

nSCAP

North Shore Community Action Programs

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Fuel Assistance Program

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98 Main Street
Peabody, MA 01960

Phone: (978) 531-0767
Fax: (978) 531-1012
Hours: 9am to 5pm

Fuel Assistance

NSCAP's Fuel Assistance program helps qualified applicants' pay for a portion of their home heating bill. The program runs from November 1 to April 30.

Program Eligibility

Homeowners and renters, including households whose cost of heat is included in the rent, may apply. Eligibility is based on household size and the gross annual income of every household member, 18 years of age or older. Household income cannot exceed 200% of the federal poverty guidelines. [Click here for the current income guidelines.\(pdf\)](#)

Registration/Sign-Up Information

First time applicants must make an appointment. Applications are mailed to current fuel assistance clients in August or September. Applications are not available online.

Applicants should be aware that they will need to provide documentation of their income, household expenses, utility expenses, as well as photo identification and social security cards for all household members. [Click here for a list of commonly requested documents.\(doc\)](#)

Contact Information

For information on the status of an application: 978-531-8810

To make an appointment with the Fuel Assistance staff: 978-531-0767 x136

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website designed and developed by [CyberCorps of Salem](#)

FY 2009

**Low Income Home Energy Assistance Program (LIHEAP)
Maximum Income**

Family Size (as reported in the household)	100% of Federal Poverty Level	125% of Federal Poverty Level	150% of Federal Poverty Level	175% of Federal Poverty Level	200% of Federal Poverty Level
1	\$ 10,400	\$ 13,000	\$ 15,600	\$ 18,200	\$ 20,800
2	\$ 14,000	\$ 17,500	\$ 21,000	\$ 24,500	\$ 28,000
3	\$ 17,600	\$ 22,000	\$ 26,400	\$ 30,800	\$ 35,200
4	\$ 21,200	\$ 26,500	\$ 31,800	\$ 37,100	\$ 42,400
5	\$ 24,800	\$ 31,000	\$ 37,200	\$ 43,400	\$ 49,600
6	\$ 28,400	\$ 35,500	\$ 42,600	\$ 49,700	\$ 56,800
7	\$ 32,000	\$ 40,000	\$ 48,000	\$ 56,000	\$ 64,000
8	\$ 35,600	\$ 44,500	\$ 53,400	\$ 62,300	\$ 71,200
9	\$ 39,200	\$ 49,000	\$ 58,800	\$ 68,600	\$ 75,587
10	\$ 42,800	\$ 53,500	\$ 64,200	\$ 74,900	\$ 77,196
11	\$ 46,400	\$ 58,000	\$ 69,600	\$ 78,804	\$ 78,804
12	\$ 50,000	\$ 62,500	\$ 75,000	\$ 80,412	\$ 80,412
13	\$ 53,600	\$ 67,000	\$ 80,400	\$ 82,020	\$ 82,020
14	\$ 57,200	\$ 71,500	\$ 83,628	\$ 83,628	\$ 83,628
15	\$ 60,800	\$ 76,000	\$ 85,237	\$ 85,237	\$ 85,237
16	\$ 64,400	\$ 80,500	\$ 86,845	\$ 86,845	\$ 86,845
17	\$ 68,000	\$ 85,000	\$ 88,453	\$ 88,453	\$ 88,453

The maximum gross income cannot exceed 200% of FPL, limited up to 60% of estimated state median income.
Sources: [Federal Register: January 23, 2008 (Volume 73, Number 15)] [Notices] [page 3971-3972]
[Federal Register: March 5, 2008 (Volume 73, Number 44)] [Notices] [page 11924-11926]

Massachusetts Department of Housing and Community Development
Division of Community Services/Community Services Unit

Revised - August 2008

FUEL ASSISTANCE

You must submit supporting information with the Fuel Assistance application. Below is a list of commonly requested documentation.

FOR ALL NEW APPLICANTS

- ✓ Photo ID for all household members over the age of 18
- ✓ Social Security cards for all household members

PROOF OF ALL SOURCES OF INCOME

- Social security and/or SSI – Statement
- Veteran's Pension – Letter or copy of check
- Retirement Pension – Letter or copy of check
- Interest and/or Dividends – 1099 from previous year
- Wages – Four (4) most recent pay stubs
- Self-employment – Most recent IRS Form 1040 with Schedule C; Value of business information if gross receipts/revenues exceed \$250,000
- Unemployment – Two (2) most recent check stubs or benefit print out with four (4) weeks of benefit information
- Alimony and/or child support – copy of checks, court order or a notarized letter from source documenting the last 30 days of income
- Worker's compensation or disability – proof of income for last 30 days
- TAFDC/EAEDC – letter from social worker
- Support from a family member or friend – Call NSCAP for Financial Assistance form
- Zero income – Call NSCAP for Low Income/No Income Interview form; Proof of housing costs (see documents under RENTERS or HOMEOWNERS)
- Odd jobs – Call NSCAP for Odd Job form
- Monthly household income exceeds expenses by up to \$200 – Call NSCAP for Low Income/No Income Interview form
- Lump sum income – lottery winnings, cash prizes, insurance settlements, capital gains, inheritances, sale of stocks/bonds
- Rental income- most recent Form 1040 with Schedule E or if the applicant did not file taxes the applicant may submit copies of cancelled rent checks from all tenants, written statements from tenants, signed and dated Rental deductions need water and sewer bills, tax bill, homeowners insurance policy and mortgage interest statement.
- LETTER FROM SCHOOL- for 18 year olds or older if he/she attends school full time.

UTILITY BILLS

- Most recent copy of the following bills (must be the entire bill including the top portion): Gas, Electric and Phone
- (You may qualify for a discount from the utility, but the bill must be in the same name as the applicant.)

HEATING SOURCE

- Most recent bill with name and account number

RENTERS:

- Proof of rent (lease)

- **Public housing or Section 8 – current addendum to your lease listing ALL HOUSEHOLD MEMBERS**

HOMEOWNERS:

- **Mortgage statement**
- **Property tax bill**
- **Homeowners insurance**

IMPORTANT NOTE: New applicants need to bring a picture ID for everyone in the household age 18 and older and social security cards for everyone in the household.