



CITY OF SALEM, MASSACHUSETTS

SALEM HARBOR PORT AUTHORITY

MEETING MINUTES: April 4, 2019

A public meeting of the Salem Harbor Port Authority was convened at 5:00 pm in the large conference room located on the ground floor of Salem City Hall Annex, 98 Washington Street.

Members present: Michael Rutstein, Bob McCarthy- Ward 1 Councilor, Fred Atkins and Meaghan LeClerc.

Absent: Mayor Kim Driscoll

Others Present: Kathy Winn – Deputy Planner, Bill McHugh – Harbormaster/ FSO.

Meeting called to order at 5:00pm.

Minutes from the meeting convened on January 3, 2019 were reviewed. Motion by Mr. McCarthy and Second by Ms. Leclerc to accept as recorded, Unanimous approval.

Minutes from the meeting convened on February 7, 2019 were reviewed. Motion by Mr. McCarthy and Second by Mr. Rutstein to accept as recorded, Unanimous approval.

Harbormaster McHugh advises that he had received a nomination for Mike Rutstein to serve as Chairperson. Motion by Mr. McCarthy and Second by Ms. LeClerc to accept Mr. Rutsteins nomination to serve as Chairperson.

Mr. McCarthy requests that a list of dates be provided for Footprint principle(s) to meet with the Authority. Mr. Rutstein advises that he views priorities as Meeting with Footprint.

An opportunity to have Capt. Jeff Munroe present to the Authority on Port Operations/business was discussed. Mr. Rutstein states that he views the scheduling of Capt. Munroe as another priority. Mr. Rutstein also asks if there are other consultants that may be able to provide guidance. Present were Bill Eldridge of Peabody Lane, Steve Palmer of Moran Shipping and Bob Blair of Eastern Point Pilot Association. All suggested a flexible plan to support Port Operations for varying cargos and pledged guidance to assist in those areas.

Mr. McCarthy discussed the study completed by Sasaki Associates as a similar process to consider looking forward. Ms. LeClerc questioned whether the Authority should be looking at a larger parcel and whether Footprint might want to sell a larger portion of property. Mr. Rutstein asks about the Community Benefits Agreement (CBA) and the provisions contained within the document. Harbormaster McHugh pledged to send the CBA, and wharfing agreement again as Mr. Rutstein was not present when they were distributed.

Mr. Rutstein advises that the group should be prepared to meet more frequently and for longer durations to be productive. All were willing with ample notice.

The group requested that arrangements be made for a tour of the pier and surrounding area in the near future to better evaluate conditions and understand potential use and access.

A proposal from Collins Engineering for a structural evaluation of the deep water berth was distributed. A discussion ensued regarding funding sources for such projects. McHugh advised that a proposal from GEI Consultants for the same scope is expected.

McHugh updates the group on the status of a mandated Facility Security Assessment and subsequent draft of a new FSP. Also, a summary of passenger and good will vessels expected to call on Salem for 2019 and the anticipated infrastructure needs at the berth was provided.

The group requested that Capt. Jeff Munroe be scheduled for the next meeting to provide a presentation regarding Port Management/Operations and reiterated the need for a meeting with Footprint as soon as scheduling permits.

Salem Harbor Port Authority adjourned @ 6:01pm.