

**Salem Public Schools
Salem School Committee
POLICY SUBCOMMITTEE
Meeting Minutes
December 18, 2020**

On December 18, 2020 the Policy Subcommittee held its regular meeting using the Zoom on-line meeting platform.

In Attendance: Ms. Ana Nuncio and Mr. Manny Cruz

Others in Attendance: Dr. Stephen Zrike and Dr. Jill Conrad

Members Absent: Mr. James Fleming

Call of Meeting to Order

Ms. Nuncio called the meeting to order at 9:05 am

Policies Reviewed

Policy 5108 - Emergency Closings

Dr. Conrad stated that she has included the MASC model policy language. A concern was raised that this focus is primarily on weather emergencies. Dr. Conrad affirmed that the Superintendent has to close the schools in case of any emergency. Ms. Nuncio stated that she feels that the MASC policy is more comprehensive. Mr. Cruz added that he approves of the MASC model language. Dr. Zrike added that this policy is more focused on weather, but the Superintendent is given the authority to cancel school when appropriate. He explained that the District Emergency Response Team (DERT), which consists of Salem Fire, Salem Police and representatives from the schools meet monthly and plan for what to do if we need to close schools. The Subcommittee agreed that the MASC language would work, if we could strike a few sentences out. Dr. Conrad suggested cross referencing the Emergency Plan Policy or adding a more specific sentence regarding announcement of communications deadline, which she added to the first sentence. Ms. Manning added that she thinks it should distinguish between an emergency situation or closing for the day.

Ms. Nuncio made a motion to refer Policy 5108, Emergency Closings to the School Committee for first reading. Mr. Cruz seconded. A roll call vote was made.

Ms. Nuncio Yes

Mr. Cruz Yes

Motion carries 2-0

Policy 3504.01 - Emergency Planning Policy

Dr. Conrad explained that there are currently 2 separate policies that cover the same topic and it might make sense to consolidate. Policy 5713 currently mirrors the model policy for MASC and not

sure if we need 3404.01. Dr. Conrad stated that she would add the policy numbers to cross reference the sections.

Ms. Nuncio made a motion to refer Policy 3504.01, Emergency Planning Policy to the School Committee for first reading. Mr. Cruz seconded. A roll call vote was made.

Ms. Nuncio Yes

Mr. Cruz Yes

Motion carries 2-0

Policy 5713 - Emergency Medical & Safety Plans

Dr. Conrad explained that this policy is more specific to the emergency medical response plan. Mr. Cruz asked if we can add language regarding state requirements.

Mr. Cruz made a motion to refer Policy 5713, Emergency Medical & Safety Plans to the School Committee for first reading. Ms. Nuncio seconded. A roll call vote was made.

Ms. Nuncio Yes

Mr. Cruz Yes

Motion carries 2-0

The Subcommittee made a decision to meet again on Tuesday, December 22nd at 4:30 pm.

Mr. Cruz made a motion to adjourn the meeting at 10:09 am. Ms. Nuncio seconded. A roll call vote was made.

Mr. Cruz Yes

Ms. Nuncio Yes

Motion carries 2-0

Respectfully submitted by,

Nancy A. Weiss

Executive Assistant to the School Committee