

**Bentley Academy Charter School  
Board of Trustees Meeting Minutes  
May 29, 2019**

**Present:** Ryan Lovell (chair), Alyce Davis (vice-chair), Jonathan Bailly (treasurer), George Akins, Dick Pabich, Hai Son, and Marlena Afonso (Head of School)  
Angel Donahue and Carli Kusiolek (on the phone)  
**Absent:** Mary Hayes

**The chair called the meeting to order at 6:10 pm.**

**Approval of Minutes:** A motion to approve the minutes of the March 27, 2019 meeting was made and seconded (D.P/ G.A.). The minutes were approved as presented.

**New Trustee Search:** The board members present were able to meet Susan Low who stated her interest in serving as a trustee and offered information about her background. Following an opportunity to engage Ms. Low in a discussion, the board voted unanimously to vote Ms. Low onto the board as a trustee. Jonathan Bailly stepped down from the Board as his family is moving out-of-state.

**Head of School Update**

Enrollment and Recruitment - BACS is at capacity for 2019-20

There are 120 scholars on the waitlist:

Waitlists exist for each grade level as follows:

Kindergarten - 62 scholars

Grade 1- 16 scholars

Grade 2 -11 scholars

Grade 3 -17 scholars

Grade 4 - 8 scholars

Grade 5 - 6 scholars

**Human Resource Update**

Hiring for the 2019-20 academic year has begun. Three teachers will not be returning next year and three replacement teachers have been hired.

The D.C.I. position will not be filled (eliminated). A full time City Connects Coordinator will be hired instead. This position, aligned to goals relative to social/emotional development of scholars and the continued development of strong relationships with families.

**Professional Development Update**

Planning for the Summer P.D. has begun.

**Academic Update - A-NET**

**ELA** - Will be taken in a week

**Math** - Grade 3 - BACS 22/Network 24    Grade 4 BACS 3/Network 41 and Grade 5 BACS 53/Network 55

### **Family Update**

Upcoming Events:

June 6 - Art Night

June 13 - New Scholar Night

June 14 - Field Day

June 15 - Bentley Day

June 19 - Stepping Up Day - Grade 5

June 21 - Stepping Up Day - Kindergarten

### **Finance Update**

Treasurer Jonathan Bailly summarized the financial report as follows:

\$300,000 cash on hand due to the timing of grant receipts and other. Expenditures have been “reasonable”. Detailed information may be found on the March 2019 Financial Statement Report shared during the meeting.

### **Head of School Evaluation Update**

Carli Kusiolek reported that she and Principal Afonso have met regularly towards the goal of successful completion of the observation process.

### **Charter Renewal Update**

After much discussion, the board voted unanimously not to engage in the charter renewal process. The board will seek to work towards the goal of establishing Bentley Academy as an Innovation School.

**6:45 - Executive Session:** The board members voted to move into Executive Session for the purpose of preparing for contract negotiations with the head of school. All board members present in person and on the phone voted in the affirmative to move into executive session.

**7:15** - The board members voted to move back into Open Session

### **Committee Update**

Communication Committee - Alyce Davis reported that an informational brochure about BACS has been produced and copies made. The brochure can be re-worked to accommodate future changes or audiences.

**The next meeting will be held on June 26th at 5:00 pm at the Salem Inn.**

**Please note the time and location change!**

A motion to adjourn (D.P.) and seconded (J.B.) was made at 7:40 pm. The motion was voted upon unanimously.

Respectfully submitted,  
A. Davis, Ed.D.