



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

In 2016 the Commonwealth of Massachusetts offered early voting for the first time in our state. While we have had absentee ballots available for quite some time, 2016 marked the first election to allow any voter the opportunity to cast their ballot early at a variety of more convenient dates, times, and locations. In Salem, we saw over 3,200 voters take advantage of this opportunity to participate and become more civically engaged. The process went smoothly and the feedback was very positive. Unfortunately, early voting was not an option for voters in last year's municipal elections. This is disappointing, as we know that it can create more opportunities for people to exercise their democratic right to vote. Furthermore, we know we are able to manage this process here in Salem.

Another way by which we can increase participation and civic engagement in government is by removing arbitrary barriers to voting and, in particular, to voter registration. It is past time for Massachusetts to consider same-day voter registration and automatic voter registration. Here in New England, Maine, New Hampshire, and Connecticut all make this available to their residents. Across the nation fifteen states and the District of Columbia offer same-day voter registration. In this day and age of electronic voter records and databases, it is unnecessary to have such an early cut-off for registration as we do in Massachusetts currently. Automatic voter registration further increases access to the ballot box by allowing any citizen to automatically register to vote whenever they submit any state form or application.

I hope you will join with me in endorsing the enclosed resolution to ask the state legislature to advance measures to (a) extend early voting to *all* elections and (b) begin the process to institute same-day voter registration and automatic voter registration.

Sincerely,

A handwritten signature in black ink, reading "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

Resolved

A RESOLUTION CALLING FOR EARLY VOTING FOR ALL MASSACHUSETTS ELECTIONS AND FOR SAME DAY VOTER REGISTRATION

Whereas: early voting was allowed by the Massachusetts legislature for the 2016 general election and resulted in over 3,200 Salem voters casting their ballot earlier than Election Day; and

Whereas: early voting makes voting easier and more accessible to voters who may not be able to go to a polling place on Election Day itself; and

Whereas: the City Clerk's staff and election office volunteers ably conducted the early voting effort in 2016; and

Whereas: same day voter registration has been shown to increase civic engagement and voter participation by reducing barriers to voter registration in the fifteen states and the District of Columbia where it is now in use; and

Whereas: automatic voter registration can further increase voter participation in elections without imposing additional significant challenges to local and state elections offices; and

Whereas: all residents benefit with voter participation and turnout is at its strongest;

NOW, THEREFORE, BE IT RESOLVED

1. That the City of Salem calls upon the Massachusetts legislature to extend early voting options for all local, state, and federal elections, and to provide resources to cities and towns to implement the same; and
2. That the City of Salem further calls upon the Massachusetts legislature act to institute same-day voter registration and automatic voter registration for our Commonwealth.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

March 8, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request to transfer Two Thousand Five Hundred Dollars (\$2,500.00) from "Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to the Planning Contracted Services account (11822-5320).

This request is necessary to cover the costs for the City's share of the North Shore Mobility Study.

I recommend passage of this accompanying order.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

March 8, 2018

Ordered:

That the sum of Two Thousand Five Hundred Dollars (\$2,500.00) is hereby appropriated from the "Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to the Planning Contracted Services account (11822-5320) for the City's share of the NS Mobility Study in accordance with the recommendation of Her Honor the Mayor.



KIMBERLEY DRISCOLL
MAYOR

TOM DANIEL, AICP
DIRECTOR

CITY OF SALEM, MASSACHUSETTS
DEPARTMENT OF PLANNING AND
COMMUNITY DEVELOPMENT

120 WASHINGTON STREET ♦ SALEM, MASSACHUSETTS 01970
TELE: 978-619-5685 ♦ FAX: 978-740-0404

February 16, 2018

Mayor Kimberley Driscoll
Salem City Hall
93 Washington Street
Salem, MA 01970

Re: Free Cash Request for Contracted Services

Dear Mayor Driscoll:

We are requesting a second allocation of \$2,500 in free cash for contracted services in order to pay for the City's share of the recently completed North Shore Mobility Study. When we made the initial request in January, we did not realize there were two payments of \$2,500 each.

Total request: **\$2,500.00**

Thank you for your consideration. Please let me know if you would like additional information.

Sincerely,

Tom Daniel, AICP
Director

CITY OF SALEM - Finance Department

Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: DPCD
Department

Paul Daniel
Department Head Authorizing Signature

Feb. 14, 2018
Date

Budget or R/Res

Transfers

To :

(Org/Object)

Desc:

Budget Amt:

Balance:

From :

Desc:

Budget Amt:

Balance:

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$

Date:

Free Cash or

To : 11822-5320

Desc: Cont. Serv.

Budget Amt: 53,382 -

Balance: 52,482 -

Retained Earnings (W/S)

(Org/Object)

Please circle one

Amount Requested:

\$ 2,500 -

Reason (Be Specific)

For Finance Department and Mayor's Use Only:

☐ Budget Transfer

☐ Mayor Approval

☐ City Council Approval

☐ Free Cash Appropriation - City Council Approval - Gen Fund \$

Free Cash Balance

☐ R/E Appropriation - Water \$

R/E Balance

☐ R/E Appropriation Sewer \$

R/E Balance

☐ Receipts Reserve - City Council Approval

\$

R/Res Fund Balance

☐ Raise & Appropriate

☐ Other

Recommendation: ☐ Approved ☐ Denied

Paul Daniel
Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order appropriates \$265,000 from retained earnings in our water/sewer enterprise fund to cover the costs of several water main breaks from this past winter, as well as the cost of an investigation of our trunk sewer line in South Salem.

I strongly recommend adoption of this appropriation Order and invite you to contact David Knowlton with any questions you may have regarding it.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

March 8, 2018

Ordered:

That the sum of Two Hundred and Sixty-Five Thousand Dollars (\$265,000.00) is hereby appropriated from the "Retained Earnings – Water/Sewer Fund" account (6000-3120) to the DPS Utility Service Repair & Maintenance account (610032-5251) in accordance with the recommendation of Her Honor the Mayor.



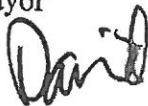
Kimberley Driscoll
Mayor

CITY OF SALEM
SALEM, MASSACHUSETTS
ENGINEERING DEPARTMENT
120 WASHINGTON STREET, 4TH FLOOR
SALEM, MA 01970
Phone: (978) 745-9595 x5673
Fax: (978) 745-0349

DAVID H. KNOWLTON, P.E.
CITY ENGINEER / DPS DIRECTOR

MEMORANDUM

March 1, 20178

To: Dominick Pangallo, Chief Administrative Aide to the Mayor
From: David H. Knowlton, P.E., City Engineer / DPS Director 
RE: Request to Appropriate \$265,000 from Water/Sewer Enterprise Retained Earnings

This memo has been prepared to request a transfer of \$265,000 from the Water/Sewer Enterprise Retained Earnings to fund cost related to recent city-wide watermain breaks and trunk sewer investigations. The costs of the break responses and trunk sewer investigations, detailed in the attached spreadsheet, were not included in the current DPS 2018 budget.

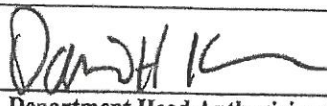
If you have any questions, or require additional information, please call. The Public Services Department will be available to meet with the City Council to discuss this request.

Cc: Laurie Giardella, Finance Director

CITY OF SALEM - Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: Public Services

Department


Department Head Authorizing Signature

3-1-18

Date

Budget or R/Res

Transfers

To :

(Org/Object)

Desc: _____

Budget Amt: _____

Balance: _____

From :

Desc: _____

Budget Amt: _____

Balance: _____

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____

Date: _____

Free Cash or To : 610032 -5251

Desc: utility serv rep & maint

Budget Amt: \$20,000.00

Balance: \$17,100.00

Retained Earnings (W/S) (Org/Object)

Please circle one

Amount Requested:

\$ 265,00.00

Reason (Be Specific) response to city-wide water breaks and south salem truck sewer investigations (see attached)

For Finance Department and Mayor's Use Only:

_____ Budget Transfer

_____ Mayor Approval

_____ City Council Approval

_____ Free Cash Appropriation - City Council Approval - Gen Fund \$ _____

Free Cash Balance

☒ R/E Appropriation - Water \$ 2,380,970.00

R/E Balance

_____ R/E Appropriation Sewer \$ _____

R/E Balance

_____ Receipts Reserve - City Council Approval

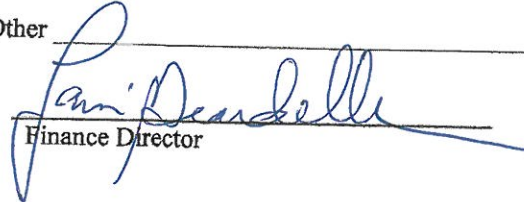
\$ _____

R/Res Fund Balance

_____ Raise & Appropriate

_____ Other

Recommendation: _____ Approved _____ Denied


Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____

3/1/2018

| | | |
|-------|----|--------|
| Total | \$ | 76,544 |
|-------|----|--------|

| | | |
|-------|----|-------|
| Total | \$ | 3,930 |
|-------|----|-------|

| | | |
|-------|----|--------|
| Total | \$ | 81.143 |
|-------|----|--------|

color code

| Account | Debit | Credit | Balance |
|------------------------------|---------------|---------------|---------|
| 101 Cash | | 100.00 | 100.00 |
| 102 Accounts Receivable | | 100.00 | 200.00 |
| 103 Inventory | | 100.00 | 300.00 |
| 104 Equipment | | 100.00 | 400.00 |
| 105 Accumulated Depreciation | | | |
| 201 Accounts Payable | | | |
| 202 Wages Payable | | | |
| 203 Income Tax Payable | | | |
| 204 Retained Earnings | | | |
| 301 Sales | | 100.00 | 100.00 |
| 302 Cost of Sales | 100.00 | | 100.00 |
| 303 Depreciation Expense | | | |
| 304 Wages Expense | | | |
| 305 Income Tax Expense | | | |
| 306 Dividends | | | |
| Total | 100.00 | 100.00 | |

| | | |
|-------|----|--------|
| Total | \$ | 82 000 |
|-------|----|--------|

SAY:



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order appropriates \$48,000 from free cash to fund the spring planting round of new street trees requested by the LORAX Task Force last year.

In addition to enabling us to plant up to 88 new streets in existing empty tree pits, a smaller portion of the funds will go toward removing and maintaining existing trees that are not healthy and require our attention.

I strongly recommend adoption of this appropriation Order so we can meet the spring planting season and invite you to contact David Knowlton with any questions you may have regarding it.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over a faint, larger version of the same signature.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,
March 8, 2018

Ordered:

That the sum of Forty-Eight Thousand Dollars (\$48,000.00) is hereby appropriated from the "Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to the DPS Tree account (14112-5391) to fund additional tree maintenance, removals, and plantings city-wide in accordance with the recommendation of Her Honor the Mayor.



Kimberley Driscoll
Mayor

CITY OF SALEM
SALEM, MASSACHUSETTS
ENGINEERING DEPARTMENT
120 WASHINGTON STREET, 4TH FLOOR
SALEM, MA 01970
Phone: (978) 745-9595 x5673
Fax: (978) 745-0349

DAVID H. KNOWLTON, P.E.
CITY ENGINEER / DPS DIRECTOR

MEMORANDUM

March 1, 2108

To: Dominick Pangallo, Chief Administrative Aide to the Mayor
From: David H. Knowlton, P.E., City Engineer / DPS Director *David*
RE: Request to Appropriate \$48,000.00 from General Fund Free Cash

This memo has been prepared to request a transfer of \$48,000 from General Fund Free Cash to fund additional tree maintenance, removals and plantings, city-wide, for the remainder of fiscal year 2108. This will fund the continuation of city-wide tree maintenance, removals and plantings that began last summer and fall.

We are prepared to remove numerous stumps, prune many trees and plant approximately 88 trees, including testing for gas leaks at each location, where trees were removed last year. Also included in the cost is emergency tree response for the upcoming winter storm, that has high, damaging winds expected.

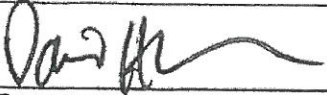
If you have any questions, or require additional information, please call. The Public Services Department will be available to meet with the City Council to discuss this request.

Cc: Laurie Giardella, Finance Director

CITY OF SALEM - Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: Public Services

Department


Department Head Authorizing Signature

3-1-18

Date

Budget or R/Res

Transfers

To :

(Org/Object)

Desc: _____

Budget Amt: _____

Balance: _____

From :

Desc: _____

Budget Amt: _____

Balance: _____

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____

Date: _____

Free Cash or To : 14112 - 5391

Desc: spray / tree removal

Budget Amt: \$4,700.00

Balance: \$0.00

Retained Earnings (W/S) (Org/Object)

Please circle one

Amount Requested:

\$ 48,000.00

Reason (Be Specific) additional tree maintenance, removals and plantings (see attached) for fy 2018

For Finance Department and Mayor's Use Only:

_____ Budget Transfer

_____ Mayor Approval

_____ City Council Approval

☒ Free Cash Appropriation - City Council Approval - Gen Fund \$ 752,990.35

Free Cash Balance



_____ R/E Appropriation - Water \$ _____

R/E Balance

_____ R/E Appropriation Sewer \$ _____

R/E Balance

_____ Receipts Reserve - City Council Approval

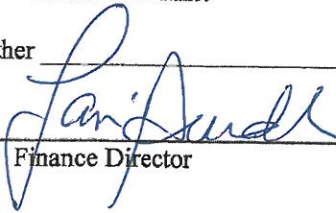
\$ _____

R/Res Fund Balance

_____ Raise & Appropriate

_____ Other _____

Recommendation: _____ Approved _____ Denied


Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Eighteen Thousand Dollars (\$18,000) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the negotiated sick leave buyback provision.

I recommend passage of the accompanying Order.

Very truly yours,


Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

March 8, 2018

Ordered:

That the sum of Eighteen Thousand Dollars (\$18,000.00) is hereby appropriated in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the negotiated sick leave buyback provision as needed in accordance with the recommendation of Her Honor the Mayor.



KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET, 4TH FLOOR
TEL. 978-619-5630
FAX 978-745-7298

March 1, 2018

Kimberley Driscoll, Mayor
City of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Retirement Stabilization

Dear Mayor Driscoll:

I am respectfully requesting the amount of eighteen thousand dollars (\$18,000.00) be appropriated in the Retirement Stabilization Fund for sick leave buybacks requests submitted in accordance with collective bargaining agreements with our various unions.

Sick leave buy-backs to be filled under this particular appropriation request are for these active employees, not retirees, who wish to take advantage of contractual language allowing members to buyback sick leave on either a one time basis, or an annual basis, depending upon their respective collective bargaining agreements. A lump sum request for this purpose will allow us to process those requests in an efficient and timely manner.

Thank you for your attention and cooperation with this request, and if you have any questions, please do not hesitate to contact me.

Very truly yours,


Lisa B. Cammarata

cc: File


Finance Director



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, the following department heads and assistants:

| Name | Position | Term | Term Expiration |
|--------------------|--|---------|-----------------|
| Teresa Gove Arnold | Council on Aging Director | 2 years | 1/31/2020 |
| Nina Bridgman | Assistant Finance Director/Deputy Auditor | 2 years | 1/31/2020 |
| Lisa Cammarata | Director of Human Resources | 2 years | 1/31/2020 |
| Bonnie Celi | Collector and Parking Clerk/Hearings Officer | 3 years | 1/31/2021 |
| Thomas Daniel | Director of Planning and Community Development | 2 years | 1/31/2020 |
| John Giardi | City Electrician | 2 years | 1/31/2020 |
| David Knowlton | City Engineer | 2 years | 1/31/2020 |
| Thomas St. Pierre | Director of Inspectional Services and Building Commissioner/Code Officer | 2 years | 1/31/2020 |
| Kathleen Winn | Assistant Planning Director | 2 years | 1/31/2020 |

I enthusiastically recommend confirmation of all of these reappointments.

Very truly yours,

A handwritten signature in cursive script that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. William Simons, of 79 School Street, to the Salem Cable Television & Technology Commission for a term of two years to expire March 8, 2020.

I enthusiastically recommend confirmation of his reappointment to the Cable Television & Technology Commission and ask that you join me in thanking him for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. Olle Duijvesteijn, of 10 Mall Street, to the Salem Cable Television & Technology Commission for a term of two years to expire March 8, 2020.

I enthusiastically recommend confirmation of his reappointment to the Cable Television & Technology Commission and ask that you join me in thanking him for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over a horizontal line.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Ms. Laura DeToma Swanson, of 1 Orange Street, to the Salem Cable Television & Technology Commission for a term of two years to expire March 8, 2020.

I enthusiastically recommend confirmation of her reappointment to the Cable Television & Technology Commission and ask that you join me in thanking her for her continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Ms. Linda Vaughn, of 38 Greenway Road, to the Salem Cable Television & Technology Commission for a term of two years to expire March 8, 2020.

I enthusiastically recommend confirmation of her reappointment to the Cable Television & Technology Commission and ask that you join me in thanking her for her continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. Kevin Walker, of 6 Moulton Avenue, to the Salem Cable Television & Technology Commission for a term of two years to expire March 8, 2020.

I enthusiastically recommend confirmation of his reappointment to the Cable Television & Technology Commission and ask that you join me in thanking him for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in cursive script, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. Glenn Kennedy, of 108 Leach Street, to the Salem Design Review Board for a term of three years to expire February 22, 2021. His reappointment is made with the recommendation of the Salem Redevelopment Authority.

I enthusiastically recommend confirmation of his reappointment to the Design Review Board and ask that you join me in thanking him for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. David Jaquith, of 81 Railroad Avenue, to the Salem Design Review Board for a term of three years to expire February 22, 2021. His reappointment is made with the recommendation of the Salem Redevelopment Authority.

I enthusiastically recommend confirmation of his reappointment to the Design Review Board and ask that you join me in thanking him for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 8, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. Ernest DeMaio, of 289 Essex Street, Suite 507, to the Salem Design Review Board for a term of three years to expire February 22, 2021. His reappointment is made with the recommendation of the Salem Redevelopment Authority.

I enthusiastically recommend confirmation of his reappointment to the Design Review Board and ask that you join me in thanking him for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

March 2, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

In accordance with Section 55 of the City of Salem Charter, I am returning the Order adopted by the City Council on February 22, 2018, ordering the Mayor to convene a meeting to study the feasibility of locating an elementary school and early education facility at Salem State University's south campus.

I fully appreciate the passion and interest that the Council has in furthering our commitment to early education here in Salem. It is a position that is shared by me and members of the School Committee. In fact, this matter has been discussed on multiple occasions over the last two years in the development of the Salem Public Schools Strategic Plan for 2017-2022, the process of which has included many public meetings. Strengthening options for early childhood education in Salem was, in fact, one of the six priority areas, or "levers for change," identified in the plan. We are excited by the district's partnerships both with Salem State University and with Pathways, the early education and care provider for the Head Start program, and with the Salem YMCA, which currently operates an in-house childcare program at Salem High. We are excited by the prospects made possible for the expansion of our early education programming at our existing school facilities or, in the future, at the Harrington building on south campus.

Representatives of the School District, SSU, and local child care providers are continuing this work and I would be happy to schedule a special School Committee meeting and invite members of the Council to engage further in a dialogue and review of the early education expansion options that are possible in our school district/community, including the South Salem campus.

I believe the appropriate jurisdictional authority for the establishment of a new elementary school and the growth of early education programs rests with the duly elected School Committee. Because the work relative to our early education efforts is and has been under way as part of the ongoing strategic plan process, the specific meeting ordered by this Council Order seems redundant and out of place, especially given the current proposal pending before the

School Committee regarding two of our elementary schools. With all this in mind, I would prefer that any meeting on this important topic occur in concert with the School Committee, given their jurisdiction in this matter.

In the meantime, any Councillors with additional interest in this matter should feel free to contact me, Superintendent Ruiz, members of the School Committee or members of the School District's Strategic Plan Steering Committee who have spent so many hours and meetings devoted to this critically important matter.

Sincerely,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor
City of Salem

cc: Salem School Committee Members
Superintendent Margarita Ruiz
Salem State President John Keenan



CITY OF SALEM

In City Council, February 22, 2018

ORDER:

Whereas: The matter of correcting both the segregation practice that has been allowed for several years at the Bowditch School, and moving the Horace Mann Lab School off busy Loring Ave and into a proper learning facility within a vacated Bowditch School building is bigger than just a School Department issue, because if made permanent, the stable housing stock within Ward 7 will be harmed and Ward 7 should not become the only ward in Salem without an elementary school.

Whereas: The City of Salem and Salem State University, to the mutual benefit of all their students and their education programs should significantly increase its working relationship to strengthen and grow the University's programs for their students majoring in both K-12 Education and in Early Childhood. All the data indicates that early childhood education for 3, 4, and 5 year olds gives a terrific and TRULY MEANINGFUL head-start for young scholars. We have a population (parents and children) who truly need this extra support, but Salem has a waiting list of over 150 youngsters who will never get the needed early foundation. There is a logical synergy between innovative teaching programs at Salem State University and an early childhood program. To really improve our school system we should create a better foundation in Early Childhood for all Salem young children and we can do so while improving the education of our present K-12 students. Close your eyes and imagine SSU student teachers having immediate access to a pre-school program through elementary (plus) school housed in a renovated SSU South Campus Harrington Building connected to the upper (former Horace Mann South School) now named SSU's Academic Building. It renews and takes the SSU/Horace Mann/Salem School system relationship to the next level. This could be a national model.

Whereas: It's an odd quirk of history that Horace Mann's second wife was Mary Peabody of Salem. Her sister Elizabeth is credited with opening the first kindergarten in the United States. Elizabeth and Mary Peabody and Horace Mann understood the benefit of starting a child's education at an early age. They understood the benefits of a full access government supported non-sectarian public education supported by teaching colleges. Massachusetts was the model for the entire US public education system. It should remain so.

Now therefore it is ordered: that the Mayor of Salem schedule a public working group meeting to be held in late March or early April 2018 to discuss and determine the feasibility of locating a huge early childhood facility and an elementary school within the SSU South Campus and to discuss the growth and strengthening of SSU's Early Childhood Education Program and SSU's K-12 Education Program by having such a facility sponsored jointly by the City of Salem and Salem State University and funded by a yet to be determined wide variety of public and private funding sources.

Be it further ordered: that the Mayor invite the following to participate in this working group meeting: all members of the Salem School Committee, Senator Lovely, Representative Tucker, two At-Large Salem City Councilors, the Ward 7 Councilor, SSU President John Keenan, SSU Education Dean Cambone, two staff representatives from SSU Early Childhood Education Program, two staff representatives from SSU K-12 Education program, a member of SSU Board of Trustees, Bowditch and Horace Mann School Principals, School Council and PTC representation of both the Bowditch and Horace Mann Schools, Head Start, Pathways, DCAMM, a representative of Gov Baker's office, Boston's Match Education Charter School, Massachusetts Board of Elementary and Secondary Education, and the Massachusetts Board of Higher Education, and any other parties the Mayor and School Committee determines could assist.

In City Council February 22, 2018

Adopted

Approved by the Mayor on

ATTEST:

CHERYL A. LAPOINTE
CITY CLERK