

**Salem Public Schools  
Salem School Committee  
POLICY SUBCOMMITTEE  
Meeting Minutes  
June 29, 2021**

On June 29, 2021 the Policy Subcommittee held its regular meeting using the Zoom on-line meeting platform.

**In Attendance:** Ms. Ana Nuncio and Ms. Mary Manning

**Members Absent:** Mr. Manny Cruz and Mr. James Fleming

**Others in Attendance:** Superintendent Zrike, Dr. Jill Conrad, Molly Robinson

**Call of Meeting to Order**

Ms. Nuncio called the meeting to order at 9:10 am.

**Approval of Minutes**

Ms. Nuncio made a motion to approve the minutes of June 22, 2021. Ms. Manning seconded. A roll call vote was made.

Ms. Manning	Yes
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Ms. Nuncio	Yes
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Motion carries 2-0

**5711 Wellness Policy**

Dr. Conrad shared the wellness plan that was recently presented at the School Committee meeting. She stated that the plan the district has in place is too long to have for a policy. She recommends creating a more concise policy. Ms. Manning stated that she feels this plan focuses too much on food services and not enough on social emotional support or well-being. Dr. Conrad responded that other districts have more of an umbrella policy that outlines the guidelines. Dr. Conrad added that the current policy concentrates on the committee, not the criteria for the plan.

Ms. Robinson explained that the Wellness Plan and the areas they focused on was designed using a DESE required template. Ms. Manning asked why the social emotional piece was not outlined. Ms. Robinson responded that this was not what the plan concentrates on and they require more planning than policy would for state expectations. Dr. Conrad shared the MASC policy model, which is more comprehensive than what we have, but not for social emotional support. Ms. Nuncio suggested putting in a reference to the Wellness Plan that was created and would like to shorten the current policy. Ms. Nuncio also suggested creating a separate policy for mental health and reference that to this policy. There was discussion regarding suggested changes. Dr. Conrad suggested waiting for the new administration to come in, and when the social emotional plan is finished, add a reference to it.

Dr. Conrad pointed out a reference in the plan regarding the end-of-year report. Dr. Zrike asked if this could be upon request, rather than an end-of-year report. Dr. Conrad will update the legal reference to this.

Ms. Robinson asked which part of the Wellness Plan needs to be in the student handbooks. Ms. Manning responded that any items regarding drugs and alcohol use should be included. Ms. Robinson also suggested adding the goals into the student handbooks.

Ms. Nuncio made a motion to refer 5711 Wellness Policy for a first reading. Ms. Manning seconded. A roll call vote was made.

Ms. Manning Yes

Ms. Nuncio Yes

Motion carries 2-0

#### **5701 Health Services/First Aid**

Charlene Moske-Weber reviewed this policy and made minor changes. There was discussion on wording regarding the School Committee's ability to approve nursing positions.

Ms. Manning made a motion to refer Policy 5701 Health Services/First Aid for a first reading. Ms. Nuncio seconded. A roll call vote was taken.

Ms. Manning Yes

Ms. Nuncio Yes

Motion carries 2-0

#### **5704 HIV**

Ms. Moske-Weber reviewed this policy and said it is not necessary, since this information does not need to be disclosed.

Ms. Manning made a motion to delete Policy 5704 HIV and refer for a first reading. Ms. Nuncio seconded. A roll call vote was taken.

Ms. Manning Yes

Ms. Nuncio Yes

Motion carries 2-0

#### **5708 Automatic External Defibrillators**

Dr. Conrad reported that comments from Charlene Moske-Weber have been incorporated into the policy.

Ms. Manning made a motion to refer Policy 5708 Automatic External Defibrillators for a first reading. Ms. Nuncio seconded. A roll call vote was taken.

Ms. Manning Yes

Ms. Nuncio Yes

Motion carries 2-0

#### **5709 Medication Administration**

Dr. Conrad stated that small minor changes were made by Ms. Moske-Weber.

Ms. Nuncio made a motion to refer Policy 5709 Medication Administration for a first reading. Ms. Manning seconded. A roll call vote was taken.

Ms. Manning Yes

Ms. Nuncio Yes

Motion carries 2-0

#### **5710 Do Not Resuscitate Order**

It was decided that no changes would be made to this policy.

Ms. Manning made a motion to refer Policy 5710 Do Not Resuscitate Order for a first reading. Ms. Nuncio seconded. A roll call vote was taken.

Ms. Manning                      Yes

Ms. Nuncio                      Yes

Motion carries 2-0

#### **5711.01 Students with Food Allergies**

Ms. Moske-Weber forwarded minor changes to be incorporated into the policy. Dr. Conrad will confirm if these changes are included in the teacher's contract.

Ms. Nuncio made a motion to refer Policy 5711.01 Students with Food Allergies for a first reading. Ms. Manning seconded. A roll call vote was taken.

Ms. Manning                      Yes

Ms. Nuncio                      Yes

Motion carries 2-0

#### **5711.02 Nutrition**

Dr. Conrad stated that small minor changes were made by Ms. Moske-Weber.

Ms. Manning made a motion to refer Policy 5711.02 Nutrition for a first reading. Ms. Nuncio seconded. A roll call vote was taken.

Ms. Manning                      Yes

Ms. Nuncio                      Yes

Motion carries 2-0

#### **5711.03 Physical Activity**

It was decided that no changes would be made to this policy.

Ms. Manning made a motion to refer Policy 5711.03 Physical Activity for a first reading. Ms. Nuncio seconded. A roll call vote was taken.

Ms. Manning                      Yes

Ms. Nuncio                      Yes

Motion carries 2-0

#### **5711.04 Social Emotional Health**

Dr. Conrad recommends holding this policy until discussion with Adam Colantuoni.

#### **5712 Concussion**

Dr. Conrad reported that this was reviewed by Ms. Moske-Weber and there were no changes made.

Ms. Manning made a motion to refer Policy 5712 Concussion for a first reading. Ms. Nuncio seconded. A roll call vote was taken.

Ms. Manning                      Yes  
Ms. Nuncio                      Yes  
Motion carries 2-0

#### **4110 Harassment and Violence**

Dr. Zrike recommends that no contact name be listed and only include the title of the person to whom reports of harassment are made. Dr. Conrad made the suggested changes and included a referral to the handbook for contact information.

#### **6201 Review Schedule**

Dr. Conrad suggested changing the review process to a 5-year schedule rather than a 3-year schedule. She will forward a new schedule to the subcommittee for their review.

The Subcommittee made a decision to meet again on Tuesday, July 13th at 9:00 am.

Ms. Manning made a motion to adjourn the meeting at 11.23 am. Ms. Nuncio seconded. A roll call vote was made.

Ms. Manning                      Yes  
Ms. Nuncio                      Yes  
Motion carries 2-0

Respectfully submitted by,

*Nancy A. Weiss*

Executive Assistant to the School Committee

**Approved August 10, 2021**