

Salem Public Schools – Salem School Committee
POLICY SUBCOMMITTEE
Meeting Minutes
February 17, 2023

On February 17, 2023 the Policy Subcommittee held its regular meeting in person at 29 Highland Ave., Rm. 227, Salem, MA.

Members In Attendance: Ms. Beth Anne Cornell, Ms. Mary Manning, Mr. Manny Cruz

Call of Meeting to Order

Ms. Cornell called the meeting to order at 10:35am.

Mr. Cruz	Present
Ms. Manning	Present
Ms. Cornell	Present

Approval of Minutes

Approval of minutes of Policy Subcommittee meeting held on January 27, 2023. Ms. Cornell made a motion to approve the minutes. Mr. Cruz seconded. A roll call vote was taken.

Mr. Cruz	Yes
Ms. Manning	Yes
Ms. Cornell	Yes

Continue review of 1000 series - Community Relations

- 1507.01 Public Complaints
- 1507.02 Public Complaints About School Personnel
- 1507.03 Public Complaints Curriculum and Materials

Ms. Cornell reviews Policy 1507.01 - Public Complaints and notes there are also Personnel complaints and Curriculum complaints included with this policy . Ms. Cornell notes three are three different areas to cover one policy.

Mr. Cruz asks if Ms. Cornell is proposing to merge the three public complaints policies into one complaint policy. The proposal should note that the process may include curriculum and personnel complaints as well.

Ms. Cornell asks why only Personnel and Curriculum to report complaints.

Mr. Cruz notes these two areas may contain the largest volume of inquiries. Mr. Cruz agrees with Ms. Cornell to continue with deleting the other two public complaints sections, 1507.02 and 1507.03.

Mr. Cruz makes a motion to refer Policy 1507.01 for a first reading at the next School Committee meeting. Ms. Cornell seconded. A roll call vote was made.

Mr. Cruz	Yes
Ms. Manning	Yes
Ms. Cornell	Yes

Mr. Cruz makes a motion to refer to Policies 1507.02 and 1507.03 for deletion. Ms. Cornell seconded. A roll call vote was made.

Mr. Cruz Yes
Ms. Manning Yes
Ms. Cornell Yes

Mr. Cruz notes to Ms. Cornell that there was a recent Personnel meeting and during this meeting there was a specific policy discussed with Ms. Jill Conrad which was at the March Policy meeting to further discuss proposed edits and changes to Policy 4103 - Staff Health and Safety. Mr. Cruz notes we are currently requiring all staff to submit this good health letter and it is becoming a Personnel and Policy issue. This letter is delaying our hiring process.

Ms. Manning asks Mr. Cruz, are we changing this policy to make it longer?

Mr. Cruz notes this may be a deletion of the policy to adjust one of the requirements for new hires. Mr. Cruz notes that this future March meeting should be posted as a joint Policy and Personnel meeting as the plan is to invite Dr. Kristin Pangallo to the meeting as well. There will be two personnel and two policy subcommittee members present.

Ms. Cornell makes a motion to adjourn. Mr. Cruz seconded. A roll call vote is made.

Ms. Manning Yes
Mr. Cruz Yes
Ms. Cornell Yes

The meeting adjourns at 12:00pm.

Respectfully submitted by,

Krista Perry

Executive Assistant to the School Committee & Superintendent