



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

October 18, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, the following member of the Salem Park and Recreation Commission.

First Name	Last Name	Address	Term	Term Expiration
Chris	Burke	65 Broad Street	5 years	10/18/2023

I recommend confirmation of his reappointment to the Park and Recreation Commission and ask that you join me in thanking him for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

October 18, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation in the amount of One Thousand dollars (\$1,000.00) from TCD Construction to be deposited into the Council on Aging Fund 24011-4830.

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards the Salem Council on Aging.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

October 18, 2018

To accept the donation(s) listed below totaling One Thousand Dollars (\$1,000.00). These funds will be deposited into the account listed below in accordance with the recommendation of Her Honor the Mayor.

From:	Fund Name	Org/Obj	Amount
TCD Construction	Council on Aging	24011-4830	\$ 1,000.00
Total			\$ 1,000.00



CITY OF SALEM, MASSACHUSETTS
PARKS, RECREATION & COMMUNITY SERVICES
401 BRIDGE ST., SALEM, MA 01970
TEL: (978) 744-0180 OR (978) 744-0924
FAX (978) 744-7225
POBRIEN@SALEM.COM

KIMBERLEY DRISCOLL
MAYOR

PATRICIA O'BRIEN
DIRECTOR

October 9, 2018

Honorable Kimberley Driscoll
Mayor, City of Salem
93 Washington Street
Salem, MA 01970

Dear Mayor Driscoll,

I would like to request that the enclosed donation for \$1,000.00 from TCD Construction be deposited into the following revenue fund.

Fund Name: COA Donations

Fund Number: 2401

Org/Object: 24011-4830

The purpose for this donation was to assist with the September 21 and 22, 2018 Ribbon Cutting and Open House of the Jean A. Levesque Community Life Center.

Sincerely,

A handwritten signature in cursive script, reading "Teresa Gove Arnold".

Teresa Gove Arnold
Director, Salem Council on Aging

Cc: P. O'Brien



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

October 18, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed herewith is a request to accept the following donation in the amount of Five Thousand and Ten Dollars (\$5,010.00) from Eastern Bank to be deposited into the Police K9 Donation Fund 24121-4830.

In order to accept the donation approval must be given by both the Mayor and City Council. I ask that the members of the City Council join with me in accepting these funds to be used towards the Salem Police Department K9 Donation Fund.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

October 18, 2018

To accept the donation(s) listed below totaling Five Thousand and Ten Dollars (\$5,010.00). These funds will be deposited into the account listed below in accordance with the recommendation of Her Honor the Mayor.

From:	Fund Name	Org/Obj	Amount	
Eastern Bank	Police	24121-4830	\$	5,010.00
Total			\$	5,010.00



City of Salem, Massachusetts

Police Department Headquarters

CHIEF OF POLICE
MARY E. BUTLER

October 9, 2018

Mayor Kimberley Driscoll
City Hall
93 Washington Street
Salem, MA 01970

Dear Mayor Driscoll:

I would like to request that the enclosed donation from **Eastern Bank** in the amount of Five Thousand Ten Dollars and 00/100 (\$5,010.00) be deposited into the following revenue account for sale of K9 t-shirts, sweatshirts and triangles:

Fund Name: K-9 Donation Account

Fund Number: 2412

Obj/Orj: 24121-4800

The purpose of this is to support the K-9 Donation Account.

Sincerely,

Chief Mary E. Butler

MEB:jc
Enclosure



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

October 18, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Thirty-Two Thousand, Five Hundred and Eighty-Four Dollars and Sixty-Four Cents (\$32,584.64) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback cost to be expended for the following School Department employee.

NAME	DEPARTMENT	AMOUNT
Amy Grover	School	\$32,584.64

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

October 18, 2018

That the sum of Thirty-Two Thousand, Five Hundred and Eighty-Four Dollars and Sixty-Four Cents (\$32,584.64) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2019 contractual buyback(s) listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Amy Grover	School	32,584.64
		32,584.64



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

MEMORANDUM

TO: Laurie Giardella, Finance Director
DATE: October 9, 2018
RE: Retirement Stabilization Fund

Attached is a PAF for a former employee of the Salem Public Schools.

This former employee is contractually entitled to the following amount of sick leave buy back.

Amy Grover


80 sick days @ \$407.308 per day \$32,584.64

Total: \$32,584.64

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

LBC


Finance Director



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

October 18, 2018

To the City Council
City Hall
Salem, Massachusetts


Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Eight Thousand, Seven Hundred and Fifty-Three Dollars (\$8,753.00) appropriated in the "Retirement Stabilization Fund-Vacation Sick/leave buyback account (83113-5146) to fund the retirement buyback cost to be expended for FY 2019 contractual buyback.

Name	Department	Amount
John McCarthy	Engineering	\$8,753.00

I recommend passage of the accompanying Order.

Very truly yours,


Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

October 18, 2018

That the sum of Eight Thousand, Seven Hundred and Fifty-Three Dollars (\$8,753.00) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2019 contractual buyback(s) listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
John McCarthy	Engineering	8,753.00
		8,753.00



KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

MEMORANDUM

TO: Laurie Giardella, Finance Director
DATE: October 11, 2018
RE: Retirement Stabilization Fund

Attached is a PAF for a former employee of the Engineering Department.

This former employee is contractually entitled to the following amount of sick leave and vacation buyback.

John McCarthy

229.00 sick hours @ \$23.0950 per hour \$5,288.76

149.99 vacation hours @\$23.0950 per hour \$3,464.24

Total: \$8,753.00

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

Finance Director