

**Scholarship & Education Committee Meeting Minutes - Draft**  
**Monday, December 14, 2020, 6:30 P.M., meeting held remotely**

**Called to Order:** 6:33 p.m.

**Members Present:** Tyler Carlton, Elizabeth McGovern, Amy Stewart, Tayla Thompson, Lynne Mullen, Andrew Boucher, Chris Reade, Cynthia Nina-Soto

**Staff Present:** Dominick Pangallo

**1. Call to Order**

**2. Approval of minutes**

The committee unanimously approved the minutes for the meeting of November 16, 2020.

**3. Financial update**

The Scholarship Fund has a balance of \$4,322.25. The Education Fund has a balance of \$14,921.74. Dominick shared the five-year trend of receipts for both funds for November. Last month the Education Fund took in \$79 and the Scholarship Fund took in \$43.

**4. Old business**

**a. Fundraising updates**

Tyler is working with Councillors Hapworth and Turiel and Rep. Tucker on an online fundraiser concept. There is also a possibility that musician Annie Brobst might be able to do a benefit event, as well. No response to the bank foundation grant applications yet.

**b. Special act**

Tyler reported that the special act that would enable the Committee to transfer money from the Education Fund to the Scholarship Fund is still in the Senate Committee on Bills in the Third Reading. If it is not advanced this month it will expire and will need to be refiled in 2021, which would require another home rule petition from the City Council.

**5. New business**

**a. Education Fund grant applications**

Two Education Fund grant applications were received. Even though the deadline on the committee website was November 15<sup>th</sup>, because the application form still said that applications would be accepted on a rolling basis, the Committee decided to allow them to be considered. The Committee had questions about each application that required more information from the applicants, however. Both applications were tabled and the Committee agreed to hold a special meeting on December 28<sup>th</sup> to take them up, pending receipt of additional information from the applicants, which Tyler agreed to look into with them.

**b. Scholarship Application form**

The Committee asked that the Scholarship Application form be added to the January meeting agenda so that the form could be published in February 2021 on the regular schedule.

**Next Regular Meeting:** Monday, January 11<sup>th</sup>, 6:30 p.m., location TBD

**Adjourned:** 7:15 p.m.