



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

September 26, 2019

To the City Council  
City Hall  
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I appoint Dominic Sebastian Panico of 10 Buffum Street, Apartment 3, Salem, MA to serve as a Constable in the City of Salem for a term to expire September 12, 2022.

Very truly yours,

A handwritten signature in cursive script that reads "Kimberley Driscoll".

Kimberley Driscoll  
Mayor



**City of Salem, Massachusetts**  
**Police Department Headquarters**

95 Margin Street  
Salem, Massachusetts 01970  
(978) 744-2204

Mary E. Butler  
Chief of Police

Mayor Kimberley Driscoll  
Salem City Hall  
93 Washington Street  
Salem, Massachusetts 01970

19 August 2019

**Re: Constable Application – Dominic Sebastian Panico**

Dear Mayor Driscoll,

Mr. Dominic Sebastian Panico, resident at 10 Buffum Street, Apartment 3, Salem, has submitted an application for appointment as a Constable with the City of Salem.

The required criminal indices checks on Mr. Panico have been completed and no disqualifying information was surfaced. In support of his application, he has provided the required references attesting to his fitness to serve as a Constable in the City of Salem. Mr. Panico has a valid license to carry (LTC) issued by the Commonwealth of Massachusetts. I interviewed him on August 13th, 2019, during which he reaffirmed his responsibilities to comply with the requirements of the Salem City Ordinance, Chapter 32, Section 19 (as amended May 15<sup>th</sup> 2017).

For the past three years, Mr. Panico has been employed as a private investigator with Elite Detective Services, 495 Cabot Street, Unit 6 in Beverly. His primary duties include the investigation of Workers' Compensation fraud cases and other cases requiring the services of a private investigator. He seeks appointment as a Constable in Salem as his company has identified a need for serving legal documents in support of attorneys.

Based on the information provided by Mr. Panico on his application, the results of his criminal history checks and my interview with him, Mr. Panico meets the standards for appointment as a Constable with the City of Salem. Mr. Panico's application is hereby forwarded for your review, consideration and presentation to the City Council should you elect to appoint him. I am available to answer any questions on this matter.

Sincerely,

Mary E. Butler  
Chief of Police

Enclosure: Constable Application

cc: Constable File

**UTICA MUTUAL INSURANCE COMPANY**  
**NEW HARTFORD, NEW YORK**

**PUBLIC OFFICIAL BOND**

Bond No. SU5184537

KNOW ALL MEN BY THESE PRESENTS, That I, Dominic Panico  
of 10 Buffum St Apt 3, Salem, MA 01970-2383 as principal and THE UTICA MUTUAL  
INSURANCE COMPANY, NEW HARTFORD, NEW YORK, a corporation formed and existing under the  
laws of New York, with its Home Office located at 180 Genesee Street, New Hartford, New York, and  
authorized to do business in the State of MA, as Surety, are held and firmly bound unto  
City of Salem  
Five Thousand Dollars and Zero Cents Dollars (\$ 5,000), to the payment whereof, well and  
truly to be made and done, the said Principal binds himself, his heirs, executors and administrators, and the said  
Surety binds itself, its successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said Principal was duly elected or appointed to the office or position of  
**Constable**

for the term beginning 9/12/2019 12:00:00 AM, and is continuous until cancelled.

NOW, THEREFORE, The Condition of The Foregoing Obligation is Such, that if said Principal shall  
well and truly perform all the duties of his said office or position, and account for all funds coming into his  
hands by virtue of his aid office or position as required by law, then this obligation shall be null and void,  
otherwise to be and remain in full force and virtue.

THIS BOND, is executed and delivered to be effective only upon the following express conditions,  
which shall be conditions precedent to the right of recovery hereunder:

If the Surety shall so elect this Bond shall be cancelled by giving Thirty (30) Days notice in writing to  
the City of Salem and this Bond shall be deemed canceled at the expiration  
of said Thirty (30) Days, the Surety remaining liable for all or any act or acts covered by this Bond, which may  
have been committed by the Principal up to the effective date of such cancellation, subject to the term,  
conditions and provisions of this Bond.

The liability under this Bond shall commence from September 12, 2019, and the Surety hereunder shall in  
no event be held liable in respect to any act or acts of the said Principal committed prior to the said date or for  
any shortage existing prior to the said date, or for funds or property used or applied towards such shortage.

Dominic Panico (L.S.)  
Principal

UTICA MUTUAL INSURANCE COMPANY

BY: Noreen Dandurant  
Noreen Dandurant, Attorney-in-Fact



UTICA MUTUAL INSURANCE COMPANY  
NEW HARTFORD, NEW YORK  
**EXECUTION REPORT FOR BOND**

U/W Code

<b>CODING SOURCE</b> 0#		<b>EFFECTIVE DATE</b> 09/12/2019	
<b>POLICY NUMBER</b> SU SU5184537		<b>EXPIRATION DATE</b> 09/12/2022	
<input type="checkbox"/> NEW <input type="checkbox"/> RENEWAL <input type="checkbox"/> ENDORSEMENT		<b>TRANS. EFFECTIVE DATE</b>	
<b>INSURED</b> Dominic Panico		<b>BOND AMOUNT</b> \$5,000.00	
<b>ADDRESS</b> 10 Buffum St Apt 3 Salem, MA 01970-2383		<b>TOTAL PREMIUM</b> \$300.00	
<b>OBLIGEE (FULL ADDRESS REQUIRED)</b> City of Salem 93 Washington St Salem, MA 01970-3527		<b>CSP/POLICY TYPE</b>	
<b>NATURE OF RISK</b> Constable		<b>TRANS.</b> <b>POLICY CT</b> <b>UND.</b>	
<b>SERIES X</b> <b>COMPANY CODE</b> 1		<b>SIC #</b> <b>BILL CODE</b> 1	
<b>REG. OFF.</b> <b>AGENT NO.</b> 78249		<b>LINE</b>	
<b>AGENT</b> HUB INTER. NE, LLC		<b>STATE OR FOREIGN COUNTRY</b>	
<b>ADDRESS</b> 300 BALLARDVALE ST WILMINGTON, MA 01887		<b>TAX TOWN (Required for AL, FL, GA, KY, LA, SC)</b>	
<b>RENEWAL METHOD:</b> <input type="checkbox"/> COLLECTION OF PREMIUM <input type="checkbox"/> CONTINUATION CERTIFICATE <input type="checkbox"/> NEW BOND		<b>PLAN</b>	
<b>BOND APPROVED BY:</b>		<b>PLAN WITH SURCHARGE (Required for KY)</b>	
<b>REMARKS:</b>		<b>COMMISSION</b> 30	
		<b>CLASS CODE</b> 119	
		<b>FIDELITY FORM (Col. 48)</b>	
		<b>SURETY TYPE OF CONTRACT (Col. 50)</b>	
		<b>GROSS LIMIT</b> <b>TREATY LIMIT</b>	
		<b>ENDORSEMENT</b>	
<b>BOND SIGNED BY:</b> Noreen Dandurant (Attorney-in-Fact)		<b>DATE</b> 9/12/2019	
<b>INSTALLMENTS</b>			
<b>1<sup>ST</sup> DUE/AMOUNT</b>			
<b>2<sup>ND</sup> DUE/AMOUNT</b>			
<b>3<sup>RD</sup> DUE/AMOUNT</b>			
<b>PLAN</b>	<b>STATE</b>	<b>TAX TOWN</b>	<b>PREMIUM FIELD 1</b>
			<b>PREMIUM FIELD 2</b>
			<b>END.</b>
			<b>GROSS LIMIT</b>
			<b>TREATY LIMIT</b>

ACKNOWLEDGEMENT OF SURETY

☒ Utica Mutual Insurance Company

STATE OF Mass  
COUNTY OF Middlesex } ss.:

On this 12 day of September, 2019, before me personally came Noreen Dandurant Noreen Dandurant to me known, who, being duly sworn, did depose and say: that he/she resides in Massachusetts that he/she is Attorney-in-Fact of the Corporation described in and which executed the attached instrument; that he/she knows the seal of said Corporation, that the seal affixed to said instrument is such corporate seal; that it was so affixed pursuant to power conferred on him/her by a Power of Attorney granted to him/her by said Corporation and that he/she signed said instrument as Attorney-in-Fact of said Corporation pursuant to such authority.

NOTARY PUBLIC



PRINCIPAL'S INDIVIDUAL ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss.:

On this \_\_\_\_\_ day of \_\_\_\_\_, before me personally came \_\_\_\_\_ to be the individual described in and who executed the foregoing instrument, and he/she acknowledged to me that he/she executed the same.

NOTARY PUBLIC

PRINCIPAL'S CO-PARTNERSHIP ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss.:

On this \_\_\_\_\_ day of \_\_\_\_\_, before me personally came \_\_\_\_\_, a member of the Co-partnership of \_\_\_\_\_ to me known and known to me to be the person who is described in the foregoing instrument and he/she acknowledges that he/she executed the same as and for the act and deed of the said Co-partnership.

NOTARY PUBLIC

PRINCIPAL'S CORPORATE ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss.:

On this \_\_\_\_\_ day of \_\_\_\_\_, before me personally came \_\_\_\_\_, before me personally came \_\_\_\_\_ to me known, who, being by me duly sworn, did depose and say, that he/she resides in \_\_\_\_\_ that he/she is \_\_\_\_\_ of \_\_\_\_\_ the Corporation described in and which executed the foregoing instrument; that he/she knows the Corporate Seal of said Corporation; and the Seal affixed to said instrument is such Corporate Seal; that it was so affixed by order of the Board of Directors of said Corporation, and that he/she signed his/her name thereto by like order.

NOTARY PUBLIC

# UTICA MUTUAL INSURANCE COMPANY

FINANCIAL STATEMENT AS OF DECEMBER 31, 2018

ASSETS		LIABILITIES AND SURPLUS	
U.S. Governmental Direct Guaranteed Bonds	\$ 50,643,172	Reserve for all Losses	\$ 907,387,146
All Other Bonds	<u>1,620,725,844</u>	Unearned Premiums	<u>424,599,258</u>
Stocks	<u>511,681,665</u>	Reserve for Claim Expenses	<u>221,322,492</u>
Mortgages	<u>3,920,440</u>	Dividends	<u>5,458,594</u>
Cash and Short-Term Investments	<u>21,341,276</u>	Taxes Accrued	<u>9,889,832</u>
Equities & Deposits in Pools and Associations	<u>5,527,680</u>	Federal Income Tax	<u>2,463,924</u>
Premiums in Course of Collection	<u>276,990,365</u>	Amounts Withheld on Account of Others	<u>9,060,091</u>
Interest Due and Accrued	<u>17,395,269</u>	Provision for Reinsurance	<u>4,022,212</u>
Other Admitted Assets	<u>113,812,732</u>	Miscellaneous Accounts Payable	<u>80,559,350</u>
<b>Total Admitted Assets</b>	<b>\$ 2,622,038,443</b>	<b>Total Liabilities</b>	<b>\$1,664,762,899</b>

## Surplus Funds

Dividend Reserve	\$ 8,127,409
General Voluntary Reserve	<u>1,500,000</u>
Special Contingent Surplus	<u>1,700,000</u>
Divisible Surplus	<u>945,948,135</u>
Surplus as Regards Policyholders	<u>957,275,544</u>
<b>Total</b>	<b>\$ 2,622,038,443</b>

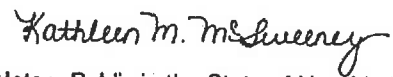
STATE OF NEW YORK  
COUNTY OF ONEIDA

ss:

Kristin H Martin, President & COO of the UTICA MUTUAL INSURANCE COMPANY, New Hartford, New York, being duly sworn, says that she is the above described officer of said Corporation, and that on the 31st day of December, 2018, all of the assets shown above were the absolute property of the said Corporation, free and clear from all liens or claims thereon except as above stated, and that the foregoing statement is a full and true exhibit of all assets and liabilities of the said Corporation at the close of business December 31, 2018, according to the best of her knowledge, information and belief.

Subscribed and sworn to before me the 18th day of March, 2019.

  
President & COO

  
Notary Public in the State of New York  
Appointed in Oneida County  
My Commission Expires July 15, 2022

Attest

  
Secretary



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

September 26, 2019

Honorable Salem City Council  
Salem City Hall  
Salem, MA 01970

Ladies and Gentlemen of the Council:

I reappoint, subject to City Council confirmation, Mr. Todd Waller, of 148 Washington Street, to the Traffic and Parking Commission for a term of three years to expire September 29, 2022.

I recommend confirmation of his reappointment to the board and ask that you join me in thanking Mr. Waller for his continued dedicated service and commitment to our community.

Sincerely,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll  
Mayor  
City of Salem



## **CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

September 26, 2019

Salem City Council  
City Hall  
93 Washington Street  
Salem, MA 01970

Ladies and Gentlemen of the City Council:

Pursuant to M.G.L. Chapter 41, section 106, I am pleased to appoint Robert LeBlanc to the position of Tree Warden. Mr. LeBlanc will be taking on the position currently held by Richard Rennard, who has very ably served our City both in this capacity and at Public Services for many years. I hope you will join me in thanking Mr. Rennard for his years of service and dedication to our City and to the people of Salem.

Mr. LeBlanc served for eighteen years as the Superintendent of Highways, Parks, and Cemeteries for the Town of Walpole, where he also held the position of Tree Warden. In that capacity he earned the Town a Tree City U.S.A. designation and competitive grants for tree planting. In Walpole, Mr. LeBlanc managed 24 acres of athletics fields and oversaw the operation and maintenance of six Town cemeteries. Having been a Tree Warden, Mr. LeBlanc comes to the position year in Salem with many years of experience and familiarity with M.G.L. Chapter 87 and relevant statutes, regulations, state programs, and best industry practices for tree management and protection.

Mr. LeBelanc has also served for 24 years in the 101<sup>st</sup> Engineer Battalion of the Massachusetts National Guard, retiring in 2010 after serving two deployments for Operation Iraqi Freedom, for which he earned the Bronze Star for leadership in a combat zone and the Meritorious Service Medal.

Mr. LeBlanc is a Massachusetts Certified Arborist, a member of the Massachusetts Arborist Association and the Massachusetts Cemetery Association, and serves on the Executive Board of the Massachusetts Tree Wardens and Foresters Association. He holds a Bachelor's degree in



urban planning from Salem State, completed Massachusetts Arborist Association's Tree School program, and is U.S. Forest Service strike team certified.

I believe Mr. LeBlanc is extremely qualified to serve as Salem's Tree Warden and, especially, to help us successfully implement the City's new tree Ordinance. I recommend confirmation of his appointment to this position and invite you to join me in welcoming him to the team in our Department of Public Services.

Very truly yours,

A handwritten signature in black ink that reads "Kimberley Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll  
Mayor  
City of Salem