



Bentley Academy Innovation Planning Committee Meeting

Bentley Academy Charter School
25 Memorial Drive, Salem, MA

Minutes of the IPC Meeting Monday, 10/21/2019, 5:00 pm. In the School Library

Members in Attendance: Jenna Cripps (Lead Applicant), Sean McCarthy (Principal), Rebecca Westlake (Superintendent's designee), Amanda Campbell (School Committee representative), Kelly Alvarez (Parent), Kelly Feurt (Teacher), Laura Towey (Teacher), Jennifer Lima (Teacher), Elizabeth Ryan (Para), Susan Low (Parent), and Alyce Davis (Community Member).

Members Absent: None

Others Present: Jill Conrad (Superintendent's designated facilitator), Nicholas DiPardo (AFT representative)

Meeting Minutes:

The meeting was called to order at 5:40 pm. Each member introduced themselves and shared something they were excited about regarding the Bentley Academy Charter School that they wanted to retain as the school considered conversion to an innovation school. Ms. Conrad shared a "starter" draft of the innovation plan that contained language from the approved prospectus as well as language that had been developed over the summer by the previous principal in collaboration with other staff members. Ms. Cripps summarized the agenda and together with Ms. Conrad proposed a process by which the group could review the key items of the innovation plan and determine whether there was mutual agreement on some items and which items needed further discussion.

Ms. Conrad also walked the members through the other key elements of an innovation plan and shared resources to help members in their review of the "starter" draft. She explained that some language put into the starter draft was put in to prompt them and give them some ideas of some of the possibilities, but ultimately, the final language will be their choice. She further explained, however, that whatever language is contained within the final innovation plan would need to be voted on by 2/3 of the school's teachers as well as the Salem School Committee. As a result, the final proposal needs to be mutually supported by all three groups. A note catcher was shared with guiding questions to aide members in their review of the starter draft. Members agreed to share any feedback with Ms. Conrad to collate into the next draft.

At the end of the meeting, the members also agreed to a weekly meeting schedule for the next several Tuesday evenings at 5:30 with the exception of November 20th which is a Wednesday evening.

The meeting was adjourned at 7:30 pm.