

Salem School Committee  
Meeting Minutes  
Monday, June 3, 2019

A regular meeting of the Salem School Committee was held on Monday, June 3, 2019 at 7:05 p.m. in the School Committee Chambers at Collins Middle School, 29 Highland Avenue, Salem, MA.

**Members Present:** Ms. Mary Manning, Ms. Kristine Wilson, Ms. Ana Nuncio, Mr. Manny Cruz, Ms. Amanda Campbell, and Mayor Kimberley Driscoll

**Members Absent:** Mr. James Fleming

**Others Present:** Kate Carbone, Acting Superintendent, Jill Conrad, Chief of Systems Strategy, and Kelley Rice, Chief of Communications

**Call of Meeting to Order**

Ms. Campbell called the regular meeting of the Salem School Committee to order at 7:05 p.m. Ms. Manning asked everyone for a moment of silence in honor of members of the teaching staff who passed away over the years. Everyone held a moment of silence in remembrance.

**Amended Consent Agenda**

- Minutes of the Regular School Committee meeting held May 14, 2019
- Deliberation and Vote on the Salem High JR. R.O.T.C six-day leadership field trip request to Outdoor Odyssey, Bosell, PA from July 21-27, 2019
- Deliberation and Vote on the Salem High JR. R.O.T.C four-day leadership field trip to Texas A & M University, College Station, Texas from July 7-13, 2019
- Approval of Warrants: 5/23/19 in the amount of \$450,784.28, 5/30/19 in the amount of \$245,183.42, 6/6/19 in the amount of \$542,249.33

**Discussion**

Ms. Manning asked that the deliberation and vote for Salem High JR. R.O.T.C field trip requests be removed at this time and placed under the Action Items: New Business section.

Mr. Cruz motioned to approve the Amended Consent agenda, with the exception of the two field trip requests from Salem High JR. R.O.T.C. Ms. Wilson seconded the motion. The motion carried.

**Approval of the Agenda**

Ms. Campbell motioned to approve the Agenda as presented. Mr. Cruz seconded the motion. The motion carried.

**Public Comment #1: Questions and Comments From the Audience**

Christa Stewart and Madison Gilchrest, students at Collins Middle School, shared highlights and their favorite moments of the recent Collins Middle School 8<sup>th</sup> grade field trip to New York City on May 23-24, 2019.

Ben Chertok, shared she was chaperone at the New York City field trip and also thanked the School Committee for approving the field trip. Mr. Chertok said he spoke on behalf of other adults that joined the field trip and shared they are proud of the way students conducted themselves at the field trip. Mr. Chertok shared further details of his personal observations and overall positive experience.

Patti Morsillo, 53 Broad Street, talked about the Book Buddies program, shared student personal growth experiences, and thanked everyone involved.

Scott Andrade, 12 Grant Road, submitted 13 copies for the Committee's consideration and talked about Project Lead the Way, DESE, pathway model for the High School, curriculum, and teachers.

## **Presentation and Reports**

### **Acting Superintendent's Report – Kate Carbone**

Ms. Carbone updated the School Committee on transportation for the upcoming school year and of upcoming graduations for Salem High School, New Liberty Innovation School, and the Salem Prep High School as well as the 8<sup>th</sup> Grade Moving On ceremony.

### **Other Reports**

#### **Read Excellence in Science Teaching Awards and Margaret Voss Awards**

Ms. Carbone recognized the teachers that were selected for the Read Excellence in Science Teaching and Margaret Voss Awards, for their significant contributions and their school leaders highlighted their qualities and contributions as they individually presented them with a Teacher Recognition Award.

### **Action Items: Old Business**

#### **Deliberation and Vote on the approval of the proposed 2019-20 School Committee schedule – tabled from 5/14/19**

Ms. Manning motioned to remove the proposed 2019-20 School Committee schedule from the table. Ms. Campbell seconded the motion. The motion carried.

Ms. Campbell motioned to approve the proposed 2019-20 School Committee schedule. Ms. Nuncio seconded the motion. The motion carried.

### **Action Items: New Business**

#### **Deliberation and Vote on the approval of the request to use the Bates Elementary School gymnasium as the sole polling location for Ward 6**

Mr. Cruz motioned to approve the request to use the Bates Elementary School gymnasium as the sole polling location for Ward 6. Ms. Campbell seconded the motion. The motion carried.

#### **Ratification of the Memorandum of Understanding between the Salem School Committee and the AFSCME union for the 2018-2021 Collective Bargaining Agreement**

### **Discussion**

Ms. Shaver said that the supporting documentation is not yet ready.

Ms. Campbell motioned to table the item for the next School Committee meeting. Ms. Wilson seconded the motion. The item is tabled for the next School Committee meeting scheduled for June 17, 2019.

#### **Deliberation and Vote on the Appointment of Kathleen Smith as the Interim Superintendent for the 2019-20 school year, effective July 1, 2019**

### **Discussion**

Mayor Driscoll reported that the School Committee does not have a final contract with Ms. Smith as of yet, as those details are still being worked out.

Ms. Campbell motioned the appointment of Kathleen Smith as the Interim Superintendent for the 2019-20 school year, effective July 1, 2019, subject to the final contract. Ms. Wilson seconded the motion. The motion carried.

#### **Deliberation and Vote on the Salem High JR. R.O.T.C six-day leadership field trip request to Outdoor Odyssey, Bosell, PA from July 21-27, 2019**

Mr. Cruz motioned to approve the Salem High JR. R.O.T.C six-day leadership field trip request to Outdoor Odyssey, Bosell, PA from July 21-27, 2019. Ms. Nuncio seconded the motion. Ms. Manning was recorded as opposed. The motion carried.

**Deliberation and Vote on the Salem High JR. R.O.T.C four-day leadership field trip to Texas A & M University, College Station, Texas from July 7-13, 2019**

Ms. Wilson motioned to approve the Salem High JR. R.O.T.C four-day leadership field trip request to Texas A & M University, College Station, Texas from July 7-13, 2019. Ms. Campbell seconded the motion. Ms. Manning was recorded as opposed. The motion carried.

**Finance Report**

**Budget Transfers**

The Salem High School requests the following transfer to cover the expense of a temporary front desk clerk to cover a vacancy in the position until a new employee could be hired:

<b>Account Description/Use</b>	<b>Account Number</b>	<b>Amount From</b>	<b>Amount To</b>
Paraprofessional	13571020-5163	\$9,000	
Contract Services	13571021-5320		\$9,000

The Collins Middle School requests the following transfer to cover end of the year expenses:

<b>Account Description/Use</b>	<b>Account Number</b>	<b>Amount From</b>	<b>Amount To</b>
Equipment	13450921-5860	\$680	
Instructional Supplies	13570921-5514		\$680

The following transfer is requested to adjust School Committee members' stipends for the 2019 calendar year, per city ordinance:

<b>Account Description/Use</b>	<b>Account Number</b>	<b>Amount From</b>	<b>Amount To</b>
Contract Services	13032041-5320	\$300	
School Committee Stipends	13032061-5712		\$300

The Carlton requests the following transfer to align the funds with the intended expense. The funds will be used to purchase office supplies:

<b>Account Description/Use</b>	<b>Account Number</b>	<b>Amount From</b>	<b>Amount To</b>
Textbooks	13570421-5511	\$3,198.73	
Office Supplies	13570421-5421		\$3,198.73

The Curriculum, Assessment and Instruction Department requests the following transfer to allow for the purchase of new curriculum materials:

<b>Account Description/Use</b>	<b>Account Number</b>	<b>Amount From</b>	<b>Amount To</b>
Educational Training	13990161-5317	\$117,950.32	
Instructional Supplies	13570141-5514		\$117,950.32

Ms. Manning motioned to approve the five FY19 budget transfers as presented. Ms. Wilson seconded the motion. The motion was approved.

**Subcommittee Reports - None**

**School Committee Concerns and Resolutions**

Ms. Nuncio wondered what will happen to the Parent-Child Home Program (PCHP) upon retirement of its Director, Joyce Parent and raised concerns about the discrepancy in compensation for full-time family engagement facilitators as their work is important to the district. Mayor Driscoll explained that the Personnel Subcommittee might be able to look into further review of both replacement and salary. Ms. Carbone shared a brief update on the Parent-Child Home Program.

Ms. Nuncio motioned to refer the matter of family engagement facilitators' compensation and staffing for the Parent-Child Home Program to the Personnel Subcommittee for further review and discussion. Mr. Cruz seconded the motion. The motion carried.

Ms. Manning reported that she received an email with a request for the use of a school and would bring this request forward to the attention of Mr. Fleming, Vice Chair of the Buildings and Grounds

Subcommittee. There was a consensus around the redesign of the parking at Bertram Fields.

Mayor Driscoll motioned to request a meeting of the Buildings and Grounds Subcommittee to discuss potential feasibility of using a portion of land owned by Salem Public Schools to address the city's housing needs.

Ms. Manning motioned to refer the possibility of housing on Salem Public Schools property to Buildings and Grounds Subcommittee. Ms. Nuncio seconded the motion. The motion carried.

#### **Public Comment #2: Questions and Comments From the Audience**

Cynthia/Cindy Theriaulte, 1 McKinley Road, mentioned the Salem-Ota Cultural Exchange program with Japan that are looking for host families. The program has expanded to include families in addition to middle school. Their website is <http://www.salemotace.org/>.

#### **Executive Session**

Ms. Nuncio motioned to enter into Executive Session under Exemption 2, to conduct contract negotiations with non-union personnel and under Exemption 7, to comply with MGL c. 30A s.22(g)(2) (Review of executive session minutes from April 15, 2019, April 25, 2019 to determine whether the minutes or portions thereof can be released). Ms. Campbell seconded the motion.

#### **School Committee Secretary Roll Call**

Ms. Mary Manning	Yes
Ms. Kristine Wilson	Yes
Ms. Ana Nuncio	Yes
Mr. Manny Cruz	Yes
Ms. Amanda Campbell	Yes
Mayor Kimberley Driscoll	Yes

Of the 6 members voting, six voted in the affirmative. The matter carried. The motion carried by a unanimous vote.

#### **Adjournment**

Members adjourned to move to Executive Session, at 8:09pm, and would not reconvene in Open Session.

Respectfully submitted by:

---

Angelica Alayon, Secretary to the  
Salem School Committee

#### **Meeting Materials and Reports**

School Committee Amended Consent agenda June 3, 2019  
Minutes of the May 14, 2019 School Committee meeting  
Salem High JR. R.O.T.C six-day leadership field trip request  
Salem High JR. R.O.T.C four-day leadership field trip request  
Recipients List for Recognition of Teacher Award  
School Committee Proposed 2019-20 schedule  
Request to move polling location to the Bates School  
FY19 Budget Transfers