

Office of the Mayor

May 14, 2020

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Our Health Agent David Greenbaum and I would to request the opportunity to address you at your meeting of May 14th provide the public and the City Council with an update on the City's response to the COVID-19 outbreak. Thank you.

Very truly yours,

Kimberley Driscoll

Mayor



Office of the Mayor

May 14, 2020

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Luis Matos De Los Santos to the Salem Youth Commission for a term of one year to expire May 14, 2021.

I recommend confirmation of his reappointment to the Commission and ask that you join me in thanking Mr. De Los Santos for his continued dedicated service and commitment to our community.

Very truly yours,

Kimberley Driscoll

Mayor



Office of the Mayor

May 14, 2020

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, John Boris of 5 Bedford Street to the Affordable Housing Trust Fund Board for a term of 2 years to expire May 24, 2022.

I recommend confirmation of his reappointment to the Affordable Housing Trust Fund Board and ask that you join me in thanking Mr. Boris for his continued dedicated service and commitment to our community.

Very truly yours,

Kimberley Driscoll

Mayor



Office of the Mayor

May 14, 2020

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Susan Yochelson of 5 Eden Street to the Tree Commission as an Alternate Member for a three-year term to expire July 18, 2022. Ms. Yochelson will complete the remainder of the unexpired term previously filled by Ms. Charlotte Enfield, who stepped down from the Commission due to work constraints.

Ms. Yochelson worked for 12 years as the Outreach Coordinator of Salem Sound Coastwatch and has been an active member of SalemRecycles since the committee's inception. She holds a Masters in Social Work from the University of Maryland and studied urban and environmental policy and planning in the Community Environmental Studies graduate program at Tufts University. Ms. Yochelson is a board member of the Salem Alliance for the Environment and is dedicated to the protection of our community's natural and ecological resources.

I recommend confirmation of Ms. Yochelson to the Tree Commission. We are fortunate that she is willing to serve our community in this important role and lend her insights and expertise to the Commission and its work.

Very truly yours,

Kimberley Driscoll

Kin Dring

Mayor



Office of the Mayor

May 14, 2020

Honorable Salem City Council Salem City Hall Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Cynthia Nina-Soto to the Salem Redevelopment Authority for a five-year term to expire December 8, 2021. Ms. Nina-Soto will complete the remainder of the unexpired term previously filled by Mr. Gary Barrett, who stepped down from the Authority earlier this year to accept an appointment to the Licensing Board.

Ms. Nina-Soto earned her degree in business administration from Salem State and today owns her own real estate brokerage. In her professional work, Ms. Nina-Soto has been focused on helping first-time homebuyers and Latino families especially. She is deeply committed to building a strong community here in Salem. Ms. Nina-Soto is President of the North Shore Association of Realtors and currently volunteers on the City's Scholarship & Education Committee. She has served on the Affordable Housing Trust Fund Board, but will step down from that board to take on this new role.

I recommend confirmation of Ms. Nina-Soto to the Salem Redevelopment Authority. We are fortunate that she is willing to serve our community in this important role and lend her insights and expertise to the Authority and its work.

Very truly yours,

Kimberley Driscoll

Mayor



Kimberley Driscoll Mayor

May 14, 2020

To the City Council City Hall Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Twenty-Four Thousand, Four Hundred Forty-One Dollars and Thirty-Nine Cents (\$24,441.39) appropriated within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback costs to be expended for FY 2019 contractual buybacks.

NAME	DEPARTMNET	AMOUNT
John Bezzati	DPS	\$13,390.89
James Cleary	DPS	\$ 2,783.82
David Cronin	DPS	\$ 8,266.68
		\$24,441.39

I recommend passage of the accompanying Order.

Very truly yours,

Kimberley Driscoll

Mayor



CITY OF SALEM

In City Council,

Ordered:

May 14, 2020

That the sum of Twenty-Four Thousand, Four Hundred Forty-One Dollars and Thirty-Nine Cents (\$24,441.39) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2020 contractual buyback(s) listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
John Bezzati	DPS	\$ 13,390.89
James Cleary	DPS	2,783.82
David Cronin	DPS	8,266.68
		\$ 24,441.39



Human resources 120 Washington street Tel. (978) 745-9595 Ext. 5630 Fax (978) 745-7298

LISA B. CAMMARATA DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO:

Laurie Giardella, Director of Finance

DATE:

April 16, 2020

RE:

Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Department of Public Services.

This former employee is entitled to the following amount of sick leave and vacation buyback.

John Bezzati

441.25 sick hours @ \$26.7775 per hour 58.83 vacation hours @ \$26.7775 per hour

\$11,815.57

\$ 1,575.32

Total:

\$13,390.89

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for you cooperation, and if you should have any questions, please do not hesitate to contact me.



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CITY OF SALEM

PART A

THIS FORM CANNOT BE PROCESSED-UNLESS ALL SHADED AREAS AND PERTINENT INFORMATION IS SUPPLIED

PERSONNEL ACTION / DATA FORM

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CITY OF SALEM APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department Dept. of Public Services Date 4/16/2020
Authorized Signature: Department Head/City or Business Manager/School
NAME: John Bezzati
<u>CALCULATION</u>
<u>VACATION HOURS</u> # 58.83 @ \$ 26.775 = \$ 1575.32 <u>SICK HOURS</u> # 441.35 @ \$ 36.775 = \$ 1/8/5.57
SICK HOURS #441.35 @\$36.7175 =\$//8/5.57
<u>PRO-RATED STIPENDS</u> # = \$
<u>OTHER</u> # = \$
Total Amount Due: \$ 13390.89 Please attach corresponding PAF or other backup to this sheet. Reason: Refrence + 432020
For Human Resources's Use Only:
VACATION HOURS
SICK HOURS
PER ACCRUAL REPORT
OTHER
Org and Object: 83//3 - 5/46
Recommendation:
Approved H R Director/City or Superintendent/Schools



Human resources 120 Washington street Tel. (978) 745-9595 Ext. 5630 Fax (978) 745-7298

LISA B. CAMMARATA DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO:

Laurie Giardella, Director of Finance

DATE:

March 10, 2020

RE:

Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Department of Public Services.

This former employee is entitled to the following amount of sick leave buyback.

James Cleary

11.750 sick hours @ \$29.05 per hour 84.0784 vacation hours @ \$29.05 per hour

\$ 341.34

\$2,442.48

Total:

\$2,783.82

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.





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CITY OF SALEM

THIS FORM CANNOT BE PROCESSED UNLESS ALL SHADED AREAS AND PERTINENT INFORMATION IS SUPPLIED

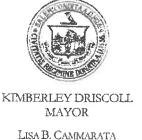
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CITY OF SALEM APPROVAL-SICK DAYS/VACATION BUY-BACK

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Recommendation:			
Approved			
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Human resources 120 Washington street Tel. (978) 745-9595 Ext. 5630 Fax (978) 745-7298

DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO:

Laurie Giardella, Director of Finance

DATE:

March 10, 2020

RE:

Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Department of Public Services.

This former employee is entitled to the following amount of sick leave buyback.

David Cronin

360 sick hours @ \$22.9630 per hour

\$8,266.68

Total: \$8,266.68

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.



PART A

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CITY OF SALEM

THIS FORM CANNOT BE PROCESSED UNLESS ALL SHADED AREAS AND PERTINENT INFORMATION IS SUPPLIED

PERSONNEL ACTION / DATA FORM

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CITY OF SALEM APPROVAL-SICK DAYS/VACATION BUY-BACK

From: Department	Public	Services	Date 3/0/2020
Authorized Signatur	re: Departm	ent Head/City	or Business Manager/School
NAME: David	Cronin	V	
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