

# SLFRF Compliance Report - SLT-6574 - P&E Report - 2021

## Report Period : March - December 2021

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### Recipient Profile

#### Recipient Information

Recipient DUNS	949845325
Recipient DUNS (+4)	
Recipient TIN	046001413
Recipient Legal Entity Name	Salem, Massachusetts
Recipient Type	
FAIN	
CFDA No./Assistance Listing	
Recipient Address	98 WASHINGTON STREET, 3RD FLOOR
Recipient Address 2	
Recipient Address 3	
Recipient City	Salem
Recipient State/Territory	MA
Recipient Zip5	01970
Recipient Zip+4	
Recipient Reporting Tier	Tier 2. Metropolitan cities and counties with a population below 250,000 residents which received more than \$10 million in SLFRF funding
Discrepancies Explanation	
Is the Recipient Registered in SAM.Gov?	Yes

## Project Overview

### Project Name: Translation Services for Survey

Project Identification Number	Survey Translation
Project Expenditure Category	7-Administrative and Other
Project Expenditure Subcategory	7.1-Administrative Expenses
Total Obligations	\$70.00
Total Expenditures	\$70.00
Project Description	The City paid for our ARPA survey to be translated into Spanish.

### Project Name: ARPA and Recovery Staff Salary

Project Identification Number	Salary
Project Expenditure Category	7-Administrative and Other
Project Expenditure Subcategory	7.1-Administrative Expenses
Total Obligations	\$34,327.01
Total Expenditures	\$34,327.01
Project Description	New staff hired to manage SLFRF and City recovery initiatives.

### Project Name: Reporting, Budgeting, and Compliance Software Upgrades

Project Identification Number	Budgeting Software
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Total Obligations	\$84,365.00
Total Expenditures	\$0.00
Project Description	The City acquired updating budgeting software to assist with ARPA/SLFRF reporting as well as other Finance Department projects.

### Project Name: Assistance with Compliance and Reporting

Project Identification Number	CLA Help
Project Expenditure Category	7-Administrative and Other
Project Expenditure Subcategory	7.1-Administrative Expenses
Total Obligations	\$1,764.54
Total Expenditures	\$1,764.54
Project Description	The City hired CLA to assist with ARPA/SLFRF compliance and reporting processes.

# Expenditures

## Aggregate Disbursements less than \$50,000

Expenditure: EN-00046925

Project Name	Assistance with Compliance and Reporting
Expenditure Category	
Subaward Type (Aggregates)	Aggregate of Direct Payments
Total Quarterly Expenditure Amount	\$1,764.54
Total Quarterly Obligation Amount	\$1,764.54

## Aggregate Disbursements to Individuals

Expenditure: EN-00041986

Project Name	Translation Services for Survey
Expenditure Category	
Total Quarterly Expenditure Amount	\$70.00
Total Quarterly Obligation Amount	\$70.00

Expenditure: EN-00042010

Project Name	ARPA and Recovery Staff Salary
Expenditure Category	
Total Quarterly Expenditure Amount	\$34,327.01
Total Quarterly Obligation Amount	\$34,327.01

# Report

## Federal Financial Reporting

Base Year General Revenue	
Fiscal Year End Date	
Growth Adjustment Used	
Actual General Revenue as of 12 months ended December 31, 2020	
Estimated Revenue Loss Due to Covid-19 Public Health Emergency as of December 31, 2020	\$3,250,428.47
Were Fiscal Recovery Funds used to make a deposit into a pension fund?	No
Please provide an explanation of how revenue replacement funds were allocated to government services	The City of Salem has not yet allocated all of the revenue replacement funds to government services. These funds will be used for projects and programs that are related to the pandemic and the City's recovery efforts but do not fit within one of the allowable expense categories.

## Questions on Equity and Evidence

1. Do you have a learning agenda, evidence-building plan, or another strategic approach to using evidence and evaluation for the spending outlined in your Recovery Plan?	
1. If Yes, Please provide a link	
2. Do the performance metrics for the projects listed in the Recovery Plan include data disaggregated by race, ethnicity, gender, income, and other relevant factors?	
3. Do you have a full Community Engagement Plan that accompanies the community engagement activities outlined in your Recovery Plan?	
3. If Yes, Please provide a link	
4. Do you have a public awareness campaign or other planned dissemination activities to make residents and businesses aware of the SLFRF supported projects from your Recovery Plan?	
4. If Yes, Please describe in 1-2 sentences and provide a link.	
5. What is the total number of performance indicators across all projects in your Recovery Plan (including mandatory performance indicators)?	

# Certification

Name	Nicholas Downing
Telephone	
Title	Federal Funds Manager
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Submission Date	1/28/2022 10:20 AM