

**Scholarship & Education Committee Meeting Minutes - Draft**  
**Tuesday, April 28, 2020, 6:30 P.M., meeting held remotely**

Scholarship application due date moved to June 15<sup>th</sup> – moved by liz, second by Jennifer

No May meeting, next meeting June 23<sup>rd</sup>, 6:30pm

**Called to Order:** 6:35 p.m.

**Members Present:** Tyler Carlton, Elizabeth McGovern, Jennifer McAlpine, Tayla Rose, Cynthia Nina-Soto

**Staff Present:** Dominick Pangallo

**1. Call to Order**

**2. Approval of minutes**

The committee unanimously approved the minutes of February 25, 2020.

**3. Financial update**

The Scholarship Fund has a balance of \$3,369.77. The Education Fund received has a balance of \$16,456.29. Dominick distributed the four-year trends for January, February, March, and April.

**4. Old business**

**a. Fundraising updates**  
None.

**b. Education Fund grant application review**

On a motion from Tayla, seconded by Liz, the committee voted unanimously to temporarily suspend awarding additional Education Fund grants until there is more clarity around when schools will reopen. Jennifer reported she had not yet reached out to the Book Buddies program and would do so once schools were reopened.

**c. Status of special act relative to the Education Fund**

No update.

**d. Postponing Scholarship Fund application due date**

On a motion from Liz, seconded by Jennifer, the committee voted unanimously to extend the 2020 Salem Scholarship application due date from May 15, 2020 to June 15, 2020. Dominick will provide electronic copies of application materials so that members can review them prior to the June committee meeting.

**5. New business**

The committee will not meet in May.

**Next Meeting:** Tuesday, June 23<sup>rd</sup>, 6:30 p.m., City Hall Annex

**Adjourned:** 6:55 p.m.