

**Salem School Committee  
Policy Subcommittee  
Meeting Minutes  
June 25, 2020**

On June 25, 2020 the Policy Subcommittee held a meeting at 1:30 p.m. using the Zoom on-line meeting platform.

**In Attendance:** Ana Nuncio, Mary Manning, Manny Cruz, Kathleen Smith, Jill Conrad

**Not Present:** James Fleming

Ms. Nuncio opened the meeting at 1:32 p.m. Mr. Cruz motioned to call the meeting to order and Ms. Nuncio seconded. Vote by roll-call:

Mr. Cruz: Yes

Ms. Nuncio: Yes

Superintendent Smith opened the meeting with news about additional money being awarded to assist with re-opening in the fall. She informed the members of the committee she was told not to discuss the reopening plan but then read it in the newspaper. Mr. Cruz explained the department needs to do a better job of embargo.

**6409 Public Participation at School Committee Meetings**

Dr. Conrad discussed policy number 6409 Public Participation at School Committee Meetings. She referred to item number 3. This was in reference to remote comments. She recommended using technology for public comments.

At this time the Committee stopped the discussion as Ms. Nuncio lost internet connection.

The meeting resumed at 2:00 p.m. Ms. Nuncio asked to review item number 3 again. Dr. Conrad discussed where to place the comment section on the agenda. The Committee discussed several changes and additions for the policy as it pertained to both in person meetings and remote meetings. Ms. Nuncio asked about a time limit to submit comments. Dr. Conrad reminded everyone that even with a cut off time for submitting comments, we have never denied anyone an opportunity to speak.

Mr. Cruz recognized there will be growing pains as we move to a hybrid of online and in person meetings. He doesn't see a value of developing a cut-off time for the public to submit comments. This is something we should re-evaluate. Dr. Conrad suggested once the Committee

moves into the agenda then comments should be closed. Additionally, we could allow people to comment but not allow them to be read during the meeting. The Committee discussed possibly including the unread comments in the minutes as an addendum. The Committee also discussed the importance of having an interpreter stay for the whole meeting (not just for the public comment period).

Ms. Nuncio recognized the need to adjourn the meeting. The Committee would like to hold its next meeting in person. A future date of July 7<sup>th</sup> was discussed. Dr. Conrad will check with Dr. Zrike about an in-person meeting.

Ms. Nuncio requested a motion to adjourn. Mr. Cruz motioned and Ms. Nuncio seconded.  
Vote by roll-call:

Mr. Cruz: Yes

Ms. Nuncio: Yes

The meeting adjourned at 2:35 p.m.

Respectfully submitted by  
Jennifer Gariepy  
Executive Assistant to the School Committee  
& the Superintendent

**Approved by the Policy Subcommittee on 7/13/20**