



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Gary F. Santo, Jr., to the Salem Licensing Board to complete the remainder of an unexpired six-year term, concluding June 1, 2022. Mr. Santo will be taking the seat previously held by Mr. Paul Flores, who has opted to step down from the board. I hope you will join me in thanking Mr. Flores for his years of service on the board.

Mr. Santo is the Vice President of Investor Relations for Columbia Care and has worked for the last 24 years in variety of positions of increasing responsibility in finance, investments, and capital markets for Lantheus Medical Imaging, International Game Technology, First Marblehead, and Fitch Ratings. He brings to the board a deep knowledge of business and finance, accounting, and banking. Mr. Santo holds a Bachelor's degree in political science from Boston University and is a member of the American Association for Financial Professionals. Locally, he volunteers as the Finance Committee chair for the Salem Common Neighborhood Association and serves as a Trustee of the Salem Athenaeum and Councilor-at-Large for the Tabernacle Congregational Church.

I recommend confirmation of Mr. Santo's appointment to the Licensing Board. We are fortunate that he is willing to serve our community in this important role and lend his insights and expertise to the board and its work.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Tom Furey, of 36 Dunlap Street, to the Salem Planning Board for a five-year term to expire June 25, 2025. Mr. Furey will fill the seat previously held by Matt Veno, who is stepping down from the board. I hope you will join me in thanking Mr. Veno for his years of service on the board.

For 34 years Mr. Furey served our community as a City Councillor and, before that, a member of the School Committee. He was, and continues to be, a vocal advocate for the betterment of Salem and, throughout his public life, has demonstrated that one can be respectful of our traditions and our history, while also being forward-looking and open to change and new ideas. Mr. Furey is passionate about Salem and, despite stepping down from the City Council in 2019, remains committed to the community he has served for so long.

I recommend confirmation of Mr. Furey's appointment to the Planning Board. We are fortunate that he is willing to serve our community in this important role and lend his insights and dedication to the board and its work.

Very truly yours,

A handwritten signature in blue ink, reading "Kim Driscoll", is written over a horizontal line.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order appropriates \$391,140 from our short-term capital fund to be used for Phase 2 of the Bertram Field project.

I am enormously grateful to the members of the Bertram Field stakeholders group and the City staff who have worked diligently on this ongoing improvement project for this special facility. Unfortunately, when this phase was bid, the minimum qualified response exceeded the amount budgeted for the work. We have been able to reduce the project cost by nearly \$1.2 million, but still require a small amount of capital funds to close the rest of that gap.

A portion of that shortfall will be met through repurposing unused bond funds from the Witchcraft Heights Elementary School chiller project, which came in under budget. The remainder is being sought from short-term capital, so as not to increase our bonded debt in the future.

I strongly recommend adoption of this Order at your earliest convenience, so that the contractor for Phase 2 can commence work this summer as scheduled. If you have any questions, please feel free to contact Jenna Ide.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

Ordered:

June 25, 2020

That the sum of Three Hundred Ninety One Thousand, One Hundred Forty Dollars (\$391,140.00) is hereby appropriated and transferred from the "Capital Outlay Fund 2000" to the ST CIP Bertram Field Ph2 account (20002017-5846BS) for capital costs associated with the Bertram Field Phase 2 Project, in accordance with the recommendation of Her Honor the Mayor.

June 22, 2020

The Honorable Kimberley L. Driscoll
Mayor of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Request for Funding: Bertram Field Phase 2

Dear Honorable Mayor Driscoll:

This request is for a Council Order to transfer \$391,140 of “Short-Term Capital Outlay” to the “Bertram Field Phase 2” account.

The Bertram Field Phase 2 project last year anticipated the need for additional funds for equipment (security cameras, lockers, signage, etc.) and contingency budget of around \$600,000. After bidding the project in the Fall of 2020, the project came in significantly over budget. The City of Salem redesigned the project and rebid the project this Spring. The cost of the project has decreased by \$1.2M through redesign and improved bidding conditions. However, there is still a gap of \$541,140 in funding in order to proceed with the project. The City is requesting short term funds to ensure that we can sign the contract with the lowest qualified bidder to start the project this summer and finish this winter. Through coordination with the School’s a subsequent reallocation of Witchcraft HVAC bonds of \$150,000 will be submitted to Council.

Please see the attached budget, with the highlighted need in yellow.

Please feel free to contact me with any questions.

Sincerely,

Patricia O’Brien
Superintendent of Park & Recreation

cc: Dominick Pangallo, Laurie Giardella, Jenna Ide, Kristin Shaver

CITY OF SALEM
ST Capital Outlay Expenditure Request Form – FY 2020

From Department: Park Rec. Date: 6/23/20

Department Head Name: Patricia O'Brien

Authorization Signature: _____

Amount: \$ 391,140.00

Description:

For Finance Department Use Only:

☐ City Council Approval Needed (Y/N)

CIP Balance: \$ 1,601,673.47

Recommendation:



Approved



Denied


Finance Director

Processed: Date: _____ By: _____

CO # _____ JE# _____ Trans # _____

Org: _____ Obj: _____

Bertram Field, Phase 2 - BUDGET TRACKING - WITH 7% CONTINGENCY, NO FF&E, NO PV PANELS

City of Salem Project # IFBNo.2015-120
 Bertram Field, Phase 2 - BUDGET TRACKING
 Project Director / Manager: David Selders / Dilana Long



Period Ending 03/31/2020
 Includes Invoice Summary

Current Budget

Cost Code	Budget Category	Budget (A)	Budget Changes (B)	Revised Budget (C)	Committed Costs (D)	Expended (E)	Unspent (F)=(D)-(E)	Remaining Budget (G)=(C)-(D)	% Complete (H)=(E)/(C)	Cost to Complete (I)=(G)/(H)	Anticipated Cost @ Completion (J)=(C)-(I)	Variance (K)=(J)-(C)
0001 0000	Owner's Project Manager	\$28,796	\$28,674	\$68,440	\$68,440	\$68,440	\$0	\$0	100%	\$0	\$68,440	\$0
0001 0000	Feasibility Study (Leftfield, LLC)	\$28,796	\$30,674	\$68,440	\$68,440	\$68,440	\$0	\$0	100%	\$0	\$68,440	\$0
0002 0000	Design	\$88,500	\$112,410	\$211,810	\$211,810	\$284,818	\$7,008	\$8	83%	\$0	\$211,810	\$0
0002 0000	Feasibility Study (Beason Architects)	\$88,500	\$0	\$88,500	\$88,500	\$88,500	\$0	\$0	100%	\$0	\$88,500	\$0
0002 0000	Early Release DD Work (Beason Architects)	\$0	\$112,410	\$112,410	\$112,410	\$112,410	\$0	\$0	100%	\$0	\$112,410	\$0
0002 0000	Parking Study at Collins site and adjacent areas (PLUG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0002 0000	Parking Study at Collins site (STANTEC) (PLUG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0003 0000	Environmental Etc. Other	\$0	\$68,766	\$68,766	\$68,766	\$68,699	(\$66)	\$6		\$6	\$68,800	\$66
0003 0000	Subconsultants	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0003 0000	Tight-Bond - Geo/Environmental	\$0	\$15,200	\$15,200	\$15,200	\$15,200	\$0	\$0	100%	\$0	\$15,200	\$0
0003 0000	Tight-Bond - Geo/Technical	\$0	\$17,700	\$17,700	\$17,700	\$17,700	\$0	\$0	100%	\$0	\$17,700	\$0
0003 0000	Tight-Bond - ACM assessment	\$0	\$5,800	\$5,800	\$5,800	\$5,800	\$0	\$0	100%	\$0	\$5,800	\$0
0003 0000	BMC - Clean, inspect sanitary lines CIGVIEWEY	\$0	\$17,055	\$17,055	\$17,055	\$17,888	(\$844)	\$0	105%	\$0	\$17,888	(\$844)
0003 0000	Metro-Swift - Hydrant flow test	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0004 0000	OTHER	\$171,056	(\$161,144)	\$9,912	\$0	\$0	\$0	\$9,912		\$0	\$0	(\$9,912)
0004 0000	Owner's Contingency/Other	\$171,056	(\$161,144)	\$9,912	\$0	\$0	\$0	\$9,912		\$0	\$0	(\$9,912)
0004 0000	City Council April 2019 Approval (\$33,000 of additional funds for	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0004 0000	LF	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0004 0000	OUTSIDE SOURCE - Water Department Sewer Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0004 0000	(additional BMC work, value of \$13,965)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
FEASIBILITY STUDY TOTALS		\$287,322	\$46,895	\$334,217	\$334,196	\$327,548	\$6,166	\$9,912		\$0	\$334,808	(\$6,088)
0100 0000	ADMINISTRATION	\$386,800	\$8,020	\$394,820	\$388,020	\$120,883	\$328,827	\$26,000		\$21,098	\$390,820	(\$14,000)
0101 0000	Legal Fees	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$75,000		\$0	\$0	(\$75,000)
0102 0000	Owner's Project Manager	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0102 0400	Design Development - Early Release (carried above)	\$55,000	\$0	\$55,000	\$55,000	\$55,000	\$0	\$0	100%	\$0	\$55,000	\$0
0102 0500	Construction Contract Docs	\$55,000	\$0	\$55,000	\$55,000	\$55,000	\$0	\$0	100%	\$0	\$55,000	\$0
0102 0500	DO/Construction Contract Docs RE-DESIGN	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$17,000	\$17,000	\$17,000
0102 0600	Bidding	\$30,000	\$0	\$30,000	\$30,000	\$1,073	\$28,927	\$0	4%	\$0	\$30,000	\$0
0102 0700	Construction Contract Administration	\$200,000	\$0	\$200,000	\$200,000	\$0	\$200,000	\$0	0%	\$0	\$200,000	\$0
0102 0800	Closedout	\$10,000	\$0	\$10,000	\$10,000	\$0	\$10,000	\$0	0%	\$0	\$10,000	\$0
0102 1000	Reimbursable & Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0102 1100	Cost Estimates	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0102 0800	Other Project Manager Costs (peer estimate on re-design)	\$0	\$8,020	\$8,020	\$8,020	\$8,020	\$0	\$0	100%	\$0	\$8,020	\$0
0103 0000	Advertising (bidding)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0104 0000	Permitting Fees (assumed waived)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0105 0000	Owner's Insurance (Builder's Risk)	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$10,000		\$0	\$0	(\$10,000)
0106 0000	Other Administrative Costs - Bldg Docs, RA-Bld	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$4,000	\$4,000	\$4,000
0200 0000	ARCHITECTURE & ENGINEERING	\$386,379	\$186,314	\$572,694	\$580,456	\$376,748	\$183,710	\$40,228		\$18,008	\$588,668	(\$22,236)
0201 0000	Basic Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0201 0400	Design Development - Early Release (carried above)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0201 0500	Construction Contract Documents	\$120,370	\$47,430	\$167,800	\$167,800	\$167,800	\$0	\$0	100%	\$0	\$167,800	\$0
0201 0500	DO/Construction Contract Documents RE-DESIGN	\$0	\$186,314	\$186,314	\$186,314	\$186,314	\$0	\$0	100%	\$0	\$186,314	\$0
0201 0510	Life cycle assessment/Energy Modeling/Commissioning	\$21,000	(\$21,000)	\$0	Ind above in CCD					\$0	\$0	\$0
0201 0600	Bidding	\$10,000	(\$3,200)	\$6,800	\$6,800	\$6,800	\$0	\$0	100%	\$0	\$6,800	\$0
0201 0700	Construction Contract Administration	\$88,700	\$49,850	\$145,550	\$145,550	\$0	\$145,550	\$0	0%	\$0	\$145,550	\$0
0201 0710	LEED Admin	\$18,300	(\$18,300)	\$0	Ind above in CA					\$0	\$0	\$0
0201 0720	Commissioning	\$0	\$4,500	\$4,500	\$4,500	\$0	\$4,500	\$0	0%	\$0	\$4,500	\$0
0201 0800	Closedout	\$25,000	(\$23,300)	\$1,700	\$1,700	\$0	\$1,700	\$0	0%	\$0	\$1,700	\$0
0203 0000	Reimbursable and Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0203 0100	Construction Testing (carried below)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0203 0200	Painting (over minimum)	\$0	\$6,784	\$6,784	\$6,784	\$6,784	\$0	\$0	100%	\$0	\$6,784	\$0

Bertram Field, Phase 2 - BUDGET TRACKING - WITH 7% CONTINGENCY, NO FF&E, NO PV PANELS

City of Salem Project # IFMo2015-200
Bertram Field, Phase 2 - BUDGET TRACKING
Project Director / Manager: David Saindon / Eileen Long

Period Ending 5/31/2020
Includes Invoice Summary

Current Budget



Cost Code	Budget Category	Budget (A)	Budget Changes (B)	Revised Budget (C)	Committed Costs (D)	Expended (E)	Unspent (F)=(D)-(E)	Remaining Budget (G)=(C)-(D)	% Complete (H)=(F)/(C)	Cost to Complete (I)=(C)-(F)	Actual Cost (J)=(D)-(I)	Variance (K)=(J)-(I)
0204 0000	Sub-Consultants	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0204 0200	Hazardous Materials (reporting and monitoring) PLUG	\$25,000	(\$25,000)	\$0	Incl above	\$0	\$0	\$0		\$0	\$0	\$0
0204 0300	Geo-Technical & Geo-Environmental - PLUG	\$50,000	(\$50,000)	\$0	Incl above	\$0	\$0	\$0		\$0	\$0	\$0
0204 0400	Site Survey - PLUG	\$10,000	(\$10,000)	\$0	n/a	\$0	\$0	\$0		\$0	\$0	\$0
0204 0500	Reimbursable contingency	\$10,000	\$30,225	\$40,225	\$0	\$0	\$0	\$40,225		\$18,000	\$18,000	(\$22,225)
0600 0000	CONSTRUCTION CONTRACT	\$4,379,889	\$0	\$4,379,889	\$0	\$0	\$0	\$4,379,889		\$4,687,200	\$4,687,200	\$307,311
0601 0000	Alternate #1-PV Panels NOT Included	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0602 0001	Construction supported with low bid 5/28/2020	\$4,379,889	\$0	\$4,379,889	\$0	\$0	\$0	\$4,379,889		\$4,687,200	\$4,687,200	\$307,311
0600 0600	TELECOMMUNICATIONS PROJECT COSTS	\$70,000	\$0,870	\$70,870	\$8,620	\$6,190	\$2,420	\$78,180		\$78,180	\$78,180	\$0
0601 0000	Utility Company Fees - Potential Risk	\$20,000	\$0	\$20,000	\$600	\$600	\$0	\$19,400		\$19,400	\$20,000	\$0
0601 0000	Utility Company - rebates/refunds (estimated plug)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0602 0000	Testing Services	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000		\$50,000	\$50,000	\$0
0603 0000	Swing Space/Modulars	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0638 0000	Other Project Costs (Website Design - Kaneworks)	\$0	\$6,000	\$6,000	\$6,000	\$5,500	\$500	\$0	92%	\$0	\$6,000	\$0
0639 0000	Other Project Costs (Historic Sign Wrting)	\$0	\$750	\$750	\$0	\$0	\$0	\$750		\$750	\$750	\$0
0689 0000	Other Project Costs (Camera Inspection for Drain Pipes - Mackey)	\$0	\$1,820	\$1,820	\$1,820	\$0	\$1,820	\$0	0%	\$0	\$1,820	\$0
0700 0000	FURNISHINGS & EQUIPMENT	\$40,800	\$0	\$40,800	\$0	\$0	\$0	\$40,800		\$0	\$0	(\$40,800)
0701 0000	Furnishings & Equipment (FF+E) - PLUG	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$30,000		\$0	\$0	(\$30,000)
0702 0000	Technology Equipment - PLUG	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$10,000		\$0	\$0	(\$10,000)
0799 0000	Other Furnishings & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0800 0000	OWNER'S CONTINGENCY	\$378,447	(\$44,381)	\$334,066	\$0	\$0	\$0	\$334,066		\$334,066	\$334,066	\$0
0501 0000	Owner's Contingency (soft) 5% on CAC soft costs	\$50,357	(\$44,381)	\$5,976	\$0	\$0	\$0	\$5,976		\$5,976	\$5,976	\$0
0507 0000	Owner's Contingency (hard) 7% on Constr. CAC	\$328,090	\$0	\$328,090	\$0	\$0	\$0	\$328,090		\$328,090	\$328,090	\$0
PROJECT TOTALS		\$6,804,838	\$206,318	\$6,141,166	\$1,232,163	\$630,880	\$401,212	\$4,908,364		\$5,130,218	\$4,363,183	\$722,007

Items that could be purchased as a separate item (not included above)

\$10,000 Speakers
\$20,000 Moving the scoreboard
\$15,000 Make 3 manhole covers buried under turf accessible
\$10,000 Alarm System (FUNDED FROM CITY TCCN BUDGET)
\$60,000 Solar panels
\$61,000 Tractor for field maintenance
\$5,000 G-Max (shock maintenance) Testing of field
\$5,000 Re-green of the field after construction
\$215,000 Total

Previous & Current Funding Sources

Funding Source	Source Value	Source Committed	Expended	Unspent
Prior appropriations	\$ 344,017	\$ 344,017	\$327,949	\$16,068
Furnishing / Donations (\$350K) 33K pledged to date	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
MVP Grant (\$185,649)	\$ 185,649	\$ 185,649	\$ -	\$ 185,649
Sevier - Bertram Field, PH 2	\$ 250,000	\$ 250,000	\$ -	\$ 250,000
Water - Bertram Field, PH 2	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
Bertram Field, PH 2	\$ 4,956,357	\$ 4,956,357	\$482,848	\$ 4,463,509
CPA (commitment of 3.3M over 20 years)	Incl. above	\$ -	\$ -	\$ -
CURRENT FUNDING SOURCES	\$ 6,823,023	\$ 6,823,023	\$ 626,797	\$ 6,001,226
Anticipated Cost @ Compl. (CAC)	\$ 6,463,163			
Project Shortfall (Under)Over	\$ 641,140			



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Orders reassign and transfer \$150,000 in unutilized bond proceeds from the Witchcraft Heights Elementary School chiller project to the Bertram Field Phase 2 project.

The chiller project came in under budget, freeing up these dollars to be applied to the second phase of the Bertram Field improvements. For more details, please see the request submitted to you under separate cover for this City Council meeting relative to the short-term capital appropriation request.

I strongly recommend adoption of these Orders at your earliest convenience, so that the contractor for Phase 2 can commence work this summer as scheduled. If you have any questions, please feel free to contact Jenna Ide.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem

June 22, 2020

The Honorable Kimberley L. Driscoll
Mayor of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Request for Funding: Bertram Field Phase 2

Dear Honorable Mayor Driscoll:

This request is for a Council Order to approve the transfer of \$150,000 of FY20 CIP funds as noted below to the "Bertram Field Phase 2" account.

The WHES HVAC account for the replacement of the chiller system and associated systems (account #3045309 580839) has been used to the fullest extent needed as bids came in significantly lower than expected. Therefore, the School Department is requesting that the remaining balance of \$150,000 is transferred to pay costs of the Bertram Field Phase 2 Project.

Please feel free to contact me with any questions.

Sincerely,

cc: Dominick Pangallo, Laurie Giardella, Jenna Ide, Patricia O'Brien

Bertram Field, Phase 2 - BUDGET TRACKING - WITH 7% CONTINGENCY, NO FF&E, NO PV PANELS

City of Salem Project # BFM-20-15-250
Bertram Field, Phase 2 - BUDGET TRACKING
Project Director / Manager: David Saindon / ELEENA LONG

Period Ending 5/31/2020
Includes Invoice Summary 8

Current Budget



Cost Code	Budget Category	Budget (A)	Budget Changes (B)	Revised Budget (C)	Committed Costs (D)	Expended (E)	Unapport (F)=(D)+(E)	Remaining Budget (G)=(C)-(D)-(E)	% Complete (H)=(E)/(C)	Cost to Complete (I)=(C)-(E)	Anticipated Cost @ Completion (J)=(D)+(I)	Variance (K)=(J)-(C)
0001 0000	Owner's Project Manager	\$28,796	\$39,874	\$68,640	\$68,640	\$68,640	\$0	\$0	100%	\$0	\$68,640	\$0
0001 0000	Feasibility Study (Leftfield, LLC)	\$28,796	\$39,874	\$68,640	\$68,640	\$68,640	\$0	\$0	100%	\$0	\$68,640	\$0
0002 0000	Design	\$99,500	\$112,410	\$211,910	\$211,910	\$211,910	\$0	\$0	100%	\$0	\$211,910	\$0
0002 0000	Feasibility Study (Bacon Architects)	\$99,500	\$0	\$99,500	\$99,500	\$99,500	\$0	\$0	100%	\$0	\$99,500	\$0
0002 0000	Early Release DD Work (Bacon Architects)	\$0	\$112,410	\$112,410	\$112,410	\$112,410	\$0	\$0	100%	\$0	\$112,410	\$0
0002 0000	Parking Study at Collins site and adjacent areas (PLUG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0002 0000	Parking Study at Collins site (STANTEC) (PLUG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0003 0000	Engineering, Site, Other	\$0	\$68,768	\$68,768	\$68,768	\$68,768	\$0	\$0	100%	\$0	\$68,768	\$0
0003 0000	Subconsultants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0003 0000	Tighten Bond - Geo/Environmental	\$0	\$15,200	\$15,200	\$15,200	\$15,200	\$0	\$0	100%	\$0	\$15,200	\$0
0003 0000	Tighten Bond - Geo/Technical	\$0	\$17,700	\$17,700	\$17,700	\$17,700	\$0	\$0	100%	\$0	\$17,700	\$0
0003 0000	Tighten Bond - ACM assessment	\$0	\$5,800	\$5,800	\$5,800	\$5,800	\$0	\$0	100%	\$0	\$5,800	\$0
0003 0000	BMC - Clean, inspect sanitary lines CCTV/JET	\$0	\$17,055	\$17,055	\$17,055	\$17,055	\$0	\$0	100%	\$0	\$17,055	\$0
0003 0000	Metro-Swift - Hydrant flow test	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0004 0000	OTHER	\$171,056	(\$181,144)	\$9,912	\$0	\$0	\$0	\$9,912	0%	\$9,912	\$9,912	(\$9,912)
0004 0000	Owner's Contingency/Other	\$171,056	(\$181,144)	\$9,912	\$0	\$0	\$0	\$9,912	0%	\$9,912	\$9,912	(\$9,912)
0004 0000	City Council April 2019 Approval (\$33,000 of additional funds for LF)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0004 0000	OUTSIDE SOURCE - Water Department Sewer Funding (additional BMC work, value of \$13,985)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0004 0000	Additional BMC work, value of \$13,985	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
FEASIBILITY STUDY TOTALS		\$287,252	\$26,896	\$314,147	\$314,147	\$314,147	\$0	\$0	100%	\$0	\$314,147	\$0
0100 0000	ADMINISTRATION	\$385,000	\$8,026	\$393,026	\$393,026	\$393,026	\$0	\$0	100%	\$0	\$393,026	\$0
0101 0000	Legal Fees	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$0	\$0	100%	\$0	\$25,000	\$0
0102 0000	Owner's Project Manager	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0102 0400	Design Development	\$55,000	\$0	\$55,000	\$55,000	\$55,000	\$0	\$0	100%	\$0	\$55,000	\$0
0102 0500	Construction Contract Docs	\$55,000	\$0	\$55,000	\$55,000	\$55,000	\$0	\$0	100%	\$0	\$55,000	\$0
0102 0500	DD/Construction Contract Docs RE-DESIGN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0102 0600	Bidding	\$30,000	\$0	\$30,000	\$30,000	\$30,000	\$0	\$0	100%	\$0	\$30,000	\$0
0102 0700	Construction Contract Administration	\$200,000	\$0	\$200,000	\$200,000	\$200,000	\$0	\$0	100%	\$0	\$200,000	\$0
0102 0800	Closedout	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$0	\$0	100%	\$0	\$10,000	\$0
0102 1000	Reimbursable & Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0102 1100	Cost Estimates	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0102 1800	Other Project Manager Costs (prior estimate on re-design)	\$0	\$8,026	\$8,026	\$8,026	\$8,026	\$0	\$0	100%	\$0	\$8,026	\$0
0103 0000	Advertising (bidding)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0104 0000	Permitting Fees (assumed waived)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0105 0000	Owner's Insurance (Builder's Risk)	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$0	\$0	100%	\$0	\$10,000	\$0
0105 0000	Other Administrative Costs - DD Docs, Re-Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0200 0000	ARCHITECTURE & ENGINEERING	\$384,376	\$186,314	\$570,690	\$570,690	\$570,690	\$0	\$0	100%	\$0	\$570,690	\$0
0201 0000	Basic Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0201 0400	Design Development - Early Release (carried above)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0201 0500	Construction Contract Documents	\$120,370	\$47,430	\$167,800	\$167,800	\$167,800	\$0	\$0	100%	\$0	\$167,800	\$0
0201 0500	DD/Construction Contract Documents RE-DESIGN	\$0	\$186,314	\$186,314	\$186,314	\$186,314	\$0	\$0	100%	\$0	\$186,314	\$0
0201 0510	Life cycle assessment/Energy Modeling/Commissioning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0201 0600	LEED	\$21,000	(\$21,000)	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0201 0700	Construction Contract Administration	\$96,700	\$48,650	\$145,350	\$145,350	\$145,350	\$0	\$0	100%	\$0	\$145,350	\$0
0201 0710	LEED Admin	\$16,300	(\$16,300)	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0201 0720	Commissioning	\$0	\$4,500	\$4,500	\$4,500	\$4,500	\$0	\$0	100%	\$0	\$4,500	\$0
0201 0800	Closedout	\$25,000	(\$25,000)	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0203 0000	Reimbursable and Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0203 0100	Construction Testing (carried below)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	\$0	\$0
0203 0200	Printing (over minimum)	\$0	\$8,794	\$8,794	\$8,794	\$8,794	\$0	\$0	100%	\$0	\$8,794	\$0

Bertram Field, Phase 2 - BUDGET TRACKING - WITH 7% CONTINGENCY, NO FF&E, NO PV PANELS

City of Salem Project # 17BMs.20-15-250
Bertram Field, Phase 2 - BUDGET TRACKING
Project Director / Manager: David Salomon / Cleora Long

Period Ending 5/31/2020
Includes Invoice Summary

Current Budget



Cost Code	Budget Category	Budget (A)	Budget Changes (B)	Revised Budget (C)	Committed Costs (D)	Expended (E)	Unspent (F)	Remaining Budget (G)	% Complete (H)	Cost to Complete (I)	Amended Cost to Completion (J)	Variance (K)
0204 0000	Site Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0204 0200	Hazardous Materials (reporting and monitoring) PLUG	\$25,000	(\$25,000)	\$0	Ind above					\$0	\$0	\$0
0204 0300	Geo Technical & Geo-Environmental - PLUG	\$50,000	(\$50,000)	\$0	Ind above					\$0	\$0	\$0
0204 0400	Site Survey - PLUG	\$10,000	(\$10,000)	\$0	n/a					\$0	\$0	\$0
0204 0500	Reimbursable contingency	\$10,000	\$30,226	\$40,226		\$0	\$0	\$40,226		\$18,000	\$18,000	(\$22,226)
0600 0000	CONSTRUCTION CONTRACT	\$4,378,689	\$0	\$4,378,689	\$0	\$0	\$0	\$4,378,689		\$4,687,000	\$4,687,000	\$307,311
0501 0000	Alternate #1-PV Panels NOT Included	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0502 0001	Construction (updated with low bid 5/28/2020)	\$4,378,689	\$0	\$4,378,689	\$0	\$0	\$0	\$4,378,689		\$4,687,000	\$4,687,000	\$307,311
0600 0000	MISCELLANEOUS PROJECT COSTS	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$75,000		\$75,000	\$75,000	\$0
0601 0000	Utility Company Fees - Potential Risk	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$20,000		\$20,000	\$20,000	\$0
0601 0000	Utility Company - rebates/refunds (estimated plug)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0602 0000	Testing Services	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000		\$50,000	\$50,000	\$0
0603 0000	Survey Station/Modulars	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0608 0000	Other Project Costs (Website Design - Kamekawa)	\$0	\$6,000	\$6,000	\$6,000	\$5,500	\$500	\$0	92%	\$0	\$6,000	\$0
0609 0000	Other Project Costs (Historic Sign Writing)	\$0	\$750	\$750	\$0	\$0	\$0	\$750		\$750	\$750	\$0
0699 0000	Other Project Costs (Camera Inspection for Drain Pipes - Mackey)	\$0	\$1,920	\$1,920	\$1,920	\$0	\$1,920	\$0	0%	\$0	\$1,920	\$0
0700 0000	FURNISHINGS & EQUIPMENT	\$40,000	\$0	\$40,000	\$0	\$0	\$0	\$40,000		\$0	\$0	(\$40,000)
0701 0000	Furnishings & Equipment (FF&E) - PLUG	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$30,000		\$0	\$0	(\$30,000)
0702 0000	Technology Equipment - PLUG	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$10,000		\$0	\$0	(\$10,000)
0799 0000	Other Furnishings & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0800 0000	OWNERS CONTINGENCY	\$878,647	(\$44,381)	\$834,266	\$0	\$0	\$0	\$834,266		\$834,266	\$834,266	\$0
0901 0000	Owner's Contingency (est) 5% on CAC soft costs	\$50,357	(\$44,381)	\$5,976	\$0	\$0	\$0	\$5,976		\$5,976	\$5,976	\$0
0507 0000	Owner's Construction Contingency (hard) 7% on Constr. CAC	\$328,090	\$0	\$328,090	\$0	\$0	\$0	\$328,090		\$328,090	\$328,090	\$0
PROJECT TOTALS		\$5,034,828	\$306,318	\$5,341,146	\$1,828,103	\$638,880	\$401,212	\$4,888,064		\$5,180,216	\$5,180,216	\$222,007

Previous & Current Funding Sources

Funding Source	Source Value	Source Committed	Expended	Unspent
Prior appropriations	\$ 344,017	\$ 344,017	\$327,848	\$18,068
Fundraising / Donations (\$350K) \$3K pledged to date	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
MVP Grant (\$189,649)	\$ 189,649	\$ 189,649	\$ -	\$ 189,649
Sewer - Bertram Field, PH 2	\$ 250,000	\$ 250,000	\$ -	\$250,000
Water - Bertram Field, PH 2	\$ 100,000	\$ 100,000	\$ -	\$100,000
Bertram Field, PH 2	\$ 4,958,357	\$ 4,958,357	\$ 492,646	\$ 4,465,709
CPA (commitment of \$1M over 20 years) incl. above	\$ -	\$ -	\$ -	\$ -
CURRENT FUNDING SOURCES	\$ 6,822,023	\$ 6,822,023	\$ 820,797	\$ 6,001,226
Anticipated Cost @ Compl. [CAC]	\$ 6,343,163			
Project Shortfall (Under)Over	\$ 541,140			

Items that could be purchased as a separate item (not included above)

\$10,000	Speakers
\$20,000	Moving the scoreboard
\$15,000	Make 3 manhole covers buried under turf accessible
\$10,000	Alarm System (FUNDED FROM CITY TECH BUDGET)
\$98,000	Solar panels
\$81,000	Tiret for field maintenance
\$5,000	G-Max (shock attenuation) Testing of field
\$5,000	Re-groom of the field after construction
\$215,000	Total



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Like many communities in Massachusetts, the City of Salem has experienced an increased volume of illegal fireworks complaints in the last few weeks. For example, for the period of May 1 through June 15, the number of fireworks complaints in Salem increased by 2,180%.

Not only are fireworks disruptive, they can cause real harm to children, seniors, those living with trauma, and pets, not to mention posing a safety hazard to those nearby when they are detonated and an increased risk of accidental fire. To more effectively curb the detonation of illegal fireworks, the City of Salem is taking several pro-active steps. We are working with a local design to create informational signage in English and Spanish that will be posted throughout the City, warning about the dangers of illegal fireworks and the potential fines that violators may face for detonating them. We created an online reporting tool at www.salem.com/fireworks for residents to report an instance of illegal fireworks and to view a crowd-sourced map of others' reports. Reports can be made anonymously, and we are actively using the data to plan targeted fire interventions. While ticketing of offenders and confiscation of illegal fireworks will take place, the primary goal of these interventions is to provide public information about the hazard of illegal fireworks.

Finally, I am enclosing here an Ordinance to increase the maximum fine possible for detonating fireworks illegally up to \$300, in order to better deter potential violators, and broaden the number of officials who can issue these tickets to include fire and health personnel. \$300 is the maximum amount allowed under state law for municipal Ordinance violations. I recommend adoption of the enclosed Ordinance.

Very truly yours,

A handwritten signature in blue ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In the year two thousand and twenty

An Ordinance increasing the penalty for certain prohibited noises

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 22-3 of Chapter 22 is hereby amended by deleting subsection (c) in its entirety and replacing it with new subsections as follows:

“(c) Any person who willfully or knowingly violates subsection (7) of Section 22-2 shall be fined for each offense a sum of not more than \$300. Each act causing the prohibited noise shall constitute a separate offense. Such fines may be issued by the Chief of Police, the Fire Chief, the Health Agent, or any of their officers, agents, inspectors, or designees.

(d) Each day of violation of any section of this chapter, excepting subsection (7) of Section 22-2, shall constitute a separate offense.”

Section 111. This Ordinance shall take effect as provided by City Charter.