



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

March 26, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Sara Moore of 34 Leach Street to the Board of Health for a term of 3 years to expire March 26, 2023.

I recommend confirmation of her reappointment to the Board of Health and ask that you join me in thanking Prof. Moore for her continued dedicated service and commitment to our community.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

March 26, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Sumner Jones of 8 Osborne Hills Drive to the Board of Trust Fund Commissioners for a term of 12 years to expire March 26, 2032.

I recommend confirmation of his reappointment to the Board and ask that you join me in thanking Mr. Jones for his continued dedicated service and commitment to our community.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

March 26, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, the following Department heads, for the terms specified below:

NAME	TITLE	TERM	EXPIRES
Laurieann Giardella	Finance Director/Auditor	3 years	31-Jan-23
Lisa Cammarata	Director of Human Resources	2 years	31-Jan-22
John Giardi	City Electrician	2 years	31-Jan-22
Thomas Daniel	Director of Planning and Community Development	2 years	31-Jan-22
David Knowlton	City Engineer	2 years	31-Jan-22
Thomas St. Pierre	Director of Inspectional Services	2 years	31-Jan-22
Kathleen Winn	Assistant Planning Director	2 years	31-Jan-22

I recommend confirmation of these reappointments and thank these seven employees for their continued service to the people of Salem.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

March 26, 2020

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:


Enclosed herewith is a request for an appropriation of Fifty-Four Thousand Three Hundred Fifty Dollars and Forty-Six Cents (\$54,350.46) appropriated within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146).

This transfer is necessary to fund the retirement buyback for Fire Department employee.

Name	Department	Amount
Richard Brennan	Fire	\$54,350.46
	TOTAL:	\$54,350.46

I recommend passage of the accompanying Order.

Very truly yours,


Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

March 26, 2020

That the sum of Fifty-Four Thousand. Three Hundred Fifty Dollars and Forty-Six Cents (\$54,350.46) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2020 contractual buyback listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Richard Brennan	Fire	\$ 54,350.46
		\$ 54,350.46



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

MEMORANDUM

TO: Laurie Giardella, Director of Finance
DATE: March 5, 2020
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Fire Department.

This former employee is entitled to the following amount of sick leave and vacation buyback.

Richard Brennan

90 sick days @ \$447.33 per day	\$40,259.70
24 vacation days @ \$391.41 per day "2020"	\$ 9,393.84
12 vacation days @ \$391.41 per day "2019"	\$ 4,696.92

Total: \$54,350.46

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department Fire

Date 2.27.2020

Authorized Signature: [Signature]
Department Head/City or Business Manager/School

NAME: Richard Brennan

CALCULATION

2020 ^{TOTALS} /
VACATION HOURS # 24 @ \$ 391.41 = \$ 9,393.84 ✓

^{TOTALS} /
SICK HOURS # 90 @ \$ 447.33 = \$ 40,259.70 ✓

smv ⁽⁴⁰⁷⁾ 12201-5150
PRO-RATED STIPENDS # 53 @ \$ 13.28 = \$ 703.84 ✓

OTHER ²⁰¹⁹ /
^{TOTALS} VACATION # 12 @ \$ 391.41 = \$ 4,696.92 ✓
\$ 2,000 ✓

Education incentive (12201-5145)

Total Amount Due: \$ 57,054.30

Please attach corresponding PAF or other backup to this sheet.

Reason: Retired 2.23.2020 @ 0800hrs.

For Human Resources's Use Only:

- ☒ VACATION HOURS
☒ SICK HOURS
☐ PER ACCRUAL REPORT
☐ OTHER

Org and Object: 83113 - 5146

Recommendation:

☒ Approved

[Signature]
HR Director/City or Superintendent/Schools



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

March 26, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order appropriates \$6,603 from free cash to fund the emergency actions undertaken to address a damaged light pole at Palmer Cove park earlier this month. Following that pole's failure, the Public Property and Public Services departments responded to remove the other poles to prevent them from falling. As this was an unanticipated matter, funds do not exist for it in the current FY2020 City budget.

I recommend adoption of the enclosed Order and invite you to contact Tom St. Pierre should you have any questions about this matter.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

Ordered:

March 26, 2020

That the sum of Six Thousand Six Hundred Three Dollars (\$6,603.00) is hereby transferred and appropriated from the "Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to Public Property Building Inspection Clean/Lien account 12412-5713C to cover costs associated with the removal of light poles located in the Palmer Cove Park which was determined to be necessary to eliminate the risk any possibility of structural failure in accordance with the recommendation of Her Honor the Mayor.

CITY OF SALEM - Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: Building Dept.
Department

Department Head Authorizing Signature

3/18/20
Date

Budget or R/Res

Transfers To : _____ Desc: _____ Budget Amt: _____
(Org/Object) Balance: _____

From : _____ Desc: _____ Budget Amt: _____
Balance: _____

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or To : 12412 Desc: 57130 Budget Amt: 9737.00
Retained Earnings (W/S) (Org/Object) Balance: 916.24
Raise & Appropriate Clean It / Lien It
Please circle one

Amount Requested: \$ 6,603.00
Reason (Be Specific) Removal of light pole
Palmer Cove

For Finance Department and Mayor's Use Only:

_____ Budget Transfer _____ Mayor Approval _____ City Council Approval

☒ Free Cash Appropriation - City Council Approval - Gen Fund \$ 2,114,551.18
Free Cash Balance

_____ R/E Appropriation - Water \$ _____ R/E Appropriation Sewer \$ _____
R/E Balance R/E Balance

_____ Receipts Reserve - City Council Approval \$ _____
R/Res Fund Balance

_____ Raise & Appropriate _____ Other _____

Recommendation: _____ Approved _____ Denied

[Signature]
Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



KIMBERLEY DRISCOLL
MAYOR

CITY OF SALEM, MASSACHUSETTS

BUILDING DEPARTMENT
120 WASHINGTON STREET, 3RD FLOOR
TEL. (978) 745-9595
FAX (978) 740-9846

THOMAS ST. PIERRE
DIRECTOR OF PUBLIC PROPERTY/BUILDING COMMISSIONER

March 16, 2020

Honorable Kimberley Driscoll-Mayor
City of Salem
93 Washington Street
Salem Ma. 01970

RE; Cash request ; Emergency action at Palmer Cove Park

Dear Mayor Driscoll,

The Public Property Department respectfully requests an appropriation of 6,603. dollars to cover an invoice from North Shore Marine. Earlier this month, March 4th, I was notified of a light pole that had blown down in the heavy wind condition that day. Fortunately, no one was injured. This was the second pole to fail. We immediately inspected the remaining pole and consulted with a structural Engineer and all agreed that the condition of the poles' bases warranted immediate removal of the remaining poles. This was completed on 3/6 /20 via 70-ton crane

The Public Services Department was able to cut up the seventy-foot poles and recycle in the City's metal dumpster.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas St. Pierre".

Thomas St. Pierre



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

March 26, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed resolution express support for the Superintendent of the Salem Public Schools to submit a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA).

The SOI outlines and formalizes the City's intention to seek MSBA funding for Phase 2 of the Salem High School project. The SOI is a routine measure that the MSBA requires from both the School Committee and the City Council in order for the district to be eligible to apply for funding.

While a SOI is a prerequisite condition for applying for funding, it in no way guarantees that our application to MSBA will be approved or that funding will be provided. Neither does it commit the district or the City to budgeting or expending any funds for this project at this time.

In the interest of keeping our school buildings and renovation program moving forward in a positive direction, I strongly encourage support for this resolution, which is a requirement for the MSBA to consider our SOI. The MSBA requires the SOI be submitted before the close of business on May 6th. If you have any questions, please feel free to contact Kristin Shaver.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

In City Council, March 26, 2020

Resolved,

A RESOLUTION AUTHORIZING THE SUBMISSION OF A STATEMENT OF INTEREST TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY

Resolved: Having convened in an open meeting March 26, 2020 prior to the SOI submission closing date, the City Council of Salem, Massachusetts, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated no later than May 6, 2020 for the Salem High School located at 77 Willson Street, Salem, MA 01970 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

- Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists.
- Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.
- Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.

And hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority or commits Salem, MA to filing an application for funding with the Massachusetts School Building Authority.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

March 26, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Ordinance reduces the existing posted speed limit on a portion of Valley Street from 35MPH to 30MPH. We strongly believe the reduction in speed will improve safety for all roadway users and for the neighborhood.

Currently this portion of this roadway is governed by MassDOT's Special Speed Regulation Number 1019, adopted in 1976. Since that time, the area surrounding Valley Street has significantly changed and, as such, the speed limit should account for those changes. In 1976, the 35MPH stretch of Valley Street had ten residential units. Since that time the number of units has doubled. In addition, commercial development along Highland Avenue has grown since then, including the expansion of North Shore Medical Center.

All these changes have contributed to further altering conditions from when the speed limit was fixed and increasing volumes along this stretch of roadway. Ironically, at the current 35MPH, Valley Street has a higher posted speed than Highland Avenue, which is an urban principal arterial and has a posted speed limit of 30MPH.

Over the past few years efforts have been made to curtail speeds both city wide and along roadways like Valley Street, where residents have reported speeding. In 2017, Salem's City Council voted to adopt Section 17C of MGL Chapter 90 reducing the statutory speed from 30MPH to 25MPH. Along Valley Street, police have increased enforcement as well as purchased and installed radar feedback signs. City staff are also currently exploring other measures that could be implemented to help reduce vehicular speeds on this stretch of roadway.

Reducing posted speed limits has been found to be one of the most effective ways to reduce severe injury or death in the event of a crash involving a pedestrian. We believe a reduction in

speed would consider the multiple changes which have occurred since this speed limit was originally established as well as improve the safety for all users on this roadway. This request is fully supported by the community and City staff including the Ward Councillor, Chief of Police, and DPS Director.

Last year the City petitioned MassDOT to amend Special Speed Regulation Number 1019 to reduce the limit to 30MPH and MassDOT has agreed to this request. The final step in this process is a vote of the City Council. I recommend adoption of the enclosed Ordinance to enact this needed public safety measure. If you have any questions about this request, please feel free to contact David Kucharsky or Lieutenant David Tucker.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll". The signature is fluid and cursive, with the first name "Kim" and last name "Driscoll" clearly distinguishable.

Kimberley Driscoll
Mayor
City of Salem

City of Salem

In the year Two Thousand and Twenty

An Ordinance

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 88 – Speed Zone Regulations of Article VIII be amended by repealing the following:

Valley Street – eastbound, beginning at the junction of Gallows Hill Road, thence easterly 0.15 miles at twenty-five (25) miles per hour, 0.18 miles at thirty-five (35) miles per hour, 0.18 miles at twenty-five (25) miles per hour, ending at the junction of Route 107, Highland Avenue; the total distance being 0.51 miles. (2/25/76 DPW 1019)

And replacing it with:

Valley Street – eastbound, beginning at the junction of Gallows Hill Road, thence easterly 0.15 miles at twenty-five (25) miles per hour, 0.18 miles at thirty-five (30) miles per hour, 0.18 miles at twenty-five (25) miles per hour, ending at the junction of Route 107, Highland Avenue; the total distance being 0.51 miles. (2/25/76 DPW 1019)

Section 2. Section 88 – Speed Zone Regulations of Article VIII be further amended by repealing the following:

Valley Street – west bound, beginning at the junction of Highland Avenue, Route 107, thence westerly, 0.18 miles at twenty-five (25) miles per hour, 0.18 miles at thirty-five (35) miles per hour, 0.15 miles at twenty-five (25) miles per hour, ending at the junction of Gallows Hill Road; the total distance being 0.51 miles. (2/25/75 DPW 1019)

And replacing it with:

Valley Street – west bound, beginning at the junction of Highland Avenue, Route 107, thence westerly, 0.18 miles at twenty-five (25) miles per hour, 0.18 miles at thirty-five (30) miles per hour, 0.15 miles at twenty-five (25) miles per hour, ending at the junction of Gallows Hill Road; the total distance being 0.51 miles. (2/25/75 DPW 1019)



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, Secretary & CEO
Jonathan L. Gulliver, Highway Administrator



March 5, 2020

Honorable Kimberly Driscoll
Mayor
City of Salem
Salem City Hall
93 Washington Street
Salem, MA 01970

Dear Mayor Driscoll:

Attached are two copies of Special Speed Regulation No. 1019-A for the city way noted on the Regulation.

Please have two copies of each Regulation signed by the City Council, attested by the City Clerk and returned to the Massachusetts Department of Transportation, Highway Division, Traffic and Safety Engineering, 10 Park Plaza, Boston, Massachusetts 02116-3973, for further processing.

Sincerely,

Neil E. Boudreau
Assistant Administrator for Traffic and Safety

RFW/
Att.



MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

CITY OF SALEM SPECIAL SPEED REGULATION # 1019-A

Highway Location: SALEM
Authority In Control: CITY OF SALEM
Name of Highway (s): VALLEY STREET

In accordance with M.G.L. c. 90, § 18, the following Special Speed Regulation is

Hereby Adopted

by the City Council

of the City of Salem

Special Speed Regulation number 1019, dated February 25, 1975 is hereby amended as follows:

That the following speed limits are established at which motor vehicles may be operated in the areas described:

VALLEY STREET - WESTBOUND

By striking out the clause reading:

0.18 miles at 35 miles per hour

And inserting in place thereof:

0.18 miles at 30 miles per hour

VALLEY STREET - EASTBOUND

By striking out the clause reading:

0.18 miles at 35 miles per hour

And inserting in place thereof:

0.18 miles at 30 miles per hour

Operation of a motor vehicle at a rate of speed in excess of these limits shall be prima facie evidence that such speed is greater than is reasonable and proper.

The provisions of this regulation shall not, however, abrogate M.G.L. c. 90, § 14

Date of Passage:

CITY COUNCIL

Attest _____
CITY CLERK

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

SPECIAL SPEED REGULATION NO. 1019-A

The Massachusetts Department of Transportation does hereby certify that this regulation is consistent with the public interest.

Standard signs must be erected at the beginning of each zone.

REGISTRY OF MOTOR VEHICLES
DIVISION

HIGHWAY DIVISION

BY: _____
Registrar

BY: _____
Traffic Engineer

DATE: _____



MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

CITY OF SALEM SPECIAL SPEED REGULATION # 1019-A

Highway Location: SALEM
Authority In Control: CITY OF SALEM
Name of Highway (s): VALLEY STREET

In accordance with M.G.L. c. 90, § 18, the following Special Speed Regulation is

Hereby Adopted

by the City Council

of the City of Salem

Special Speed Regulation number 1019, dated February 25, 1975 is hereby amended as follows:

That the following speed limits are established at which motor vehicles may be operated in the areas described:

VALLEY STREET - WESTBOUND

By striking out the clause reading:

0.18 miles at 35 miles per hour

And inserting in place thereof:

0.18 miles at 30 miles per hour

VALLEY STREET - EASTBOUND

By striking out the clause reading:

0.18 miles at 35 miles per hour

And inserting in place thereof:

0.18 miles at 30 miles per hour

Operation of a motor vehicle at a rate of speed in excess of these limits shall be prima facie evidence that such speed is greater than is reasonable and proper.

The provisions of this regulation shall not, however, abrogate M.G.L. c. 90, § 14

Date of Passage:

CITY COUNCIL

Attest _____
CITY CLERK

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

SPECIAL SPEED REGULATION NO. 1019-A

The Massachusetts Department of Transportation does hereby certify that this regulation is consistent with the public interest.

Standard signs must be erected at the beginning of each zone.

REGISTRY OF MOTOR VEHICLES
DIVISION

HIGHWAY DIVISION

BY: _____
Registrar

BY: _____
Traffic Engineer

DATE: