

**Scholarship & Education Committee Meeting – Draft Minutes**  
**Monday, December 13, 2021, 6:30 P.M., meeting held remotely**

**Members Present:** Tyler Carlton, Gabriel Yeager, Lynne Mullen, Amy Stewart, Tayla Thompson, Cynthia Nina-Soto, Andrew Boucher, Elizabeth McGovern

**Staff Present:** Dominick Pangallo

1. **Call to Order:** 6:32 p.m.
2. **Approval of November 8, 2021 minutes:** Approved unanimously.
3. **Financial Updates:** Education Fund: \$20.00 in receipts in November for a current balance of \$5,921.17. Scholarship Fund: \$69.94 in receipts in November for a current balance of \$3,769.32
4. **Old Business**
  - a. **Fundraising Updates:** None.
5. **New Business:** Sam had asked if the meeting date could be changed as he will have a conflicting class this coming semester, however no workable alternative date was identified so the committee agreed to keep meeting at the usual time and to keep Sam in the loop between meetings so they can provide feedback to Tyler and Dominick to share out with the committee. The Committee requested the annual review of the Scholarship Application form and timetable be added to the January meeting agenda. Cynthia suggested the committee consider setting some specific goals or targets for fundraising in 2022 when they meet in January. Dominick will circulate some data on the amount of funds raised each year over the last few years for both funds, to provide some benchmarks from which the committee can work.
6. **Adjourned:** 6:42 p.m.

**Next Regular Meeting:** Monday, January 10, 2022, 6:30 p.m., location TBD