



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 24, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint John Young of 126 Boston Street as a member of the Commission on Disabilities for a three-year term to expire March 24, 2019, filling the void left by John Jodoin, who served for many years. I hope you will join me in thanking Mr. Jodoin for his dedication to the Commission.

Mr. Young has been a devoted and loyal teacher for almost three decades, currently serving in the Math Department and as the head coach of the Pingree Varsity Swim Team in South Hamilton. Mr. Young, who completed the Boston Marathon in 2012, has a unique personal background that will be beneficial to the Commission.

Mr. Young is a trusted educator who has valuable experience in listening to others and will bring a fresh perspective to the Commission.

I strongly recommend confirmation of Mr. Young's appointment. We are fortunate that he is willing to volunteer and serve on this important board.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 24, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Matthew Smith to the Salem Redevelopment Authority for a five-year term to expire March 24, 2021. He will take the seat of Robert Mitnik, who has opted to step down from the authority. I hope you will join me in thanking Bob for his dedicated service to our community on this important board.

Mr. Smith, of 12 Northey Street, is extremely qualified to serve on the SRA. He currently works as the technical director of the Planning and Economics Group for AKRF, Inc.. Prior to that he was a senior economic development planner at MAPC, where he played a key role in the creation of the Point Corridor Retail Market Study here in Salem. Previous to his work at MAPC he was a senior planner and project manager at Goody Clancy and a planning tech in the New York City Department of City Planning. Mr. Smith holds a Masters in Urban Planning from the City University of New York. I believe his expertise and skills will make him a valuable addition to the Salem Redevelopment Authority.

I strongly recommend confirmation of Mr. Smith's appointment. We are fortunate that he is willing to volunteer to serve our community in this important position.

Sincerely,

A handwritten signature in dark ink, appearing to read "Kim Driscoll", is written over a light blue horizontal line.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

March 24, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I appoint Jeffrey A. Gregorio of 48 Tremont Street, Peabody, MA 01960 to serve as a Constable in the City of Salem for a term to expire February 23, 2017.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

Date March 2nd, 20 16Office of the Mayor
City Hall
Salem, Massachusetts

Application is hereby made under Chapter 41, Section 91B, for appointment as Constable. (PLEASE PRINT OR TYPE)

Name Jeffrey A. Gregorio Date of Birth 09-12-1983Place of Birth Salem Ma.Home Address 48 Tremont St. (City) Peabody (State) 01960Telephone (Home) 978-967-7569 (Business) 978-729-5415 (Cell) 978-967-7569Present Employer (Name & Address) Designflow Wraps Inc. Position Held OwnerPrevious Employer Parent Painting Inc From: 2010
To: 2011

Signature of Applicant

The signatures of five reputable citizens of applicant's city or town are required, at least one of whom must be an attorney. The undersigned consider the above applicant to be of good moral character. (PLEASE PRINT NAME & ADDRESS AND SIGN.)

NAME	ADDRESS	SIGNATURE
1. <u>Karina Figueiredo</u>	<u>51 Pleasant St Peabody Ma</u>	<u>Karina Figueiredo</u>
2. <u>David Santos</u>	<u>30 Elm St Peabody MA</u>	<u>David Santos</u>
3. <u>JOEL FRANCOIS</u>	<u>25 Birch St Peabody MA</u>	<u>Joel Francois</u>
4. <u>Jeffrey Hunt</u>	<u>26 Johnson St Peabody MA</u>	<u>Jeffrey Hunt</u>
5. <u>Peter J. Arvanites</u>	<u>27 Lowell St, Peabody MA</u>	<u>Peter J. Arvanites</u>

BBO # 022500

Note: Application for appointment as constable shall be accompanied by a fee of Twenty-Five Dollars (\$25.00) for each year of the appointment, payable to the City of Salem to cover costs of processing. Fee must be received by the Mayor's office before appointment is presented to the City Council. A Bond must also be posted with the application covering entire period of re-appointment. Re-appointments may be made for periods of one, two or three years.

APPROVED: Mary A. Dutil
(Chief of Police - Salem)APPROVED: Chris E. M. Dutil
(Chief of Police - Applicant's City/Town)

Effective Date: February 23rd, 2016

Western Surety Company

CONSTABLE'S BOND

Bond No. 62683544Jeffrey A Greogorio, as Principal and WESTERN SURETY COMPANY, as Surety

The undersigned Principal and Surety are held and firmly bound unto the Collector-Treasurer of City of Salem in the sum of Five Thousand and 00/100 DOLLARS (\$ 5,000.00), to be paid to said Collector-Treasurer to which payment well and truly to be made they jointly and severally bind themselves, their heirs, executors, administrators, successors and assigns.

The condition of this obligation is, that if the undersigned Principal, having been appointed and confirmed a Constable of City of Salem, to hold office for the term ending February 23rd, 2017, and until another be appointed and confirmed in his place, shall faithfully perform his duties as Constable in the service of all civil processes committed to him, this obligation shall become of no effect, otherwise it shall continue in full force.

Signed, sealed and delivered March 15th, 2016.

In the presence of

Witness

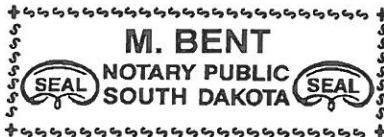
By [Signature] Principal
WESTERN SURETY COMPANY
By Paul T. Bruflat Surety
Paul T. Bruflat, Vice President

ACKNOWLEDGMENT OF SURETY (Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss



On this 15th day of March, 2016, before me appeared Paul T. Bruflat, to me personally known, who being by me duly sworn, did say that he is the aforesaid officer of WESTERN SURETY COMPANY, a corporation, and that the seal affixed to foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by authority of its board of directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.

M. Bent

Notary Public

My Commission Expires March 2, 2020



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

March 24, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Brian Davis of 21 Oakhurst Avenue, Ipswich, MA 01938 to serve as a Constable in the City of Salem for a term to expire February 23, 2019.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

(Please print or type)

Date FEB 5 2016

Application for Constable Re-Appointment

Office of the Mayor
City Hall
93 Washington Street
Salem, Massachusetts 01970

Application is hereby made under Chapter 41, Section 91B for appointment as Constable.

Name BRIAN DAVIS Date of Birth 12-13-69

Present Address 21 OAKHURST AVE IPSWICH MA From 2003 - PRESENT

Previous Address 21 PLEASANT ST. NATICK MA From 2000 - 2003

Telephone Number (Home) 978-412-9008 (Work) 978-412-9008 (Cell) 978-412-9008

Date Present Appointment Expires 2-23-16

Reason to Appoint Process service for the many attorney clients I have

Present Employer (Name and Address) NEW ENGLAND SURVEILLANCE SPECIALISTS INC


Position Held: OWNER / PRESIDENT / PRIVATE DETECTIVE

From: 2001 To: PRESENT

Previous Employer (Name and Address) _____

Position Held: _____

From: _____ To: _____


Signature of Applicant

Note: Application for re-appointment as constable shall be accompanied by a fee of Twenty-Five Dollars (\$25.00) for each year of the appointment, payable to the City of Salem to cover costs of processing. Fee must be received by the Mayor's office before appointment is presented to the City Council. A Bond must also be posted with the application covering entire period of re-appointment. Re-appointments may be made for periods of one, two or three years.

Signature of City of Salem Police Chief: Mayor Paul A. Neri

Signature of Police Chief in City or Town you reside: Paul A. Neri

CONSTABLE BOND

Bond No.: S-846066

KNOW ALL MEN BY THESE PRESENTS, That we,

Brian F Davis

of 21 Oakhurst St

Ipswich

MA 01938

as Principal and

NGM Insurance Company

of 4601 Touchton Rd East Ste 3400

Jacksonville, FL 32245-6000

as Surety are held bound unto the

City of Salem

in the full and just sum of

Five Thousand and 00/100 Dollars

(\$5,000.00)

to the payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Whereas, the above bounded Principal has been Appointed

as Constable for

City of Salem

NOW, THEREFORE, if the said Principal shall faithfully perform all duties of his said office in the service of all Civil Processes which may be committed to him during the term of which he has been Elected or Appointed, then this obligation shall be null and void; otherwise to remain in full force and effect.

This bond shall be effective on 2/23/2016 and expire on 2/23/2019.

SIGNED, sealed and dated February 17, 2016.

Brian F Davis

Principal

By: 

Brian F Davis

NGM Insurance Company

Surety

BY: 

Jay Dooley

Attorney-in-Fact

KNOW ALL MEN BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit:

"SECTION 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them."

does hereby make, constitute and appoint Jay Dooley its true and lawful Attorney-in-fact, to make,
execute, seal and deliver for and on its behalf, and as its act and deed bond number S-846066 dated February 23, 2016 ,
on behalf of **** Brian F Davis ****
in favor of City of Salem
for Five Thousand and 00/100 Dollars (\$ 5,000.00)
and to bind NGM Insurance Company thereby as fully and to the same extent as if such instrument was signed by the duly authorized officers of NGM Insurance Company; this act of said Attorney is hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such officer and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, NGM Insurance Company has caused these presents to be signed by its Vice President, General Counsel and Secretary and its corporate seal to be hereto affixed this 11th day of January, 2016.

NGM INSURANCE COMPANY By:



Bruce R. Fox
Vice President, General Counsel and Secretary



State of Florida,
County of Duval

On this 11th day of January, 2016 before the subscriber a Notary Public of State of Florida in and for the County of Duval duly commissioned and qualified, came Bruce R. Fox of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and he acknowledged the execution of same, and being by me fully sworn, deposed and said that he is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by official seal at Jacksonville, Florida this 11th day of January, 2016.



I, Nancy Giordano-Ramos, Vice President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in force and effect. *IN WITNESS WHEREOF*, I have hereunto set my hand and affixed the seal of said Company at Jacksonville, Florida this 17th day of February , 2016 .



WARNING: Any unauthorized reproduction or alteration of this document is prohibited.

TO CONFIRM VALIDITY of the attached bond please call **1-603-358-1343**.

TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claim Dept. or call our Bond Claim Dept. at 1-603-358-1229.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

March 24, 2016

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint John W. Ray III of 8 Amanda Way Salem, MA 01970 to serve as a Constable in the City of Salem for a term to expire April 1, 2019.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll", written in dark ink.

Kimberley Driscoll

Mayor



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

(Please print or type)

Date 27 February 2016

Application for Constable Re-Appointment

Office of the Mayor
City Hall
93 Washington Street
Salem, Massachusetts 01970

Application is hereby made under Chapter 41, Section 91B for appointment as Constable.

Name John W. Ray III Date of Birth 01/16/1971

Present Address 8 Amanda Way, Salem, MA 01970 From 5/11 - present

Previous Address 17 Central St, Salem, MA 01970 From 2005 - 2011

Telephone Number (Home) 978-744-4088 (Work) 978-284-2873 (Cell) 617-224-3133

Date Present Appointment Expires April 1st 2016

Reason to Appoint Standard Constable Duties / Part-time employment

Present Employer (Name and Address) Symbiotic LLC 200 Research Dr., Wilmington, MA 0188

Position Held: Senior Database Engineer

From: 2015 To: present

Previous Employer (Name and Address) Amergent Inc. 9 Centennial Dr., Peabody, MA 01960

Position Held: Senior Database Administrator

From: 2005 To: 2014

[Signature]
Signature of Applicant

Note: Application for re-appointment as constable shall be accompanied by a fee of Twenty-Five Dollars (\$25.00) for each year of the appointment, payable to the City of Salem to cover costs of processing. Fee must be received by the Mayor's office before appointment is presented to the City Council. A Bond must also be posted with the application covering entire period of re-appointment. Re-appointments may be made for periods of one, two or three years.

Signature of City of Salem Police Chief: [Signature]
Signature of Police Chief in City or Town you reside: _____

ISSUED THROUGH

A. A. DORITY COMPANY

BOSTON

CONTINUATION CERTIFICATE

The NGM Insurance Company, hereinafter called the Company, hereby continues in force its Constable Bond Bond Number 561072

in the sum of Five Thousand dollars (\$5,000.00)

on behalf of

John W. Ray III

located at

8 Amanda Way
Salem, MA 01970

in favor of **City of Salem, MA**

for the term beginning April 1st, 2016 and ending on April 1st, 2019, subject to all covenants and conditions of said bond.

This Continuation is executed upon the express condition that the Company's liability shall not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

In witness whereof, the Company has caused this instrument to be signed by its duly authorized Attorney-in-Fact and its Corporate Seal to be hereto affixed this day, February 25, 2016

NGM Insurance Company

By: 

Katie E. Ford

Attorney-in-Fact

A. A. DORITY Company, Inc.

262 Washington Street, Suite 99

Boston, MA 02108

(617) 523-2935 Fax: 617-523-1707

ISSUED THROUGH

A. A. DORITY COMPANY

BOSTON

CONTINUATION CERTIFICATE

The NGM Insurance Company, hereinafter called the Company, hereby continues in force its Constable Bond Bond Number 561072

in the sum of Five Thousand dollars (\$5,000.00)

on behalf of

John W. Ray III

located at

8 Amanda Way
Salem, MA 01970

in favor of **City of Salem, MA**

for the term beginning April 1st, 2016 and ending on April 1st, 2019, subject to all covenants and conditions of said bond.

This Continuation is executed upon the express condition that the Company's liability shall not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

In witness whereof, the Company has caused this instrument to be signed by its duly authorized Attorney-in-Fact and its Corporate Seal to be hereto affixed this day, February 25, 2016

NGM Insurance Company

By: 

Katie E. Ford

Attorney-in-Fact

A. A. Dority Company, Inc.

262 Washington Street, Suite 99

Boston, MA 02108

(617) 523-2935 Fax: 617-523-1707



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 24, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to Council confirmation, the following member of the Beautification Committee:

Beautification Committee				
First	Last	Address	Term	Term Expiration
Beverly	Moustakis	23 Dearborn Street, Salem	3-years	4/1/2019

I enthusiastically recommend confirmation of her reappointment to the Beautification Committee.

Sincerely,

A handwritten signature in dark ink, appearing to read "Kim Driscoll", is written over a light blue horizontal line.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 24, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Council Order appropriates \$150,325 from free cash to fund Police overtime expenses through the remainder of Fiscal Year 2016.

As Chief Butler indicates in the enclosed letter, this appropriation is needed to cover anticipated overtime costs through the rest of this fiscal year, due to a projected deficit in that account. There are several causes for this deficit, the most significant being a large number of injuries and officers out on military leave. It is my expectation that this appropriation, in combination with the additional new cadets we now have at the academy, will result in ample coverage to ensure public safety is maintained in our community.

I recommend adoption of the enclosed Order and invite you to contact Chief Butler or myself with any questions you may have regarding it.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over a faint, larger version of the same signature.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,
March 24, 2016

Ordered:

That the sum of One Hundred and Fifty Thousand, Three Hundred and Twenty-Five Dollars (\$150,325.00) is hereby appropriated from the "Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to the "Police – Overtime" Account (12101-5131) in accordance with the recommendation of Her Honor the Mayor.

CITY OF SALEM – Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: POLICE 210

Department

MEB [Signature]
 Department Head Authorizing Signature

March 22, 2016

Date

Budget or R/Res

Transfers

To : 12101-5131

(Org/Object)

Desc: Overtime (General)

Budget Amt: 710,127

Balance: 63,985

From :

Desc:

Budget Amt:

Balance:

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$

Date:

Free Cash or To : 12101-5131

Desc: Overtime (General)

Budget Amt: 710,127

Balance: 63,985

Retained Earnings (W/S) (Org/Object)

Please circle one

Amount Requested:

\$ 150,325.00

Reason (Be Specific) See attached.

For Finance Department and Mayor's Use Only:

☐ Budget Transfer

☐ Mayor Approval

☐ City Council Approval

☐ Free Cash Appropriation – City Council Approval – Gen Fund \$

Free Cash Balance

☐ R/E Appropriation –Water \$

R/E Balance

☐ R/E Appropriation Sewer \$

R/E Balance

☐ Receipts Reserve – City Council Approval

\$

R/Res Fund Balance

☐ Raise & Appropriate

☐ Other

Recommendation: ☐ Approved ☐ Denied

 Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



City of Salem, Massachusetts

Police Department Headquarters

CHIEF OF POLICE
MARY E. BUTLER

March 17, 2016

Mayor Kimberley Driscoll
Salem City Hall
93 Washington Street
Salem, MA 01970

Re: FY2016 Supplemental Overtime Request

Dear Mayor Driscoll:

After a rocky start to the beginning of the 2016 Fiscal Year with overtime expenses, including an increase in coverage for July 4th and Halloween, in addition to several absences in the Patrol Division with officers out on military leave and a large number of injuries, we were averaging weekly overtime costs between \$16,000 and \$28,000. These expenses were certainly well above the norm and above the anticipated and budgeted expenditures for the Police Department. This rocky start in the first half of the fiscal year has ultimately created an projected deficit in overtime funding for the remainder of the year.

In the late Fall, we undertook a careful review of the Patrol Division resources and beefed up their ranks with personnel from other areas of the Department. We then carefully reviewed the Patrol Division schedule and made changes that were intended to keep overtime costs down and provide ample patrol coverage for units responding to calls for service. And we also limited overtime expenses to mandatory coverage, court, training and meetings, unless otherwise approved by me. You will note on the enclosed **Salem Police Department Overtime Comparison** of FY15 and FY16 that since the end of December these initiatives have had an overall positive effect on the weekly overtime expenses with weekly overtime costs averaging between \$6,000 and \$9,000. I expect this current trend to continue at least until the early Spring, when we typically experience more Officers taking the balance of their benefit days, we experience an increase in City events, and attend mandatory training, at which time I expect to see the weekly expenses rise.

After a thorough examination of the planned events in the Department and City, we were able to estimate the expected overtime from the week ending April 1 through the end of the fiscal year. We further scrutinized the budget to determine what, if any, savings that we could contribute to rectifying the deficit, and what, if any, additional expenses would be required to fully fund the total personnel expenses. You will note on the attached **Overtime Supplemental Request** that we have calculated the need, the savings in the budget, and the additional expenses not anticipated and we have been able to identify the current overtime need for the remainder of the fiscal year to be \$150,325.00. This is certainly far less than originally anticipated in early December.

As such, I am respectfully requesting, with your approval, and that of the City Council, an additional \$150,325 in supplemental funding for the Police Department Overtime line item. I am available, as your schedule permits, to discuss this request and/or any of the details of the enclosed calculations. Thank you very much for your time and consideration of this request.

Very truly,

Mary E. Butler
Chief of Police

Salem Police Department
Overtime Supplemental Request

	<u>Coverage Area</u>	<u>Wks/Events</u>	<u>Weekly</u>	<u>Total</u>
1)	Patrol Coverage	14 weeks	\$10,800	\$151,200.00
2)	Court Appearances	14 weeks	\$2,400	\$33,600.00
3)	Training - Inservice, etc	10 weeks	\$2,400	\$24,000.00
4)	CID Investigations	14 weeks	\$950	\$10,500.00
5)	CIU Meetings/Activity	14 weeks	\$750	\$9,000.00
6)	NSES Abuse in Later Life Training	2 Trainings	5000/ea	\$10,000.00
7)	Citizen's Police Academy (2)	20 classes		\$9,000.00
8)	NEMLEC - Marathon			\$3,800.00
9)	City Events - Nat Guard Muster, HAWC Walk, NSMC Cancer Walk, Little League Parade, Pride Parade, Memorial Day Parade, Road Races & Events	14+ Events	varies	\$9,400.00

Total Overtime Anticipated	<u>\$260,500.00</u>
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Projected Remaining Overtime Funding (by March 25)	\$50,000.00
Savings from Military Personnel	\$95,725.00
Savings from Acting Captain/No Lieutenant	\$49,350.00
911 Overtime Re-imburement \$\$ outstanding	\$3,000.00
Total Savings	<u>\$198,075.00</u>

Less Superior Officer Raises (23 Weeks)	\$37,700.00
Less Patrol Officer Raises (12 Weeks)	\$50,200.00
	<u>\$87,900.00</u>

Total Supplemental Overtime Request	<u>\$150,325.00</u>
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Salem Police Department Overtime Comparison

Week ending:	FY 2016 Overtime Total
24-Jun-16	
17-Jun-16	
10-Jun-16	
3-Jun-16	
27-May-16	
20-May-16	
13-May-16	
6-May-16	
29-Apr-16	
22-Apr-16	
15-Apr-16	
8-Apr-16	
1-Apr-16	
25-Mar-16	
18-Mar-16	\$4,316.25
11-Mar-16	\$9,948.10
4-Mar-16	\$8,575.07
26-Feb-16	\$8,898.82
19-Feb-16	\$6,893.88
12-Feb-16	\$9,089.62
5-Feb-16	\$7,402.39
29-Jan-16	\$8,780.08
22-Jan-16	\$6,876.13
15-Jan-16	\$7,947.11
8-Jan-16	\$7,671.55
1-Jan-16	\$6,016.05
25-Dec-15	\$7,087.02
18-Dec-15	\$12,387.90
11-Dec-15	\$10,865.00
4-Dec-15	\$11,858.25
27-Nov-15	\$9,678.11
20-Nov-15	\$19,325.21
13-Nov-15	\$28,423.48
6-Nov-15	\$60,763.34
30-Oct-15	\$29,069.22
23-Oct-15	\$21,362.79
16-Oct-15	\$25,067.84
9-Oct-15	\$24,575.33
2-Oct-15	\$27,253.43
25-Sep-15	\$21,625.44
18-Sep-15	\$22,376.79
11-Sep-15	\$14,606.74
4-Sep-15	\$18,654.70
28-Aug-15	\$16,072.62
21-Aug-15	\$19,627.87
14-Aug-15	\$21,594.76
7-Aug-15	\$28,616.09
31-Jul-15	\$27,453.83
24-Jul-15	\$36,908.05
17-Jul-15	\$32,796.98
10-Jul-15	\$31,501.50
3-Jul-15	\$20,282.64
TOTAL	\$692,249.98

OT balance
\$68,316.34

\$692,249.98

Week ending:	FY 2015 Overtime Total
26-Jun-15	\$17,699.93
19-Jun-15	\$21,942.82
12-Jun-15	\$23,231.25
5-Jun-15	\$19,735.26
29-May-15	\$37,593.60
22-May-15	\$14,098.94
15-May-15	\$19,522.40
8-May-15	\$20,051.36
1-May-15	\$17,770.79
24-Apr-15	\$9,522.31
17-Apr-15	\$21,403.97
10-Apr-15	\$15,671.48
3-Apr-15	\$16,952.12
27-Mar-15	\$12,621.59
20-Mar-15	\$10,651.85
13-Mar-15	\$14,522.10
6-Mar-15	\$7,813.03
27-Feb-15	\$14,769.65
20-Feb-15	\$10,317.41
13-Feb-15	\$13,494.09
6-Feb-15	\$12,021.07
30-Jan-15	\$20,425.83
23-Jan-15	\$10,971.04
16-Jan-15	\$15,732.85
9-Jan-15	\$11,508.04
2-Jan-15	\$16,174.37
26-Dec-14	\$12,077.41
19-Dec-14	\$16,138.52
12-Dec-14	\$16,375.95
5-Dec-14	\$17,837.14
28-Nov-14	\$7,060.66
21-Nov-14	\$22,078.80
14-Nov-14	\$59,212.14
7-Nov-14	\$21,553.14
31-Oct-14	\$27,464.19
24-Oct-14	\$25,158.08
17-Oct-14	\$15,491.03
10-Oct-14	\$19,163.60
3-Oct-14	\$13,562.09
26-Sep-14	\$14,113.38
19-Sep-14	\$15,713.68
12-Sep-14	\$16,445.68
5-Sep-14	\$12,933.37
29-Aug-14	\$17,873.23
22-Aug-14	\$15,598.33
15-Aug-14	\$18,824.75
8-Aug-14	\$14,129.76
1-Aug-14	\$17,771.58
25-Jul-14	\$17,553.75
18-Jul-14	\$20,361.15
11-Jul-14	\$11,138.45
4-Jul-14	\$13,000.00
TOTAL	\$904,849.01

4/3-6/26/2015
\$255,196.23

\$649,652.78



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

March 24, 2016

Salem City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen, of the Council:

Enclosed herewith is an order for Twenty-Five Thousand Dollars (\$25,000.00) from the "Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to the Veterans – Benefits Account (15432-5770).

This request is necessary to fund Chapter 115, Veteran Benefits through the Fiscal Year.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Kim Driscoll", is written over a horizontal line.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,
March 24, 2016

Ordered:

That the sum of Twenty-Five Thousand Dollars (\$25,000.00) is hereby appropriated from the "Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to the "Veterans – Benefits" Account (15432-5770) in accordance with the recommendation of Her Honor the Mayor.



KIMBERLEY DRISCOLL
MAYOR

City of Salem, Massachusetts

Department of Veteran Services
Director of Veteran Services
Kim F. Emerling

March 16, 2016

The Honorable Kimberley Driscoll
City Hall
93 Washington Street
Salem, MA 01970

Dear Mayor Driscoll,

I respectfully request a budget transfer/appropriation be submitted to the City Council in the amount of \$25,000.00 (twenty-five thousand dollars) to supplement the Department of Veterans' Services; line item 15432-5770. The requested funds are necessary to cover an unforeseen increase in Chapter 115 eligible veterans.

I continue to work with and counsel all of our veterans and help them find other means of compensation through Veteran Affairs or Social Security. My priority remains to provide any needed benefit to our veterans. I also aim to remove them from Chapter 115 benefits or reduce their amount by providing employment counseling and resources available.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim F. Emerling", is written over a horizontal line.

Kim F. Emerling
Director of Veteran Services

Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

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CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

March 24, 2016

Salem City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request to transfer Seventy Thousand dollars (\$70,000.00) from the Capital Outlay Renovations & Repairs account (20003-586016) to be expended for the brownstone and brickwork repairs to the Salem Public Library.

I recommend passage of this accompanying order.

Sincerely,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,
March 24, 2016

Ordered:

That the sum of Seventy Thousand Dollars (\$70,000.00) is hereby appropriated within the "Capital Outlay Renovations & Repairs" account (20003-584616) to be expended for the *brownstone & brickwork repairs to the Library* in accordance with the recommendation of Her Honor the Mayor.



SALEM PUBLIC LIBRARY

370 Essex Street
Salem, Massachusetts 01970

NANCY TRACY, *Director*

March 9, 2016

The Honorable Kimberly Driscoll
City Hall
93 Washington Street
Salem, MA 01970

Dear Mayor Driscoll,

I respectfully request approval of \$70,000 in capital expenditures for brownstone and brickwork repairs to the Library. Last year preservationist John Goff discovered that the brownstone had serious deterioration exacerbated by the extreme winter storms of 2014-2015, and was at risk of falling off the building. The Children's Room courtyard has been closed due to this dangerous condition. Additionally, an exterior study by architect Bob Farley revealed further compromised areas in need of masonry repointing and finishes.

The original estimate for the project was \$160,000. The Library has been awarded a \$60,000 Mass Historical grant and \$60,000 from the CPA, and had planned to ask the City for the remaining \$40,000. The general bids came in higher than expected at \$219,000, leaving a shortfall of \$59,000. If the funding is not secured quickly for this important project, the Library risks losing both the MHC and CPA grants. Funding the gap was discussed and it was agreed that splitting the additional \$59,000 between the City and the Library Trustees was the best option. The Trustees have voted to pay up to \$30,000 of the shortfall in addition to the architect fees for the project. I now respectfully request funding for half of the shortfall in the amount of \$30,000 in addition to the \$40,000 original funding estimate, totaling \$70,000.

Thank you for your consideration in this matter.

Sincerely,

Tara Mansfield
Acting Director

CITY OF SALEM
Capital Outlay Expenditure Request Form

To: MAYOR

From: Department Library

Date 3/9/2016

Expense Line To : 20003-5860 - Equipment

Amount: \$

Expense Line To : 20003-5846 - Renovations & Repairs

Amount: \$

Description: As per attached letter

For Finance Dept and Mayor's Use Only:

☐

City Council Approval

Recommendation:

☐

Approved

☐

Denied


Finance Director

Mayor

Processed: Date: _____ By: _____

CO # _____ JE# _____ Trans # _____



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 24, 2016

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed please find Ordinances that will enable our Engineering Department and the Collector's Office to end the practice of mailing hard copy bills to water, sewer, and trash customers if those customers opt into electronic billing.

One of the fundamental benefits to the City of electronic billing is the cost savings on postage from not having to mail out bills to those who wish to receive their bills electronically. In order to be authorized to not mail bills to these individuals and businesses, amendments to the Ordinances are required.

I hope you will adopt the enclosed Ordinances and I welcome any questions or feedback you may have regarding this proposal.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In the year Two Thousand and Sixteen

An Ordinance to amend the Ordinance relative to Solid Waste Management, Chapter 36

Be it ordained by the City Council of the City of Salem, as follows:

Chapter 36. Section 36-6 – Collection fee for certain residences.

Subsection (a) is hereby amended by adding the following sentence at the end of the paragraph:

“Such fees may, at the owner’s option, be billed via electronic billing.”

Subsection (c) is hereby amended by deleting the second sentence of the paragraph:

“Any fee not paid 30 days from the date of mailing of each bill may be liened to the property in the following fiscal years’ real estate bill.”

and replacing it with:

“Any fee not paid 30 days from the date of the electronic transmission or mailing of each bill may be liened to the property in the following fiscal years’ real estate bill.”

City of Salem

In the year Two Thousand and Sixteen

An Ordinance to amend the Ordinance relative to Water and Sewers, Chapter 46

Be it ordained by the City Council of the City of Salem, as follows:

Chapter 46. Article II, Division 1, Generally, Section 46-36 – Due date and payment of bills.

Section 46-36 is hereby amended by adding the following sentence as a new paragraph at the end of the existing two paragraphs:

“Bills for water charges may, at the owner or watertaker’s option, be billed via electronic billing.”

Chapter 46. Article III, Division 4, Assessments, Section 46-232 – Payment of sewer use charges.

Section 46-232 is hereby amended by adding the following new paragraph (d) at the end of the section:

“(d) Bills for sewer use charges may, at the sewer user’s option, be billed via electronic billing.”