pool projects conducted by the prime or the pool sub and a list of the subconsultants and how many projects they have worked on with the prime
- Tom Devine (TD) asked about their approach to outreach
- Mike Lutzykowski (ML) – Asked how the designers would address differing opinions and how as designers they advise their clients
- Tom Watkins (TW) asked how designers would bid the project and whether they would separate the site work from the building.
- Trish O'Brien (TO) asked how they would accommodate a potential skating area into the plan, and whether a pool or splashpad could be used for that.
- JI asked the designer what inspires them about the site.



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### *o 1-1:50 - bh+a Architects*

bh+a brought a handout addressing each of the Important Considerations and the issues requested in the interview. Bh+a came with some ideas for reusing some of the pool footprint. Bh+a emphasized the importance of the permitting, and getting into that early. Bh+a discussed their team and their in-house pool expertise. Bh+a thought that there was potential for the building to be renovated.

Jl asked the designers how they would approach O&M

### *o 2:00- 2:50 - Winter Street Architects*

Winter Street talked about ideas to move the pool closer to the large parking area, and also about reuse of existing building for other uses. Winter Street provided a proposed schedule showing how changing the site might improve the timeline, and also provide photos of the pool from the RFQ.

Jl also asked the designer to discuss sustainability and universal design, which were important considerations.

### *o 3:00 - 3:50 - Flansburgh Architects*

Flansburgh talked about their overall experience, and discussed sustainability and historical experience. Flansburgh provided a handout with some of the Important Considerations addressed. Flansburgh had their pool sub, CES, discuss their experience with many other pool projects. Flansburgh highlighted their experience and the subconsultants experience with historic properties. Flansburgh presented other potential sites for the pool that would have benefits (closer to the parking area).

TD asked them to discuss their approach to universal design and Salem for All Ages.

## **Adjournment 4 PM**

Minutes prepared by Jl.

*Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-2028 through 2-2033.*

bhtq

## MEETING SIGN-IN SHEET

Project: Forest River DSC

Meeting Date: 1/25/18

Facilitator: S. Ide

Place/Room: 120 Washington

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Jenna Ide	Dir.	Salem		jide@salem.com
Tom Devine	Senior Planner	Salem	978 668 5655	tdevine@salem.com
Tom Watkins	Purchasing	Salem		twatkins@salem.com
Marianne Luszczewski	Sale	Salem		
TRISH O'BRIEN	Superintendent P&R	Salem	978-718 5993	robrien@salem.com



Flansburg

# MEETING SIGN-IN SHEET

Project: Forest River

Meeting Date:

1/25/18

Facilitator: A. Ide

Place/Room:

120 Wash. St.

Name	Title	Company	Phone	E-Mail
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T. Watkins	Salem			



Winter St.

## MEETING SIGN-IN SHEET

Project: ~~82~~ Forest River

Meeting Date: 1/25/18

Facilitator: Jenna Ide

Place/Room: 120 Wash. St.

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