

City of Salem

Open Space & Recreation Plan

Update 2015

Appendix A

ADA Accessibility Self-Evaluation

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Department of Planning & Community Development
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The City of Salem does not discriminate on the basis of disability and is committed to the full participation of persons with disabilities in all programs, services, and activities and on our work force.

Part 1 – Introduction, Purpose & Scope

The Americans with Disabilities Act (ADA) was signed into law by president George H. W. Bush on July 26, 1990. The Americans with Disabilities Act is considered to be an important extension of civil rights protections and adds to protections of the Civil Rights Act of 1964. The US Department of Justice issued Regulations implementing Title II of the ADA --*Non-Discrimination on the Basis of Disability in State and Local Governmental Services* -- on January 26, 1992 at 28 CFR Part 35. The Adoption of the ADA and the elimination of structural and non-structural barriers to the less able is an important addition to the national commitment to end the discrimination that limits the participation of persons with any form of physical, sensory, cognitive, developmental and psychiatric disabilities.

Title II requires a systematic compliance planning process similar to, but more detailed than the process mandated by Section 504 of the Rehabilitation Act in 1977 for all recipients of federal financial assistance. In this instance the planning process is coupled with the Open Space and Recreation master planning for the state of Massachusetts, and this appendix is based on the recommendations and forms provided in the State of Massachusetts Open Space and Recreation Planners Workbook, 2008. As part of Open Space Master planning process a *self-evaluation* of City Owned parks and open spaces has been performed. The goal of the process is to identify and correct any conditions that have the effect of excluding or limiting the use of City parks and open spaces by persons with disabilities.

The Self Evaluations for each park were performed in the summer of 2015 by Gale Associates on behalf of the City of Salem. All 45 of the city's more developed parks were evaluated for accessibility compliance, as well as the outdoor recreation components of all of Salem's public school properties, 49 sites in total. The scope and size of the parks evaluated range from small 20' x 15' urban 'pocket parks' to active recreation parks over 30 acres in size to less developed open spaces with walking trails.

This appendix presents the findings of those evaluations and provides recommendations for ADA upgrades. Public buildings such as public restrooms, concessions, offices were also evaluated for ADA compliance, however quasi-public buildings (either rented or leased by the City) were not evaluated as part of this effort. Site evaluations were based on the forms provided in the State of Massachusetts Open Space and Recreation Planners Workbook, 2008. Those forms were modified based on the individual site, depending on the scope of improvements for each park.

This appendix is formed of three basic parts: This narrative introduction and summary, the individual park evaluations (based on State forms) and the Transition Plan matrix which lists recommended improvements and priorities for reaching the intent of full ADA compliance. Together, the Park Evaluations and the Transition plan matrix form a park by park list of structural barriers to access as well as suggested solutions, both structural and non-structural, the intent being to move the City towards eliminating structural and programmatic barriers that prevent the less able from using city parks and open spaces as well as full compliance with the requirements of Title II of the Americans with Disabilities Act of 1990.

Scope:

This ADA Self elevation is intended as an appendix to the Open Space and Recreation Plan Update of 2015. The scope is limited to evaluating the structural and programmatic barriers at the City of Salem's more developed Parks and Open Spaces. This appendix is not intended to modify or analyze City policy toward accessibility or equal opportunity, or address the accessibility of all city owned buildings or properties. The City's ADA Coordinator (and administrator of the Salem Commission on Disabilities) has reviewed this report, and any comments received have been incorporated into the report.

Part 2: Transition Plan

Barriers that limit accessibility are identified for the parks and parks buildings surveyed with suggested barrier removal solutions, and a recommended order of priority. Many of the City's Parks are lacking in basic accessibility requirements, not to mention specific structural barriers. Due to the scope of this study the priorities have been approached in two ways, in a general accessibility narrative (as follows) and in the specific Transition Plan Matrix:

Priorities Formulation:

The basis for establishing and ordering priorities has been ranked as follows:

#1 High priority – Provide for basic accessibility needs. Various structural modifications needed. High use parks are ranked higher than lesser used parks

#2 Moderate priority – Provide for additional park accessibility needs. Basic accessibility has already been addressed. Additional structural modifications needed.

#3 Low priority – Basic accessibility has been provided. Facility complies with basic Accessibility requirements. Additional accessible features or ease of access improvements are required.

General Priorities, All Parks:

Priority1: Provide accessible routes or pathways to site features. All but a few of the city's parks are lacking accessible pathways to site features. Accessible pathways should be provided to site features such as basketball courts, seating areas, structures and spectator seating areas where ever possible. Provision of these pathways should be coupled with associated accessible seating and parking requirements where also necessary.

Priority 1: Provide adequate infill at play equipment to allow proper accessibility.

General Priorities, Park System Goals:

With a few exceptions, most of the play structures in Salem parks have a transfer station that would allow accessible access, however because of the lack of adequate resilient infill surfacing, these stations are at the improper height and are inaccessible, or the play area itself is inaccessible due to the change in elevation. This lack of infill is also a priority safety issue. Provide additional infill at all play structures, and consider the installation of paved resilient walkways, or substituting a more permanent rubberized surfacing for the wood chips to access play structures and transfer stations at select sites.

Priority 1: Provide a fully accessible play structure at least one city park. A fully accessible play structure would have all play elements and features geared toward wheel chair access, as well as the visually and mentally disabled.

Priority 2: Accessible Parking: Accessible parking at City Parks and Open Spaces. Accessible parking is provided at city parks inconsistently. Provide adequately striped and signed parking, as well as signage indicating their location and the location of adjacent accessible routes.

Priority 3: An Accessible Park: Construct or renovate at least one city park into an inclusive use recreation area with features geared toward those with disabilities, including features such as accessible parking and picnic areas, play structures, recreation amenities, signage, trail systems and pathways.

Part 3: ADA Policies, Procedures and Practices

City of Salem ADA Grievance Procedure

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act (ADA). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs or benefits by the City.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the aggrieved and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Lisa Cammarata, ADA Coordinator

City of Salem
City Hall Annex
120 Washington Street, 4th floor
Salem, MA 01970
978-619-5630

Within 15 calendar days after receipt of the complaint, the ADA Coordinator will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the ADA Coordinator will respond in writing, and when appropriate, in a format accessible to the complainant, such as large print, Braille, or audiotape. The response will explain the position of the City of Salem and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of the ADA Coordinator within 15 calendar days after receipt of the response to the Mayor or his or her designee, who will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the Mayor or his or her designee will respond in writing, and where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator, appeals to the Mayor or his/her designee, and responses from the ADA Coordinator and Mayor or his/her designee will be kept by City of Salem for at least four years.

Non-Discriminatory Operations – Equal Opportunity Policy

The City does not discriminate in employment practices against qualified job applicants or employees on the basis of disability in the areas of: hiring; promotion; demotion; transfer; recruitment; job advertisements; termination; post job offer; and training, etc. No qualified individual with a disability shall, solely by reason of his/her disability, be

excluded from the participation in; be denied the benefits of; or otherwise be subjected to discrimination under any of our programs, services and activities.

In addition, The City shall:

- provide a program of information and awareness training about persons with disabilities to all supervisors and interviewers;
- review all job descriptions to ensure that they do not tend to screen out qualified individuals;
- eliminate unnecessary, non job-related mental and/or physical requirements for entry into each job;
- in the area of promotion, when a vacancy occurs, institute an internal search to determine if there is a qualified employee with a disability who could be promoted;
- provide alternate methods of informing employees with disabilities of relevant information (such as informing blind individuals of announcements posted on bulletin boards).
- review employee performance appraisals to ensure that no discriminatory patterns or practices exist or are developed affecting employees with disabilities or applicants; and provide reasonable accommodation in all areas of accessibility.

As stated earlier, it is the policy of the City to ensure that persons with disabilities are provided maximum opportunity to participate in and benefit from programs, services and activities. Moreover, it is our goal that such participation be in the same manner as those of non-disabled persons and in fully integrated settings.

It is understood that the obligation to comply with this policy is not obviated or alleviated by any state or local law or other requirement that, based on disability, imposes inconsistent or contradictory prohibition. Any prohibitions or limits upon the eligibility of qualified individuals with disabilities to receive services or practice any occupation or profession, are not allowed under this policy.

Employment Policies and Procedures

The City will make reasonable modifications to our policies, practices, and procedures in order to accommodate persons with disabilities whenever an otherwise qualified person with a disability requests such modifications, unless the agency can demonstrate that such modification would impose an undue burden or fundamentally alter the nature of our program or the services that we offer.

We are committed to making reasonable modifications when they are needed to afford persons with disabilities access to services and programs. Persons requesting a particular modification may be asked to furnish documentation to support the need for the modification. The final decision concerning whether a request for a modification is reasonable (or is a fundamental alteration of the program) is made by the Mayor in discussion with the ADA Coordinator. Aggrieved employees or applicants have the right to appeal as per our grievance procedure.

Aggrieved individuals have the right to appeal as per our written appeals process. This policy will be modified when necessary to make our program accessible to people with disabilities.

Eligibility Requirements Assurance

Any prohibitions or limits on the eligibility of qualified individuals with disabilities to receive services or practice any occupation are not allowed under this policy. Eligibility requirements for our program are reviewed on a regular basis, and it has been determined they do not screen out or tend to screen out people with disabilities.

All safety requirements are similarly reviewed and it has been determined that there are no discriminatory requirements. The determination of the existence of a direct threat must be based on objective factual evidence and not stereotypes or misconceptions about a person's disability. If any new criteria are developed, their impact on persons with disabilities will be reviewed by the Mayor, ADA Coordinator, and all staff will be informed on any changes in eligibility requirements that may arise.

Assurance Regarding Surcharges

It is the policy of the City that surcharges are never charged to staff/participants (nor any other interested person) for reasonable accommodations under any circumstances. Such accommodations include, but are not limited to: American Sign Language (ASL) interpreters, Computer Aided Realtime Translation (CART), architectural accessibility, computer accessibility hardware or software, Braille material, or any other costs related to the participation of a person with a disability.

Integrated Services

It is our policy that all of our services, programs and activities are provided in the most integrated setting possible. People with disabilities are never required to participate in separate programs. Services will not be provided to any person with a disability in a manner or at a location different from that available to another. In all cases, the person with a disability (family members and other representatives only when appropriate) will be fully involved in the consideration and decisions.

Significant Assistance

It is the policy of the City that programs to whom we provide significant support (or contract with) may not discriminate against people with disabilities. All contracts and program sites are regularly assessed to ensure non-discrimination against people with disabilities. The City will not contract with any entity that discriminates.

Accessible Transportation

It is the policy of the City that all transportation services provided are accessible to everyone regardless of their disability. In addition, any vehicles acquired for public non employee-only use, will be equipped with a wheelchair lift, tie downs, etc. and all future van purchases will also be accessible.

Community Referral

Whenever the City participates in other programs and services as a condition of participation (e.g. Commonwealth, Employee Assistance Programs – EAP, other counseling agencies, MRC, fuel assistance, DSS, etc) or makes reference to other programs, it is our policy that such programs and services must be accessible. We have information regarding which of the programs (to which it may refer people) are accessible, and which are not. Please note that there is at least one accessible provider in each of the categories of services in which we make referrals.

Training Assurance Policy Regarding Non-Discriminatory Operations

It is the policy of the City that staff training and other staff development activities provided by agency personnel and volunteers include information about ADA requirements. Our programs operate in such a manner that does not discriminate against people with disabilities. As stated in our staff training and orientation manual, such training includes a full explanation of our ADA policies, procedures and practices. Training is done on a regular basis, and the ADA Coordinator has the overall responsibility for ensuring that all staff are trained, including new employees.

Effective Communication Policy

It is the policy of the City that auxiliary aids and services will be provided when necessary to ensure effective communication with persons whose disabilities effect communication. Persons with communication barriers will be given the opportunity to request the aid or service that they prefer and the requested aid or service will be given primary consideration by the City unless doing so would impose an undue burden or a fully effective alternative is available.

It is the policy of the City that all documents and publications are available, to anyone who requests them, in accessible formats. These include large print, audiotape, Braille and computer disc.

The procedure for anyone who requests accessible formats (or any type of effective communication) is:

1. To specify his/her accessible format either in person, over the phone, or in writing to the ADA Coordinator at least 30 days in advance of the event.
2. Within four (4) business days of the request, the City will provide the format to the requester at no charge.

The Mayor is the staff person who makes undue burden determinations as per our procedures. When we decide what type of aid or service to provide, primary consideration is given to the type of aid or service preferred by the person with a disability.

TTY Assistance

The City has a TTY at our offices, and plans to acquire more. The City is a leader, and a role model to other organizations on providing effective communications, as well as all other areas of ADA compliance. Our TTY number will be listed consistently on all our communications where The Town's phone number is given. TTY training will be provided for all employees with updates on an annual basis.

Assistive Listening Devices

The City has purchased assistive listening devices for the hearing impaired. These are available for use at public meetings.

Alternative Format Policy and Procedures

Alternative formats are made available to persons with disabilities who need them. Procedures have been established for the provision of alternative formats including large print, audiotape, Braille and computer diskettes.

1. The procedure for requesting alternative formats is: The person making the request should identify the materials desired and specify his/her preferred alternate format to the ADA coordinator either in person, by phone, or in writing at least 30 days in advance of the event or activity for which the material is needed.
2. The materials will be provided in the requested format at no charge. (Every attempt will be made to meet the request made less than 30 days before an event or activity.)
3. If, after primary consideration has been given to the preferred format, the request cannot be met, an alternative effective format will be made available. If a request cannot be met the person making the request will be informed as soon as possible but at least 5 days in advance of the event or activity.

The Mayor is the staff person who makes undue burden determinations as per our procedures. When we decide what type of aid or service to provide, primary consideration is given to the type of aid or service preferred by the person with a disability.



ADA Transition Plan

*Unless otherwise noted, Park, Recreation & Community Services is responsible for City parks and School Department is responsible for school facilities.

PARK DATA					ADA Self Assessment											
Salem City Parks & Open					ADA Self Assessment											
Park ID Number	Park Name	Park Address	Size (acres)	Description	ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022		
1	Bates School	55 Liberty Hill Ave.	7.41	Small neighborhood park area on the north end of the Bates School Property	Provide accessible parking spaces at lot near Play area. Existing ramps and walkways generally adequate Play Structures: provide surfacing accessible route	Play access Parking & Signage	2	Play Surfacing		Accessible Parking Stall and Signage						
2	Bertram Field / Collins Middle School	1 Powder House Lane	5.50	Bertram Field is a large municipal scale lighted stadium facility with out of date facilities buildings and amenities Collins Middle school has little to no outdoor recreation space.	Restrooms: No Accessible paths Restrooms: not to access. Code Bleacher: rail diameters, rail configurations Parking slopes and accessible routes NTC Office and team room doors and access	Restroom access and updates Parking and entryway improvements	1	Restroom accessibility and upgrades	building upgrades		Bleacher Upgrades & Parking					
3	Broad Street Park	24 Jackson Street	0.90	Smaller Pocket park located on the northeast corner of Collins Middle school property. Park area is terraced into surrounding hill, and has steep slopes on all sides including adjacent parking area. Parking generally used by the neighborhood and adjacent school.	Provide Accessible Parking (grading) Provide accessible pathways Playscape: Wood mulch and transition surfaces accessible benches	Play structure surfacing and transition Parking and pathways	2		Play Surfacing			Parking and Pathway Improvments				
4	Cabot Farm Playground	2 Kernwood St.	0.51	Small, isolated park on dead end street with only on street parking on a narrow road. Appears little used and is overgrown in places	Playscape: Not accessible: grade changes No accessible pathways linking elements No accessible way through fence	Playscape mulch Accessible pathways	3*	Fence Access See Note 1		Accessible Pathways						
5	Camp Naumkeag	85 Memorial Dr.	4.70	Seasonal Camp run by the YMCA Area slopes steeply toward water, exposed ledge and heavily wooded. Various wood frame and masonry block buildings	Few accessible pathways: Steepness Accessible pathways to events grade changes at building entries restroom updates/improvements Equipment access and opportunity	Building & Restroom access renovations Playscape Renovations/improvements accessible walkways	1			General Park and building accessibility upgrades						

PARK DATA					ADA Self Assessment											
Salem City Parks & Open					ADA Self Assessment											
Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022	
6	Castle Hill Playground	14 Story Rd.	3.77	An open, active recreational park that incudes a popular softball field, playground and basketball. Relatively level site with adjacent residences and wetland areas to the East		No accessible pathways linking elements Playscape grade changes limit access (settled mulch) Accessible benches and spectator seating	Install accessible pathways linking elements Renovate playscape mulch & provide accessible accessible benches and spectator seating Provide accessible benches and water fountain	2	Playscape Surfacing and access upgrades		Accessible pathways Accessible Bleachers					
7	Charles R. Curtis Memorial Park	19 March St.	0.55	A stand alone, isolated neighborhood park. Relatively flat with access to adjacent bikeway		Provide mulch at playscape consider resilient accessible access at playscape Replace wood at least one picnic bench to provide accessible bench	Playscape Mulch Accessible pathways	2	Playscape Surfacing and access upgrades		Bench Modifications					
8	Collins Cove Playground	31 Collins St.	3.67	A medium size waterfront neighborhood park on the edge of the cove. This park is mostly level in grade is a popular softball field		No accessible pathways linking site elements Playscape grade changes limit access (settled mulch) Provide resilient pathway to playscape transfer station No accessible benches and spectator seating	Playscape Mulch & Access (Safety also) Accessible pathways ADA compliant Seating & Bleachers	2	Playscape Surfacing and access upgrades				Accessible benches and Spectator Seating			
9	David J. Beattie Park	4 Fort Ave.	0.76	Small Neighborhood 'pocket park' or 'garden park' that does not contain any active recreational elements. Park has a water easement running through its length		Update accessible parking, provide path to parking. Provide accessible path to at least one of the benches.	Parking and accessible paths	3					Accessible Patyways			
10	Derby Square	32 Front St.	0.13	A paved urban pedestrian square and gathering space that is part of Salem's historic downtown and includes Salem's Old Town Hall. Parts of the square include old alley spaces, and the southern portion of the square is developed as a informal amphitheater/seating/performance space.		Historic landscape with uneven paved surfaces. And historic compromises for access/ramps. Most areas slopes exceed minimums. Ramps do not have handrails	Ramps: consider handrails	3						Review Accessibility Consider Handrails?		

PARK DATA					ADA Self Assessment											
Salem City Parks & Open					ADA Self Assessment											
Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022	
11	Dibiase Park	46-48 Dell St.	0.47	A small, isolated, Neighborhood park on a dead end road, that appears little used.		Playscape mulch: Settled, grade changes currently limit access No accessible path to site elements Steeper Slopes No accessible way to street	Playscape Mulch and Accessible paths.	3	Playscape surfacing and access See Note #1			Provide accessible pathways				
12	East India Square	158 Essex St	0.19	A popular urban square/park that is part of the popular Essex Street Pedestrian mall. The historic square was developed in 1976, and contains a large fountain (shaped after the City) as well as bordering shops and restaurants.		Walkways and changes in grade present the biggest issue at this site.	Walkway repairs, and changes in grade.	3		Walkway Repairs						
13	Forest River Park	38 Clifton Ave.	30.37	A large, waterfront destination park that contains a variety of year round uses, open spaces, mature trees, walking paths, water views, athletic facilities, play areas and walkways for every type of citizen.		Need accessible picnic area walkways Upgrade accessibility at Maintenance building restrooms and Pool building Need Access to North Beach	Immediate: Maintenance Restrooms & Pool building accessibility improvements Near Future: Playscape access	2	Pool building grade change renovations Playscape surfacing & access improvments	Accessibly walkways	Maintenance building restroom upgrades	Full Pool building renovations				

PARK DATA					ADA Self Assessment											
Salem City Parks & Open					ADA Self Assessment											
Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022	
14	Fort Lee	100 Memorial Dr.	16.03	An wooded open space park with little to no developed amenities. Fort Lee is an overgrown historic fort site with single width foot trails, and ruins of old earthworks. The fort once had panoramic views of the entry of Salem harbor.		No facilities to be made accessible. Could construct accessible woods pathway, topography will be a challenge	None	3						Accessible Woods Pathway		
15	Furlong Park	20 Franklin St.	5.50	Furlong park is a medium size, waterfront neighborhood park with a popular softball field that draws users from throughout the city. Furlong was recently fully renovated, with landscape, facilities and interpretive signage and is in generally excellent condition.		Playscapes: Settled mulch & grade changes limit accessibility Accessible parking & path from street improvements	Immediate: Playscape Mulch Future: Parking at street	2	Playscape Surfacing and access	Parking at street and Pathway Improvments						
16	Gallows Hill Park	53 Hanson St.	21.83	Gallows Hill is large varied terrain neighborhood and destination park that is basically split in two by a steep wooded slope. The upper park contains an older picnic structure, play equipment and open fields. The lower park contains two baseball diamonds, a play area, a skate park and a 40-50 car parking area. The lower park is immediately adjacent to Mansell Park.		Settled mulch limits accessibility Provide accessible walks linking park amenities (Upper and Lower) Provide accessible walk down slope ?? Provide painted accessible parking and signage. Accessible walkways to athletic fields	Immediate: Playscape Mulch Renovations Immediate: Accessible parking and signage Accessible walks linking elements (upper and lower)	2	Playscape surfacing Accessible parking and signage	Accessible pathways linking park elements						
17	Gonyea Park	41 Northey St.	0.43	Very small, isolated, neighborhood park/open space at the end of a dead end street. Surrounded by multifamily housing. This park has some newer elements and 6 off street parking spaces which appear to be used by adjacent residences.		Playscape safety surface has settled, grade changes limit access. Picnic bench not accessible No accessible Parking paint or sign	Playscape Safety surfacing Accessible Parking space	3	Playscape Safety surface	Accessible Parking Space		Bench modifications for Accessibility				

PARK DATA					ADA Self Assessment											
Salem City Parks & Open					ADA Self Assessment											
Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022	
18	Greenlawn Cemetery	57 Orne St.	55.80	A large, historic and active cemetery with mature trees and monuments that is popular with walkers and joggers.		Generally all walkways accessible Chapel garden and building grade changes/width Office building grades at doors/door width Accessible route map?	Chapel and office grade change renovations Chapel Garden improvements Make perimeter pedestrian gates accessible	3				Chapel and Chapel Garden Access Improvements		Pedestrian Gate modifications and Access		
19	High Street Park	2 High Street Ct.	0.51	High Street park is a medium sizes urban 'back lot' park that is fully developed. It is located between adjacent multifamily housing, a church and adjacent businesses.		Play surfacing settled, grade changes limit access Asphalt walks heaved in some locations	Play area safety surfacing	3	Play surfacng renovations				Walkway repairs and renovations			
20	Highland Park/Salem Woods	75 Willson St.	270.63	Highland Park/Salem is a large, natural wooded open space park with a primitive dirt trail and board walk system adjacent to Salem Woods Golf course.		Dirt trails not accessible consider alternative accessible woods trail, here or at another location	Alternative accessible trail system	3						Accessible Woods Trail Loop?		
21	Irzyk at Memorial Park	17 Fort Ave.	0.89	Irzyck Memorial park, Memorial Park and Bentley school are all the same site and are indistinguishable as separate parks to all but city staff. SEE BENTLEY SCHOOL EVALUATION		SEE BENTLEY SCHOOL EVALUATION										
22	Juniper Park and Playground	28 Beach Ave.	0.50	Juniper park is very small isolated neighborhood park, that you wouldn't know about unless you knew where it was. Adjacent buildings abut right against park boundaries.		Picnic bench could be converted to accessible with longer planks Settled safety mulch/grade changes limit accessibility Accessible pathway to rear of park (half court and open area)	Playscape mulch and transfer station access Picnic bench conversion	3	Playscape Surfacing Renovations			Picnic Bench modifications		Accessbile Pathway to rear of park		
23	LaFayette Park	124 Lafayette St.	0.49	Lafayette Park is a highly groomed, urban 'green', with passive recreation uses, lawns, mature landscape trees and multiple memorials. The park is surrounded by three intersecting streets with on street parking on the park side of the street.		Benches and park is generally accessible Stone dust paths are generally accessible	None: Regular maintenance of walks and benches	3				Maintain benches and walks			Maintain benches and walks	

PARK DATA					ADA Self Assessment											
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Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022	
24	Lappin Park	112 Washington St.	0.11	Lappin park is a small urban square at the intersection of Essex street and Washington street that is probably the most recognizable park in the city to outside visitors.		Park is generally accessible, grass areas inaccessible due to curbing Water fountain is not accessible, but is pedal operated	Adjust water fountain for accessibility	2		Water Fountain Accessibility						
25	Leslie's Retreat Park	71 North St.	6.36	Leslie's retreat is a newer large linear passive open space park that is constrained by the railroad ROW and the adjacent North river. Leslie's Retreat is known for its popular dog park as well as it the walking/ jogging route it provides. The dog park is operated by Salem SPACE (Salem Play Area for Canine Exercise).		Dog park gates too narrow for access Walkways: some root damage and heaving needs repair	Dog park access gates	1		Renovate gates at dog park for access				Repair Damaged Walkways		
26	Mack Park/Ledge Hill Park	29-37 Grove St.	25.80	Mack park is large, mostly open space park on the top of prominent hill in central Salem. The perimeter of the park is noted by steep wooded slopes, exposed ledge and adjacent residencies. The center of the park contains the former Mack estate, various utility/out buildings and a softball field utilized mostly by the high school girls softball team.		Park perimeter access is not possible due to steep grades Buildings need accessibility upgrades: door handles, railings, ramps, changes in grade Top of park is generally accessible, accessible pathways needed between elements No accessible parking	designate accessible parking provide accessible walk loop to upper park elements Upgrade building access	2		Accessible walk loop at top of hill Accessible Parking			Building Accessibility Improvements			
27	Mansell Playground	50 Proctor St.	1.20	Mansell park is a street side open grass field of varied topography, with a basketball court which is generally considered as the eastern part of Gallows Hill Park.		Provide accessible route to basketball Water fountain, if renovated should be made accessible	Accessible route/path to basketball	3		Accessible Route to basketball						
28	Mary Jane Lee Park	41 Palmer St.	0.73	Mary Jane Lee Park is a small, excessively popular urban neighborhood park in the Point section of Salem. This park provides shade, adult gathering areas and youth active areas and is truly a gathering center for the Point community		Playscape surface (sand) is not accessible. Update surfaces No Accessible swings No accessible parking Site is level with few grade changes, Paved surfaces link all site features	Immediate: renovate playscape surface and accessible transfer station Immediate: Provide accessible swings Future: Provide accessible parking	1		Playground Surfacing Renovations Accessible swings	Add accessible parking stalls					

PARK DATA					ADA Self Assessment											
Salem City Parks & Open					ADA Self Assessment											
Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022	
29	McCabe Park and Marina	24 Kernwood St.	4.90	McCabe Park & Marina is a popular, and well accommodated boat launch on the North End of the City. It also has a undeveloped path and little known open space/park area north of the boat launch. The boat launch and adjacent open space areas are steeply sloped and exposed ledge rock as well as panoramic views of Danvers River.		Due to slopes, and tides, access is difficult. The docks and piers are generally as accessible as they can practically be. Develop accessible route and access to open spaces South and East Provide accessible porta-potty	Accessible porta potty Access to south and eastern portions park	2	Trade-out for accessible Portable Toilet				Accessible path improvements to South and eastern portions of Park			
30	McGlew Park	201-1/2 North St.	2.40	McGlew park is a medium size neighborhood park, surrounded by residences, in the north west side of the city. Use of the park is largely restricted by poor access as the result of its back-lot location and lack of parking, on site, and on neighboring streets.		Park inaccessible at access gate No Accessible path to park elements Playscape equipment is outdated and inaccessible	Access gate improvements Accessible Route Improvements See Note #1	3			Access Gate Improve-ments Accessible pathways					
31	McGrath Park	46 Marlborough Rd.	22.77	McGrath park is a popular park for youth soccer uses, because of off street parking and field layout. The park was recently renovated and has current playscapes, fencing and parking areas, as well as undeveloped (and largely inaccessible) wooded/wetland open spaces to the east and south		Improve perimeter stone dust walk for access Maintain wood chip surface at playscapes Provide accessible surfaces at picnic tables Walks and curb cuts generally accessible.	Immediate: Woodchip surface at playscapes. Future: accessible surfaces at picnic tables	2				Playground Surfacing Renovations	Accessible Surfaces at Picnic tables			
32	Memorial Park	17 Fort Ave.	7.40	Memorial Park,Irzyck Memorial park, and Bentley school are all the same site and are indistinguishable as separate parks to all but city staff. SEE BENTLEY SCHOOL EVALUATION		SEE BENTLEY SCHOOL EVALUATION										
33	Palmer Cove Park and Playground	30 Leavitt St.	7.20	Palmer cove park is a larger, downtown, waterfront neighborhood park, devoted mostly to active recreation, that also serves as Salem High School's varsity baseball field facility.		No accessible walkway linking elements Formalize accessible parking north Provide accessible benches and spectator seating Shore walk has some heaving and unevenness Some gates at community garden are too narrow for access	Immediate: Accessible linking paths Immediate: Accessible benches and seating Near Future: Formalize parking Future: Shore walk	1		Accessible Pathways linking park elements Accessible Benches and seating				Renovate Accessible parking stalls and signage	Improve shore walk pathway	

PARK DATA					ADA Self Assessment											
Salem City Parks & Open					ADA Self Assessment											
Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022	
34	Patten Park	41 Buffum St.	0.08	Patten park is a very small street corner park, with mature shade trees, lawn, landscape planting and four older benches.		Not many elements to make accessible Repair benches, provide accessible/companion seating areas. Relocate garbage receptacles closer to path	Near Future: Bench Repair Near Future: Companion seating areas	3			Bench Repairs and companion seating areas					
35	Peabody Street Park	15 Peabody St.	0.38	Peabody park is a new (2013) harbor front park that was constructed off of the new harbor walk. The new park is provided with portion of the harbor walk as well as a small play area, shade structure, trees, landscaping and benches.		More recent development, level site, all elements are accessible.	None	3								
36	Pickman Park Playground	20 Lincoln Rd.	3.01	Pickman is a medium size neighborhood park on the south end of town that abuts the Forest River with an informal beach area, playscape, basketball and lawn areas		No accessible path linking elements Curb cuts at street not to code grade changes due to settled play mulch benches and tables inaccessible	Immediate: Accessible linking paths Immediate: Play area mulch & access Immediate: Accessible benches and seating Future: Shore walk Future: curb cuts at street	2	Play area mulch renovations and access improvements	Accessible Pathways linking elements Renovate Curb cuts at street	Accessible Benches and seating				Restore shore walk	
37	Saint Anne's Park	279 Jefferson Ave.	0.15	St. Anne's Park is a small triangular shaped green space in a residential area. Though open to the public, the owner and responsible party is St. Anne's Church.		Provide accessible curb cuts Repair heaved walkways Repair benches, provide benches with armrests	Immediate: accessible curb cuts Future: Heaved walkways, benches	3			Accessible curb cuts in walkways				Fix heaved walkways and bench slats	
38	Salem Common	Washington Sq.	9.30	Salem common is a large New England green that is the heart of the city. The park hosts various events during the year and includes mostly passive recreation uses, with a large playscape and basketball court area.		Accessible benches provided Accessible playscape Curb cuts and some access points, poorly paved and inaccessible	Immediate: Accessible curb cuts Future: Heaved walkways, benches	2			Accessible curb cuts and Pedestrian Entries			Restore heaved walkways and wood benches		
39	Salem Maritime/Derby Wharf Nat. Hist. Site	193 Derby St.	6.41	Salem Maritime National Historic Site is a former waterfront wharf and commercial center of early Salem. It is run by the National park service and provides an important link to Salem's maritime heritage. The National Part Service is the responsible part.		All park elements are relatively new, and well maintained. As a historic site ADA accommodation is not complete, but meets historical guidelines for providing access. No ADA issues identified.	None	3								

PARK DATA					ADA Self Assessment											
Salem City Parks & Open					ADA Self Assessment											
Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022	
40	Salem Willows Park	200 Fort Ave.	24.62	Salem Willows is a large, very diverse waterfront park that has previous history as an amusement park with various arcade, marine and food vendor leased buildings. Salem Willows also has beaches, wharfs, open lawn areas and is a very popular spot for summer picnicking.		Beach south is not accessible, Beach north is partially accessible, seasonal accommodations could be provided Picnic structures inaccessible, changes of grade, steep slopes Provide accessible pathways south and west to basketball, tennis and west bluffs Provide accessible parking south	Beach Access (seasonal) Accessible Parking (south) Walkways at picnic structures Accessible Pathways south and west.	1	Seasonal Beach access provisions (boardwalks, beach chairs, etc)	Accessible walkway improvements - picnic shelter access Accessible Pathways south & west	Sign and paint accessible parking (south)					
41	Splaine Park	23 May St. (rear)	1.85	A medium sized isolated, recently renovated, neighborhood park with both active and passive recreation elements.		Park is accessible, with accessible pathways and level surfaces 2 metal picnic benches, neither is accessible Handicap parking is provided on-street.	Immediate: Provide accessible picnic bench	3							Provide accessible picnic bench	
42	Swiniuch Park	128 Derby St.	0.03	Swinich Park is a very small postage stamp size park on a street corner in historic maritime district of Salem		Swinich park as few amenities to be made accessible. Accessible curb cut nearby. Benches and paths provided with paved access	none	3								
43	Willow Beach	24 Willow Ave.	0.16	Willow beach is a waterfront access beach on the inner harbor that is not provided with lifeguards or amenities. No above-tide line areas are available, the beach is defined by a high seawall and adjacent residences and businesses. At high tide,95% of the beach is underwater.		Park is marginally used and is not accessible once at beach level. No town programming at this site that would require it to be made accessible.	Near Future: Decide future of this facility. Equal or better facilities are provided elsewhere in city and are accessible.	3	See Note #2							
44	Winter Island Park	50 Winter Island Rd.	27.10	Winter Island Park is a large, varied water front open space park that offers a popular beach and boat launch as well as camping, a historic fort, and a former coast guard station. Winter Island facilities are commonly rented for events and weddings on and off season, and the pier provides some of the best views available of Salem Harbor, Marblehead, and portions of Massachusetts bay.		Park has many change in grade and steep slopes. Accessible camp sites should be provided accessibility improvements to office, and function room spaces are needed. accessibility improvements to camp restrooms and showers.	Immediate: Accessible improvements to office and function room (ramps, railings, bathrooms) Immediate: Accessible improvements to camp restrooms and showers.	1	Add accessible camping site	Accessible improvements to shower/restrooms Accessible pathways	Accessible Improvements to function room & coast guard buildings					

PARK DATA					ADA Self Assessment											
Salem City Parks & Open					ADA Self Assessment											
Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022	
45	Witchcraft Heights	1 Frederick St.	15.00	Witchcraft Heights is an elementary school that has a popular softball/baseball field as well as typical elementary school amenities such as play equipment and a paved basketball court.		Accessible ways and paths to amenities are provided, however there are no adjacent curb cuts.	Immediate: provide accessible curb cuts north and south	3		Install Accessible curb cuts						
A	Salem High School	77 Willson St	61.50	Salem High School site is varied and topography and shares its property with Bowditch school and ____ 5 asphalt tennis courts are on the NW corner of the site, and two natural turf rectangular fields are located on the south end of the site with a asphalt basketball court. Bowditch school and field is located to the north and east of the existing high school building.		None of the athletic courts or fields are currently accessible. Changes in grade, walkway materials and lack of spectator seating are all deficient. SE field is provided with accessible parking spaces	Complete ADA improvements along with renovations of associated athletic venues.	2		Accessible Pathways and access gates to fields and courts						
B	Bowditch School	79 Willson Street	—	Bowditch School is part of the Salem High School Campus property. Bowditch School, its field, play areas and building are NE of the high school building adjacent to Willson St.		Grade and gate width at field appear to limit access. Ramp is accessible, but not provided with safety rail. Grade changes (curb) at playscape limits handicap access to transfer point	Curb cut and access to playscape transfer point Safety mulch touch up Widen gates at field, install safety rail at ramp access.	2	Playground Safety Mulch accessible tranfer point path	Widen gates for accessibility						
C	Bentley School / Memorial Park / Irzyk Memorial Park	School: 25 Memorial dr. Irzyk and Memorial: 17 Fort ave.	Approx . 40 acres	Bentley school shares it property with memorial an Irzyk Memorial parks. The school occupies the Northern parts of the property, and includes a full size baseball/multipurpose field and playground, while the portions of the site adjacent to Fort Ave, contain the park components, included play equipment, a basketball court and a memorial, military armored tank.		No accessible pathway to park elements Play areas, settled mulch makes play equipment non-accessible. Older play equipment does not provide accessible elements. Changes in grade at play surface edging limit access.	Renovate play areas completely for accessibility and safety	2	See Note 2	Accessible Pathways to park elements				Complete renovations of proposed play areas		
D??	Collins Cove Beach and Tracy walking/bike path	Webb St. and Collins cove between Collins and Sxetela In	—	Tracy walking path is a east-west spur of the route 107 bike path that includes open water front and (non lifeguard) beach alonge southern Collins Cove.		Curb cuts and cross walks up to date audible signals at some walks needed	Curb cut maintenance Formal Access to beach	2		Curb Cut repairs at street				Formalize Accessible beach path		

PARK DATA					ADA Self Assessment										
Salem City Parks & Open					ADA Self Assessment										
Park ID Number	Park Name	Park Address	Size (acres)	Description		ADA Self Assessment Notes	ADA Priorities	ADA Ratings	2016	2017	2018	2019	2020	2021	2022
E??	Ayube Memorial Drive (aka Bridge st. By Pass) Bike Path	Parrallel on the east side of Ayube Memorial drive from Bridge Street north to March St.		Linear park adjacent to the bypass with a 10' wide asphalt off street bike path and accent park areas at streets that dead-end along the path.		Entrance paths and intersections provide level access or curb cuts. Relatively level surfaces with few, if any grade changes that would impede access.	None	3							
F??	Canal Street bike path	Off street bike path that parrallels Salem State between Canal Street and Lafayette street continuing into Marblehead		Linear park, former rail bed with a 10' wide asphalt and stone dust bike path with continuation into Marblehead along Salem harbor.		Entrance paths and intersections provide level access or curb cuts. Relatively level surfaces with few, if any grade changes that would impede access.	None	3							
G??	Hawthorne Boulevard	Hawthorne Boulevard Islands between Essex St and Derby St.		Large open boulevard Island with open lawn, landscaped trees, memorials and walkways		Walkways and curb cuts are generally accessible and well placed.	None	3							
<div>ADA Access Notes:</div> <div><div>1. Recreaional Facility Needs Assessment & Master Plan (a document separate from the Open Space & Recreation Plan) recommends abandoning/removing some of the elements of this park, which are listed as needing access updates.</div><div>2. Existing park either has no facilities to be made accessible, or a major renovation is proposed. Any ADA Improvments would occur as part of proposed renovations.</div></div>															



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

July 28, 2015

Melissa Cryan
Executive Office of Energy and Environmental Affairs
100 Cambridge Street – Suite 900
Boston, MA 02114

Dear Ms. Cryan,

This letter is to affirm that I have designated Lisa B. Cammarata, Esq., Human Resources Director, as Salem's Americans with Disabilities Act Coordinator. Serving in this role since 2007, Ms. Cammarata is responsible for ensuring the City's compliance with the Act.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



KIMBERLEY L. DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES

CITY OF SALEM MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET, 4TH FLOOR
SALEM, MASSACHUSETTS 01970
TEL. 978-619-5630
FAX 978-745-7298

July 28, 2015

Melissa Cryan
Executive Office of Energy and Environmental Affairs
100 Cambridge Street – Suite 900
Boston, Massachusetts 02114

RE: ADA Compliance Statement

Dear Ms. Cryan:

Kindly allow this letter to confirm that the City of Salem's employment practices are in compliance with the Americans with Disabilities Act. Specifically, our practices comply with the Act in the following categories:

- Recruitment
- Personnel Actions
- Leave Administration
- Training
- Tests
- Medical Exams/Questionnaires
- Social and Recreational Programs
- Fringe benefits
- Collective Bargaining Agreements
- Wage and Salary Administration

Thank you for this opportunity to provide you with this information, and if you should require any additional information, please do not hesitate to contact me.

Very truly yours,


Lisa B. Cammarata, ADA Coordinator

NOTICE OF VACANCY - PLEASE POST

TITLE: Director of Council on Aging

DEPARTMENT: Park, Recreation and Community Services

POSITION STATUS: Full-time, management position, with benefits

SUPERVISION EXERCISED: Supervises subordinate staff within Department

SALARY: \$50,000.00 - \$58,000.00

DUTIES AND RESPONSIBILITIES:

Responsible for planning, coordination, implementation, and day-to-day operation of programs and services in the areas of social services, meals, (both at the center and homebound), transportation, recreation, housing, legal services, health and clinics, delivered both at the Center and in the community.

Responsible for all other programs and services delivered or caused to be delivered under the auspices of the Salem Council on Aging in the future, either independently or jointly with other agencies in the city or region.

Responsible for the fiscal management and control of the programs and services of the Council on Aging.

Prepares annual budget.

Reviews cost and effectiveness of all programs and services of the Salem Council on Aging.

Responsible for fiscal management and funding development including grant applications from sources including, but not limited to: Formula Grant, CDBG, and Title III. Obtains, through liaison and support of appropriate city, regional, state, and federal agencies, funding sufficient to provide needed and essential service to the elderly.

Supervises, staff of the programs and services of the Salem Council on Aging. Identifies, proposes, develops, and implements ongoing staff training for all staff in response to services, management, administration, documentation, professional conduct, planning and policy implementation, interagency coordination and cooperation and the non-duplication of services.

Prepares monthly newsletter, press releases and the like, for print and social media to insure the dissemination of appropriate information and the exchange of information, concerns and issues affecting the elderly of the City of Salem.

Prepares annual reports and others as required with external agencies, including the Executive Office of Elder Affairs, the City, and North Shore Elder Services.

Prepares agenda for and attends Council on Aging meetings.

Obtains membership, participates, links, and communicates with appropriate local, city, regional, state and federal organization, agencies and groups for the comprehensive planning, programming and funding of elder services and programs.

Attends conferences, programs, public hearings, meetings, and acts with the Chairperson of the Salem Council on Aging spokesperson; may designate a representative from the staff to participate in such programs, conferences.

Performs other appropriate duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

Prior direct management and supervisory and administrative experience in human services programs.

Working familiarity with the elder service network and resources, as well as state and local laws, practices, and regulations regarding elder human service programs.

Thorough knowledge of and professional training in the social, economic, physical, and mental health needs of the elderly.

Experience with and practical knowledge of resources, services and programs available to the elderly; prior program management and administration experience with elderly programming.

Ability to administer, supervise, train and direct others. Ability to evaluate, plan and maintain appropriate staffing support for funded programs. Ability to develop fiscal and programmatic procedures and records and prepare report relative to the same.

QUALIFICATIONS REQUIRED:

Bachelor's degree in public/business administration, community organization, social work, gerontology, human relations, recreation or a related field and five to seven years' experience in a community setting providing services to senior citizens, or a Master's Degree with a minimum of two years of full-time (paid) responsible work may substitute for up to two (2) years of non-graduate study, or one year of graduate work.

Must have a strong, working familiarity with state and local laws, practices and regulations regarding human service (elder) programs.

Must be knowledgeable regarding elder needs and resources. Must be flexible, able to interact with others, and be able to respect/preserve confidentiality, and of exercising independent judgment.

Excellent written and oral communications and counseling skills, along with management/leadership ability and/or the ability to exercise judgment and empathize with elders. Ability to write grant proposals;

Demonstrated proficiency with Microsoft applications. Ability to speak Spanish a plus.

Valid MA driver's license.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is usually moderate.

DEADLINE:

Any person wishing to apply should do so, in writing, via email to lcammarata@saalem.com **no later than August 14, 2015.**

Lisa B. Cammarata, Director, Human Resources
City of Salem
120 Washington Street, 4th floor
Salem, Massachusetts 01970

DATED: JULY 27, 2015

The City of Salem is an EEO/AA Employer



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Human Resources

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The City of Salem is an Affirmative Action and Equal Opportunity Employer. All applications shall receive equal consideration and treatment in employment without regard to race, color, religion, ancestry, national origin, sex, sexual orientation, marital status, familial status, and disabilities. Reasonable accommodations may be made to enable individuals with disabilities to perform job related functions.

Interested applicants can click on the job title, listed within the link for [Job & Volunteer Opportunities](#), for a complete job description and instructions on how to apply for the position.

The Human Resources Office is located on the 4th floor of 120 Washington

Street. The Human Resources Office coordinates all hiring for the City of Salem.

Civil Service Exams - The Human Resources Division of Boston schedules the examinations. Information and applications for civil service exams and the Continuous Testing Program (Con Test) can be obtained in the Personnel Department. For more information about the civil service exam, [click here](#).

Labor Service - Processing of Labor Service applications are administered in the Human Resources Department. You can download the Labor Service Application by [clicking here](#).

Staff Contacts

Name	Title	Phone
Lisa B. Cammarata, Esq.	Human Resource Director	(978) 745-9595 ext. 5630
Alicia Brady	Office Manager	(978) 745-9595 ext. 5630
Monica Dominguez	Personnel Aide	(978) 745-9595 ext. 5677
Bea Devereux	Benefits Manager	(978) 745-9595 ext. 5632
Linda Pereira	Benefits Coordinator	(978) 745-9595 ext. 5699



2015 Police Officer Exam (MBTA & Municipal Police)

City of Salem 2015 Holidays

Civil Service Eligible List: Salem Police Chief Assessment Center

Forms & Applications

Helpful Links

Job Listings

Open Enrollment - 2015 GIC Information

News

Salem PowerChoice and Electricity Supply Solicitations

Salem Again Offers “Peas for Fees” Ticket Fee Amnesty Program

Menorah Lighting - Lappin Park - Sunday, Dec. 6 @ 6pm

Park Free and Shop Local in Salem on November 26-29

Santa’s Arrival and Holiday Tree Lighting

[View all](#)

Salem City Hall, 93 Washington Street, Salem, MA 01970 Phone: 978-745-9595

City Hall Hours of Operation: Monday, Tuesday & Wednesday 8AM - 4PM, Thursday 8AM
- 7PM Friday 8AM - 12PM

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Notice:

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Large print notice for the visually impaired

Individual Park ADA Evaluations

1. Park Inventory Forms (33 Parks)

Facility Inventory**LOCATION: 10-Derby Square / Old Town Hall 32 Front Street**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
Total Spaces		Required Accessible Spaces	
None, On street		None	
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance			
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle			
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			
Sign with international symbol of accessibility at each space or pair of spaces			
Sign minimum 5 ft, maximum 8 ft to top of sign			
Surface evenly paved or hard-packed (no cracks)			
Surface slope less than 1:20, 5%			
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			
RAMPS			
Specification	Yes	No	Comments/Transition Notes
Slope Maximum 1:12		✓	Steeper than 5% No rails or curbs

Minimum width 4 ft between handrails			
Handrails on both sides if ramp is longer than 6 ft			
Handrails at 34" and 19" from ramp surface			
Handrails extend 12" beyond top and bottom			

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs			
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).		✓	
Continuous common surface, no changes in level greater than ½ inch		✓	PAVERS / HISTORIC SOME REQUIREMENTS
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		
Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and <i>not</i> be the service entrance	✓		
Level space extending 5 ft. from the door, interior and exterior of entrance doors		✓	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)	✓		
At least 18" clear floor area on latch, pull side of door	✓		
Door handle no higher than 48" and operable with a closed fist	✓		
Vestibule is 4 ft plus the width of the door swinging into the space	✓		
Entrance(s) on a level that makes elevators accessible	✓		

Door mats less than ½" thick are securely fastened			N/A
Door mats more than ½" thick are recessed			N/A
Grates in path of travel have openings of ½" maximum			N/A
Signs at non-accessible entrance(s) indicate direction to accessible entrance		✓	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted	✓		

STAIRS and DOORS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stairs			
No open risers	✓		
Nosings not projecting	✓		
Treads no less than 11" wide		✓	
Handrails on both sides		✓	
Handrails 34"-38" above tread		✓	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		✓	
Handgrip oval or round		✓	
Handgrip has a smooth surface			N/A
Handgrip diameter between 1¼" and 1½"			N/A
1½" clearance between wall and handrail			N/A
Doors			
Minimum 32" clear opening	✓		
At least 18" clear floor space on pull side of door		✓	
Closing speed minimum 3 seconds to within 3" of the latch			
Maximum pressure 5 pounds interior doors	✓		
Threshold maximum ½" high, beveled on both sides	✓		
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)	✓		
Hardware minimum 36", maximum 48" above the floor	✓		
Clear, level floor space extends out 5 ft from both sides of the door	✓		
Door adjacent to revolving door is accessible and unlocked			N/A
Doors opening into hazardous area have hardware that is knurled or roughened			N/A

RESTROOMS – also see Doors and Vestibules			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor	✓		
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach	✓		
Mounted without pedestal or legs, height 34" to top of rim	✓		
Extends at least 22" from the wall	✓		
Open knee space a minimum 19" deep, 30" width, and 27" high	✓		
Cover exposed pipes with insulation	✓		
Faucets operable with closed fist (lever or spring activated handle)	✓		
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep	✓		
Stall door is 36" wide	✓		
Stall door swings out	✓		
Stall door is self closing	✓		
Stall door has a pull latch	✓		
Lock on stall door is operable with a closed fist, and 32" above the floor	✓		
Coat hook is 54" high	✓		
Toilet			
18" from center to nearest side wall	✓		
42" minimum clear space from center to farthest wall or fixture	✓		
Top of seat 17"-19" above the floor	✓		
Grab Bars			
On back and side wall closest to toilet	✓		
1 1/4" diameter	✓		
1 1/2" clearance to wall	✓		
Located 30" above and parallel to the floor	✓		
Acid-etched or roughened surface	✓		
42" long	✓		
Fixtures			
Toilet paper dispenser is 24" above floor			
One mirror set a maximum 38" to bottom (if tilted, 42")		✓	

Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor		✓	
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NOTES LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Floors			
Non-slip surface	✓		
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored	✓		
Corridor width minimum is 3 ft	✓		
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor	✓		

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

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Facility Inventory**LOCATION: 11-Dibiase Park****46-48 Dell Street**

ACTIVITY	EQUIPMENT	NOTES	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes: None	Located adjacent to accessible paths	
		Enough space between equipment for wheelchair	
Game Areas: *ballfield *basketball *tennis	Access Routes: None	Located adjacent to accessible paths	
		Berm cuts onto courts:	Yes
	Equipment	Height: Basketball backstop	
		Dimensions	
		Spectator Seating: None	

PARKING

<i>Total Spaces</i>	<i>Required Accessible Spaces</i>
On street	None

SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area

<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Ramp at least 34" wide with a non-slip surface extending into the shallow end, slope not exceeding 1:6 with handrails on both sides			
Lifting device			
Transfer area 18" above the path of travel and a minimum of 18" wide			
Unobstructed path of travel not less than 48" wide around pool			
Non-slip surface			

LOCATION**SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use**

<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Stalls 36" by 60" minimum, with a 36" door opening			
Floors are pitched to drain the stall at the corner farthest from entrance			
Floors are non-slip surface			
Controls operate by a single lever with a pressure balance mixing valve			
Controls are located on the center wall adjacent to the hinged seat			
Shower heads attached to a flexible metal hose			
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor			
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat, and at least 24" long			
Soap trays without handhold features unless they can support 250 pounds			

2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar			
Grab bars are placed horizontally at 36" above the floor line			

LOCATION

PICNICKING			
Specification	Yes	No	Comments/Transition Notes
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

Facility Inventory

LOCATION: 12-East India Square

158 Essex Street

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
Trails		Surface material: Brick/concrete	
		Dimensions: 5+	
		Rails: N/A	
		Signage (for visually impaired) :	Yes
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING

Total Spaces	Required Accessible Spaces
None	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES

Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance			N/A
Disembarking area at accessible entrance			N/A
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch		✓	Brick has settled against concrete
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A

Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A
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Facility Inventory

LOCATION: #13-Forest River/Pioneer Village

38 Clifton Ave.

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	No
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
Swimming Facilities	Pools	Entrance: Not accessible (6" lip changes in grade)	
		Location from accessible parking: Remote	
		Safety features i.e. warning for visually impaired:	Yes
	Beaches	Location from accessible path into water: None	
		Handrails: Not to code	
		Location from accessible parking: Remote	
		Shade provided:	Yes
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *tennis	Access Routes	Located adjacent to accessible paths	
		Berm cuts onto courts	
	Equipment	Height	
		Dimensions	
		Spectator Seating	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
Total Spaces		Required Accessible Spaces	
76-100		3 space	
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance		✓	
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.	✓		Limited access Not posted
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle			Not striped
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			Not striped

Sign with international symbol of accessibility at each space or pair of spaces	✓		
Sign minimum 5 ft, maximum 8 ft to top of sign	✓		
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%	✓		
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			N/A
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			N/A
RAMPS @POOL			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Slope Maximum 1:12	✓		
Minimum width 4 ft between handrails			Rails only one side
Handrails on both sides if ramp is longer than 6 ft		✓	
Handrails at 34" and 19" from ramp surface	✓		
Handrails extend 12" beyond top and bottom		✓	
Handgrip oval or round	✓		
Handgrip smooth surface	✓		
Handgrip diameter between 1 1/4" and 2"	✓		
Clearance of 1 1/2" between wall and wall rail	✓		
Non-slip surface	✓		
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		✓	Hot "level" @2%

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	Lip @ Building & Lip on entry (only)
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			

Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch		✓	See Above
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A
Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		✓	Lip @ entry and @ lobby
Level space extending 5 ft. from the door, interior and exterior of entrance doors	✓		
Minimum 32" clear width opening (i.e. 36" door with standard hinge)	✓		
At least 18" clear floor area on latch, pull side of door			N/A no door when pool is open
Door handle no higher than 48" and operable with a closed fist			N/A
Vestibule is 4 ft plus the width of the door swinging into the space	✓		
Entrance(s) on a level that makes elevators accessible			N/A
Door mats less than ½" thick are securely fastened			N/A
Door mats more than ½" thick are recessed			N/A
Grates in path of travel have openings of ½" maximum			N/A
Signs at non-accessible entrance(s) indicate direction to accessible entrance			No signs
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		✓	None

STAIRS and DOORS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stairs			POOL BASEBALL RESTROOM
Nosings not projecting			Yes Yes
Treads no less than 11" wide			Yes Yes
Handrails on both sides			Yes No

Handrails 34"-38" above tread			None	No
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)			None	No
Handgrip oval or round			None	Yes
Handgrip has a smooth surface			None	Yes
Handgrip diameter between 1 ¼" and 1 ½"			None	Yes
1 ½" clearance between wall and handrail			None	N/A
Doors				
Minimum 32" clear opening			Yes	Yes
At least 18" clear floor space on pull side of door			No	No
Closing speed minimum 3 seconds to within 3" of the latch				N/A
Maximum pressure 5 pounds interior doors			Yes	N/A
Threshold maximum ½" high, beveled on both sides			Yes	No
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)			Yes	No
Hardware minimum 36", maximum 48" above the floor			Yes	No
Clear, level floor space extends out 5 ft from both sides of the door			Yes	No
Door adjacent to revolving door is accessible and unlocked			N/A	N/A
Doors opening into hazardous area have hardware that is knurled or roughened			N/A	N/A

NOTES

RESTROOMS – also see Doors and Vestibules @POOL		@BASEBALL RESTROOM	
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor	✓		No
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach	✓		No
Mounted without pedestal or legs, height 34" to top of rim			Wallmount No
Extends at least 22" from the wall		✓	No
Open knee space a minimum 19" deep, 30" width, and 27" high		✓	No
Cover exposed pipes with insulation		✓	No
Faucets operable with closed fist (lever or spring activated handle)	✓		Lever No
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep	✓		No
Stall door is 36" wide	✓		No
Stall door swings out		✓	No
Stall door is self closing		✓	No
Stall door has a pull latch		✓	No
Lock on stall door is operable with a closed fist, and 32" above the floor		✓	
Coat hook is 54" high			
Toilet			
18" from center to nearest side wall		✓	No
42" minimum clear space from center to farthest wall or fixture	✓		No
Top of seat 17"-19" above the floor	✓		No
Grab Bars			No
On back and side wall closest to toilet	✓		No
1 1/4" diameter	✓		No
1 1/2" clearance to wall	✓		No
Located 30" above and parallel to the floor	✓		No
Acid-etched or roughened surface		✓	No
42" long	✓		No
Fixtures			
Toilet paper dispenser is 24" above floor		✓	No
One mirror set a maximum 38" to bottom (if tilted, 42")			No Mirrors No

Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor		✓	No
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FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Floors	POOL		BASEBALL RESTROOM
Non-slip surface	✓		No
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored			N/A N/A
Corridor width minimum is 3 ft	✓		No
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor	✓		No
Drinking Fountains			
Spouts no higher than 36" from floor to outlet		✓	No
Hand operated push button or level controls		✓	Yes
Spouts located near front with stream of water as parallel to front as possible		✓	No
If recessed, recess a minimum 30" width, and no deeper than depth of fountain			N/A N/A
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		✓	No
Letters and numbers contrast with the background color			

LOCATION

SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Ramp at least 34" wide with a non-slip surface extending into the shallow end, slope not exceeding 1:6 with handrails on both sides	✓		No Handrails
Lifting device		✓	
Transfer area 18" above the path of travel and a minimum of 18" wide		✓	
Unobstructed path of travel not less than 48" wide around pool			
Non-slip surface	✓		

LOCATION

SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stalls 36" by 60" minimum, with a 36" door opening			None
Floors are pitched to drain the stall at the corner farthest from entrance			None
Floors are non-slip surface			None

Controls operate by a single lever with a pressure balance mixing valve			None
Controls are located on the center wall adjacent to the hinged seat			None
Shower heads attached to a flexible metal hose			None
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor			None
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat, and at least 24" long			None
Soap trays without handhold features unless they can support 250 pounds			None
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar			None
Grab bars are placed horizontally at 36" above the floor line			None

PICNICKING	POOL		BASEBALL
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	No
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.		✓	No
Top of table no higher than 32" above ground	✓		Yes
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions	✓		No
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter	✓		Yes

Facility Inventory

LOCATION: 15-Furlong Park

20 Franklin Street

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
	Picnic Shelters	Located adjacent to accessible paths:	Yes
		Located near accessible water fountains, trash can, restroom, parking, etc. :	Yes
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths:	Yes
		Berm cuts onto courts: Yes. Flush	Yes
	Equipment	Height:	Yes
		Dimensions:	Yes
		Spectator Seating: None	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
On Street		None	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance			Hot Striped/No walkway
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle			
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			
Sign with international symbol of accessibility at each space or pair of spaces			
Sign minimum 5 ft, maximum 8 ft to top of sign			

Surface evenly paved or hard-packed (no cracks)			
Surface slope less than 1:20, 5%			
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		NO DISEMBARKING AREA ON STREET
Disembarking area at accessible entrance			
Surface evenly paved or hard-packed			
No ponding of water			
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than 1/2 inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		
Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and <i>not</i> be the service entrance	✓		

STAIRS and DOORS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stairs AT BEACH			
No open risers	✓		
Nosings not projecting	✓		

Treads no less than 11" wide	✓		
Handrails on both sides		✓	No rails
Handrails 34"-38" above tread		✓	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		✓	
Handgrip oval or round		✓	
Handgrip has a smooth surface		✓	
Handgrip diameter between 1 1/4" and 1 1/2"		✓	
1 1/2" clearance between wall and handrail		✓	

RESTROOMS – also see Doors and Vestibules			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor			
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach			
Mounted without pedestal or legs, height 34" to top of rim			
Extends at least 22" from the wall			
Open knee space a minimum 19" deep, 30" width, and 27" high			
Cover exposed pipes with insulation			
Faucets operable with closed fist (lever or spring activated handle)			
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep			
Stall door is 36" wide			
Stall door swings out			
Stall door is self closing			
Stall door has a pull latch			
Lock on stall door is operable with a closed fist, and 32" above the floor			
Coat hook is 54" high			
Toilet			
18" from center to nearest side wall			
42" minimum clear space from center to farthest wall or fixture			
Top of seat 17"-19" above the floor			
Grab Bars			
On back and side wall closest to toilet			
1 1/4" diameter			

1 1/2" clearance to wall			
Located 30" above and parallel to the floor			
Acid-etched or roughened surface			
42" long			
<i>Fixtures</i>			
Toilet paper dispenser is 24" above floor			
One mirror set a maximum 38" to bottom (if tilted, 42")			
Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor			

SIGNS, SIGNALS, AND SWITCHES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Signs			
HISTORICAL SIGNS			
Mounting height must be 60" to centerline of the sign	✓		
Within 18" of door jamb or recessed			
Letters and numbers at least 1 1/4" high	✓		
Letters and numbers raised .03"	✓		
Letters and numbers contrast with the background color	✓		

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access	✓		
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			N/A
Top of table no higher than 32" above ground	✓		
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions	✓		
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter	✓		

Facility Inventory**LOCATION: 16-Gallows Hill****53 Hanson St.**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches: Non	Located adjacent to accessible paths	
		Access to Open Spaces	
		Back and Arm Rests	
		Adequate number	
	Trash Cans	Located adjacent to accessible paths:	Yes
	Picnic Shelters	Located adjacent to accessible paths: No Path	
		Located near accessible water fountains, trash can, restroom, parking, etc.:	No
Trails	No accessible route between lower & upper park	Surface material: Asphalt	
		Dimensions: 3-4' uneven/ heaved	
		Rails: Overgrown	
		Signage (for visually impaired): None	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths: No transfer point walk	
		Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths: None	
		Berm cuts onto courts: Level	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING	
<i>Total Spaces</i>	<i>Required Accessible Spaces</i>
Not striped, unknown	None

Facility Inventory

LOCATION: 17-Gonyea

41 Northey Street

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
Up to 25 not striped		None	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance	✓		If striped
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		✓	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle			
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			
Sign with international symbol of accessibility at each space or pair of spaces		✓	
Sign minimum 5 ft, maximum 8 ft to top of sign		✓	
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%	✓		
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present	✓		
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow	✓		

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		If one existed
Disembarking area at accessible entrance	✓		
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.		✓	
Top of table no higher than 32" above ground	✓		
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions		✓	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		✓	

Facility Inventory**LOCATION: 18-Greenlawn Cemetery 57 Orne Street**

ACTIVITY	EQUIPMENT	NOTES
Trails		Surface material
		Dimensions
		Rails
		Signage (for visually impaired)
Programming	Are special programs at your facilities accessible?	Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired	
	Process to request interpretive services (i.e. sign language interpreter) for meetings	

PARKING

Total Spaces	Required Accessible Spaces
No formal parking & no handicap	None

STAIRS and DOORS

Specification	Yes	No	Comments/Transition Notes
1 1/2" clearance between wall and handrail			
Doors			
CHAPEL & OFFICE			
Minimum 32" clear opening		✓	
At least 18" clear floor space on pull side of door		✓	
Closing speed minimum 3 seconds to within 3" of the latch		✓	
Maximum pressure 5 pounds interior doors		✓	
Threshold maximum 1/2" high, beveled on both sides		✓	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		✓	
Hardware minimum 36", maximum 48" above the floor		✓	
Clear, level floor space extends out 5 ft from both sides of the door		✓	
Door adjacent to revolving door is accessible and unlocked		✓	
Doors opening into hazardous area have hardware that is knurled or roughened		✓	
RESTROOMS – also see Doors and Vestibules			
Specification	Yes	No	Comments/Transition Notes
5 ft turning space measured 12" from the floor			
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach			

Mounted without pedestal or legs, height 34" to top of rim			
Extends at least 22" from the wall			
Open knee space a minimum 19" deep, 30" width, and 27" high			
Cover exposed pipes with insulation			
Faucets operable with closed fist (lever or spring activated handle)			
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep			
Stall door is 36" wide			
Stall door swings out			
Stall door is self closing			
Stall door has a pull latch			
Lock on stall door is operable with a closed fist, and 32" above the floor			
Coat hook is 54" high			
Toilet			
18" from center to nearest side wall			
42" minimum clear space from center to farthest wall or fixture			
Top of seat 17"-19" above the floor			
Grab Bars			
On back and side wall closest to toilet			
1 1/4" diameter			
1 1/2" clearance to wall			
Located 30" above and parallel to the floor			
Acid-etched or roughened surface			
42" long			
Fixtures			
Toilet paper dispenser is 24" above floor			
One mirror set a maximum 38" to bottom (if tilted, 42")			
Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor			

Facility Inventory**LOCATION: 19-High Street Park****2 High Street Court**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
	Picnic Shelters	Located adjacent to accessible paths:	Yes
		Located near accessible water fountains, trash can, restroom, parking, etc.:	Yes
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas:	Access Routes	Located adjacent to accessible paths:	Yes
*basketball		Berm cuts onto courts: Flush	Yes
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
Up to 25		None, not striped	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance			None
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle			
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			
Sign with international symbol of accessibility at each space or pair of spaces			
Sign minimum 5 ft, maximum 8 ft to top of sign			
Surface evenly paved or hard-packed (no cracks)			

Surface slope less than 1:20, 5%			
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		If there was one
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Drinking Fountains			
Not Working			
Spouts no higher than 36" from floor to outlet		✓	
Hand operated push button or level controls		✓	
Spouts located near front with stream of water as parallel to front as possible		✓	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		✓	
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		✓	

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Facility Inventory **LOCATION: I-Bates School** **55 Liberty Hill Avenue**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	N/A
		Back and Arm Rests:	No
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
Trails		Surface material: Bituminous	
		Dimensions: 5'+	
		Rails:	N/A
		Signage (for visually impaired):	N/A
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all: 100% accessible no curb cut from street, rubber surface	
	Access Routes	Located adjacent to accessible paths: Woodchips	No
		Enough space between equipment for wheelchair:	Yes, access
Game Areas: *basketball	Access Routes	Located adjacent to accessible paths:	Yes
		Berm cuts onto courts: Flush	
		Spectator Seating: More needed at basketball	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
Total Spaces		Required Accessible Spaces	
76-100		Parking is remote from park areas, no direct access from street	
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance			
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle			
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			
Sign with international symbol of accessibility at each space or pair of spaces			
Sign minimum 5 ft, maximum 8 ft to top of sign			
Surface evenly paved or hard-packed (no cracks)			

Surface slope less than 1:20, 5%			
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		Relatively remote
Disembarking area at accessible entrance			
Surface evenly paved or hard-packed			
No ponding of water			
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than 1/2 inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A

Facility Inventory

LOCATION: 21-Juniper Park and Playground 28 Beach Avenue

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	No
		Adequate number:	Yes
	Picnic Shelters	Located adjacent to accessible paths	
		Located near accessible water fountains, trash can, restroom, parking, etc.	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all: No accessible route on path	No
	Access Routes	Located adjacent to accessible paths: No accessible swing	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas: *basketball	Access Routes	Located adjacent to accessible paths: No path to courts	No
		Berm cuts onto courts:	Yes
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING

Total Spaces	Required Accessible Spaces
On Street	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES

Specification	Yes	No	Comments/Transition Notes
Site Access (From Street)			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	No curb cuts @ street
Disembarking area at accessible entrance			No accessible path thru play area
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than 1/2 inch	✓		

Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A

LOCATION

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			One table; Not accessible; Could be made accessible with longer planks
For tables without toe clearance, the knee space under the table must be at least 24" deep.			
Top of table no higher than 32" above ground	✓		
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions	✓		
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			N/A

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Facility Inventory **LOCATION: 23-Lafayette Park** **124 Lafayette Street**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests: No arm rests on west	No
		Adequate number:	Yes
Trails		Surface material: Stone dust	
		Dimensions: Concrete @ perimeter	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING	
<i>Total Spaces</i>	<i>Required Accessible Spaces</i>
None; on street parking	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance			
Disembarking area at accessible entrance			
Surface evenly paved or hard-packed			
No ponding of water			
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch		✓	Some irregularities on interiors pathways
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A

Facility Inventory **LOCATION: 24-Lappin Park** **112 Washington Street**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING	
Total Spaces	Required Accessible Spaces
None	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance			No Drop-off
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Drinking Fountains			
Spouts no higher than 36" from floor to outlet	✓		
Hand operated push button or level controls		✓	Foot Pedal
Spouts located near front with stream of water as parallel to front as possible		✓	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain			N/A
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		✓	

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

Facility Inventory

LOCATION: 26-Mack Park

29-37 Grove Street

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	No
		Access to Open Spaces:	Yes
		Back and Arm Rests:	No
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
Trails		Surface material: Grass, Dirt, Asphalt	
		Dimensions	
		Rails:	No
		Signage (for visually impaired):	No
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths: No paths	No
		Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *basketball	Access Routes	Located adjacent to accessible paths: No paths	No
		Berm cuts onto courts: Flush	
		Spectator Seating: No access	No
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING

Total Spaces	Required Accessible Spaces
26-50	None, Not striped

SITE ACCESS, PATH OF TRAVEL, ENTRANCES

Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓	✓	Varies
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).		✓	Steep Site

Continuous common surface, no changes in level greater than ½ inch		✓	Older pavements cracked
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			None

STAIRS and DOORS			
Specification	Yes	No	Comments/Transition Notes
Stairs	Site Only/Not Building		
	yes		
No open risers	✓		
Nosings not projecting	✓		
Treads no less than 11" wide	✓		
Handrails on both sides	✓		
Handrails 34"-38" above tread		✓	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		✓	
Handgrip oval or round	✓		
Handgrip has a smooth surface		✓	
Handgrip diameter between 1¼" and 1½"		✓	
1½" clearance between wall and handrail			N/A

Doors			
Minimum 32" clear opening			
At least 18" clear floor space on pull side of door			
Closing speed minimum 3 seconds to within 3" of the latch			
Maximum pressure 5 pounds interior doors			
Threshold maximum ½" high, beveled on both sides			
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)			
Hardware minimum 36", maximum 48" above the floor			
Clear, level floor space extends out 5 ft from both sides of the door			
Door adjacent to revolving door is accessible and unlocked			
Doors opening into hazardous area have hardware that is knurled or roughened			

NOTES

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Drinking Fountains	Abandoned Concrete		
Spouts no higher than 36" from floor to outlet		✓	
Hand operated push button or level controls		✓	
Spouts located near front with stream of water as parallel to front as possible		✓	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		✓	
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		✓	

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

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Facility Inventory**LOCATION: 26-Mansell Playground****50 Proctor Street**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests: None	
		Adequate number: None	
	Trash Cans	Located adjacent to accessible paths:	Yes
Trails		Surface material: Asphalt / Concrete	
		Dimensions: 4'+	
		Rails: None	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths:	Yes
		Berm cuts onto courts: No path	No
	Equipment	Height: Basketball	
		Dimensions: Not adjustable	
		Spectator Seating: None	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING

Total Spaces	Required Accessible Spaces
None	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES

Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		

Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).			
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane	✓		
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			None
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		

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Facility Inventory**LOCATION: 28-Mary Jane Lee Park****41 Palmer Street**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	No
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas: *basketball	Access Routes	Located adjacent to accessible paths:	Yes
		Berm cuts onto courts: Flush	
	Equipment	Height:	Yes
		Dimensions:	Yes
		Spectator Seating	
Water Park	Access Routes	Located adjacent to accessible paths	
		Handrails	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
Up to 25		None	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance			
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			Perimeters access is provided
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		✓	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.		✓	On street parking
Sign with international symbol of accessibility at each space or pair of spaces			
Sign minimum 5 ft, maximum 8 ft to top of sign			
Surface evenly paved or hard-packed (no cracks)			

Surface slope less than 1:20, 5%			
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		
Disembarking area at accessible entrance	✓		
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A

NOTES LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Floors			
Non-slip surface			
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored			
Corridor width minimum is 3 ft			

Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor			
Drinking Fountains			
Spouts no higher than 36" from floor to outlet	✓		
Hand operated push button or level controls	✓		Not
Spouts located near front with stream of water as parallel to front as possible	✓		Operational @ Time of inspection
If recessed, recess a minimum 30" width, and no deeper than depth of fountain			N/A
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach			N/A

NOTES

LOCATION

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			

Facility Inventory**LOCATION: 29-McCabe Park & Marina****24 Kernwood Street**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces: Not accessible curbs	
		Back and Arm Rests	
		Adequate number:	Yes
	Grills	Height of Cooking Surface:	Yes
		Located adjacent to accessible paths:	No
	Trash Cans	Located adjacent to accessible paths:	Yes
Trails		Surface material	
		Dimensions	
		Rails	
		Signage (for visually impaired)	
Boat Docks	Access Routes	No Paths No Handrails	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
51-75		2 Spaces (1 Trailer)	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance	✓		
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		✓	All pavement areas in excess of maximum slope
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle	✓		
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.	✓		
Sign with international symbol of accessibility at each space or pair of spaces	✓		
Sign minimum 5 ft, maximum 8 ft to top of sign	✓		
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%		✓	
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		✓	No curb cuts or walkways

Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow		✓	
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SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	Paved areas exceed max slope
Disembarking area at accessible entrance	✓		
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).		✓	Docks & dock ramps w/o rails changes in grade exceed ½"
Continuous common surface, no changes in level greater than ½ inch		✓	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane	✓		
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"	✓		
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			2 tables not accessible

Facility Inventory

LOCATION: 2-Bertram Field

I Powder House Lane

ACTIVITY	EQUIPMENT	NOTES	
Trails		Surface material	Asphalt concrete heaved in places. Cross slopes exceed code.
		Dimensions	
		Rails	
		Signage (for visually impaired): None	
Game Areas: *Track & Field	Access Routes	Located adjacent to accessible paths: Circulations ADA access	
		Berm cuts onto courts: Yes	
	Equipment	Accessibility not to current standards; no companion seating; handrails @ aisles & stairs not to current standards	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
Total Spaces		Required Accessible Spaces	
26-50		4 spaces (exceeds request)	
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance	✓		
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			N/A
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle	✓		
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			None
Sign with international symbol of accessibility at each space or pair of spaces			3 Missing
Sign minimum 5 ft, maximum 8 ft to top of sign	✓		
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%		✓	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		✓	Flush access
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			N/A
RAMPS			

Specification	Yes	No	Comments/Transition Notes
Exceeds		✓	
No rails @ track			
At restrooms			
Missing bottom rail @ bathroom		✓	
	✓		
	✓		
Varies; Exceeds diameter @ bleachers		✓	
	✓		
	✓		
@ Bleachers	✓		

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	Steep + 1:20 Not formalized
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).		✓	Exceeds
Continuous common surface, no changes in level greater than 1/2 inch	✓	✓	Stairs to restrooms
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		✓	Bleacher overhead
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"	✓		
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A no curbs

Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and <i>not</i> be the service entrance			Not signed
Level space extending 5 ft. from the door, interior and exterior of entrance doors		✓	Doors have step down 2-6" varies
Minimum 32" clear width opening (i.e. 36" door with standard hinge)			
At least 18" clear floor area on latch, pull side of door			
Door handle no higher than 48" and operable with a closed fist			
Vestibule is 4 ft plus the width of the door swinging into the space			
Entrance(s) on a level that makes elevators accessible			
Door mats less than 1/2" thick are securely fastened			
Door mats more than 1/2" thick are recessed			
Grates in path of travel have openings of 1/2" maximum			
Signs at non-accessible entrance(s) indicate direction to accessible entrance			
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted			

NOTES

STAIRS and DOORS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stairs			
No open risers	✓		
Nosings not projecting	✓		
Treads no less than 11" wide			
Handrails on both sides			
Handrails 34"-38" above tread		✓	Bleach aisles too high
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)	✓		
Handgrip oval or round	✓		
Handgrip has a smooth surface	✓		
Handgrip diameter between 1¼" and 1½"	✓		Except @ bleachers
1½" clearance between wall and handrail	✓		
Doors			
Minimum 32" clear opening			
At least 18" clear floor space on pull side of door			
Closing speed minimum 3 seconds to within 3" of the latch			
Maximum pressure 5 pounds interior doors			
Threshold maximum ½" high, beveled on both sides			
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)			
Hardware minimum 36", maximum 48" above the floor			
Clear, level floor space extends out 5 ft from both sides of the door			
Door adjacent to revolving door is accessible and unlocked			
Doors opening into hazardous area have hardware that is knurled or roughened			

NOTES

RESTROOMS – also see Doors and Vestibules			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor			
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach			
Mounted without pedestal or legs, height 34" to top of rim			
Extends at least 22" from the wall			
Open knee space a minimum 19" deep, 30" width, and 27" high			
Cover exposed pipes with insulation			
Faucets operable with closed fist (lever or spring activated handle)			
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep			
Stall door is 36" wide			
Stall door swings out			
Stall door is self closing			
Stall door has a pull latch			
Lock on stall door is operable with a closed fist, and 32" above the floor			
Coat hook is 54" high			
Toilet			
18" from center to nearest side wall			
42" minimum clear space from center to farthest wall or fixture			
Top of seat 17"-19" above the floor			
Grab Bars			
On back and side wall closest to toilet			
1 1/4" diameter			
1 1/2" clearance to wall			
Located 30" above and parallel to the floor			
Acid-etched or roughened surface			
42" long			
Fixtures			
Toilet paper dispenser is 24" above floor			
One mirror set a maximum 38" to bottom (if tilted, 42")			
Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor			

NOTES LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Floors			
Non-slip surface			
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored			
Corridor width minimum is 3 ft			
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Switches, Controls and Signs			
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc, must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach			
Electrical outlets centered no lower than 18" above the floor			
Warning signals must be visual as well as audible			
Signs			
Mounting height must be 60" to centerline of the sign			
Within 18" of door jamb or recessed			
Letters and numbers at least 1 1/4" high			
Letters and numbers raised .03"			
Letters and numbers contrast with the background color			

NOTES

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Facility Inventory

LOCATION: 30-McGlew Park 201-1/2 North St.

ACTIVITY	EQUIPMENT	NOTES	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	No
	Access Routes	Located adjacent to accessible paths: None Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *basketball	Access Routes	Located adjacent to accessible paths: No Paths	
		Berm cuts onto courts: Flush	
		Spectator Seating: None	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING	
Total Spaces	Required Accessible Spaces
On street	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance			No drop-off
Disembarking area at accessible entrance			
Surface evenly paved or hard-packed		✓	
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		Not at gate
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than 1/2 inch		✓	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A

Curb on the pathway must have curb cuts at drives, parking and drop-offs			No cut
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PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

Facility Inventory **LOCATION: #31 McGrath Park** **46 Marlborough Road**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests: None	
		Adequate number:	Yes
	Grills	Height of Cooking Surface: None	
		Located adjacent to accessible paths: None	
	Trash Cans	Located adjacent to accessible paths	
	Picnic Shelters	Located adjacent to accessible paths	
		Located near accessible water fountains, trash can, restroom, parking, etc.	
Trails		Surface material: Stone dust	
		Dimensions: 4'	
		Rails: None	
		Signage (for visually impaired):	No
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all: Yes. Transfer Station	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths:	Yes
		Berm cuts onto courts:	Yes
	Equipment	Height: Basketball courts	
		Dimensions	
		Spectator Seating: None	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes:	Yes
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
101-150		5 spaces	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance	✓		
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			None
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle	✓		

Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			
Sign with international symbol of accessibility at each space or pair of spaces	✓		
Sign minimum 5 ft, maximum 8 ft to top of sign	✓		
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%	✓		
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present	✓		
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow	✓		
RAMPS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Slope Maximum 1:12	✓		
Minimum width 4 ft between handrails			None
Handrails on both sides if ramp is longer than 6 ft			None
Handrails at 34" and 19" from ramp surface			None
Handrails extend 12" beyond top and bottom			None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		
Disembarking area at accessible entrance			None
Surface evenly paved or hard-packed			None
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		

Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			None
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			None
Curb on the pathway must have curb cuts at drives, parking and drop-offs			None

LOCATION

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	2 tables not accessible
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.	✓		
Top of table no higher than 32" above ground	✓		
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			Gravel; No scope
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter	✓		

Facility Inventory**LOCATION: 33-Palmer Cove 30 Leavitt Street**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces: Yes. No accessible benches	No
		Back and Arm Rests:	No
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
Trails		Surface material: Asphalt	
		Dimensions: 5'+	
		Rails:	No
		Signage (for visually impaired):	No
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths:	Yes
		Berm cuts onto courts: No. Street hockey on tennis	No
	Equipment	Height	
		Dimensions: Not to current code	
		Spectator Seating: Open footboard portable	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
25		None	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance	✓		
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		✓	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle	✓		
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.		✓	
Sign with international symbol of accessibility at each space or pair of spaces			Some, not all
Sign minimum 5 ft, maximum 8 ft to top of sign	✓		
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%	✓		

Curbcut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			Not to all amenities
Curbcut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow	✓		

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A

NOTES LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Floors			
Non-slip surface			
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored			
Corridor width minimum is 3 ft			
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor			
Drinking Fountains			

Spouts no higher than 36" from floor to outlet			Abandoned @ baseball
Hand operated push button or level controls			
Spouts located near front with stream of water as parallel to front as possible			
If recessed, recess a minimum 30" width, and no deeper than depth of fountain			
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach			
Telephones			
Highest operating part a maximum 54" above the floor			
Access within 12" of phone, 30" high by 30" wide			
Adjustable volume control on headset so identified			
SIGNS, SIGNALS, AND SWITCHES			

LOCATION

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			

Facility Inventory

LOCATION: 34-Patten Park

41 Buffum Street

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	No
	Picnic Shelters	Located adjacent to accessible paths	
		Located near accessible water fountains, trash can, restroom, parking, etc.	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING	
Total Spaces	Required Accessible Spaces
None	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	No embarking area
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A

Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		
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Facility Inventory**LOCATION: 35-Peabody Street Park****15 Peabody Street**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests: Some; 1 of 5 accessible	
		Adequate number:	Yes
	Picnic Shelters	Located adjacent to accessible paths:	Yes
		Located near accessible water fountains, trash can, restroom, parking, etc.: None	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all	
	Access Routes	Located adjacent to accessible paths	
		Enough space between equipment for wheelchair	
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths	
		Berm cuts onto courts	
	Equipment	Height	
		Dimensions	
		Spectator Seating	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING	
<i>Total Spaces</i>	<i>Required Accessible Spaces</i>
None	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		Thru adjacent curbs cuts
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		

Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			None
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			None
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		

NOTES

NOTES LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
<i>Drinking Fountains</i>			
Spouts no higher than 36" from floor to outlet	✓		
Hand operated push button or level controls	✓		Accessible but not working
Spouts located near front with stream of water as parallel to front as possible	✓		
If recessed, recess a minimum 30" width, and no deeper than depth of fountain			N/A
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach			N/A

NOTES

LOCATION

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			1 of 5 accessible
Top of table no higher than 32" above ground	✓		
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions	✓		

Facility Inventory**LOCATION: 36-Pickman Park****20 Lincoln Road**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Benches (3)	Located adjacent to accessible paths: Not accessible	
		Access to Open Spaces: Not accessible paths to site features	
		Back and Arm Rests	
		Adequate number	
	Picnic Shelters	Located adjacent to accessible paths	
		Located near accessible trash can.	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all: Yes. No accessible swing	Yes
	Access Routes	Located adjacent to accessible paths: None	
		Enough space between equipment for wheelchair	
Game Areas: *basketball	Access Routes	Located adjacent to accessible paths: No path	
		Berm cuts onto courts: Flush	
	Equipment	Spectator Seating: None	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
On street		On street	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance	✓		
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			N/A
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle			Not Striped
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			Not Striped
Sign with international symbol of accessibility at each space or pair of spaces	✓		
Sign minimum 5 ft, maximum 8 ft to top of sign	✓		
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%	✓		

Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present	✓		To park; Not to adjacent walk
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow	✓		Not painted or textured

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access (To Site)			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A

LOCATION

PICNICKING			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	3 benches; None accessible; No accessible path
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

Facility Inventory**LOCATION: 39-Salem Maritime Historic Site 193 Derby Street**

ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Adequate number
	Grills	Height of Cooking Surface
		Located adjacent to accessible paths
	Trash Cans	Located adjacent to accessible paths
	Picnic Shelters	Located adjacent to accessible paths
		Located near accessible water fountains, trash can, restroom, parking, etc.
Trails		Surface material: Stone dust/ asphalt back
		Dimensions
		Rails
		Signage (for visually impaired)
Programming	Are special programs at your facilities accessible?	Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired	
	Process to request interpretive services (i.e. sign language interpreter) for meetings	

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
On Street		2 spaces	
<i>Specification for Accessible Spaces</i>	Yes	No	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance	✓		
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.	✓		
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle	✓		
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.	✓		
Sign with international symbol of accessibility at each space or pair of spaces	✓		
Sign minimum 5 ft, maximum 8 ft to top of sign	✓		
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%	✓		

Curbcut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present	✓		
Curbcut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow	✓		
RAMPS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Slope Maximum 1:12	✓		
Minimum width 4 ft between handrails	✓		
Handrails on both sides if ramp is longer than 6 ft	✓		
Handrails at 34" and 19" from ramp surface	✓		
Handrails extend 12" beyond top and bottom	✓		
Handgrip oval or round	✓		
Handgrip smooth surface	✓		
Handgrip diameter between 1 1/4" and 2"	✓		
Clearance of 1 1/2" between wall and wall rail	✓		
Non-slip surface	✓		
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction	✓		

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		
Disembarking area at accessible entrance	✓		
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than 1/2 inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A

Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		
Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and <i>not</i> be the service entrance	✓		
Level space extending 5 ft. from the door, interior and exterior of entrance doors	✓		
Minimum 32" clear width opening (i.e. 36" door with standard hinge)	✓		
At least 18" clear floor area on latch, pull side of door	✓		
Door handle no higher than 48" and operable with a closed fist	✓		
Vestibule is 4 ft plus the width of the door swinging into the space	✓		
Entrance(s) on a level that makes elevators accessible			N/A
Door mats less than ½" thick are securely fastened			N/A
Door mats more than ½" thick are recessed			N/A
Grates in path of travel have openings of ½" maximum			N/A
Signs at non-accessible entrance(s) indicate direction to accessible entrance	✓		
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted	✓		

NOTES

STAIRS and DOORS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Doors			
Minimum 32" clear opening	✓		
At least 18" clear floor space on pull side of door	✓		
Closing speed minimum 3 seconds to within 3" of the latch	✓		
Maximum pressure 5 pounds interior doors	✓		
Threshold maximum ½" high, beveled on both sides	✓		
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)	✓		
Hardware minimum 36", maximum 48" above the floor	✓		
Clear, level floor space extends out 5 ft from both sides of the door	✓		
Door adjacent to revolving door is accessible and unlocked			N/A
Doors opening into hazardous area have hardware that is knurled or roughened			N/A

NOTES

RESTROOMS – also see Doors and Vestibules			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor			
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach			
Mounted without pedestal or legs, height 34" to top of rim			
Extends at least 22" from the wall			
Open knee space a minimum 19" deep, 30" width, and 27" high			
Cover exposed pipes with insulation			
Faucets operable with closed fist (lever or spring activated handle)			
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep			
Stall door is 36" wide			
Stall door swings out			
Stall door is self closing			
Stall door has a pull latch			
Lock on stall door is operable with a closed fist, and 32" above the floor			
Coat hook is 54" high			
Toilet			
18" from center to nearest side wall			
42" minimum clear space from center to farthest wall or fixture			
Top of seat 17"-19" above the floor			
Grab Bars			
On back and side wall closest to toilet			
1 1/4" diameter			
1 1/2" clearance to wall			
Located 30" above and parallel to the floor			
Acid-etched or roughened surface			
42" long			
Fixtures			
Toilet paper dispenser is 24" above floor			
One mirror set a maximum 38" to bottom (if tilted, 42")			
Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor			

NOTES LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Floors			
Non-slip surface	✓		
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored			N/A
Corridor width minimum is 3 ft			Historic Elements
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor	✓		
Drinking Fountains			
Spouts no higher than 36" from floor to outlet	✓		
Hand operated push button or level controls	✓		
Spouts located near front with stream of water as parallel to front as possible	✓		
If recessed, recess a minimum 30" width, and no deeper than depth of fountain			N/A
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach			N/A
Telephones			
Highest operating part a maximum 54" above the floor			
Access within 12" of phone, 30" high by 30" wide			
Adjustable volume control on headset so identified			
SIGNS, SIGNALS, AND SWITCHES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Switches, Controls and Signs			
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc, must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach			
Electrical outlets centered no lower than 18" above the floor			
Warning signals must be visual as well as audible			
Signs			
Mounting height must be 60" to centerline of the sign	✓		
Within 18" of door jamb or recessed	✓		
Letters and numbers at least 1 1/4" high	✓		

Letters and numbers raised .03"		✓	
Letters and numbers contrast with the background color	✓		

NOTES

LOCATION

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access	✓		
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			N/A
Top of table no higher than 32" above ground	✓		
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions	✓		
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter	✓		

Facility Inventory **LOCATION: 3-Broad Street Park** **29 Highland Avenue**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths: Too steep; no paths	
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Picnic Shelters	Located adjacent to accessible paths: Too steep	
		Located near accessible parking.	
Trails	Steep Parking (8 %±); Steep Walks (8%+); No Accessible Routes	Surface material: Concrete/asphalt	
		Dimensions: 5'+	
		Rails: None	
		Signage (for visually impaired)	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	None
		Enough space between equipment for wheelchair:	Yes
Game Areas: *basketball	Access Routes	Located adjacent to accessible paths:	None
		Berm cuts onto courts:	Yes
	Equipment	Height	
		Dimensions	
		Spectator Seating:	No
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING	
<i>Total Spaces</i>	<i>Required Accessible Spaces</i>
26-50 (Not to code; too steep; not striped)	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓	✓	
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		

Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).		✓	
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			No curbs

NOTES

LOCATION

SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Ramp at least 34" wide with a non-slip surface extending into the shallow end, slope not exceeding 1:6 with handrails on both sides			
Lifting device			
Transfer area 18" above the path of travel and a minimum of 18" wide			
Unobstructed path of travel not less than 48" wide around pool			
Non-slip surface			

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			One new; non-accessible One old; non-accessible

Facility Inventory**LOCATION: 40-Salem Willows Park****200 Fort Avenue**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	Yes
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
	Picnic Shelters	Located adjacent to accessible paths:	Yes
		Located near accessible water fountains, trash can, restroom, parking, etc.: Only 1 of 4 accessible	
Trails	No handicap parking on accommodations @ dead horse	Surface material	
		Dimensions	
		Rails	
		Signage (for visually impaired)	
Swimming Facilities	Beaches	Location from accessible path into water: None	
		Handrails: None	
		Location from accessible parking: No accessible parking	No
		Shade provided:	Yes
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths: No paths	No
		Berm cuts onto courts: Tennis not accessible	
	Equipment	Spectator Seating: None	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
Total Spaces		Required Accessible Spaces	
51-75		2 spaces	
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance	✓		
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			N/A
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle	✓		
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			None
Sign with international symbol of accessibility at each space or pair of spaces	✓		
Sign minimum 5 ft, maximum 8 ft to top of sign	✓		

Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%	✓		
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present	✓		
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow	✓		
RAMPS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Slope Maximum 1:12			Ramps and pathways to shelters inconsistent too steep or absent
Minimum width 4 ft between handrails	✓		
Handrails on both sides if ramp is longer than 6 ft		✓	
Handrails at 34" and 19" from ramp surface	✓		@ Restroom
Handrails extend 12" beyond top and bottom		✓	@ Restroom
Handgrip oval or round	✓		@ Restroom
Handgrip smooth surface	✓		@ Restroom
Handgrip diameter between 1 1/4" and 2"	✓		@ Restroom
Clearance of 1 1/2" between wall and wall rail	✓		@ Restroom
Non-slip surface	✓		@ Restroom
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction	✓		N/A

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access From the Street			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	No accessible route or markings.
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		

Continuous common surface, no changes in level greater than 1/2 inch		✓	Curbs at Street
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A
Entrances Restroom			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and <i>not</i> be the service entrance			Not signed externally
Level space extending 5 ft. from the door, interior and exterior of entrance doors		✓	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)	✓		
At least 18" clear floor area on latch, pull side of door	✓		
Door handle no higher than 48" and operable with a closed fist	✓		
Vestibule is 4 ft plus the width of the door swinging into the space	✓		
Entrance(s) on a level that makes elevators accessible			N/A
Door mats less than 1/2" thick are securely fastened			N/A
Door mats more than 1/2" thick are recessed			N/A
Grates in path of travel have openings of 1/2" maximum			N/A
Signs at non-accessible entrance(s) indicate direction to accessible entrance	✓		
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted	✓		

NOTES

STAIRS and DOORS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Doors			
Minimum 32" clear opening	✓		
At least 18" clear floor space on pull side of door	✓		
Closing speed minimum 3 seconds to within 3" of the latch	✓		
Maximum pressure 5 pounds interior doors	✓		
Threshold maximum ½" high, beveled on both sides	✓		
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)	✓		
Hardware minimum 36", maximum 48" above the floor	✓		
Clear, level floor space extends out 5 ft from both sides of the door		✓	
Door adjacent to revolving door is accessible and unlocked			N/A
Doors opening into hazardous area have hardware that is knurled or roughened			N/A

NOTES

RESTROOMS – also see Doors and Vestibules			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor	✓		
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach	✓		
Mounted without pedestal or legs, height 34" to top of rim	✓		
Extends at least 22" from the wall	✓		
Open knee space a minimum 19" deep, 30" width, and 27" high	✓		
Cover exposed pipes with insulation		✓	
Faucets operable with closed fist (lever or spring activated handle)	✓		
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep	✓		
Stall door is 36" wide	✓		
Stall door swings out	✓		
Stall door is self closing		✓	
Stall door has a pull latch		✓	
Lock on stall door is operable with a closed fist, and 32" above the floor		✓	
Coat hook is 54" high	✓		
Toilet			
18" from center to nearest side wall		✓	
42" minimum clear space from center to farthest wall or fixture	✓		
Top of seat 17"-19" above the floor	✓		
Grab Bars			
On back and side wall closest to toilet	✓		
1 1/4" diameter	✓		
1 1/2" clearance to wall	✓		
Located 30" above and parallel to the floor	✓		
Acid-etched or roughened surface	✓		
42" long	✓		
Fixtures			
Toilet paper dispenser is 24" above floor	✓	✓	Both/two each
One mirror set a maximum 38" to bottom (if tilted, 42")		✓	

Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor	✓		
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NOTES LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Floors			
Non-slip surface	Yes		

NOTES

Facility Inventory**LOCATION: 41-Splaine Park****23 May Street (rear)**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	No
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
	Picnic Shelters	Located adjacent to accessible paths:	Yes
		Located near accessible fountains, trash can	
Trails	Stair to adjacent housing	Surface material: Asphalt/stone dust/rubber	
		Dimensions: 3'5'4'	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths:	Yes
		Berm cuts onto courts: Yes. Flush	Yes
	Equipment	Height: Basketball	
		Dimensions: Fixed no surfacing	
		Spectator Seating: Seating walls	
		Handrails	
		Handrails	
	Equipment	Arm Rests	
		Bait Shelves	
		Handrails	
		Fish Cleaning Tables	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING

<i>Total Spaces</i>	<i>Required Accessible Spaces</i>
None	None

<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance			None
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle			

Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.			None
Sign with international symbol of accessibility at each space or pair of spaces			
Sign minimum 5 ft, maximum 8 ft to top of sign			
Surface evenly paved or hard-packed (no cracks)			
Surface slope less than 1:20, 5%			
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			
SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access To Street			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		
Disembarking area at accessible entrance	✓		
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			None
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		
Entrances			

NOTE

STAIRS and DOORS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stairs			
No open risers			Stair to housing is not code complaint No railings, no nosing, no uneven surface.
Nosings not projecting			
Treads no less than 11" wide			
Handrails on both sides			
Handrails 34"-38" above tread			
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)			
Handgrip oval or round			
Handgrip has a smooth surface			
Handgrip diameter between 1 1/4" and 1 1/2"			
1 1/2" clearance between wall and handrail			

NOTES

LOCATION

PICNICKING			
Specification	Yes	No	Comments/Transition Notes
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			Two tables, neither accessible.
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

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Facility Inventory**LOCATION: 43-Willow Beach****24 Willow Ave.**

Programming	Are special programs at your facilities accessible?	Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired	
	Process to request interpretive services (i.e. sign language interpreter) for meetings	
PARKING		
Total Spaces		Required Accessible Spaces
On Street		None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed		✓	
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs		✓	Stairs (not to code)
Path is stable, firm and slip resistant		✓	Uneven
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than ½ inch		✓	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A

Facility Inventory

LOCATION: 44-Winter Island

50 Winter Island Rd.

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	No
		Adequate number:	Yes
	Grills	Height of Cooking Surface:	36"
		Located adjacent to accessible paths:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
	Picnic Shelters	Located adjacent to accessible paths:	Yes
		Located near accessible water fountains, trash can, restroom, parking, etc.:	Yes
Trails		Surface material: Stonedust/asphalt/concrete	
		Dimensions:	Yes
		Rails	
		Signage (for visually impaired): None	
		Location from accessible parking	
		Safety features i.e. warning for visually impaired	
	Beaches	Location from accessible path into water: Not into water	
		Handrails:	N/A
		Location from accessible parking:	Yes
		Shade provided:	Yes
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas: *basketball	Access Routes	Located adjacent to accessible paths	
		Berm cuts onto courts	
	Equipment	Height	
		Dimensions	
		Spectator Seating	
Boat Docks	Access Routes	Located adjacent to accessible paths:	Yes
		Handrails:	Yes
		Handrails	
		Bait Shelves	
		Handrails	
		Fish Cleaning Tables	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
51-75 Spread Out		5 spaces Spread Out	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance	✓		
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			N/A
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle	✓		
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.	✓		
Sign with international symbol of accessibility at each space or pair of spaces	✓		
Sign minimum 5 ft, maximum 8 ft to top of sign	✓		
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%	✓		
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			N/A
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			N/A
RAMPS			
	@Office		@ Function Room
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Slope Maximum 1:12	✓		Yes
Minimum width 4 ft between handrails	✓		Yes
Handrails on both sides if ramp is longer than 6 ft	✓		Yes
Handrails at 34" and 19" from ramp surface	✓		Yes
Handrails extend 12" beyond top and bottom		✓	No
Handgrip oval or round		✓	Yes
Handgrip smooth surface	✓		Yes
Handgrip diameter between 1 1/4" and 2"		✓	Yes
Clearance of 1 1/2" between wall and wall rail	✓		Yes
Non-slip surface		✓	Yes
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		N/A	N/A

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access	@Office		@Function Room
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		Yes
Disembarking area at accessible entrance		✓	No
Surface evenly paved or hard-packed	✓		Yes
No ponding of water	✓		Yes
Path of Travel			
Path does not require the use of stairs	✓		Yes
Path is stable, firm and slip resistant	✓		Yes
3 ft wide minimum	✓		Yes
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		Yes
Continuous common surface, no changes in level greater than ½ inch	✓		Yes
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane	✓		Yes
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"	✓		Yes
Curb on the pathway must have curb cuts at drives, parking and drop-offs		N/A	

NOTES

STAIRS and DOORS		@Office	@Function Room
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stairs			
No open risers	✓		Yes
Nosings not projecting	✓		Yes
Treads no less than 11" wide	✓		Yes
Handrails on both sides	✓		No
Handrails 34"-38" above tread	✓		No

Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		✓	No
Handgrip oval or round		✓	No
Handgrip has a smooth surface	✓		Yes
Handgrip diameter between 1 1/4" and 1 1/2"		✓	No
1 1/2" clearance between wall and handrail	✓		Yes
Doors			
Minimum 32" clear opening	✓		Yes
At least 18" clear floor space on pull side of door		✓	No
Closing speed minimum 3 seconds to within 3" of the latch	✓		No - Sliding Door
Maximum pressure 5 pounds interior doors		N/A	
Threshold maximum 1/2" high, beveled on both sides	✓		Yes - Ramp
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)	✓		Yes
Hardware minimum 36", maximum 48" above the floor	✓		Yes
Clear, level floor space extends out 5 ft from both sides of the door	✓		Yes
Door adjacent to revolving door is accessible and unlocked		N/A	N/A
Doors opening into hazardous area have hardware that is knurled or roughened		N/A	N/A

NOTES

RESTROOMS – also see Doors and Vestibules	@Camp RestRoom	@Function Room	
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor	✓		Yes
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach	✓		Yes
Mounted without pedestal or legs, height 34" to top of rim	✓		Yes
Extends at least 22" from the wall	✓		No
Open knee space a minimum 19" deep, 30" width, and 27" high	✓		No
Cover exposed pipes with insulation		✓	No
Faucets operable with closed fist (lever or spring activated handle)	✓		Yes
At least one Stall:		One seater	
Accessible to person using wheelchair at 60" wide by 72" deep	✓		Yes
Stall door is 36" wide	✓		N/A
Stall door swings out	✓		N/A
Stall door is self closing		✓	N/A
Stall door has a pull latch			N/A
Lock on stall door is operable with a closed fist, and 32" above the floor		✓	No
Coat hook is 54" high		✓	None
Toilet			
18" from center to nearest side wall	✓		Yes
42" minimum clear space from center to farthest wall or fixture	✓		Yes
Top of seat 17"-19" above the floor	✓		Yes
Grab Bars			
On back and side wall closest to toilet	✓		Yes
1 1/4" diameter	✓		Yes
1 1/2" clearance to wall	✓		Yes
Located 30" above and parallel to the floor	✓		Yes
Acid-etched or roughened surface		✓	No
42" long	✓		Yes
Fixtures			
Toilet paper dispenser is 24" above floor	✓		Yes
One mirror set a maximum 38" to bottom (if tilted, 42")		✓	No

Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor	✓		Yes
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NOTES**LOCATION****Camp****Restroom****Function Room**

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Floors			
Non-slip surface	✓		Yes
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored		N/A	N/A
Corridor width minimum is 3 ft		N/A	N/A
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		N/A	N/A
Drinking Fountains			
Spouts no higher than 36" from floor to outlet	✓		N/A
Hand operated push button or level controls	✓		N/A
Spouts located near front with stream of water as parallel to front as possible	✓		N/A
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		N/A	N/A
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		N/A	N/A
SIGNS, SIGNALS, AND SWITCHES			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Switches, Controls and Signs			
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc, must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach			Yes Automatic
Electrical outlets centered no lower than 18" above the floor	✓		Yes
Warning signals must be visual as well as audible		N/A	Yes
Signs			
Mounting height must be 60" to centerline of the sign	✓		Yes
Within 18" of door jamb or recessed	✓		yes
Letters and numbers a t least 1 1/4" high		✓	No

Letters and numbers raised .03"		✓	No
Letters and numbers contrast with the background color	✓		Yes

NOTES

LOCATION

BEACH – accessibility can be via ramp, lifting device, or transfer area			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Ramp at least 34" wide with a non-slip surface extending into the shallow end, slope not exceeding 1:6 with handrails on both sides			No over sand route

LOCATION**CAMP**

SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stalls 36" by 60" minimum, with a 36" door opening		✓	
Floors are pitched to drain the stall at the corner farthest from entrance	✓		
Floors are non-slip surface	✓		Rubber Mat
Controls operate by a single lever with a pressure balance mixing valve	✓		
Controls are located on the center wall adjacent to the hinged seat		✓	
Shower heads attached to a flexible metal hose		✓	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		✓	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat, and at least 24" long		✓	No Seat
Soap trays without handhold features unless they can support 250 pounds			None
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar			None
Grab bars are placed horizontally at 36" above the floor line			None

LOCATION

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			No handicap benches or comping spots provided.
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter	✓		

Facility Inventory**LOCATION: 45-Witchcraft Heights****I Frederick St.**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests:	No
		Adequate number: Team Only	
		Located adjacent to accessible paths	
	Trash Cans	Located adjacent to accessible paths:	Yes
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all	
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	No
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths:	Yes
		Berm cuts onto courts:	No
	Equipment	Arm Rests	
		Bait Shelves	
		Handrails	
		Fish Cleaning Tables	

PARKING			
<i>Total Spaces</i>		<i>Required Accessible Spaces</i>	
None at Fields		None at Fields	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance Field		✓	
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		✓	
Surface evenly paved or hard-packed (no cracks)	✓		
Surface slope less than 1:20, 5%	✓		
Curbcut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			None

NOTES

Facility Inventory

LOCATION: 4-Cabot Farm 85 Orne Street

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths:	No
		Access to Open Spaces:	No
		Back and Arm Rests:	No
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
	Picnic Shelters	Located adjacent to accessible paths:	No
		Located near accessible water fountains, trash can, restroom, parking, etc.:	No
Trails		Surface material	
		Dimensions: None	
		Rails	
		Signage (for visually impaired)	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all:	Yes
	Access Routes	Located adjacent to accessible paths:	No
		Enough space between equipment for wheelchair:	Yes
Game Areas: *basketball	Access Routes	Located adjacent to accessible paths:	No
		Berm cuts onto courts: Flush	
		Spectator Seating: None	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING NO PARKING	
Total Spaces	Required Accessible Spaces
No Parking	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance			No Parking on accessible routes
Path of Travel			
Path does not require the use of stairs			Flat park could be made accessible
Path is stable, firm and slip resistant			

LOCATION

PICNICKING			
Specification	Yes	No	Comments/Transition Notes
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access	✓		Accessible picnic bench on lawn Needs hard surface

Facility Inventory

LOCATION: 6-Castle Hill Playground 14 Story Road

ACTIVITY	EQUIPMENT	NOTES	
Trails		Surface material: Asphalt	
		Dimensions: 5'+	
		Rails: N/A	
		Signage (for visually impaired): None	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all: Newer with transfer station	
	Access Routes	Located adjacent to accessible paths: No Path	
		Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *basketball	Access Routes	Located adjacent to accessible paths: No Path	No
		Berm cuts onto courts: N/A	
	Equipment	Height	
		Dimensions	
		Spectator Seating: 20 person portable	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING				
<i>Total Spaces</i>			<i>Required Accessible Spaces</i>	
26-50			None	
<i>Specification for Accessible Spaces</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>	
Accessible space located closest to accessible entrance			None	
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.				
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle				
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.				
Sign with international symbol of accessibility at each space or pair of spaces				
Sign minimum 5 ft, maximum 8 ft to top of sign				
Surface evenly paved or hard-packed (no cracks)				

Surface slope less than 1:20, 5%			
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present			None
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow			

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	No Paths to park elements
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum			N/A Relatively level site
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than 1/2 inch			
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A

NOTES

LOCATION

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

Facility Inventory

LOCATION: 7-Curtis Memorial

19 March Street

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Benches	Located adjacent to accessible paths:	Yes
		Access to Open Spaces:	Yes
		Back and Arm Rests: No arm	No
		Adequate number:	Yes
	Trash Cans	Located adjacent to accessible paths:	Yes
	Picnic Shelters	Located adjacent to accessible paths:	Yes
		Located near accessible water fountains, trash can, restroom, parking, etc. :	Yes
Trails		Surface material: Asphalt	
		Dimensions: 5'	
		Rails: None	
		Signage (for visually impaired): None	
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all: Yes; no path to transfer station	Yes
	Access Routes	Located adjacent to accessible paths:	Yes
		Enough space between equipment for wheelchair:	Yes
Game Areas: *basketball	Access Routes	Located adjacent to accessible paths:	Yes
		Berm cuts onto courts: Yes; flush	Yes
	Equipment	Height: N/A	
		Dimensions: N/A	
		Spectator Seating: N/A	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING			
Total Spaces		Required Accessible Spaces	
None; on-street		None	
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance			
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.			

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
Specification	Yes	No	Comments/Transition Notes
Site Access (From Street)			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance	✓		

Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed	✓		
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant	✓		
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than 1/2 inch	✓		
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs	✓		

NOTES

NOTES LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
Specification	Yes	No	Comments/Transition Notes
Drinking Fountains			
Spouts no higher than 36" from floor to outlet		✓	40"
Hand operated push button or level controls	✓		
Spouts located near front with stream of water as parallel to front as possible	✓		Not operational
If recessed, recess a minimum 30" width, and no deeper than depth of fountain			N/A
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach			N/A

LOCATION

PICNICKING			
Specification	Yes	No	Comments/Transition Notes
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	Wood picnic benches almost meet requirement -could replace top boards
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

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Facility Inventory**LOCATION: 8-Collins Cove Playground 31 Collins Street**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths: No accessible paths	No
		Access to Open Spaces:	Yes
		Back and Arm Rests: Yes @ playscape	Yes
		Adequate number:	Yes
	Grills	Height of Cooking Surface	
		Located adjacent to accessible paths	
	Trash Cans	Located adjacent to accessible paths: No accessible path	No
	Picnic Shelters	Located adjacent to accessible paths: No accessible path	No
		Located near accessible water fountains, trash can, restroom, parking, etc.:	Yes
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all: Yes. Transfer station	Yes
	Access Routes	Located adjacent to accessible paths	
		Enough space between equipment for wheelchair:	Yes
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths: No paths	No
		Berm cuts onto courts: Flush	
	Equipment	Height	
		Dimensions	
		Spectator Seating: Portable	
Programming	Are special programs at your facilities accessible?	Learn-to-Swim	
		Guided Hikes	
		Interpretive Programs	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

PARKING

Total Spaces	Required Accessible Spaces
On street	None

SITE ACCESS, PATH OF TRAVEL, ENTRANCES

Specification	Yes	No	Comments/Transition Notes
Site Access (From Street)			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed		✓	
No ponding of water	✓		
Path of Travel			
Path does not require the use of stairs	✓		

Path is stable, firm and slip resistant		✓	
3 ft wide minimum		✓	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than 1/2 inch		✓	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane			N/A
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"			N/A
Curb on the pathway must have curb cuts at drives, parking and drop-offs			N/A

NOTES LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Drinking Fountains			
Spouts no higher than 36" from floor to outlet			Not accessible
Hand operated push button or level controls			Not operational
Spouts located near front with stream of water as parallel to front as possible			
If recessed, recess a minimum 30" width, and no deeper than depth of fountain			
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach			

LOCATION

PICNICKING			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access			2 tables neither accessible
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.			
Top of table no higher than 32" above ground			
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions			
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter			

Facility Inventory**LOCATION: 9-David J. Beattie Park 4 Fort Avenue**

ACTIVITY	EQUIPMENT	NOTES	
Picnic Facilities	Benches	Located adjacent to accessible paths:	No
		Access to Open Spaces: Accessible Path, Lawn & Dirt	
		Back and Arm Rests	
		Adequate number	
Trails		Surface material: Stone dust	
		Dimensions: Footpath	
		Rails: None	
		Signage (for visually impaired): None	
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired		
	Process to request interpretive services (i.e. sign language interpreter) for meetings		

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access From Street			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance			Dirt parking at grade access, but no paths. Beaches & landscape only
Disembarking area at accessible entrance			
Surface evenly paved or hard-packed			
No ponding of water			