



CITY OF SALEM, MASSACHUSETTS

Dominick Pangallo
Mayor

Scholarship & Education Committee Meeting – Draft Minutes

Monday, August 14, 2023, 6:30 P.M., meeting held remotely

Members Present: Cynthia Nina-Soto, Lynne Mullen, Brian Eiermann, Elizabeth McGovern, Gabriel Yeager

Staff Present: Lisa Peterson

- 1. Call to Order:** 6:35 p.m.
- 2. Approval of June 20, 2023 minutes:** McGovern moved for approval; Seconded by Mullen; Approved 3-0-2
- 3. Financial Updates:**

Education Fund
Balance: \$9,512.76

Scholarship Fund
Balance: \$15,058.54

Questions from the committee:

- Is there a minimum that needs to be maintained?
- What is the difference between the numbers this month and those from the most recent agenda?
- Have we received any receipts since the last time? Can we see them graphed again as in previous months?

4. Old Business: none.

5. New Business

Amy Stewart has stepped down from the Committee effective immediately due to family obligations.

A new chair will need to be elected at the next meeting.

Future meeting dates:

- September 11, 2023 6:30pm
 - October 2, 2023 6:30pm
 - November 13, 2023 6:30pm
 - December 11, 2023 6:30pm
-
- Education applications are accepted on a rolling basis. The committee can re-post about them through City channels after the next meeting. The Mayor's office will draft the message, and share it via website, social media and and press release.
 - A letter to the editor will be drafted and finalized at/by the next meeting, and then sent out. At the next meeting, the committee will decide whether to use past winners and quotes.
 - Lisa Peterson will find previous letters sent to larger corporations asking for donations to use as examples in the future.

6. Adjourned: 7:10 p.m., Approved 5-0-0.

Next Regular Meeting: Monday, September 11, 2023, 6:30 p.m.