



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

January 24, 2019

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Terrance M. Wilkins of 12 Intervale Road Salem, MA 01970 to serve as a Constable in the City of Salem for a term to expire January 19, 2022.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



United Casualty and Surety Insurance Company

292 Newbury Street #105, Boston, MA 02115

CONSTABLE BOND

Bond No. UCSX1X133

Principal (Constable): Terrance Wilkins

Principal Mailing Address: 12 Intervale rd, Salem, MA 01970

Bond Period, From: January 19 2019 To: January 19 2022 12:01 AM at your mailing address as shown above.

In consideration of the agreed premium, United Casualty and Surety Insurance Company (the "Surety"), a corporation licensed and authorized to transact business in Massachusetts, and having a usual place of business in Boston, in the County of Suffolk and Commonwealth of Massachusetts, as Surety, are held and stand firmly bound and obliged unto:

Obligee: City of Salem

Obligee Address: 93 Washington st Salem, MA, 01970 in the amount of \$ 5,000.00,

As Surety, we bind ourselves, our heirs, executors or administrator, successors and assigns jointly and severally by this Constable Bond.

WHEREAS, Principal has been duly appointed and confirmed a Constable of the Obligee in accordance with Massachusetts General Law Chapter 41, sections 91 through 95;

NOW THEREFORE, if the above-named Principal shall faithfully perform all the duties and obligations in the service of all civil processes committed to said Constable, observe all laws, statutes, rules or regulations applicable to said office, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

SIGNED, SEALED, AND DATED: January 18 2019



UNITED CASUALTY AND SURETY INSURANCE COMPANY

BY: Robert F. Thomas
Robert F. Thomas, Chief Operations Officer

WITNESS: Michael J. Scholl
Michael J. Scholl, President

BY: [Signature]
CONSTABLE/PRINCIPAL

WITNESS: [Signature]
WITNESS





POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That United Casualty and Surety Insurance Company, a corporation of the State of Nebraska, and US Casualty and Surety Insurance Company and United Surety Insurance Company, assumed names of United Casualty and Surety Insurance Company (collectively, the Companies"), do by these presents make, constitute and appoint:

Robert F. Thomas

its true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed One Million & 00/100 Dollars (\$1,000,000.00). This Power of Attorney shall expire without further action on December 31st, 2023.

This Power of Attorney is granted under and by authority of the following resolutions adopted by the Board of Directors of the Companies at a meeting duly called and held on the 1st day of July, 1993:

Resolved that the President, Treasurer, or Secretary be and they are hereby authorized and empowered to appoint Attorneys-in-Fact of the Company, in its name and as its acts to execute and acknowledge for and on its behalf as Surety any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected Officers of the Company in their own proper persons.

That the signature of any officer authorized by Resolutions of this Board and the Company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereunto affixed, this 2nd day of January, 2019.



UNITED CASUALTY AND SURETY INSURANCE COMPANY
 US Casualty and Surety Insurance Company
 United Surety Insurance Company

Michael J. Scholl

Michael J. Scholl, President

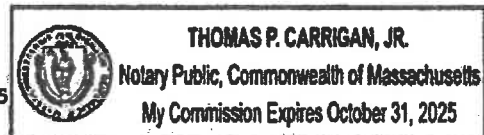
Corporate Seals

Commonwealth of Massachusetts
 County of Suffolk ss:

On this 2nd day of January, 2019, before me, Thomas P. Carrigan, Jr., a notary public, personally appeared Michael J. Scholl, President of United Casualty and Surety Insurance Company, US Casualty and Surety Insurance Company and United Surety Insurance Company, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the Commonwealth of Massachusetts that the foregoing paragraph is true and correct.
 WITNESS my hand and seal.

Thomas P. Carrigan, Jr. (Seal)
 Thomas P. Carrigan, Jr., Notary Public Commission Expires: 10/31/2025



I, Joel R. Chachkes, Chief Financial Officer of United Casualty and Surety Insurance Company, US Casualty and Surety Insurance Company and United Surety Insurance Company do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Boston, Massachusetts this 19th day of January, 2019.

Corporate Seals



Joel R. Chachkes

Joel R. Chachkes, Chief Financial Officer



City of Salem, Massachusetts
Police Department Headquarters
95 Margin Street, Salem, Massachusetts 01970

Mary E. Butler
Chief of Police

January 17, 2019

Mayor Kimberley Driscoll
Salem City Hall
93 Washington Street
Salem, MA 01970

Re: Constable Application – Terrance M. Wilkins

Dear Mayor Driscoll:

Mr. Terrance M. Wilkins, of 12 Intervale Road, Salem, MA, has submitted an application for re-appointment as a Constable with the City of Salem.

The required criminal indices checks on Mr. Wilkins have been completed and no derogatory information that would preclude him from appointment has surfaced. He was interviewed by me on January 17, 2019, during which time he affirmed his responsibilities to comply with the requirements of the Salem City Ordinance, Chapter 32, section 19 (as amended May 15th 2017).

Mr. Wilkins had been a Constable for Salem for 1 year until a medical matter interrupted his re-appointment in 2017. He is currently seeking re-appointment after his recovery. He is retired and works as a Constable as a part-time job to supplement his income and to have some work to do. He previously worked for the Essex County Sheriff's Department for a few years and ended his career working with Costco Industries. His work is obtained via word of mouth through various attorneys.

Mr. Wilkins has proper signatories and letters of support accompanying his application. He is re-applying for membership with Bay State Constable Association in Boston. He has an active License to Carry and does carry a firearm when actively working as a Constable. He is a member of the Andover Sportsman Club, certified as an NRA Safety Instructor and has previously attended the Reserve Police Academy. I feel he takes the appropriate steps to be familiarized with any weapon and on application of weapon safety.

Based on the information provided by Mr. Wilkins on his application, the results of his background check, prior academy instruction, application with a Constable Association and familiarity with some known local attorneys, and my interview with him, I recommend Mr. Wilkins for reappointment and continued service as a Constable with the City of Salem.

Mr. Wilkins's application is hereby forwarded for your review, consideration and presentation to the City Council should you elect to re-appoint him. I am available for any questions at a time of your convenience.

Sincerely,

A handwritten signature in cursive script that reads "Mary E. Butler".

Mary E. Butler
Chief of Police

Enclosure: Constable Renewal Application
Cc: Constable File

Pursuant to M.G.L. Chapter 41, §91B, this application must be accompanied by the signatures of five reputable citizens of the City or Town where the Applicant resides, one of whom shall be an attorney at law currently licensed to practice in the Commonwealth.

We, the undersigned, hereby attest to the good moral character and integrity of said applicant and that the applicant is possessed of sufficient qualifications and abilities to discharge the duties of the office of constable:

(Letters of reference for the below signed are enclosed with application for new applicants).

CYNTHIA A. JERZYLO 17 BAY VIEW AVE. 978-594-6780 [Signature]

PAUL A ERWIN 6 INTERVAL RD 978-744-9374 [Signature]

Michael A Ryan 129 FOOT Ave 978-744-1635 [Signature]

Dana
Mazola

Dana Mazola 3B NIMITZ Way 978-745-1669 [Signature]

PAUL TUCKER 14 BAYVIEW CIRCLE SALEM 978-375-7213 [Signature]
Name of Atty (Please Print) Residential Address (No P.O. Box) Phone Signature
(Include BBO #) 646996

You are also to obtain the signature of the Police Chief in the City or Town in which you reside, only if you are not a Salem resident.

Signature of Police Chief in City or Town you reside: N/A

Printed Name and Title: N/A Date:



CITY OF SALEM, MASS.

City Clerk's Office

September 24, 2015

Mr. Terrance M. Wilkins
12 Intervale Road
Salem, MA 01970

Dear: Mr. Wilkins,

You are hereby notified that you have been appointed as a

Constable

in the City of Salem, for a term to expire on:

September 8, 2016

Please come in at your earliest convenience to take the oath of office.

Very Respectfully,

Cheryl A. Ralovite

City Clerk

Oath of Office

October 1, 2015

Cheryl A. Ralovite

City Clerk



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 14, 2019

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Christopher P. Chigas of 5 Tammie Lane, Peabody, MA 01960 to serve as a Constable in the City of Salem for a term to expire October 3, 2021.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor



City of Salem, Massachusetts

Police Department Headquarters

95 Margin Street

Salem, Massachusetts 01970

(978) 744-2204

Mary E. Butler

Chief of Police

08 January 2019

Mayor Kimberley Driscoll
Salem City Hall
93 Washington Street
Salem, Massachusetts 01970

Re: Constable Renewal Application – Christopher P. Chigas

Dear Mayor Driscoll,

Mr. Christopher Chigas, resident at 5 Tammie Lane, Peabody, Massachusetts, has submitted his application for reappointment as a Constable with the City of Salem (see enclosure).

The required criminal indices checks on Mr. Chigas have been completed and no derogatory information which would preclude him from reappointment as a constable was surfaced. I interviewed him on January 7th, 2019, during which he reaffirmed his responsibilities to comply with the requirements of the Salem City Ordinance, Chapter 32, Section 19 (as amended on 15 May 2017).

Mr. Chigas owns Capitol Constable Service located at 80 Foster Street, Suite 101, in Peabody. He has been a constable in Salem since 1994 and maintains active constable status in Peabody, Beverly, Danvers and Lynn. His application was signed-off by Chief Thomas Griffin of the Peabody Police Department.

Mr. Chigas has a valid Massachusetts license to carry (LTC) firearms license and routinely carries a Glock 19 in the performance of his duties. He advised that he maintains proficiency in the use of firearms by practicing regularly. Of note, he had previously been certified as a National Rifle Association (NRA) basic pistol instructor.

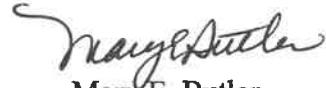
Mr. Chigas is a past president of the Massachusetts Constables Association (serving circa 1990's), however, is no longer affiliated with the Association, resigning due to an increased work load. He is a supporter of training for constables and semi-regularly attends training provided by a company that specializes in Massachusetts-based legal issues. In addition to the \$5,000.00 surety bond required by the City of Salem, he maintains a \$250,000.00 general liability insurance policy.

Based on the information provided by Mr. Chigas on his application, the results of his criminal history checks and my interview with him, Mr. Chigas meets the standards for

reappointment and continued service as a constable with the City of Salem. His application is hereby forwarded for your review, consideration and presentation to the City Council should you elect to reappoint him.

Should you require any additional information regarding this matter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mary E. Butler".

Mary E. Butler
Chief of Police

Encl: Constable Renewal Application

cc: Constable File



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

Mayor

Date November 27, 20 18

Office of the Mayor
City Hall
Salem, Massachusetts

Application is hereby made under Chapter 41, Section 91B, for appointment as Constable. (PLEASE PRINT OR TYPE)

Name Christopher P. Chigas Date of Birth 10-24-61
Place of Birth Salem MA
(City) (State)
Home Address 5 Tammie Lane Peabody 01960
(Street) (City) (Zip)
Telephone (Home) _____ (Business) 978-977-0421 (Cell) 978-836-6416

Present Employer (Name & Address) Capital Constable Svc, LLC Position Held 80 FOSTER STREET, #101
Peabody, MA 01960

Previous Employer Self Employed From: 1989
To: Present
[Signature]
Signature of Applicant

The signatures of five reputable citizens of applicant's city or town are required, at least one of whom must be an attorney. The undersigned consider the above applicant to be of good moral character. (PLEASE PRINT NAME & ADDRESS AND SIGN.)

NAME	ADDRESS	SIGNATURE
1. <u>MARK J JANUZZI</u>	<u>29 GRANITE STREET</u>	<u>[Signature]</u>
2. <u>RON FERGUSON</u>	<u>3 TAMMIE LN</u>	<u>[Signature]</u>
3. <u>CHRIS ROSS</u>	<u>15 TAMMIE LN</u>	<u>[Signature]</u>
4. <u>WARREN YARFI</u>	<u>80 FOSTER ST #504</u>	<u>[Signature]</u>
5. <u>DAVID N. HARRIS</u>	<u>3 BUTLER ROAD</u>	<u>[Signature]</u>

Note: Application for appointment as constable shall be accompanied by a fee of Twenty-Five Dollars (\$25.00) for each year of the appointment, payable to the City of Salem to cover costs of processing. Fee must be received by the Mayor's office before appointment is presented to the City Council. A Bond must also be posted with the application covering entire period of re-appointment. Re-appointments may be made for periods of one, two or three years.

APPROVED: _____

(Chief of Police - Salem)

APPROVED: [Signature]
(Chief of Police - Applicant's City/Town)



SALEM POLICE DEPARTMENT

95 Margin Street
Salem, MA 01970



Constable Application Process - Criminal Offender Record Information (CORI)

As a prospective Constable making application through the City of Salem,

I Christopher P. Chigas understand that a CORI check will be
Print Name

submitted for my personal information to the DCJIS and a background check of my moral character and integrity will be conducted in order to comply with the standards of the Salem City Ordinance C. 32, s. 19. I hereby acknowledge and provide permission to the Salem Police Department to submit a CORI check for my information to the DCJIS and to conduct a background check. This authorization is valid for six months for the processing of my application for Constable. I also understand that I may withdraw this authorization at any time by providing the Salem Police Department with written notice of my intent to withdraw consent to a CORI check and the background investigation.

FOR APPOINTMENT PURPOSES:

The Salem Police Department may conduct, on behalf of the City of Salem, a check of my CORI for the purposes of establishing that I am a qualifying candidate for appointment as a Constable. I understand that this information and any background investigation will be shared with the Mayor who is the appointing authority for all Constables making application through the City of Salem.

By signing below, I provide my consent to a CORI check and background investigation and affirm that the information provided in my application for Constable is true and accurate.

Signature of CORI subject

12/6/18

Date



The Hanover Insurance Company | 440 Lincoln Street, Worcester, MA 01633
 Citizens Insurance Company of America | 645 West Grand River Avenue, Howell, MI 48843
 Massachusetts Bay Insurance Company | 440 Lincoln Street, Worcester, MA 01633

CONTINUATION CERTIFICATE

Principal:
 Christopher P. Chigas

80 Foster Street, Suite 101

Peabody

MA 01960

Bond No.: BON1675429

Date: October 4, 2018

Continuation Term: Constable

From: October 3, 2018 **To:** October 3, 2021

Obligee:

City of Salem, City Hall

93 Washington Street

Salem

MA 01970

Agent:

Encharter Insurance LLC

25 University Drive

Amherst, MA 01002-2217

Bond Amount: \$ 55,000.00

Premium: \$ 550.00

It is hereby agreed that the above referenced captioned numbered Bond issued by The Mass. Bay Insurance Company (hereinafter the "Surety") is continued in force in the above amount for the Continuation Term period of the continued term stated above, and is subject to all the covenants and conditions of said Bond.

This Continuation Certificate shall be deemed a part of the original Bond, and not a separate obligation, no matter how long the Bond has been in force or how many premiums are paid for the Bond, unless otherwise provided for by statute or ordinance applicable.

Surety's liability under said Bond and for all continuation certificates issued in connection therewith shall not be cumulative and in no event shall the liability of the Surety exceed the amount as set forth in the Bond or in any additions, riders, or endorsements properly issued by the Surety as supplements thereto.

In witness whereof, the company has caused this instrument to be duly signed, sealed and dated as of the above "continuation effective date."



Massachusetts Bay Insurance Company

By: 
 Attorney-In-Fact

CC: 3200740

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

POWER OF ATTORNEY

KNOW ALL PERSONS BY THESE PRESENTS: That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

Kara Olson

of Worcester, MA and each is a true and lawful Attorney(s)-in-fact to sign, execute, seal, knowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, or, if the following line be filled in, only within the area therein designated any and all bonds, recognizances, undertakings, contracts of indemnity or other writings obligatory in the nature thereof, as follows:

Any such obligations in the United States - In any amount

WHEREAS, the Board of Directors of the Company duly adopted a resolution on March 24, 2014 authorizing and empowering certain officers of the Company to appoint attorneys-in-fact of the Company to execute on the Company's behalf certain surety obligations and other writings and obligations related thereto (the "Original Surety Resolution");

WHEREAS, the Company's Board of Directors wishes to affirm the continued authority of all of the attorneys-in-fact that were issued pursuant to the Original Surety Resolution prior to the date hereof and that remain issued and outstanding; and

WHEREAS, the Company's Board of Directors wishes to restate the Original Resolution and adopt certain related resolutions.

NOW THEREFORE, be it hereby:

RESOLVED: That the authority of all attorneys-in-fact of the Company validly issued pursuant to the Original Surety Resolution prior to the date hereof and that remain issued and outstanding as of the date hereof are hereby ratified, confirmed and approved in all respects.

RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED: That all such surety Attorneys-in-facts issued by the Company from and including the date hereof shall be authorized pursuant to the foregoing resolution (the "Surety Resolution").

RESOLVED: That the President or any Vice President of the Company, in conjunction with any Vice President, be and hereby are authorized and empowered to establish, and from time to time review and amend, written security measures, protocols and safeguards for all Attorneys-in-fact issued by the Company pursuant to the Surety Resolution, including without limitation, security features on the actual certificates issued by the Company and evidencing such Attorneys-in-fact.

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 18th day of July, 2018.

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

John C. Roche

John C. Roche, EVP and President



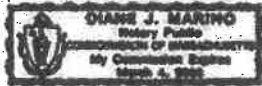
The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

James H. Kawiecki

James H. Kawiecki, Vice President

THE COMMONWEALTH OF MASSACHUSETTS)
COUNTY OF WORCESTER) ss.

On this 18th day of July, 2018 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



Diane J. Marino
Diane J. Marino, Notary Public
My Commission Expires March 4, 2022

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 3rd day of October 2018

CERTIFIED COPY

Theodore G. Martinez
Theodore G. Martinez, Vice President



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

February 14, 2019

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Christine Derby of 73 Tremont Street Salem, MA 01970 to serve as a Constable in the City of Salem for a term to expire February 1, 2022.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kimberley Driscoll".

Kimberley Driscoll
Mayor



The Hanover Insurance Company | 440 Lincoln Street, Worcester, MA 01653
Citizens Insurance Company of America | 645 West Grand River Avenue, Howell, MI 48843
Massachusetts Bay Insurance Company | 440 Lincoln Street, Worcester, MA 01653

CONTINUATION CERTIFICATE

Principal:

Christine Derby

Bond No.: BON9815595

Date: November 17, 2018

73 Tremont Street

Continuation Term: Constable

Salem

MA 01970

From: February 1, 2019 **To:** February 1, 2022

Obligee:

City of Salem

Agents:

Duffy Insurance Agency

317 Broadway

Lynn, MA 01904-2602

Salem

MA

Bond Amount: \$ \$5,000.00

Premium: \$ \$50.00

It is hereby agreed that the above referenced captioned numbered Bond issued by The Mass. Bay Insurance Company (hereinafter the "Surety") is continued in force in the above amount for the Continuation Term period of the continued term stated above, and is subject to all the covenants and conditions of said Bond.


This Continuation Certificate shall be deemed a part of the original Bond, and not a separate obligation, no matter how long the Bond has been in force or how many premiums are paid for the Bond, unless otherwise provided for by statute or ordinance applicable.

Surety's liability under said Bond and for all continuation certificates issued in connection therewith shall not be cumulative and in no event shall the liability of the Surety exceed the amount as set forth in the Bond or in any additions, riders, or endorsements properly issued by the Surety as supplements thereto.

In witness whereof, the company has caused this instrument to be duly signed, sealed and dated as of the above "continuation effective date."



Massachusetts Bay Insurance Company

By: 
Attorney-in-Fact

cc: 3201411

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

POWER OF ATTORNEY

THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

KNOW ALL PERSONS BY THESE PRESENTS:

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

Lynne R. Glynn

Of Duffy Insurance Agency, Lynn, MA

each individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below:

in the amount of: \$5,000.00

Constable

That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect:

RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED: That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 30th day of January, 2017.

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

John C. Roche

John C. Roche, EVP and President



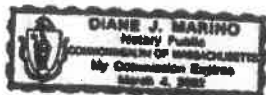
The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

James H. Kawiecki

James H. Kawiecki, Vice President

THE COMMONWEALTH OF MASSACHUSETTS)
COUNTY OF WORCESTER) ss.

On this 30th day of January, 2017 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



Diane J. Marino
Diane J. Marino, Notary Public
My Commission Expires March 4, 2017

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 1st day of February 2019

CERTIFIED COPY

Theodore G. Martinez
Theodore G. Martinez, Vice President



City of Salem, Massachusetts
Police Department Headquarters
95 Margin Street, Salem, Massachusetts 01970

Mary E. Butler
Chief of Police

January 17, 2019

Mayor Kimberley Driscoll
Salem City Hall
93 Washington Street
Salem, MA 01970

Re: Constable Application – Christine M. Derby

Dear Mayor Driscoll:

Ms. Christine M. Derby, of 73 Tremont Street, Salem, MA, has submitted an application for re-appointment as a Constable with the City of Salem.

The required criminal indices checks on Ms. Derby have been completed and no derogatory information that would preclude her from appointment has surfaced. She was interviewed by me on January 17, 2019, during which time she affirmed her responsibilities to comply with the requirements of the Salem City Ordinance, Chapter 32, Section 19 (as amended May 15th 2017).

Ms. Derby has been a Constable for Salem since 2010. She is currently seeking re-appointment. She is retired and works as a Constable as a part-time job to supplement his income and to have some work to do. She conducts her business as a self-employed Constable, but also assist a Mr. J.C. Marchando at UNI Constables in Boston on occasion. Ms. Derby spend more than a year shadowing Mr. Marchando in order to learn the nuances and legal procedures of being a Constable in the late 1990's. She generally obtains her work via word of mouth through various attorneys.

Ms. Derby has proper signatories and letters of support accompanying her application. She has been a member with Mass Bay Constable Association up until recently. She has an active License to Carry and does, on rare occasions, carry a firearm when actively working as a Constable. She is a member of Boston Gun and Rifle Association, so she is familiar with the weapon and with the safety to be employed with carrying one.

Based on the information provided by Ms. Derby on her application, the results of her background check, last eight years of history, familiarity with many known local attorneys, and my interview with her, I recommend Ms. Derby for reappointment and continued service as a Constable with the City of Salem.

Ms. Derby's application is hereby forwarded for your review, consideration and presentation to the City Council should you elect to re-appoint her. I am available for any questions at a time of your convenience.

Sincerely,

Mary E. Butler
Chief of Police

Enclosure: Constable Renewal Application
Cc: Constable File



SALEM POLICE DEPARTMENT

95 Margin Street
Salem, MA 01970



Constable Application Process - Criminal Offender Record Information (CORI)

As a prospective Constable making application through the City of Salem,

I CHRISTINE M DERBY, understand that a CORI check will be
Print Name
submitted for my personal information to the DCJIS and a background check of my moral character and integrity will be conducted in order to comply with the standards of the Salem City Ordinance C. 32, s. 19. I hereby acknowledge and provide permission to the Salem Police Department to submit a CORI check for my information to the DCJIS and to conduct a background check. This authorization is valid for six months for the processing of my application for Constable. I also understand that I may withdraw this authorization at any time by providing the Salem Police Department with written notice of my intent to withdraw consent to a CORI check and the background investigation.

FOR APPOINTMENT PURPOSES:

The Salem Police Department may conduct, on behalf of the City of Salem, a check of my CORI for the purposes of establishing that I am a qualifying candidate for appointment as a Constable. I understand that this information and any background investigation will be shared with the Mayor who is the appointing authority for all Constables making application through the City of Salem.

By signing below, I provide my consent to a CORI check and background investigation and affirm that the information provided in my application for Constable is true and accurate.




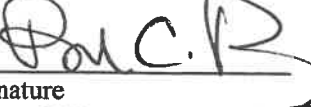

Christine M. Derby
Signature of CORI subject

1-14-19
Date

Pursuant to M.G.L. Chapter 41, §91B, this application must be accompanied by the signatures of five reputable citizens of the City or Town where the Applicant resides, one of whom shall be an attorney at law currently licensed to practice in the Commonwealth.

We, the undersigned, hereby attest to the good moral character and integrity of said applicant and that the applicant is possessed of sufficient qualifications and abilities to discharge the duties of the office of constable:

(Letters of reference for the below signed are enclosed with application for new applicants).

Lisa M Gibney	73 Boston St #1 Salem MA	978-304-3675	
Name (Please Print)	Residential Address (No P.O. Box)	Phone	Signature
Rai Doherty	24 Barnes Circle Salem, MA	978-557-3706	
Name (Please Print)	Residential Address (No P.O. Box)	Phone	Signature
Judith Ferraro	16 Maple St. Salem, MA	978-744-1938	
Name (Please Print)	Residential Address (No P.O. Box)	Phone	Signature
Paul C. Preveg	5 Freeman Rd. Salem, MA	978-495-1289	
Name (Please Print)	Residential Address (No P.O. Box)	Phone	Signature
Stephan P. Lovely	14 Story Salam, MA	975-8274	
Name of Atty (Please Print)	Residential Address (No P.O. Box)	Phone	Signature
(Include BBO #) 560533			

You are also to obtain the signature of the Police Chief in the City or Town in which you reside, only if you are not a Salem resident.

Signature of Police Chief in City or Town you reside: _____

Printed Name and Title: _____ Date: _____



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 14, 2019

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. Paul Viccica, of 35 Broad Street, to the Zoning Board of Appeals for a term of 1 year to expire 2/22/2020.

I recommend confirmation of his reappointment to the board and ask that you join me in thanking Mr. Viccica for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 14, 2019

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. Anthony O'Donnell of 35 Washington Square #1 to the Cemetery Commission for a term of three years to expire February 14, 2022.

I recommend confirmation of his reappointment to the Commission and ask that you join me in thanking Mr. O'Donnell for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in cursive script that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

February 14, 2019

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Todd Waller of 148 Washington Street to the Salem Traffic and Parking Commission to complete the remainder of a three-year term previously held by Jamie Metsch to expire September 29, 2019. Mr. Waller's appointment is to the Commission seat designated for a representative of the Salem business community.

Mr. Waller is the owner of The Merchant, a small hotel located on Washington Street here in downtown Salem. He will bring to the Commission the perspective of our small business community, as well as our burgeoning hospitality industry. I believe the Commission and our City will be well-served by having this important voice engaged in our traffic and parking planning and operations efforts.

I strongly recommend confirmation of Mr. Waller's appointment to the Traffic and Parking Commission. We are fortunate that he is willing to serve our community in this important role and lend his insights and dedication to the Commission and its work.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 14, 2019

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Josh Gillis of 7 Union Street to the Bicycling Advisory Committee for a three-year term to expire February 14, 2022. Mr. Gillis will be taking the seat previously occupied by Dan Shuman, who has stepped down from the committee due to his work commitments. I hope you will join me in thanking Mr. Shuman for his many years of service to the committee and his continued engagement and advocacy for the cycling community.

Mr. Gillis holds a Bachelor's degree in political science from Bates College and volunteers as a coach with Salem Youth Soccer. He currently works as a reverse supply chain solutions manager for Converge, which is based in Peabody. Mr. Gillis routinely bikes to work as his daily commute and relies on his bike one of his primary modes of transportation. As a parent he is deeply interested in improving the bicycling accommodations and infrastructure in our community to make them for welcoming for riders of all ages and skill levels. As a cycling enthusiast and commuter, Mr. Gillis will bring an important perspective to the committee.

I strongly recommend confirmation of Mr. Gillis to the Bicycling Advisory Committee. We are fortunate that he is willing to serve our community in this important role and lend his dedication to the committee and its work.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 14, 2019

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Please note that my letter to you of January 24 reappointing Mikhaela Abreu to the Salem Youth Commission was drafted in error and should have stated that Mikhaela is being appointed as a new alternate member to the Commission. I have enclosed a copy of her resume here and ask that you hold this matter under the rules and take up her appointment for a confirmation vote at your next regular meeting of February 28. Mikhaela is appointed to a one-year term as an alternate member of the Youth Commission, to expire February 14, 2020.

Mikhaela has been a member of the Salem Youth Commission as an associate member since September 2017. She is a Junior at Salem Academy Charter School and aspires to pursue a career in medicine with a focus on genetics. Mikhaela currently holds high honors at Salem Academy. She brings positive energy, enthusiasm, and leadership to the Commission and I wholeheartedly support her appointment.

Sincerely,

A handwritten signature in cursive script that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 14, 2019

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Kerry Neenan of 331 Lafayette Street #1 to the Salem Disabilities Commission, for a three-year term to expire February 14, 2022. Ms. Neenan will take the seat previously filled by Mr. James Nowlan, who has stepped down from the Commission.

Ms. Neenan is the parent of a child with Down syndrome and, as a result, has become a volunteer and advocate in the Down syndrome community. She is a First Call Parent Volunteer with the Massachusetts Down Syndrome Congress (MDSC), serving as a critical point of contact and resource for others parents whose children are newly diagnosed with Down syndrome. She has also hosted New Family Socials for the MDSC and helped the organization raise funds through their annual Buddy Walk. Locally, Ms. Neenan is also an at-large board member for the Salem Special Education Parent Advisory Council.

I strongly recommend confirmation of Ms. Neenan's appointment to the Disabilities Commission. She will bring an important perspective, especially around matters related to the needs of our residents diagnosed with a developmental or cognitive disability. We are fortunate that she is willing to serve our community in this important role and lend her insights and dedication to the Commission and its work.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll

February 14, 2019

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Twenty-Six Thousand Seven Hundred and Eighteen Dollars and Eight Cents (\$26,718.08) from the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback cost to be expended for the following employee.

NAME	DEPARTMENT	AMOUNT
Brian Benson	Police Department	\$26,718.08

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

Ordered:

February 14, 2019

That the sum of Twenty-Six Thousand Seven Hundred and Eighteen Dollars and Eight Cents (\$26,718.08) be approved within the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2019 contractual buyback(s) listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Brian Benson	Police Dept	26,718.08
		26,718.08



CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO: Laurie Giardella, Director of Finance
DATE: February 5, 2019
RE: Retirement Stabilization Fund

Attached you will find a retirement buy back for a former employee of the Salem Police Department.
This former employee is contractually entitled to the following amount of sick leave and vacation buyback.

Brian Benson

Table with 2 columns: Description and Amount. Rows include 312 vacation hrs @ \$30.64 per hour (\$9,559.68), 560 sick hrs @ \$30.64 per hour (\$17,158.40), and Total (\$26,718.08).

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.

Handwritten signature and initials LBC

Handwritten signature and printed name Finance Director

**CITY OF SALEM
APPROVAL-SICK DAYS/VACATION BUY-BACK**

From: Department: Police Date: 1/14/2019

Authorized Signature: *Marye Stul*
 Department Head/City or Business Manager/School

NAME: Officer Brian Benson

CALCULATION

					<u>TOTALS</u>
<u>VACATION HOURS</u>	#	<u>312</u>	@	<u>\$30.64</u>	= <u>\$9,560.87</u> <i>9,559.68</i>
<u>SICK HOURS</u>	#	<u>560</u>	@	<u>\$30.64</u>	= <u>\$17,160.53</u> <i>17,158.40</i>
<u>PRO-RATED STIPENDS</u>	#		@		= <u>\$0.00</u>
<u>OTHER</u> HOL x 1.5	#	<u>32</u>	@	<u>\$46.61</u>	= <u>\$1,491.64</u> <i>1,491.52</i>
	#		@		= <u>\$0.00</u>

Total Amount Due: \$28,213.04 *28,209.60*

Please attach corresponding PAF or other backup to this sheet.

Reason: _____

For Human Resources Use Only:

- VACATION HOURS
- SICK HOURS
- PER ACCRUAL REPORT
- OTHER

=> 70 max 8 x 70 = 560

Org and Object: 83113 - 5146

Recommendation: *[Signature]*
 Approved
 HR Director/City or Superintendent/Schools



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

February 14, 2019

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request to transfer Twenty-Six Thousand Dollars (\$26,000.00) within the Capital Outlay Fund 2000 account.

This transfer is to be expended for the HVAC system review at the Witchcraft Heights Elementary School.

I recommend passage of this accompanying order.

Sincerely,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

February 14, 2019

Ordered:

That the sum of Twenty-Six Thousand Dollars (\$26,000.00) is hereby appropriated within the "Capital Outlay Fund 2000" to be expended for an HVAC system review for Witchcraft Heights Elementary School by the School Department in accordance with the recommendation of Her Honor the Mayor.

CITY OF SALEM
Capital Outlay Expenditure Request Form

To: MAYOR

From Department: Schools

Date: January 17, 2019

Expense Line To : New Account – Witchcraft Heights HVAC CIP

Amount:

Description:

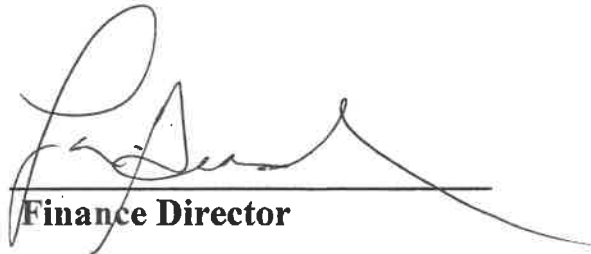
Due to the age of the HVAC system at Witchcraft Heights Elementary School, it is recommended that the district engage a mechanical engineering firm to review the system and provide a design and recommendation for replacement of the chiller, and any other repairs that may be needed in order to ensure the system becomes operable.

For Finance Dept and Mayor's Use Only:

City Council Approval

Recommendation:

Approved Denied



Finance Director

Processed: Date: _____ **By:** _____

CO # _____ **JE#** _____ **Trans #** _____

ORG: _____

OBJ: _____

Margarita Ruiz
Superintendent



City of Salem
Salem Public Schools

January 17, 2019

The Honorable Kimberley L. Driscoll
Mayor of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Request for Funding: Mechanical design study for the Witchcraft Heights Elementary School chiller unit.

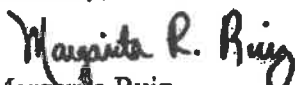
Dear Honorable Mayor Driscoll:

This request is for a Council Order to transfer \$26,000 of "Short-Term Capital Outlay" to the "Witchcraft Heights HVAC CIP" account.

During the summer of 2018, the Witchcraft Heights Elementary School's air conditioning system became inoperable. The school district engaged an HVAC contractor to assess the unit, and to attempt to make repairs that would allow the unit to be operated. However, through those assessments it became clear that the chiller unit was damaged beyond repair, and would need to be replaced.

Due to the age of the HVAC system at Witchcraft Heights Elementary School, it is recommended that the district engage a mechanical engineering firm to review the system and provide a design and recommendation for replacement of the chiller, and any other repairs that may be needed in order to ensure the system becomes operable.

Sincerely,


Margarita Ruiz
Superintendent of Schools



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

February 14, 2019

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of One Hundred and Ten Thousand Dollars (\$110,000.00) from the Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the negotiated 2-day sick leave buyback provision.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

February 14, 2019

Ordered:

That the sum of One Hundred and Ten Thousand Dollars (\$110,000.00) is hereby appropriated in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the negotiated 2 day sick leave buyback provision as needed in accordance with the recommendation of Her Honor the Mayor.



**KIMBERLEY L. DRISCOLL
MAYOR**

**LISA B. CAMMARATA
DIRECTOR OF HUMAN
RESOURCES**

CITY OF SALEM MASSACHUSETTS

**HUMAN RESOURCES
98 WASHINGTON STREET, 3RD FLOOR
TEL. 978-619-5630**

February 4, 2019

Kimberley Driscoll, Mayor
City of Salem
93 Washington Street
Salem, MA 01970

RE: Retirement Stabilization

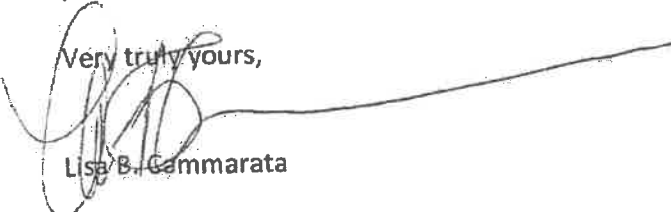
Dear Mayor Driscoll:


I am respectfully requesting the amount of one hundred and ten thousand dollars (\$110,000.00) be appropriated in the Retirement Stabilization Fund for sick leave buybacks submitted in accordance with collective bargaining agreements with our various unions.

Sick leave buy-back to be paid out under this particular appropriation request are for active employees, not retirees, who wish to take advantage of contractual language allowing members to buyback certain amounts of unused sick leave, on an annual basis. A lump sum request for this purpose will allow us to process those requests in a more efficient and timely manner.

Thank you for your attention and cooperation with this request, and if you have any questions, please do not hesitate to contact me.

Very truly yours,


Lisa B. Cammarata


Finance Director

cc: File

**City of Salem, Massachusetts
FY 2019 Retirement Stabilization - Fund 8311**

Department	Description	Org/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Y-T-D Paid	Amt Not Used	Date Paid	Outstanding Balance
------------	-------------	---------	-----------------	----------------	---------------	------	-----------------	------------	--------------	-----------	---------------------

FY 2018 Beginning Balance											
							501,459.35				
HR Buybacks	Contract buybacks	83113-5146	06/14/18		06/14/18	383	(12,000.00)	10,340.18		7/26/18	1,659.82

FY 2019 Beginning Balance											
157,586.63											
School	Robert Strom	83113-5146	07/19/18		07/19/18	477	(15,960.00)	15,960.00		9/13/18	0.00
School	Sandra Roach	83113-5146	07/19/18		07/19/18	477	(15,579.60)	15,579.60		8/30/18	0.00
School	Perla Peguero	83113-5146	07/19/18		07/19/18	477	(35,771.20)	35,771.20		9/20/18	0.00
School	Kathleen Marchetti	83113-5146	07/19/18		07/19/18	477	(12,219.30)	12,219.30		10/4/18	0.00
School	Nancy Lincoln	83113-5146	07/19/18		07/19/18	477	(16,958.00)	16,958.00		8/30/18	0.00
School	Barbara Grab	83113-5146	07/19/18		07/19/18	477	(33,835.20)	33,835.20		8/30/18	0.00
School	Jan Fellows	83113-5146	07/19/18		07/19/18	477	(16,514.40)	16,514.40		8/30/18	0.00
School	Marc Darisse	83113-5146	07/19/18		07/19/18	477	(17,152.00)	17,152.00		11/29/18	0.00
School	Pamela Scharffenber	83113-5146	07/19/18		07/19/18	477	(35,560.25)	35,560.25		8/30/18	0.00
School	Joanne Griffin	83113-5146	07/19/18		07/19/18	477	(8,895.17)	8,895.17		8/30/18	0.00
HR Buybacks:	Contract buybacks	83113-5146	07/19/18		07/19/18	480	(2,000.00)				2,000.00
Police	William Jennings	83113-5146	09/13/18		09/13/18	536	(36,770.00)	36,770.00		9/27/18	0.00
Police	Barry Driscoll	83113-5146	09/13/18		09/13/18	536	(16,767.12)	16,767.12		9/27/18	0.00
Police	Kevin O'Donnell	83113-5146	09/13/18		09/13/18	536	(43,508.80)	43,508.80		9/27/18	0.00
Police	James Walker	83113-5146	09/13/18		09/13/18	536	(56,828.40)	56,828.40		9/27/18	0.00
Police	Brian Norris	83113-5146	09/13/18		09/13/18	536	(38,960.00)	38,960.00		9/27/18	0.00
Police	Cynthia Jertzlo	83113-5146	09/13/18		09/13/18	536	(8,976.76)	8,976.76		9/27/18	0.00
Parking Garage	Joyce Stewart	83113-5146	09/13/18		09/13/18	538	(3,557.13)	3,557.13		9/27/18	0.00
Police	Thomas Cunningham	83113-5146	09/13/18		09/13/18	536	(42,785.60)	42,785.60		9/27/18	0.00
Police	Michael Page	83113-5146	09/13/18		09/13/18	536	(35,239.84)	35,239.84		9/27/18	0.00
Police	Robert Preszewski	83113-5146	09/13/18		09/13/18	536	(52,388.56)	52,388.56		9/27/18	0.00
School	Paul L'Heureux	83113-5146	10/11/18		10/11/18	614	(71,173.54)	71,173.54		10/4/18	0.00
School	Amy Grover	83113-5146	10/18/18		10/18/18	636	(32,584.64)	32,584.64		11/1/18	0.00
Engineering	John McCarthy	83113-5146	11/15/18		11/15/18	680	(8,753.00)	8,753.00		11/1/18	0.00
Parking Garage	Edward Morse	83113-5146	01/10/19		01/10/19	13	(3,664.38)				3,664.38
Library	Mark Bates	83113-5146	01/10/19		01/10/19	10	(15,451.44)				15,451.44
DPS	Victoria DellaMonica	83113-5146	01/10/19		01/10/19	12	(8,054.40)				8,054.40
HR Buybacks	Contract buybacks	83113-5146	02/14/19				(110,000.00)				-0.00

Initial FY2019 Budget Transfer In CO 415.28	600,000.00
Free Cash - CO # 675	500,000.00
Interest earned through December	4,424.69
Add Back Amounts not Used	-
Pending	(110,000.00)
2019 YTD Balance	541,798.59
Total Outs ->	30,830.04
Total Fund Bal	572,628.63



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

February 14, 2019

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentleman of the Council:

Enclosed herewith is a request to transfer Two Hundred and Seventy-Nine dollars and Ninety-Nine Cents (\$279.99) of outstanding Fiscal Year 2017 invoices to be paid from the Fiscal Year 2019 Purchasing budget as listed below.

Department	Vendor	Amount
Purchasing	CIT for Kinoka Minolta	\$279.99

This order is necessary to cover the costs to pay for an invoice from prior Fiscal Year for a printer in the Planning office. MGL Chapter 44 Section 64 allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriation by a two-thirds vote of the City Council.

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council,

February 14, 2019

Ordered:

Per MGL Chapter 44 Section 64 which allows for a municipality to pay for prior fiscal year invoices using current fiscal year appropriations by two-thirds vote of the City Council we request the sum of Two Hundred and Seventy-Nine Dollars and Ninety-Nine Cents (\$279.99) of outstanding Fiscal Year 2017 invoices are hereby allowed to be paid from the Fiscal Year 2019 Purchasing budget as listed below in accordance with the recommendation of Her Honor the Mayor.

Department	Vendor	Amount
Purchasing	CIT for Kinoka Minolta	\$ 279.99
Total		\$ 279.99



CITY OF SALEM, MASSACHUSETTS

PURCHASING DEPARTMENT

KIMBERLEY DRISCOLL
MAYOR

THOMAS P. WATKINS
PURCHASING AGENT

93 WASHINGTON STREET ♦ SALEM, MASSACHUSETTS 01970

TELE: 978-619-5695 ♦ FAX: 978-745-7461

EMAIL: TWATKINS@SALEM.COM

February 4, 2019

Honorable Salem Mayor Kimberley Driscoll
Salem City Hall
Salem, Massachusetts

Dear Honorable Mayor Driscoll

It has recently come to the attention of the Purchasing Office that an invoice from a prior fiscal year (invoice date of December 3, 2016) was not paid by the Department of Planning & Community Development (DPCD). This invoice is in the amount of \$279.99 and it was for a monthly lease payment for a copy machine in that office. The vendor, CIT, is the leasing agent for Kinoka Minolta, and they are seeking payment for this past due invoice.

As the Purchasing Office now pays the invoices for this machine, I am respectfully requesting approval for the \$279.99 outstanding invoice to be paid from current fiscal year funds.

Best Regards,

Thomas P. Watkins
Purchasing Agent



CITY OF SALEM, MASSACHUSETTS

**Kimberley Driscoll
Mayor**

February 14, 2019

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed resolution expresses support for the Superintendent of the Salem Public Schools to submit a formal Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA).

The SOI outlines and formalizes the City's intention to seek MSBA funding through the agency's accelerated repair program for the replacement of the boiler at the Bentley Academy Charter School. The SOI is a routine measure that the MSBA requires in order for the district to be eligible to apply for funding. The resolution must be approved by both the City Council and the School Committee. The School Committee provided their unanimous vote of approval for the resolution at their meeting of February 4.

While a SOI is a prerequisite condition for applying for funding, it in no way guarantees that our applications to MSBA will be approved or that funding will be provided. Neither does it commit the district or the City to budgeting or expending any funds for this project at this time. In the interest of keeping our school buildings and renovation program moving forward in a positive direction, I strongly encourage support for this resolution, which is a requirement for the MSBA to consider our SOI. The MSBA requires the SOI for the accelerated repair program be submitted before the close of business on February 15, therefore I am requesting the Council vote on this resolution at your meeting of February 14, which is the only meeting scheduled between the School Committee vote and the application deadline.

Sincerely,

A handwritten signature in black ink that reads "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

In City Council, February 14, 2019

Resolved

A RESOLUTION APPROVING A STATEMENT OF INTEREST TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY

BE IT RESOLVED:

Having convened in an open meeting on February 14, 2019, prior to the SOI submission closing date, the City Council of Salem, Massachusetts, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 15, 2019 for the Bentley School located at 25 Memorial Drive, Salem, MA which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Replacement of the boiler system to increase energy conservation and decrease energy related costs in a school facility.

And, hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City to filing an application for funding with the Massachusetts School Building Authority..



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 14, 2019

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am proposing today that we update and expand our current property tax exemptions for Salem seniors, in particular for older residents living on fixed incomes. Ultimately, I am hoping to raise the income requirements equal to that of the state's Senior Circuit Breaker Tax Program and provide seniors with a greater opportunity to offset annual property tax increases. We have worked hard to improve the financial position of the city over the last dozen years and as a result of those efforts, I believe we are in a better position to expand exemptions, particularly for senior property owners who have experienced increases in the value of their homes, but not necessarily in their incomes.

In order to do that, we will need to approve a home rule petition and have it adopted by the State Legislature. I expect to submit a proposed petition to you later this month. In the meantime, we hope to reduce the qualifying age to 65 or older and adjust the maximum personal and real property asset limits allowed under the current law for our existing "41C" exemption.

The enclosed Order reduces the qualifying age for the 41C exemption from the current 70 years of age down to 65 years of age and adjusts the maximum asset limit for Salem seniors who are married to qualify for the property tax exemption available to them pursuant to M.G.L. Chapter 59, section 5, clause 41C. We already have the maximum asset limit, which excludes the primary home, possible for unmarried seniors. The current maximum asset amount for married seniors is \$47,819; should this Order be adopted, that limit would increase to \$55,000, opening up this exemption opportunity to even more of our senior neighbors. Currently, single persons may earn an annual income of up to \$25,473 and married couples may earn \$31,040 to qualify for a 41C exemption. These income limits are already at the maximum allowed by law. The asset limits for personal and real property (except the domicile) is \$44,631 for a single and \$47,819 for a married couple. This Order will adjust the asset limit to enable more lower income couples to take advantage of 41C exemption. Because the deadline for taxpayers to file for exemptions is March 31, I hope you will act on this Order in a timely manner so that it can be in effect for this current tax year.

I strongly believe that this change is fair and warranted. Furthermore, as mentioned above we are developing special act legislation modeled on other provisions of section 5, and successfully implemented in other communities, that will even further expand the level of property tax reduction we can offer to Salem seniors on fixed and low incomes. I anticipate we will have that home rule petition prepared for your February 28 City Council meeting.

The proposal before you today would bring an added degree of progressivity and fairness to the otherwise rigid property tax structure, by allowing reductions for even more of our most needy residents on their property tax bills. Over the last few years we have worked to expand the amount available for these exemptions; this measure today will take that even further by expanding the number of Salem seniors who might qualify. While the balance of these exemptions is spread among the rest of the tax base, I believe this is an equitable and fair approach to helping older adults in Salem, many of whom are living on fixed incomes. It is, truly, a reflection of our dedication to being an even more age-friendly community – a goal best demonstrated through the continuing work of the Salem for All Ages initiative and many others.

I hope you will join me in approving this Council Order to help Salem seniors reduce their tax burden and I look forward to continuing our work together on the forthcoming proposal that we intend to file for your next meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Driscoll". The signature is fluid and cursive, written in a professional style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council, Feb. 14, 2019

Ordered: Pursuant to Massachusetts General Law Chapter 59, Section 5 Clause 41C, the City of Salem hereby reduces the requisite age of eligibility to any person age 65 years or older and increases the whole estate exemption for qualifying married persons to fifty-five thousand dollars, real and personal, provided that real property occupied as their domicile shall not be included.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

February 14, 2019

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed please find two Ordinances relative to the Haunted Happenings carnival. As you know, last year we were not able to reach consensus on a preferred site for the October carnival. I am writing to you today to request your assistance determining a preferred location for the carnival going forward.

The first, and preferred, site from a special events planning, parking impact, and public safety perspective is on Salem Common. The second option is within Riley Plaza. For both options I have enclosed diagrams prepared by Fiesta Shows outlining how the rides would be configured on each site. Even with an Ordinance amendment, at either location – as with any location in the City where a carnival is proposed – the final approval of the carnival permit lies with the City Council exclusively. Therefore, if the Council approves either of these changes, Fiesta Shows would still need to come back before you with the carnival permit application.

We are submitting this request to you now in the hopes that you will have sufficient time to take action one way or another. Last year the carnival alternative was presented to the Council in July; however, no meetings were held on it until September, at which point everyone felt it was quite late in the process. I ask that this year you not hold off on a meeting in such a manner and instead take this decision up at your earliest convenience.

As you know, the Common is currently home to temporary food options and a kiddie carnival during the month of October. Consolidating the carnival on this site, would mean that for the last two weeks of October we would work with Fiesta to place additional rides on this site. There was substantial support expressed for this site during the post-October resident survey.

Should the Council prefer the Riley Plaza option, our intention would be to hold a pilot of the carnival in that location from June 5-10, coinciding with the Salem Arts Festival, in order to evaluate the traffic and pedestrian patterns. If the Police and Fire Chief identify too many problems as a result of that trial, the Riley Plaza proposal would not be submitted to you for a carnival permit for October.

A carnival in Riley Plaza would take about roughly 43% of the lot, temporarily taking offline 50 of the 116 spaces in the lot for about one week: three handicapped spaces, which would be replaced by new temporary handicap spaces on the remaining portion of the lot, 36 Zone 1 monthly pass spaces, and 11 regular meter spaces. The total parking revenue possible from those 11 meters over a five day period would be \$275. 66 parking spaces would remain available for public parking. Most of those spaces would still be available for the Norman Street condominium residents, so those residents should not experience a loss of parking. The remaining spaces will be available for monthly pass holders parking, plus the relocated handicapped parking spaces. The 11 regular meter parking spaces taken offline for the week have been partially compensated for through the return of seven on-street unmetered parking spaces in Holyoke Square as a result of our marijuana host community agreement with CDX. That agreement also allows for public parking on weekends in the off-street parking deck at CDX.

Police would work with Fiesta to establish barricades and police personnel to direct pedestrians to a single accessible crosswalk and entry point into the site. Entry into the carnival would only be possible through this single point, to discourage pedestrians crossing outside the designated crossing areas. A preliminary site access and control map is also included for your information, though it is not finalized yet. We believe directing pedestrians to a single north/south crossing could reduce the probability of pedestrian/vehicle conflicts and also allow for easier management by the police detail.

I understand the carnival discussion has engendered much public debate and strong feelings from some individuals. I share the position of our Salem Police Department that this special event is an important part of our public safety operations in October, in that it provides a constructive, centrally located, and well-lit activity that police can easily monitor. Over the last thirteen years our Haunted Happenings celebrations have welcomed an increasing number of visitors to our community and yet, despite that, we have not had a comparable increase in the number of arrests or police calls for service in the month. Indeed, in the year the carnival was first instituted the number of Halloween arrests plummeted by 63%, from 40 the year prior to 15 the first year we utilized the carnival as part of our public safety planning. Last year, Salem Police made a total of just eight arrests on Halloween. This is not a coincidence, but is rather the result of intentional decisions related to programming, event logistics, public safety policies, and expanded law enforcement partnerships. Among those intentional decisions was the institution of the carnival, which provides fun, constructive activist for residents and visitors from 8 to 80.

I hope you will evaluate these options objectively and dispassionately, and arrive at a conclusion before the end of April, if possible. This timeline is particularly important for the Riley Plaza option, as it will allow us time to prepare for the potential June carnival trial. Either way, I urge you not to again delay this matter until after the summer. I look forward to continuing this discussion with you and, hopefully, reaching a satisfactory outcome in a reasonable timeframe.

Sincerely,



Kimberley Driscoll
Mayor

City of Salem

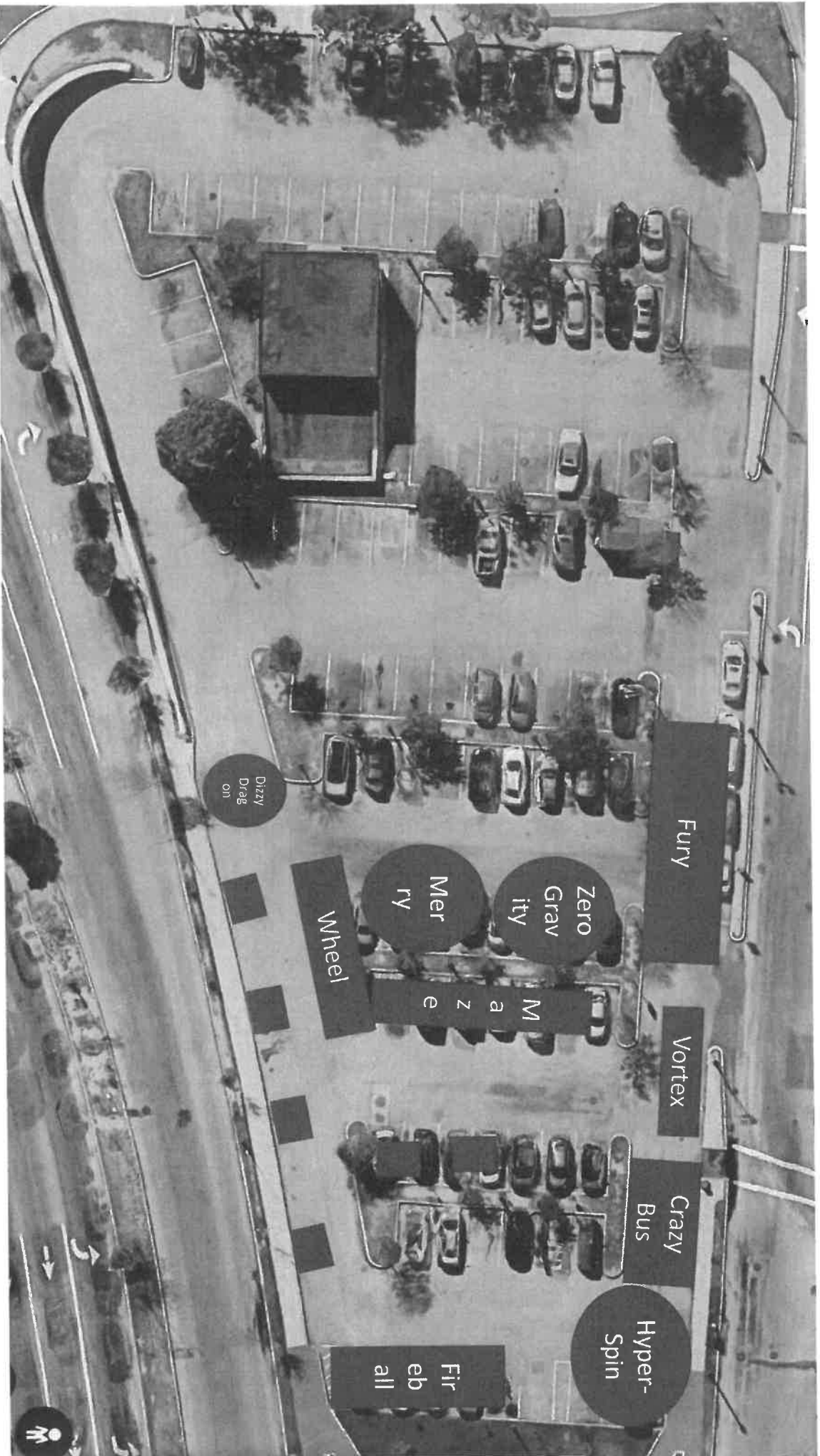
In the year two thousand and nineteen

An Ordinance amending an Ordinance relative to circuses and carnivals within Riley Plaza.

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 24 of the Code of Ordinances is hereby amended by deleting Section 24-18.

Section 11. This Ordinance shall take effect as provided by City Charter.



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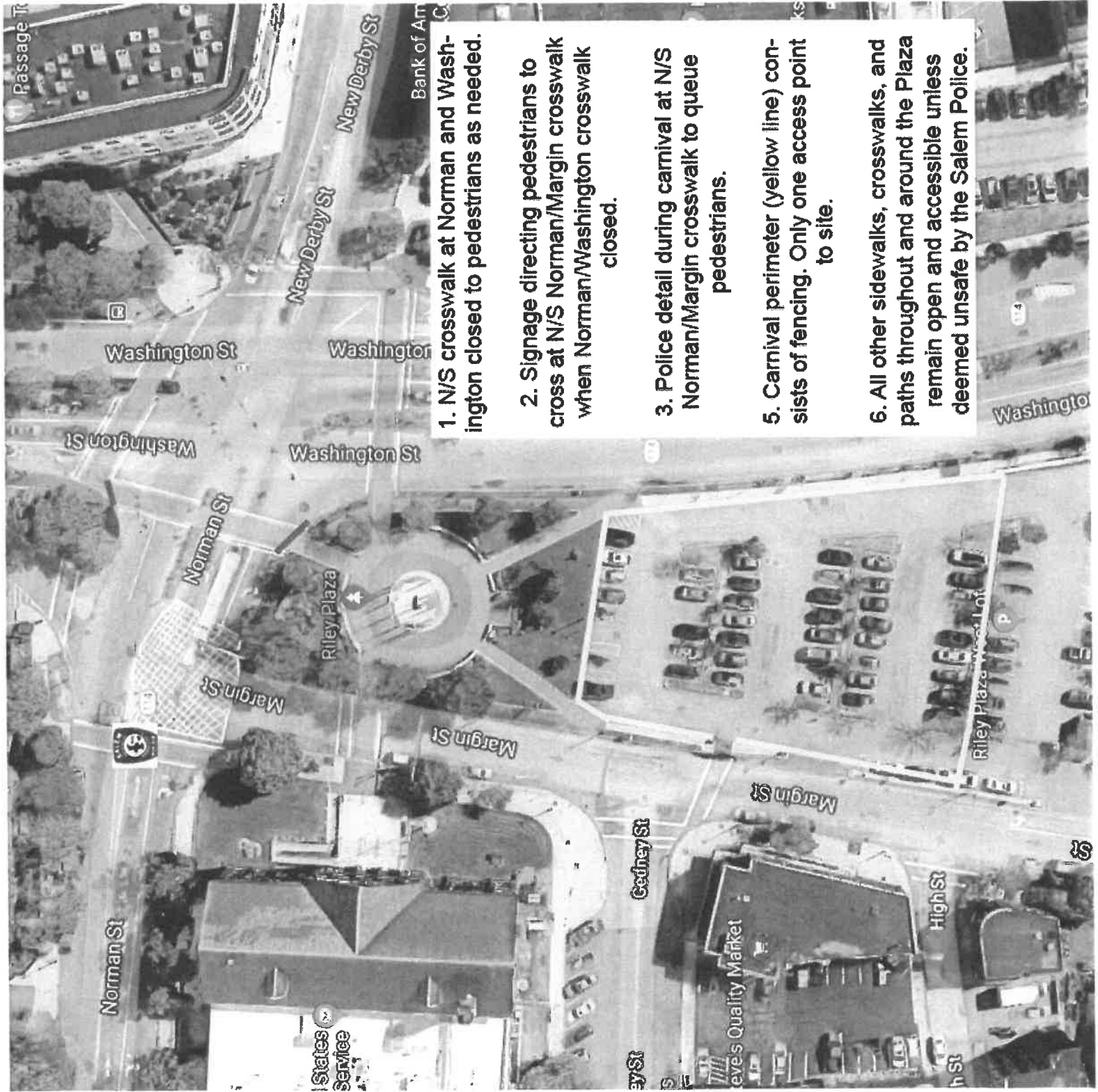
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1. N/S crosswalk at Norman and Washington closed to pedestrians as needed.
2. Signage directing pedestrians to cross at N/S Norman/Margin crosswalk when Norman/Washington crosswalk closed.
3. Police detail during carnival at N/S Norman/Margin crosswalk to queue pedestrians.
5. Carnival perimeter (yellow line) consists of fencing. Only one access point to site.
6. All other sidewalks, crosswalks, and paths throughout and around the Plaza remain open and accessible unless deemed unsafe by the Salem Police.

City of Salem

In the year two thousand and nineteen

An Ordinance amending an Ordinance relative to prohibited activities on Salem Common.

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 26 of the Code of Ordinances is hereby amended by deleting subsection (8) of Section 26-75.

Section 11. This Ordinance shall take effect as provided by City Charter.

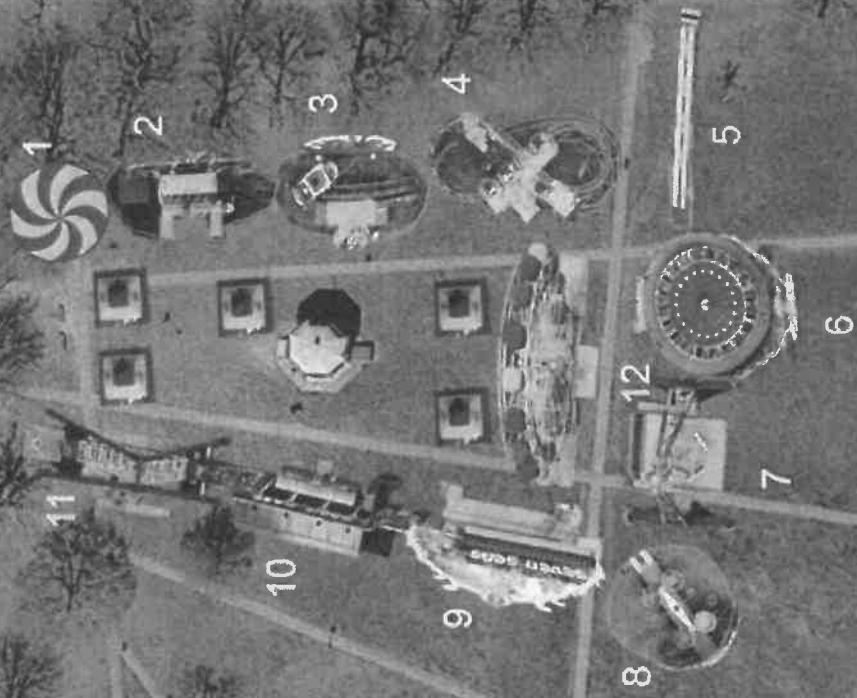
Kiddie Rides

- 1: Merry-Go-Round
- 2: Crazy Bus
- 3: Rock'n Tug
- 4: Spinning coaster
- 5: Super Slide

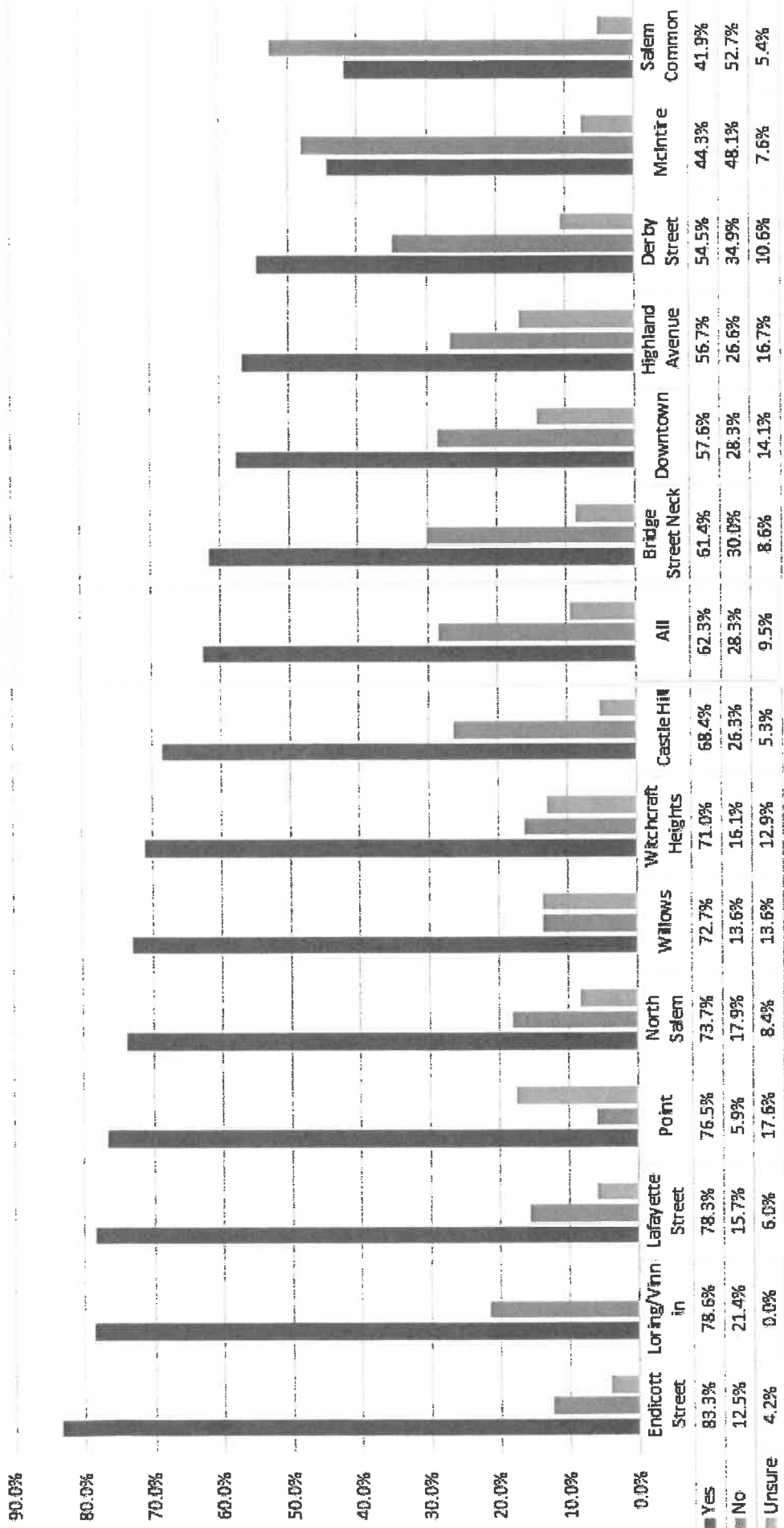
New Rides

- 6: Arctic Blast
- 7: Expo Wheel
- 8: Freakout
- 9: Hyperspin
- 10: Seven Seas
- 11: Magic Maze
- 12: Pharaoh's Fury

Yellow/red squares are game tents. Rides not to scale; all walking paths will be open.



Carnival on Common?



2018 Haunted Happenings resident survey. N=826. November 1-16, 2018